



Council Brief of the January 13, 2022 Regular Meeting

This document is provided for informational purposes only and is not the approved minutes of the Lethbridge County Council meeting.

DELEGATIONS:

1) **Green Acres Foundation**

CEO of Green Acres Foundation, Dawna Coslovi and Board Chair Jeff Carlson provided an overview of the organization and the services it provides, as well as future plans to address housing needs of Southern Alberta seniors.

SUBDIVISION APPLICATIONS:

1) **Application #2021-0-195 – Peterson/Watmough – NW1/4 14-9-22-W4M**

Council approved the application subject to the conditions outlined in the draft resolution. The application is to reduce an existing parcel and reconfigure the property boundaries through subdivision and consolidation for country residential use.

2) **Application #2021-0-197 – De Wilde – E1/2 16-10-23-W4M**

Council approved the application subject to the conditions outlined in the draft resolution. The application is to subdivide a first parcel out yard for country residential use.

DEPARTMENT REPORTS:

1) **COMMUNITY SERVICES**

a. **Bylaw 22-001 – Municipal Development Plan – First Reading**

Council approved first reading of the bylaw. The updated Municipal Development Plan provides policy direction for development within the County.

b. **Fire Services Response Fees Waiver Request**

Council declined the request to waive fire services response fees in the amount of \$2912.00.

c. **External Committee Appointments**

Council approved that Councillor Van Essen replace Deputy Reeve VanderVeen on the Town of Nobleford Intermunicipal Committee. Council also approved that members be appointed to the following boards:

- Councillor Sayers to the SouthGrow Regional Initiative Committee
- Councillor Van Essen to the Highway 3 Twinning Development Association Committee and Councillor Kuerbis as the alternate
- Councillor Hickey and Reeve Campbell to the Malloy Drain Steering Committee and Councillor Sayers as the alternate.

2) **MUNICIPAL SERVICES**

a. **2022 Capital Purchase – Fire Services Coordinator Truck**

Council approved the purchase for an estimated \$60,000 (\$50,000 for the truck and \$10,000 for outfitting such as lights and equipment), with funding utilized from the Equipment Reserve. The Fire Services Coordinator position became full-time in 2022 and as such the required vehicle was not accounted for in the 2022 budget.

3) **CORPORATE SERVICES**

a. Policy Review – Policy #145 – Municipal Reserve

Council approved revisions to the policy, which includes an update to the title of the fund from Land Trust to Municipal Reserve to better align with its purpose as per the Municipal Government Act.

b. Provincial Education Requisition Credit (PERC) Application

Council approved that the County write off the municipal portion of outstanding taxes for the following oil and gas companies:

- Canadian Oil & Gas International Inc. - \$5,135.67
- Verity Energy Ltd. - \$77,733.32
- Tuscany Energy Ltd. - \$39,518.50
- Sanling Energy - \$5,027.17

Council also approved that Administration make an application for the Provincial Education Requisition Credit (PERC) in the amount of \$12,023.68. The program allows municipalities with an education property tax credit equal to the uncollectable education property taxes on delinquent oil and gas properties. All the companies identified above have either gone through the receivership/bankruptcy process and/or no longer exist, therefore the County is unable to collect any outstanding tax balances owing.

4) ADMINISTRATION

a. Change to LAPP Vesting Period and Update to Policy #159 – Local Authorities Pension Plan

Council approved changes to the policy around vesting, which aligns with the legislated minimum standard under the Employment Pension Plans Act (EPPA) of Alberta. Employees joining the plan on or after January 1, 2022 will be immediately vested.

b. Labour Relations Committee

Council approved to disband the Labour Relations Committee, as negotiations are an administrative function. Council also rescinded Policy #130 – Labour Relations Committee.

CORRESPONDENCE:

1) Township 9-4 Concerns

Council approved that a response be sent in regarding the concerns with Township Road 9-4.

2) CAMA (Canadian Association of Municipal Administrators)

This letter was sent by CAMA to recognize and thank CAO Ann Mitchell for her leadership throughout the COVID-19 pandemic.

COUNCIL AND COMMITTEE UPDATES:

1) Lethbridge County Council Attendance Update – November & December 2021

Division 1 - Councillor Lorne Hickey

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|----------------|---|
| November 16 | Council Orientation Session #2 |
| November 18 | Lethbridge County Council Meeting |
| November 23-26 | Rural Municipalities of Alberta (RMA) Fall Convention |
| November 29 | Council Orientation Session #3 |
| November 30 | Budget Deliberations |
| December 1 | Budget Review |
| December 6 | Lethbridge County Council Meeting |
| December 7 | Budget Review |

December 8 Family & Community Support Services Meeting
December 14 Green Acres Foundation
December 15 Green Acres Foundation
December 16 Lethbridge County Council Meeting
December 17 Staff Appreciation BBQ

Division 2 - Reeve Tory Campbell

November 3 Interview with Global News re: Election
November 4 Lethbridge County Council Meeting
November 5 CAO – Reeve Meeting
November 5 Mayors and Reeves
November 9 Council Orientation Session #1
November 10 Exhibition Park Board Meeting
November 11 City of Lethbridge Remembrance Day Ceremony
November 12 CAO – Reeve Meeting
November 16 Council Orientation Session #2
November 17 Economic Development Lethbridge (EDL) Board Meeting
November 18 Lethbridge County Council Meeting
November 19 CAO – Reeve Meeting
November 22 Meeting with Village of Barons Mayor & CAO
November 23-26 RMA Fall Convention (Mayors & Reeves, Meetings with Alberta Transportation, RCMP K Division, Alberta Environment & Parks)
November 29 Council Orientation Session #3
November 30 Budget Deliberations
December 1 Budget Review
December 2 Chinook Arch Library Board Meeting
December 3 Meeting with CAO
December 3 Mayors and Reeves
December 6 Lethbridge County Council Meeting
December 7 Budget Review
December 7 Media with Lethbridge Herald – Year in Review
December 7 Virtual Meeting with MLA Grant Hunter – AHS Vaccination Mandate
December 8 Unveiling of the “Legacy of Alberta” at Exhibition Park
December 8 Exhibition Park Board Meeting
December 9 EDL Board Training
December 9 Community Foundation of Lethbridge & Southwestern AB Virtual Meeting
December 10 Meeting with CAO
December 14 Meeting with Mayor Van Rijn, Town of Coaldale
December 15 EDL Board Meeting
December 16 Lethbridge County Council Meeting
December 17 Meeting with CAO
December 17 Swearing in of Division 5 Councillor
December 17 Staff Appreciation BBQ

Division 3 - Councillor Mark Sayers

November 4 Lethbridge County Council Meeting
November 8 Meeting with CAO
November 9 Council Orientation Session #1
November 16 Council Orientation Session #2
November 18 Lethbridge County Council Meeting
November 23-26 RMA Fall Convention
November 29 Council Orientation Session #3
November 30 Budget Deliberations
December 1 Budget Review

December 2-3 MUNIS 101 Course
December 6 Lethbridge County Council Meeting
December 7 Budget Review
December 16 Lethbridge County Council Meeting
December 17 Staff Appreciation BBQ
December 20 Lethbridge Regional Water Commission Meeting

Division 4 - Councillor John Kuerbis

November 4 Lethbridge County Council Meeting
November 5 Community Futures Meeting
November 8 Meeting with CAO
November 9 Council Orientation Session #1
November 12 Council Update Meeting
November 16 Council Orientation Session #2
November 18 Lethbridge County Council Meeting
November 22 Travel for RMA Convention
November 23-26 RMA Convention
November 29 Council Orientation Session #3
November 30 Budget Deliberations
December 1 Budget Review
December 2-3 MUNIS 101 Course
December 6 Lethbridge County Council Meeting
December 7 Budget Review
December 14 Community Futures Board Meeting
December 16 Lethbridge County Council Meeting
December 17 Staff Appreciation BBQ
December 21 Lethbridge Regional Water Commission Meeting

Division 5 - Councillor Eric Van Essen

December 21 Meeting with CAO

Division 6 -Councillor Klaas VanderVeen

November 4 Lethbridge County Council Meeting
November 11 Picture Butte Remembrance Day Ceremony
November 15 Meeting with CAO
November 16 Council Orientation Session #2
November 18 Lethbridge County Council Meeting
November 23-26 RMA Fall Convention (Mayors & Reeves, Meetings with Alberta
Transportation, RCMP K Division, Alberta Environment & Parks)
November 29 Council Orientation Session #3
November 30 Budget Deliberations
December 1 Budget Review
December 3 Mayors and Reeves
December 6 Lethbridge County Council Meeting
December 7 Budget Review
December 10 Southern Alberta Energy from Waste Association Meeting
December 13 Lethbridge Regional Waste Committee Meeting
December 16 Lethbridge County Council Meeting

Division 7 - Councillor Morris Zeinstra

November 4 Lethbridge County Council Meeting
November 8 Meeting with CAO
November 9 Council Orientation Session #1
November 16 Council Orientation Session #2

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|----------------|-----------------------------------|
| November 18 | Lethbridge County Council Meeting |
| November 23-26 | RMA Fall Convention |
| November 29 | Council Orientation Session #3 |
| November 30 | Budget Deliberations |
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| December 6 | Lethbridge County Council Meeting |
| December 7 | Budget Review |
| December 16 | Lethbridge County Council Meeting |
| December 17 | Staff Appreciation BBQ |

CLOSED SESSION:

1) Land Disposition (*FOIP Section 25 – Disclosure Harmful to Economic and Other Interests of a Public Body*)

No resolution was made.