



Council Brief of the April 15, 2021 Regular Meeting

This document is provided for informational purposes only and is not the approved minutes of the Lethbridge County Council meeting.

DELEGATIONS:

1) 10:00 a.m. - Audit Committee Presents 2020 Year- End Financial Statements

Council approved the Audited Financial Statements for the fiscal year ended December 31, 2020 as presented by KPMG LLP. These are available to view at

<https://lethcounty.ca/Home/DownloadDocument?docId=a42da9ef-0f5b-4358-a4ec-cf1dd8d55890>

DEPARTMENT REPORTS:

1) MUNICIPAL SERVICES

a. Public Works Policy Review and Recommendations

Council approved that the following policies be rescinded:

- Policy 300 – Construction Projects within County Boundaries - replaced by Policy 352 - Road Use
- Policy 303 – Road Allowance Obstructions - contained within the Municipal Government Act
- Policy 305 – Seismic Operations Permit – permits are now included in Bylaw 20-022 – 2021 Schedule of Fees
- Policy 307 – Salt Management Plan - no longer required as the County does not meet the threshold requirements under the federal government
- Policy 330 – Surface Materials Lease - no longer required as gravel pits are legislated through Alberta Environment and Parks
- Policy 343 - Vegetation Management Roadside Weed Control and Policy 344 - Vegetation Management Special Program Roadside Mowing - duplications of existing Agricultural Service Board Policies (609 – Roadtop Vegetation Control and 626 – Roadside Mowing)

b. Bylaw #21-007 Shaughnessy Infrastructure Phase 3 Upgrades - Local Improvement Project

Council approved first, second, and third readings of the bylaw, which applies a local improvement levy to all benefiting parcels as a one time payment of \$95.26 per parcel of land, for a total of \$16,480. Phase 3 of the Shaughnessy infrastructure upgrades include the reconstruction of a portion of 2nd and 3rd Street, sidewalk replacement, sanitary sewer replacement, and various hydrant and valve installations.

2) CORPORATE SERVICES

a. 2021 Family and Community Support Services Funding Contribution

Council was informed that the 2021 funding contribution for FCSS is \$78,786.33 (\$7.61 per capita), which is a 0% increase from 2020. FCSS is an 80/20 funding partnership between the Government of Alberta (80%) and municipalities and Métis settlements (20%), providing programs and services for children, youth, seniors, caregivers, parents, and individuals.

3) ADMINISTRATION

a. Policy 185 - Records Management (Rescind Policy 160 – Records Management)

Council rescinded Policy 160 – Records Management and adopted Policy 185 – Records Management, as Policy 160 was out of date and did not contain important retention and disposal guidelines that are included in the new Policy 185.

b. Bylaw 21-006 - Records Management (Rescinds Bylaw 973 – Records Management)

Council approved first, second, and third readings of Bylaw 21-006 – Records Management, rescinding Bylaw 973 – Records Management, which was out of date and did not reflect current technology or practices.

c. Request for Sponsorship - Alberta / NWT Command - Royal Canadian Legion - Annual Military Service Recognition Book

Council approved that an advertisement in the 15th Annual Military Service Recognition Book be purchased at a cost of \$570, with funds from the Councillor's Discretionary Reserve.

COUNCIL AND COMMITTEE UPDATES:

1) Lethbridge County Council Attendance Update - March 2021

Division 1 - Reeve Lorne Hickey

March 3	Meeting with CAO
March 5	Mayors and Reeves
March 8	Meeting with Al Kemmere – Alberta Counsel
March 8	Meeting with CAO
March 8	Meeting with Ruth Goodwin
March 9	Water Workshop with Council
March 11	Lethbridge County Council Meeting
March 16	Rural Municipalities of Alberta (RMA) 2021 Virtual Spring Convention
March 17	RMA 2021 Virtual Spring Convention
March 30	Municipal Development Plan - County Council Workshop #2
March 31	Meeting with CAO
March 31	Exhibition Park Groundbreaking Ceremony

Division 2 - Councillor Tory Campbell

March 9	Water Workshop with Council
March 11	Lethbridge County Council Meeting
March 16	RMA 2021 Virtual Spring Convention
March 17	RMA 2021 Virtual Spring Convention
March 30	Municipal Development Plan - County Council Workshop #2

Division 3 - Councillor Robert Horvath

March 9	Water Workshop with Council
March 11	Lethbridge County Council Meeting
March 16	RMA 2021 Virtual Spring Convention
March 17	RMA 2021 Virtual Spring Convention
March 30	Municipal Development Plan - County Council Workshop #2

Division 4 - Councillor Ken Benson

March 9	Water Workshop with Council
March 11	Lethbridge County Council Meeting
March 16	RMA 2021 Virtual Spring Convention
March 17	RMA 2021 Virtual Spring Convention
March 30	Municipal Development Plan - County Council Workshop #2

Division 5 - Councillor Steve Campbell

March 3	Exhibition Park Board Meeting
March 9	Water Workshop with Council
March 11	Lethbridge County Council Meeting
March 16	RMA 2021 Virtual Spring Convention
March 17	RMA 2021 Virtual Spring Convention
March 23	Community Futures Board Meeting
March 30	Municipal Development Plan - County Council Workshop #2

March 31 Exhibition Park Groundbreaking Ceremony

Division 6 -Councillor Klaas VanderVeen

March 9 Water Workshop with Council
March 11 Lethbridge County Council Meeting
March 16 RMA 2021 Virtual Spring Convention
March 17 RMA 2021 Virtual Spring Convention
March 17 Economic Development Lethbridge AGM
March 26 Southern Alberta Energy from Waste Association Board Meeting (Strathmore)
March 30 Municipal Development Plan - County Council Workshop #2

Division 7 - Councillor Morris Zeinstra

March 9 Water Workshop with Council
March 11 Lethbridge County Council Meeting
March 16 RMA 2021 Virtual Spring Convention
March 17 RMA 2021 Virtual Spring Convention
March 30 Municipal Development Plan - County Council Workshop #2

CLOSED SESSION:

1) Appointment of Returning Officer and Substitute Returning Officer for the 2021 Municipal Election (FOIP Section 19 – Confidential Evaluations)

Council approved that Larry Randle, Director of Community Services be appointed Returning Officer and Candice Robison, Executive Assistant to the CAO and Council be appointed Substitute Returning Officer for the October 18, 2021 municipal election.

2) Coaldale Fire Discussion (FOIP Section 25(1) - Disclosure Harmful to Economic and Other Interests of a Public Body)

Council approved signing the Fire Agreement with the Town of Coaldale.