

**LETHBRIDGE COUNTY
IN THE PROVINCE OF ALBERTA**

BYLAW 25-034

**A BYLAW TO DESIGNATE A PERSON AS THE HEAD FOR
LETHBRIDGE COUNTY FOR THE PURPOSES OF THE PROTECTION
OF PRIVACY ACT, TO ESTABLISH A DIRECTORY OF PERSONAL
INFORMATION BANKS AND TO ESTABLISH A PRIVACY
MANAGEMENT PROGRAM**

WHEREAS, pursuant to section 55(1) of the *Protection of Privacy Act*, SA 2024, c P-28.5, Lethbridge County may delegate to any person any power, duty of function of the head under this Act, except the power to delegate;

AND WHEREAS pursuant to section 55(2) of the *Protection of Privacy Act*, SA 2024, c P-28.5, a delegation under section 55(1) must be in writing and may contain any conditions or restrictions the head of the public body considers appropriate;

AND WHEREAS pursuant to section 57(2) of the *Protection of Privacy Act*, SA 2024, c P-28.5, the head of Lethbridge County must publish a directory, in printed or electronic form, that lists Lethbridge County's personal information banks; and

AND WHEREAS pursuant to section 6(1) of the *Protection of Privacy Act (Ministerial) Regulation*, Alta Reg 143/2025, Lethbridge County must establish a Privacy Management Program;

NOW THEREFORE, the Council of Lethbridge County in the Province of Alberta, duly assembled and under the authority of the *Municipal Government Act*, RSA 2000 c M-26, as amended, hereby enacts the following:

1.0 TITLE

1.1 This bylaw shall be cited as the "Protection of Privacy Bylaw".

2.0 DEFINITIONS

2.1 In this bylaw,

- a) "Act" means the *Access to Information Act*, SA 2024, Chapter A-1.4;
- b) "Chief Administrative Officer" means the person appointed as the Chief Administrative Officer under section 205 of the *Municipal Government Act*, RSA, 2000, Chapter M-26 or designate;
- c) "County" means Lethbridge County;

- d) "Personal Information Bank" means a collection of personal information that is organized or retrievable by the name of an individual or by an identifying number, symbol or other particular assigned to an individual;
- e) "Privacy Management Program" means a privacy management program established and implemented under section 25 of the *Protection of Privacy Act* (POPA);
- f) "Regulation" means the *Protection of Privacy Act (Ministerial) Regulation*, Alta Reg 143/2025.

3.0 PURPOSE

- 3.1 The purpose of this Bylaw is to establish the administrative structure of Lethbridge County in relation to the *Protection of Privacy Act*, and to establish a directory of personal information banks and a privacy management program.

4.0 DESIGNATED HEAD

- 4.1 For the purpose of the Act, the Chief Administrative Officer is designated as the Head of Lethbridge County.
- 4.2 The Chief Administrative Officer may delegate, in writing, to any person any power, duty or function of the Head under the Act, except the power to delegate.

5.0 PRIVACY OFFICER

- 5.1 For the purposes of the Act, the Chief Administrative Officer shall designate a member of Lethbridge County staff as the Privacy Officer.

6.0 SEVERABILITY

- 6.1 Should any provision of this Bylaw be deemed invalid then such invalid provision will be severed from this Bylaw and such severance will not affect the validity of the remaining portions of this bylaw except to the extent necessary to give effect to such severance.

7.0 EFFECTIVE DATE

- 7.1 This Bylaw shall come into force and effect after it receives third reading and has been signed by the Reeve and Chief Administrative Officer.

GIVEN first reading this 4 day of December, 2025.

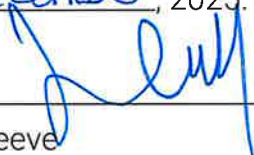


Reeve



Chief Administrative Officer

GIVEN second reading this 4 day of December, 2025.



Reeve



Chief Administrative Officer

GIVEN third reading this 4 day of December, 2025.



Reeve



Chief Administrative Officer