



AGENDA

Council Meeting

9:30 AM - Thursday, July 7, 2022
Council Chambers

Page

A. CALL TO ORDER

B. ADOPTION OF AGENDA

C. ADOPTION OF MINUTES

4 - 12

1. **County Council Meeting Minutes**
[Council Meeting - 16 Jun 2022 - Minutes](#)

D. DELEGATIONS

1. **Introduction of Jeremy Vander Meulen - Municipal Intern**
2. **9:30 a.m. - Yolanda Reimer and Timothy Smith**
3. **11:00 a.m. - City of Lethbridge - Jenn Schmidt-Rempel, Deputy Mayor; Sandra Dufresne, Intergovernmental & Advocacy Advisory; Carly Kleisinger, Chief of Staff to the City Manager**

E. SUBDIVISION APPLICATIONS

13 - 21

1. **Subdivision Application #2022-0-081 – Brewerton**
- Lot 3, Block 2, Plan 2210358 and Lot 1, Block 2, Plan 1110876
within NW1/4 21-8-22-W4M
[Subdivision Application #2022-0-081 – Brewerton - Lot 3, Block 2, Plan 2210358 and Lot 1, Block 2, Plan 1110876 within NW1/4 21-8-22-W4M](#)

22 - 31

2. **Subdivision Application #2022-0-090 Ramias**
- Lot 2, Block 1, Plan 0912279 within NE1/4 21-9-22-W4M
[Subdivision Application #2022-0-090 Ramias - Lot 2, Block 1, Plan 0912279 within NE1/4 21-9-22-W4M](#)

F. DEPARTMENT REPORTS

F.1. COMMUNITY SERVICES

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F.1.1.

**Bylaw 22-011 - Road Closure, Sale and Consolidation
Road Plan 8419HB- First Reading**

[Bylaw 22-011 - Road Closure, Sale and Consolidation -
First Reading](#)

42 - 60 F.1.2. **Donation Request - Green n Yellow Group**
[Donation Request - Green n Yellow Group](#)

61 - 68 F.1.3. **Monarch Grain Handling Facility Complaint**
[Monarch Grain Handling Facility Complaint](#)

69 - 72 F.1.4. **Town of Nobleford - Request for Fire Service
Transition Costs**
[Town of Nobleford - Request for Fire Services Transition
Costs](#)

F.2. INFRASTRUCTURE

73 - 86 F.2.1. **Commercial and Industrial Municipal Tax Incentive
Bylaw - Public Engagement Feedback**
[Commercial and Industrial Municipal Tax Incentive Bylaw
- Public Engagement Feedback](#)

F.3. ADMINISTRATION

87 - 93 F.3.1. **Proposed Changes to County Safety Policy 800
Incorporating Policy 803**
[Proposed Changes to County Safety Policy 800
incorporating Policy 803](#)

F.4. CORPORATE SERVICES

F.5. MUNICIPAL SERVICES

G. CORRESPONDENCE

94 1. **County of St. Paul - Rising Cost of Alberta Utility Fees**
[County of St. Paul - Rising Cost of Alberta Utility Fees](#)

H. COUNTY COUNCIL AND COMMITTEE UPDATES

95 - 102 1. **2022 Bursary Award**
[2022 Bursary Award](#)

I. PUBLIC HEARINGS

J. NEW BUSINESS

K. CLOSED SESSION

L. ADJOURN



MINUTES

Council Meeting

9:30 AM - Thursday, June 16, 2022
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, June 16, 2022, at 9:30 AM, in the Council Chambers, with the following members present:

PRESENT: Reeve Tory Campbell
Deputy Reeve Klaas VanderVeen
Councillor Lorne Hickey
Councillor Mark Sayers
Councillor John Kuerbis
Councillor Eric Van Essen
Councillor Morris Zeinstra
Director of Public Operations, Jeremy Wickson
Director of Community Services, Larry Randle
Infrastructure Manager, Devon Thiele
Manager of Finance & Administration, Jennifer Place
Executive Administrative Assistant, Donna Irwin

A. CALL TO ORDER

Reeve Tory Campbell called the meeting to order at 9:31 a.m.

B. ADOPTION OF AGENDA

142-2022 Councillor Kuerbis MOVED that the June 16, 2022 Lethbridge County Council Meeting Agenda be approved as presented.

CARRIED

C. ADOPTION OF MINUTES

C.1. County Council Meeting Minutes

143-2022 Councillor Kuerbis MOVED that the May 19, 2022 Lethbridge County Council Meeting Minutes be approved as amended.

CARRIED

D. SUBDIVISION APPLICATIONS

D.1. Subdivision Application #2022-0-068- Bak Enterprises Ltd. - SW1/4 02-10-19-W4M

144-2022 Councillor Kuerbis MOVED that the Country Residential subdivision of SW1/4 2-10-19-W4M (Certificate of Title No. 181 269 481), to subdivide a 2.00-acre (0.81 ha) vacant parcel first subdivision from a title containing 160.00-acres (64.75 ha), for country residential use; BE APPROVED subject to the following: CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.

3. That the applicant submits a final plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided.
4. That the applicant has a professional soils analysis done at their expense by an accredited agency or engineer to ensure that the soil characteristics are capable of supporting a septic field. Analyses of the test must be performed and approved by an approved agency under Alberta Labour, with a copy of the report submitted and deemed acceptable to the Subdivision Authority.
5. That the easement as required by FORTIS Alberta shall be provided prior to finalization.

CARRIED

D.2. Subdivision Application #2022-0-073 – 1500706 Alberta Ltd.
- Lot 2, Block 1, Plan 1311128 & ptn. NW¼ 34-10-20-W4 all within W½ 34-10-20-W4

145-2022 Deputy MOVED that the Agricultural subdivision of Lot 2, Block 1, Plan
 Reeve 1311128 & a portion of NW1/4 34-10-20-W4M all within W1/2 34-10-
 VanderVeen 20-W4M (Certificate of Title No. 211 232 249 +5, 111 274 225), to
 resplit a 43.14-acre (17.46 ha) parcel into two titles and create a
 22.24 and 23.53-acre (9.00 & 9.52 ha) title each respectively in size,
 for country residential use; BE APPROVED subject to the following:

RESERVE: The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 43.14-acres at the market value of \$9,270.00 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

- CONDITIONS:
1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
 2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created. This agreement may refer to the minimum standards required for the construction for the private access and culverts needed to serve the subdivision.
 3. That the applicant provides a plan of survey prepared by an Alberta Land Surveyor to illustrate the exact dimensions, parcel size, and the location of the proposed parcel as approved. The final plan shall include as part of the east 23.53-acre parcel an approximately 60' wide strip of land (2.62-acres) from the NW 34-10-20-4M along the southern perimeter, to provide a direct private access driveway (a panhandle) to the rear east parcel.
 4. That the applicant provides a geotechnical study prepared by a qualified engineer to establish the actual safe setback lines for development and verify that there are 2-acres of developable land available on the proposed east 23.53-acre parcel.
 5. That the applicant has a professional soils analysis completed for the new 23.53-acre parcel to demonstrate suitability of a private on-site septic treatment system on the land, with results to be as determined satisfactory to the Subdivision Authority.

CARRIED

Reeve Campbell recessed the meeting at 9:56 a.m.

Reeve Campbell reconvened the meeting at 10:00 a.m.

E. **PUBLIC HEARINGS - 10:00 A.M.**

E.1. **Bylaw 22-003 - Road Closure, Sale and Consolidation of a portion of Range Road 22-0 (between SE 25-9-22-W4 and SW 30-9-21-W4)- Public Hearing**

Reeve Campbell called a recess to the Council Meeting, for the Public Hearing for Bylaw 23-003 at 10:00 a.m.

146-2022 Councillor MOVED that the Public Hearing for Bylaw 22-003 commence at 10:01
Kuerbis a.m.

CARRIED

Tyson Boylan, City of Lethbridge present at 10:00 a.m.

Reeve Campbell asked three times if anyone from the public wished to speak in favour or opposition of Bylaw 22-003.

No one came forward.

147-2022 Councillor MOVED that the Public Hearing for Bylaw 22-003 adjourn at 10:12
Kuerbis a.m.

CARRIED

Terry Boylan, City of Lethbridge, departed at 10:12 a.m.

148-2022 Councillor MOVED that the proposed road closure be sent to the Minister of
Kuerbis Transportation for Approval.

CARRIED

D. **SUBDIVISION APPLICATIONS**

D.3. **Subdivision Application #2022-0-078 – Knelsen
- Lot 1, Block 1, Plan 9112088 within NW 29-09-20-W4M**

149-2022 Councillor MOVED that the Agricultural and Country Residential subdivision of
Sayers NW1/4 29-9-20-W4M & Lot 1, Block 1, Plan 9112088 (Certificate of
Title No. 001 029 417, 021 054 750 +1), to reconfigure the property
boundaries (property line adjustment) and size of two adjacent
parcels, by subdividing 3.98-acres (0.1.61 ha) of land from an 8.20-
acre (3.2 ha) country residential title and consolidate it to an adjacent
138.30-acre (55.97 ha) title, thereby creating an enlarged agricultural
title 142.28-acres (57.58 ha) in size; BE APPROVED subject to the
following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the titles and 3.98-acre portion of land to be subdivided and consolidated to reconfigure the boundaries (property line) of the two adjacent parcels (involving 3.98-acres to be subdivided from Lot 1, Block 1, Plan 9112088 and consolidated with C of T 021 054 750+1), be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting title cannot be further subdivided without approval of the Subdivision Authority.
4. That the easement(s) as required by ATCO shall be established prior to finalization of the application.

CARRIED

**D.4. Subdivision Application #2022-0-079 – Loman Farms
- SE1/4 01-12-21-W4M**

150-2022 Councillor Zeinstra MOVED that the Country Residential subdivision of SE1/4 1-12-21-W4M (Certificate of Title No. 201 224 383), to subdivide a 2.50-acre (1.01 ha) first parcel out farmstead from a title of 158.97 acres (64.34 ha) for country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant is required to submit a final plan as prepared by an Alberta Land Surveyor that corresponds to the subdivision approval.

CARRIED

**D.5. Subdivision Application #2022-0-080 – Vaselenak
- NW1/4 08-09-19-W4M**

151-2022 Deputy Reeve VanderVeen MOVED that the Country Residential subdivision of NW1/4 8-9-19-W4M (Certificate of Title No. 121 079 371), to subdivide a 2.52-acre (1.02 ha) first parcel out farmstead from a title of 158.97 acres (64.34 ha) for country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with the Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a final plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided as approved.

CARRIED

F. DELEGATIONS

G. DEPARTMENT REPORTS

G.1. COMMUNITY SERVICES

G.1.1. Resolution - Road Closure, Sale and Consolidation of Road Plan 8419HB

152-2022 Councillor Kuerbis MOVED that closure of a portion of Road Plan 8419HB as shown on the attached sketch be approved by Resolution.

CARRIED

G.1.2. Draft Fire Bylaw No. 22-002 - Second and Third Reading

153-2022 Deputy Reeve VanderVeen MOVED that Fire Bylaw No. 2022-02 be read a second time.

CARRIED

154-2022 Councillor Sayers MOVED that Fire Bylaw No. 2022-02 be read a third time. CARRIED

Reeve Campbell recessed the meeting at 10:47 a.m.

Reeve Campbell reconvened the meeting at 10:59 a.m.

G.2. CORPORATE SERVICES

G.2.1. Coaldale-Lethbridge Community Growing Project 2022 Request

155-2022 Deputy Reeve VanderVeen MOVED that County Council donates \$500 per the Lethbridge County Donations Policy 161 to the Coaldale-Lethbridge Community Growing Project with funding from the Council Donation fund. CARRIED

G.2.2. Quarterly Financial Report - January - April 2022

Councillor Zeinstra departed at 11:10 a.m.

Councillor Zeinstra present at 11:14 a.m.

156-2022 Councillor Hickey MOVED that the Quarterly Financial Report - January to April 2022 be received for information. CARRIED

G.3. MUNICIPAL SERVICES

G.3.1. 2023 Capital Equipment Purchasing

157-2022 Councillor Kuerbis MOVED that Council approve the 2023 Capital Equipment list for purchasing requirements. CARRIED

G.4. ADMINISTRATION

G.4.1. Triple W Gas Co-op 50th Anniversary Celebration - August 9, 2022 - Warner, Alberta

158-2022 Councillor Zeinstra MOVED that Reeve Campbell be authorized to attend the Triple W Gas Co-op's 50th Anniversary Celebration in Warner scheduled for August 9, 2022.

Councillor Van Essen made a friendly amendment to add that any member of Council wishing to attend be authorized to do so.

Council discussed the matter.

159-2022 Councillor Van Essen MOVED that the Reeve and at least one member of Council be authorized to attend the Triple W Gas Co-op's 50th Anniversary Celebration in Warner scheduled for August 9, 2022 be authorized to do so. CARRIED

G.4.2. Invitation to Nobleford Heritage Day Parade - July 16, 2022 - Nobleford, AB

161-2022 Councillor Van Essen MOVED that the Councillor of the area be authorized to attend the Nobleford Heritage Day Parade scheduled for July 16, 2022 in the Town of Nobleford.

Councillor VanderVeen made a friendly amendment that any member of Council wishing to attend the Nobleford Heritage Day Parade scheduled for July 16, 2022 be authorized to do so.

- 160-2022
- Deputy Reeve VanderVeen
- MOVED that any member of Council wishing to attend the Nobleford Heritage Day Parade scheduled for July 16, 2022
- CARRIED

G.4.3. The Oldman Watershed Council Summer Social and Annual General Meeting - June 23, 2022

- 161-2022
- Councillor Kuerbis
- MOVED that at least one member of Council be authorized to attend the Oldman Watershed Council Summer Social and Annual General Meeting scheduled for June 23, 2022 from noon to 4 p.m. at the Rotary Picnic Shelter in the Lethbridge Sports Park, be authorized to do so.

Councillor VanderVeen made a friendly amendment that any member of Council be authorized to attend the Oldman Watershed Council Summer BBQ and AGM scheduled for June 23, 2022.

- 162-2022
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- MOVED that any member of Council wishing to attend the Oldman Watershed Council Summer Social and Annual General Meeting scheduled for June 23, 2022 from noon to 4 p.m. at the Rotary Picnic Shelter in the Lethbridge Sports Park, be authorized to do so.
- CARRIED

G.4.4. Annual Pattison Stampede BBQ - July 13, 2022

- 163-2022
- Councillor Van Essen
- MOVED that one Councillor be authorized to attend (with guest) the Annual Pattison Stampede BBQ scheduled for July 13, 2022 in Calgary as part of the Calgary Stampede, be authorized to do so. RSVP is required by June 16, 2022 for personalized invitations.
- CARRIED

Reeve Campbell adjourned the meeting at 12:07 p.m.

Reeve Campbell reconvened the meeting at 1:00 p.m.

- G.5. INFRASTRUCTURE
- H. CORRESPONDENCE
- H.1. Alberta Municipal Affairs - Provincial Education Requisition Credit
- H.2. Alberta Municipal Affairs - 2022 Funding Letter
- H.3. Alberta Municipal Affairs - Municipal Stimulus Program Project
- H.4. Town of Tofield - Alberta Provincial Police Force
- H.5. Town of Tofield - Alberta Utility Fees
- H.6. MP Stubbs, MP Kurek & MP Gourde - Rural Canada Forum
- H.7. Town of High River - A Coal Policy for Alberta
- I. NEW BUSINESS

J. COUNTY COUNCIL AND COMMITTEE UPDATES

J.1. Lethbridge County Council Attendance Update - May 2022

Council reviewed the Lethbridge County Council Attendance Update for May 2022.

Division 1

Councillor Lorne Hickey

May 1-4	CPAA Conference in Leduc
May 5	Lethbridge County Council Meeting
May 10	Lethbridge County Special Council Meeting
May 11	Lethbridge Airport Terminal Grand Opening
May 18	Green Acres Foundation Meeting
May 19	Lethbridge County Council Meeting
May 24	CAO Annual Performance Evaluation
May 25	Green Acres Foundation Meeting
May 26	RMA Member Visit

Division 2

Reeve Tory Campbell

May 5	FCSS Annual Directors' Network Conference 2022
May 5	Lethbridge County Council Meeting
May 7	Official Presentation – Legacy of Alberta Bronze Statue
May 10	Lethbridge County Special Council Meeting
May 11	Lethbridge Airport Terminal Grand Opening
May 17	Lethbridge Water Treatment Plant Tour
May 18	EDL Meeting
May 18	Meeting with Nobleford Mayor and CAO
May 19	Lethbridge County Council Meeting
May 20	CAO-Reeve Meeting
May 24	CAO Annual Performance Evaluation
May 25	RMA Virtual Town Hall – LGFF
May 26	RMA Member Visit
May 27	Virtual Meeting with Justice Minister Tyler Shandro
May 28	PBHS Graduation Ceremony
May 30	Exhibition Park, Ownership Engagement, Ends Policy Meeting
May 30	RCMP Detachment Tour
May 30	Telephone Meeting with MLA Grant Hunter

Division 3

Councillor Mark Sayers

May 5	Lethbridge County Council Meeting
May 10	Lethbridge County Special Council Meeting
May 19	Lethbridge County Council Meeting
May 24	CAO Annual Performance Evaluation
May 26	RMA Member Visit
May 30	RCMP Detachment Tour

Division 4

Councillor John Kuerbis

May 5	Lethbridge County Council Meeting
May 10	Lethbridge County Special Council Meeting
May 11	Lethbridge Airport Terminal Grand Opening
May 19	Lethbridge County Council Meeting
May 24	CAO Annual Performance Evaluation
May 25	Community Futures Board Meeting
May 26	RMA Member Visit

May 30 RCMP Detachment Tour

Division 5
Councillor Eric Van Essen

May 5 Lethbridge County Council Meeting
May 10 Lethbridge County Special Council Meeting
May 19 Lethbridge County Council Meeting
May 24 CAO Annual Performance Evaluation
May 26 RMA Member Visit
May 30 RCMP Detachment Tour

Division 6
Deputy Reeve Klaas VanderVeen

May 1-4 CPAA Conference in Leduc
May 5 Lethbridge County Council Meeting
May 6 Mayors and Reeves
May 10 Lethbridge County Special Council Meeting
May 17 Meeting re: Doctor shortage in Alberta
May 19 Grant presentation for Shaughnessy Community Association
May 19 Lethbridge County Council Meeting
May 24 CAO Annual Performance Evaluation
May 26 RMA Member Visit
May 27 SAEWA Board Meeting
May 30 RCMP Detachment Tour

Division 7
Councillor Morris Zeinstra

May 5 Lethbridge County Council Meeting - did not attend.
May 10 Lethbridge County Special Council Meeting

K. CLOSED SESSION

K.1. Surplus Lethbridge County Owned Lands (FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)

K.2. Project Tender Results (FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)

164-2022 Councillor Zeinstra MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the *Municipal Government Act*, the time being p.m. for the discussion on the following:

K.1. Surplus Lethbridge County Owned Lands (FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)

K.2. Project Tender Results (FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)

Present during the Closed Session:
Lethbridge County Council
Senior Management
Administration Staff
CARRIED

165-2022 Councillor Hickey MOVED that Lethbridge County Council Meeting move out of the Closed Session at 2:07 p.m.
CARRIED

K.1. Surplus Lethbridge County Owned Lands (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

166-2022	Councillor Kuerbis	MOVED that County Council authorize administration to obtain a property appraisal for the parcels and allow administration to offer it to surrounding municipalities and allow administration to negotiate the sale price.	CARRIED
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K.2. Project Tender Results (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

167-2022	Deputy Reeve VanderVeen	MOVED that County Council approve the revised budget for the Mountain Meadows project.	CARRIED
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L. ADJOURN

168-2022	Councillor Hickey	MOVED that the Lethbridge County Council Meeting adjourn at 2:08 p.m.	CARRIED
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Reeve

CAO

AGENDA ITEM REPORT



Title: Subdivision Application #2022-0-081 – Brewerton
- Lot 3, Block 2, Plan 2210358 and Lot 1, Block 2, Plan 1110876 within NW1/4
21-8-22-W4M

Meeting: Council Meeting - 07 Jul 2022

Department: ORRSC

Report Author: Steve Harty

APPROVAL(S):

Hilary Janzen, Supervisor of Planning & Development	Approved - 22 Jun 2022
Larry Randle, Director of Community Services,	Approved - 22 Jun 2022
Ann Mitchell, Chief Administrative Officer,	Approved - 23 Jun 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The application is to reconfigure the boundaries (property line adjustment) and size of two adjacent parcels, by subdividing 2.25-acres of land from a 6.18-acre title and consolidating it to an adjacent east 1.00-acre title, thereby creating an enlarged country residential title 3.25-acres in size. The proposal meets the subdivision criteria of the Land Use Bylaw.

RECOMMENDATION:

That S.D. Application #2022-0-081 be approved subject to the conditions as outlined in the draft resolution.

REASON(S) FOR RECOMMENDATION(S):

The proposed subdivision meets the provincial Subdivision and Development Regulations and the municipal subdivision policies as stated in the Land Use Bylaw.

PREVIOUS COUNCIL DIRECTION / POLICY:

- LUB No. 1404 contains policies that enable the subdivision and consolidation of land in respect of a reconfiguration of titles, with no additional titles being created above what presently exist. A separate standalone title is not being created, but the land being subdivided will be consolidated between existing acreage titles by a plan of survey.
- The resulting parcel sizes comply with the minimum 2.0-acre size requirements of the bylaw as established by Council. The reconfiguration will result in very similar sized lots.

- The Subdivision Authority has the discretion to decide on the suitability of the reconfigured parcels, and the proposal is based on the rationale that the land swap is to enlarge a deficient-sized title and create a more uniform property line.
- This land is situated within the IDP boundary with the City of Lethbridge and consideration of comments by the city must be taken into consideration.

BACKGROUND INFORMATION:

Located ½-mile west of the City of Lethbridge boundary and ¼-mile north of the Oldman River, adjacent to Sunset Acres. The proposal is to accommodate a land swap and property line adjustment between adjacent titles.

The west larger lot had a house removed and is presently vacant, while the east 1.00-acre lot contains a dwelling. The application is to realign the boundaries and enlarge the smaller lot and also enable it to have access to the south coulee land. The realignment will result in both titles being extended to the full extent of the south boundary. The adjusted property line will be situated 11.57 m away from the west wall of the dwelling and complies with the 6.1 m bylaw setback. Servicing for each of the lots will be unaffected. The east lot has a septic mound located in the northeast, away from the lot line adjustment. City water is provided by Lethbridge County through the rural water line to a drip cistern. Access to the lots will remain unchanged, from the subdivision internal road system (Sunset and Sunrise Roads).

Overall, the proposal meets the criteria of the County's Land Use Bylaw No. 1404 for a reconfiguration/realignment of titles subdivision (property line adjustment) and the Lethbridge Urban Fringe land use district standards.

The application was circulated to the required external agencies with no concerns expressed. No utility easements are requested (to date). The City of Lethbridge has no concerns as the application conforms to the applicable IDP policies. The land is identified as potentially containing Historical Resources (category HRV5). Historical Resources determined that in this instance formal *Historical Resources Act* approval is not necessary, and submission of a Historic Resources application is not required.

ALTERNATIVES / PROS / CONS:

The Subdivision Authority could decide to not approve if it is determined the proposed property line realignment is not suitable and the titles would remain as is.

Pros:

- there are no advantages to denying the subdivision as it meets the subdivision criteria of the County

Cons:

- the east 1.00-acre country residential lot would remain deficient in size, and a refusal would likely be appealed by the applicants

FINANCIAL IMPACT:

None, and the existing tax situation will remain the same.

LEVEL OF PUBLIC PARTICIPATION:

☒ Inform ☐ Consult ☐ Involve ☐ Collaborate ☐ Empower

ATTACHMENTS:

[5A 2022-0-081 Lethbridge County APPROVAL
Diagrams for Lethbridge County 2022-0-081](#)

RESOLUTION

2022-0-081

Lethbridge County

Residential subdivision of Lot 3, Block 2, Plan 2210358 and Lot 1, Block 2, Plan 1110876 within NW1/4 21-8-22-W4M

THAT the Residential subdivision of Lot 3, Block 2, Plan 2210358 and Lot 1, Block 2, Plan 1110876 within NW1/4 21-8-22-W4M (Certificate of Title No. 221 055 793 +1, 171 035 106), to reconfigure the property boundaries (property line adjustment) and size of two adjacent parcels, by subdividing 2.25-acres (0.909 ha) of land from a 6.18-acre (2.50 ha) title and consolidate it to an adjacent east 1.00-acre (0.405 ha) title, thereby creating an enlarged country residential title 3.25-acres (1.314 ha) in size; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a surveyed plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcels being subdivided. The titles and portions of land to be subdivided and consolidated to reconfigure the boundaries (property line) of the two adjacent parcels, is to be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.
4. That any easement(s) as required by utility agencies shall be established prior to finalization of the application.

REASONS:

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended as a reconfiguration pursuant to Section 9 of the Matters Related to Subdivision and Development Regulation.
3. The Subdivision Approval Authority has determined the proposed subdivision is a reconfiguration of titles to enable a property line adjustment and meets the subdivision criteria of the Land Use Bylaw with no resulting increase in title density.
4. The City of Lethbridge did not object to the proposal which is located within the IDP boundary with the County. The Subdivision Authority has determined that given this proposal is a small property line realignment, it is not inconsistent with any IDP policies for this area.

INFORMATIVE:

- (a) Since the proposed subdivision complies with Section 663(d) of the Municipal Government Act, Reserve is not required.
- (b) That a legal description for the proposed parcel be approved by the Surveys Branch, Land Titles Office, Calgary.

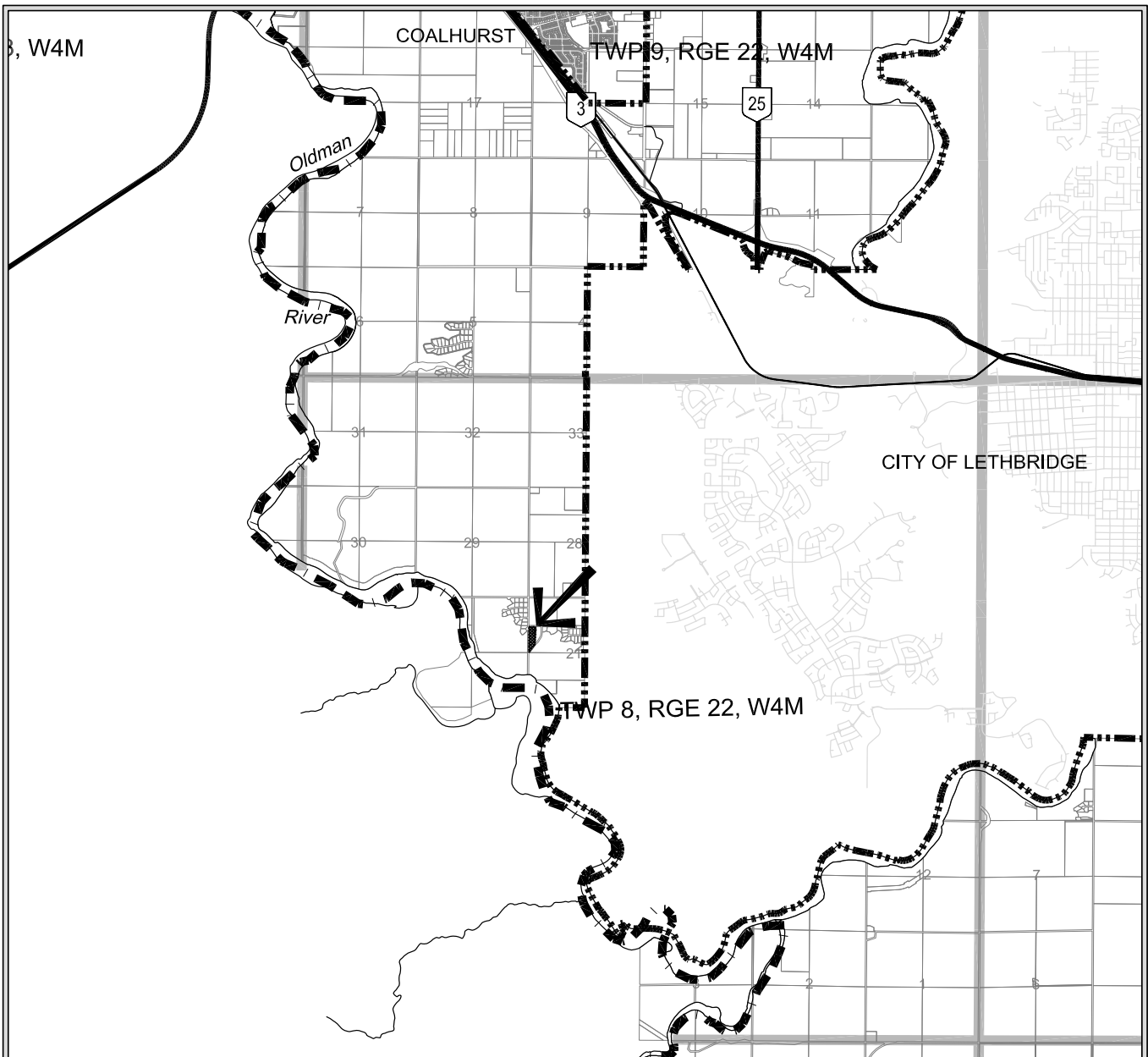
2022-0-081
Page 1 of 2

- (c) The applicant/owner is advised that other municipal, provincial or federal government or agency approvals may be required as they relate to the subdivision and the applicant/owner is responsible for verifying and obtaining any other approval, permit, authorization, consent or license that may be required to subdivide, develop and/or service the affected land (this may include but is not limited to Alberta Environment and Parks, Alberta Transportation, and the Department of Fisheries and Oceans.)
- (d) City of Lethbridge – Janet Gutsell, Senior Subdivision Planner:
 “The City of Lethbridge has no concerns with the proposed subdivision application with the understanding that this proposal complies with the applicable policies of the Intermunicipal Development Plan adopted by the Lethbridge County and City of Lethbridge.”
- (e) Telus Communications Inc has no objection.
- (f) ATCO Gas has no objections.
- (g) Lethbridge Northern Irrigation District (LNID) – Alan Harrold, General Manager:
 “The above noted Application for Subdivision has been reviewed by the Lethbridge Northern Irrigation District (LNID) and is approved subject to the following conditions:
 1. Payment of the District's subdivision endorsement fee. The current fee is \$52.50 (includes GST).
 Thank you for the opportunity to comment. If you require more information or would like to set up an appointment to discuss the conditions above, please contact Janet Beck, Land Agent, at the Lethbridge Northern Irrigation District Office, 403-327-3302.”
- (h) Historical Resources – Barry Newton, Land Use Planner:
 “We have reviewed the captioned subdivision application and determined that in this instance formal *Historical Resources Act* approval is not necessary, and submission of a Historic Resources application is not required.”
- (i) Canada Post has no comment.

 MOVER

 REEVE

 DATE



SUBDIVISION LOCATION SKETCH

LOT 3; BLOCK 2; PLAN 2210358 & LOT 1; BLOCK 2; PLAN 1110876

ALL WITHIN NW 1/4 SEC 21, TWP 8, RGE 22, W 4 M

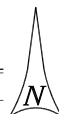
MUNICIPALITY: LETHBRIDGE COUNTY

DATE: MAY 24, 2022

FILE No: 2022-0-081



May 25, 2022 N:\Submissions\2022\081-0-081.dwg





SUBDIVISION SKETCH - **PROPOSED**

LOT 3; BLOCK 2; PLAN 2210358 & LOT 1; BLOCK 2; PLAN 1110876

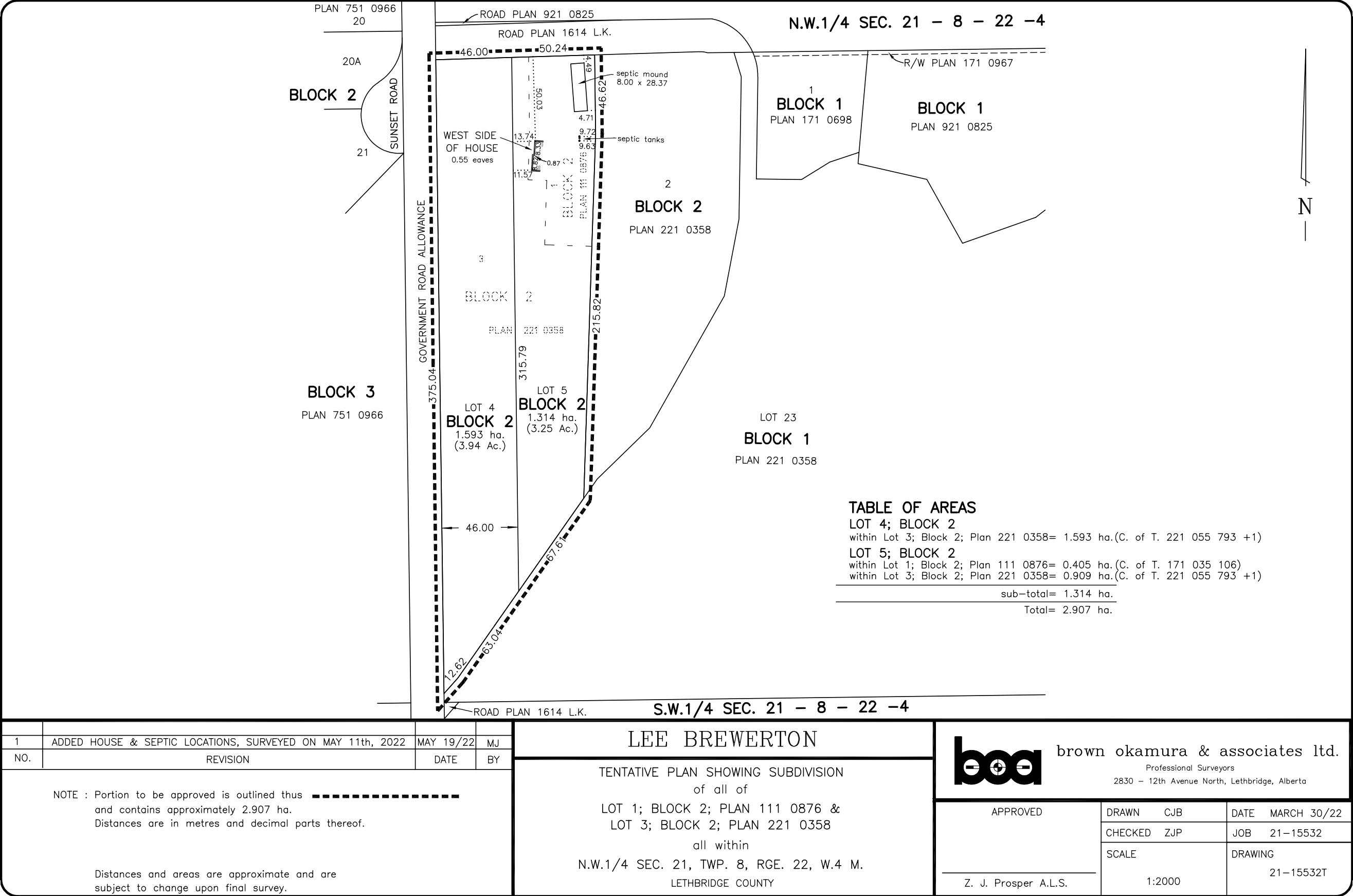
ALL WITHIN NW 1/4 SEC 21, TWP 8, RGE 22, W 4 M

MUNICIPALITY: LETHBRIDGE COUNTY

DATE: MAY 24, 2022

FILE No: 2022-0-081





AGENDA ITEM REPORT



Title: Subdivision Application #2022-0-090 Ramias
- Lot 2, Block 1, Plan 0912279 within NE1/4 21-9-22-W4M

Meeting: Council Meeting - 07 Jul 2022

Department: ORRSC

Report Author: Steve Harty

APPROVAL(S):

Hilary Janzen, Supervisor of Planning & Development	Approved - 23 Jun 2022
Larry Randle, Director of Community Services,	Approved - 23 Jun 2022
Ann Mitchell, Chief Administrative Officer,	Approved - 23 Jun 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The application is to create two new titles of 2.55 and 2.79 acres respectively in size, with a remainder lot of 4.64 acres, from a title comprised of 9.98-acres, all for grouped country residential use. The proposal meets the subdivision criteria of the Land Use Bylaw.

RECOMMENDATION:

That S.D. Application #2022-0-090 be approved subject to the conditions as outlined in the draft resolution.

REASON(S) FOR RECOMMENDATION(S):

The proposed subdivision meets the provincial Subdivision and Development Regulations, the adopted ASP, and the municipal GCR subdivision policies as stated in the Land Use Bylaw.

PREVIOUS COUNCIL DIRECTION / POLICY:

- The land was redesignated by Council in early May 2022 to the 'Grouped Country Residential - GCR' land use district (Bylaw No. 21-011).
- To support the redesignation and subdivision, an Area Structure Plan (Bylaw No. 21-020) was also approved by Council, which the application conforms to.
- The GCR subdivision criteria and standards are within the Land Use Bylaw No. 1404 and the lots meet and exceed the bylaw's minimum 2.0-acre size.
- The subject parcel is within the Intermunicipal Development Plan (IDP) area with Town of Coalhurst, specifically within IDP Policy Area 2E. The IDP recognizes this is a fragmented area that may allow for further subdivision.

- This proposal aligns with the County's Grouped County Residential Land Use Strategy as it is a small-scale subdivision on fragmented, poor-quality land.

BACKGROUND INFORMATION:

Located on Kipp Road, ¼-mile northeast of the Town of Coalhurst and 1-mile west of Highway 25. The proposal is to create two additional titles on a parcel of less than 20.0 acres of poor-quality agricultural land.

The proposed 2.79-acre easterly lot contains a dugout and agricultural buildings (barns & hay shed), while the middle 2.55-acre lot is vacant. The remnant westerly lot at 4.64-acres contains an existing yard with a dwelling. The proposed property line between the remnant title and the middle new lot is angled at the northwest to account for a drainage swale, berm and culvert that allows drainage from the north to drain south as part of the natural channel. A stormwater management design analysis was provided in the ASP. Servicing was also addressed in the ASP, with private hauled cistern water and individual on-site sewage septic fields proposed (a soils analysis was provided to verify suitability). Access is granted from the north TWP Road 9-4 (Kipp Road) with three existing approaches in place. A Development Agreement can address any servicing matters.

There are no abandoned gas wells located in proximity of this proposal. There are no identified potential historical resources and this area has not been identified for previous underground mining activity.

Overall, the proposal meets the GCR criteria of the County's Land Use Bylaw No. 1404 and conforms to the approved ASP. The application was circulated to the required external agencies. No concerns have been expressed and no easements are requested. The Town of Coalhurst has not responded but the subdivision does not conflict with any applicable IDP policies.

ALTERNATIVES / PROS / CONS:

The Subdivision Authority could decide to not approve if it is not satisfied the subdivision is suitable.

Pros:

- there are no advantages to denying the subdivision as it meets the ASP and Grouped Country Residential subdivision criteria of the County

Cons:

- a refusal would likely be appealed by the applicants to the LPRT as the County's subdivision criteria have been met and the ASP and zoning approved

FINANCIAL IMPACT:

Non direct, but the future tax situation may improve with additional residential development. The MR has previously been provided to the County.

LEVEL OF PUBLIC PARTICIPATION:

☒ Inform ☐ Consult ☐ Involve ☐ Collaborate ☐ Empower

ATTACHMENTS:

[5A 2022-0-090 Lethbridge County APPROVAL](#)
[Diagrams for Lethbridge County 2022-0-090](#)

RESOLUTION

2022-0-090

Lethbridge County

Country Residential subdivision of Lot 2, Block 1, Plan 0912279 within NE1/4 21-9-22-W4M

THAT the Country Residential subdivision of Lot 2, Block 1, Plan 0912279 within NE1/4 21-9-22-W4M (Certificate of Title No. 091 110 964), to create two new titles of 2.55 and 2.79 acres (1.03 and 1.13 ha) respectively in size, with a remainder lot of 4.64 acres (1.88 ha), from a title comprised of 9.98-acres (4.04 ha), all for grouped country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a final Plan of Survey as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided, as approved.
4. That the applicant is responsible for obtaining and submitting a copy of any required approval granted under the Water Act and a registration under EPEA from the AEP for the storm water management plan to Lethbridge County, prior to final endorsement of the subdivision.

REASONS:

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 9 of the Matters Related to Subdivision and Development Regulation.
3. The Subdivision Authority is satisfied the application conforms to the adopted Area Structure Plan (Bylaw No. 21-020) approved for the subject lands.
4. The proposal meets the subdivision criteria of the Land Use Bylaw No. 1404 regarding the standards and minimum lot sizes of the Grouped Country Residential land use district.
5. The subject parcel is within the Intermunicipal Development Plan (IDP) area with Town of Coalhurst, specifically within IDP Policy Area 2E. The application conforms to the IDP policies as the IDP recognizes the fragmentation of the area, and it allows for further subdivision with an adopted Area Structure Plan (ASP) in place.

INFORMATIVE:

- (a) Since the proposed subdivision complies with Section 663(a) of the Municipal Government Act, Reserve is not required, as it has previously been provided when the 9.98-acre title was created in 2008 (ORRSC File No. 2008-0-252).
- (b) That a legal description for the proposed parcel be approved by the Surveys Branch, Land Titles Office, Calgary.

2022-0-090
Page 1 of 4

- (c) The applicant/owner is advised that other municipal, provincial or federal government or agency approvals may be required as they relate to the subdivision and the applicant/owner is responsible for verifying and obtaining any other approval, permit, authorization, consent or license that may be required to subdivide, develop and/or service the affected land (this may include but is not limited to Alberta Environment and Parks, Alberta Transportation, and the Department of Fisheries and Oceans.)

(d) Telus Communications Inc has no objection.

- (e) Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.

- (f) Please be advised that our existing/future gas line(s) on the subject property are protected by way of a Utility Right of Way Agreement, registered as Instrument(s) # 881 009 454.

Therefore, ATCO Gas has no objection to the proposed subdivision.

- (g) Alberta Health Services has no objection provided all pertinent regulations, standards and by-law requirements are met.

- (h) Lethbridge Northern Irrigation District (LNID) – Alan Harrold, General Manager:

“The above noted *Application for Subdivision* has been reviewed by the Lethbridge Northern Irrigation District (LNID) and is approved subject to the following conditions:

1. Payment of the District's subdivision endorsement fee. The current fee is **\$52.50** (includes GST).
2. Currently there is a Domestic Agreement with the LNID. Since the convenience delivery will remain within the newly registered 4.79 acre subdivision, this Agreement will need to be resigned with the new land title information. The additional two newly created subdivision parcels of 2.55 and 2.79 acres must have a water agreement suitable to meet their needs if they require the use of irrigation water. In addition, since the delivery would be from the Lateral C12 Pipeline, a one-time landowner construction contribution would be required at the time of signing a water agreement for both the 2.55 and 2.79 acre parcels. The current 2022 low pressure pipeline rate is **\$3,000 plus GST per parcel** plus the cost of a water delivery turnout if one is required.
3. An Easement for the subdivided parcel(s) for access to water from the District's works must be in place prior to the supply of domestic/yard usage water.
4. Any alteration to District works required as a result of this subdivision is subject to District approval and payment by the applicant of all applicable costs.

Thank you for the opportunity to comment. If you require more information or would like to set up an appointment to discuss the conditions above, please contact Janet Beck, Land Agent, at the Lethbridge Northern Irrigation District Office, 403-327-3302.”

- (i) Alberta Transportation – Leah Olsen, Development/Planning Technologist:

“The subject property is well removed from any road under our jurisdiction (in this instance Highway 3/25) with indirect access being provided solely by way of the local road system. Pursuant to Section 5(5)(d)(i) and (ii) of the Subdivision and Development Regulation, being Alberta Regulation 43/2002, consolidated up to 188/2017 (“the regulation”) the Deputy Minister of Transportation is not a required referral.

Notwithstanding the foregoing, we have no objections/concerns with the creation of the isolated country residential parcel as proposed and/or favorable consideration by the Lethbridge County subdivision authority.

If you have any questions or require additional information, please contact the undersigned.”

2022-0-090
Page 2 of 4

(j) ATCO Transmission - Isabel Solis-Jarek, Sr. Administrative Coordinator:

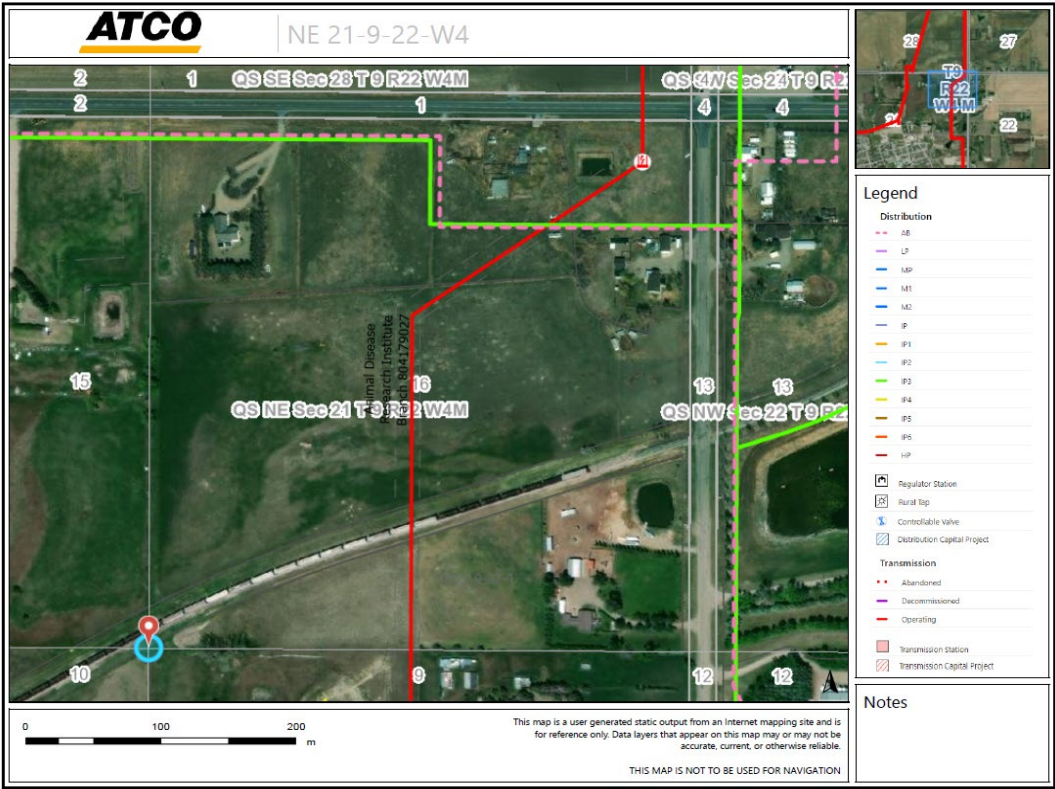
"The Engineering Department of ATCO Transmission, (a division of ATCO Gas and Pipelines Ltd.) has reviewed the above named plan and has no objections subject to the following conditions:

1. Any existing land rights shall be carried forward in kind and registered on any newly created lots, public utility lots, or other properties.
2. Ground disturbances and surface works within 30 meters require prior written approval from ATCO Transmission before commencing any work.
 - Municipal circulation file number must be referenced; proposed works must be compliant with ATCO Transmission requirements as set forth in the company's conditional approval letter.
 - Contact ATCO Transmission Land Department at 1-888-420-3464 or landadmin@atco.com for more information.
3. Road crossings are subject to Engineering review and approval.
 - Road crossing(s) must be paved and cross at a perpendicular angle.
 - Parallel roads are not permitted within ATCO Transmission right(s)-of-way.
 - If the road crossing(s) requires a pipeline alteration, the cost will be borne by the developer/owner and can take up to 18 months to complete.
4. Parking and/or storage is not permitted on ATCO Transmission facility(s) and/or right(s)-of-way.
5. Encroachments are not permitted on ATCO Transmission facility(s) and/or right(s)-of-way.
 - Contact ATCO Transmission Land Department at 1-888-420-3464 or landadmin@atco.com for more information.
6. Any changes to grading that alter drainage affecting ATCO Transmission right-of-way or facilities must be adequate to allow for ongoing access and maintenance activities.
 - If alterations are required, the cost will be borne by the developer/owner.
7. Any revisions or amendments to the proposed plans(s) must be re-circulated to ATCO Transmission for further review.

If you have any questions or concerns, please contact the undersigned at hp.circulations@atco.com."

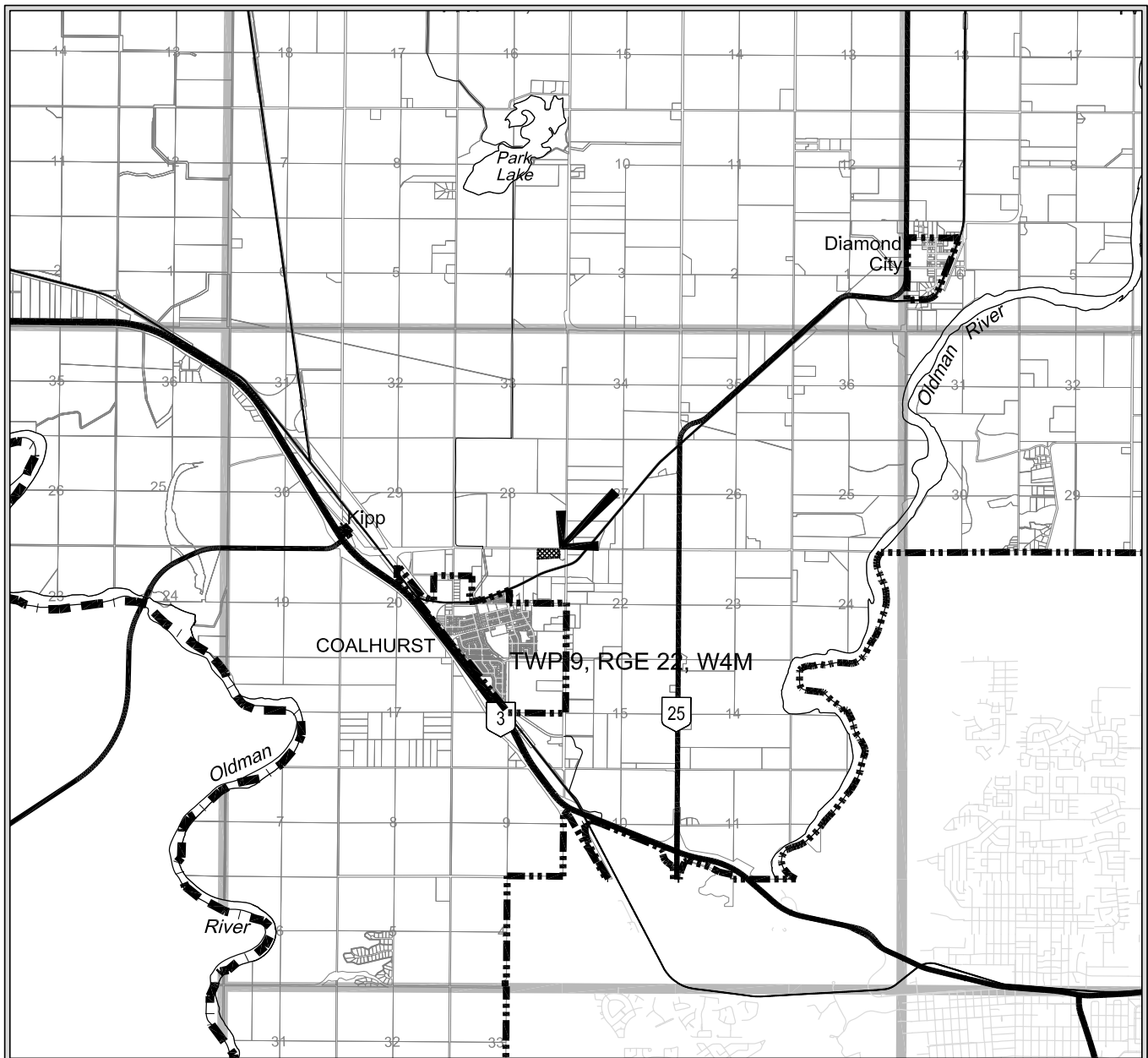


2022-0-090
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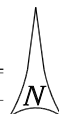


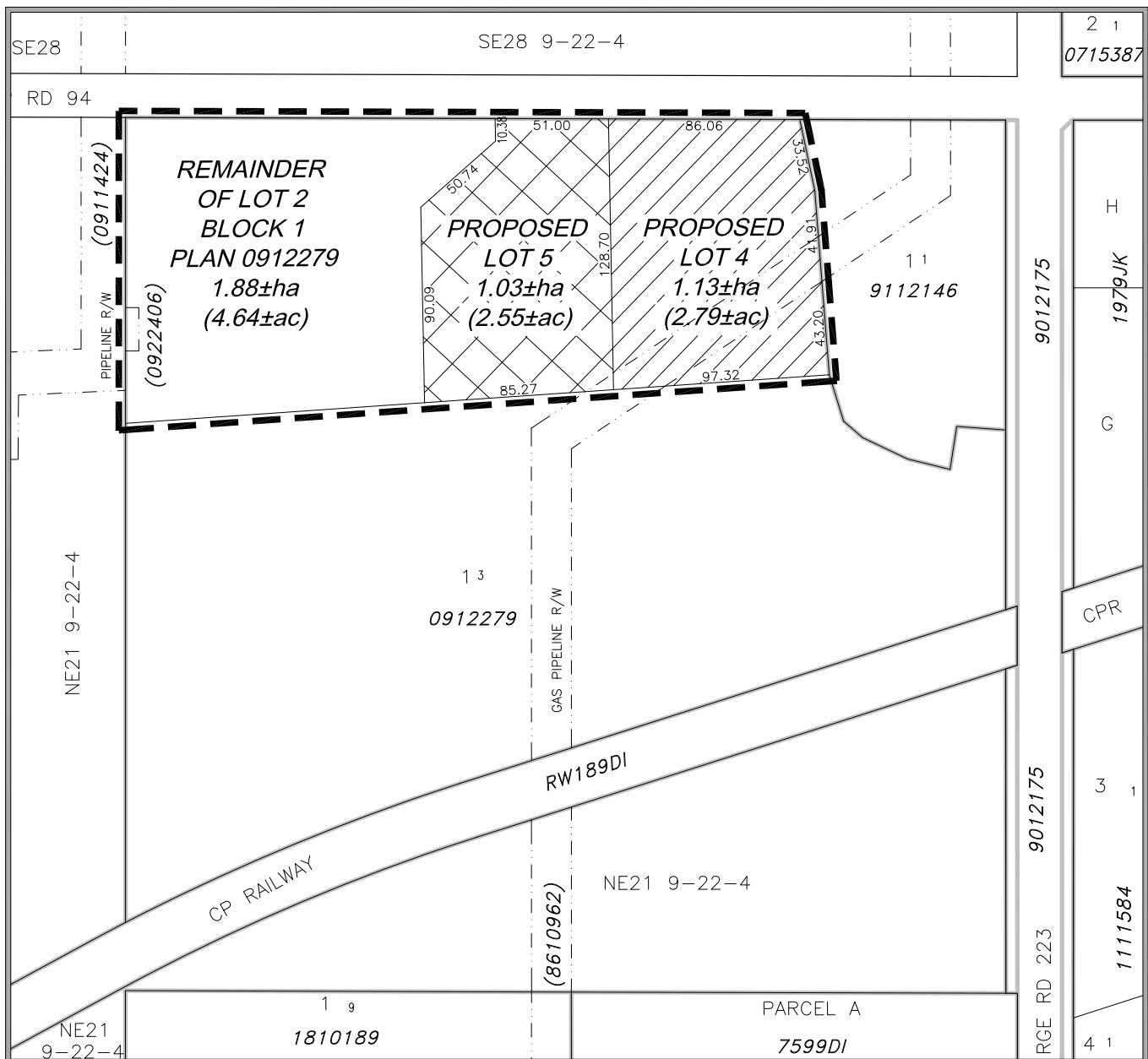
MOVER _____ REEVE _____

DATE _____



SUBDIVISION LOCATION SKETCH
LOT 2; BLOCK 1; PLAN 0912279
WITHIN NE 1/4 SEC 21, TWP 9, RGE 22, W 4 M
MUNICIPALITY: LETHBRIDGE COUNTY
DATE: MAY 18, 2022
FILE No: 2022-0-090





SUBDIVISION SKETCH

LOT 2; BLOCK 1; PLAN 0912279

WITHIN NE 1/4 SEC 21, TWP 9, RGE 22, W 4 M

MUNICIPALITY: LETHBRIDGE COUNTY

DATE: MAY 18, 2022

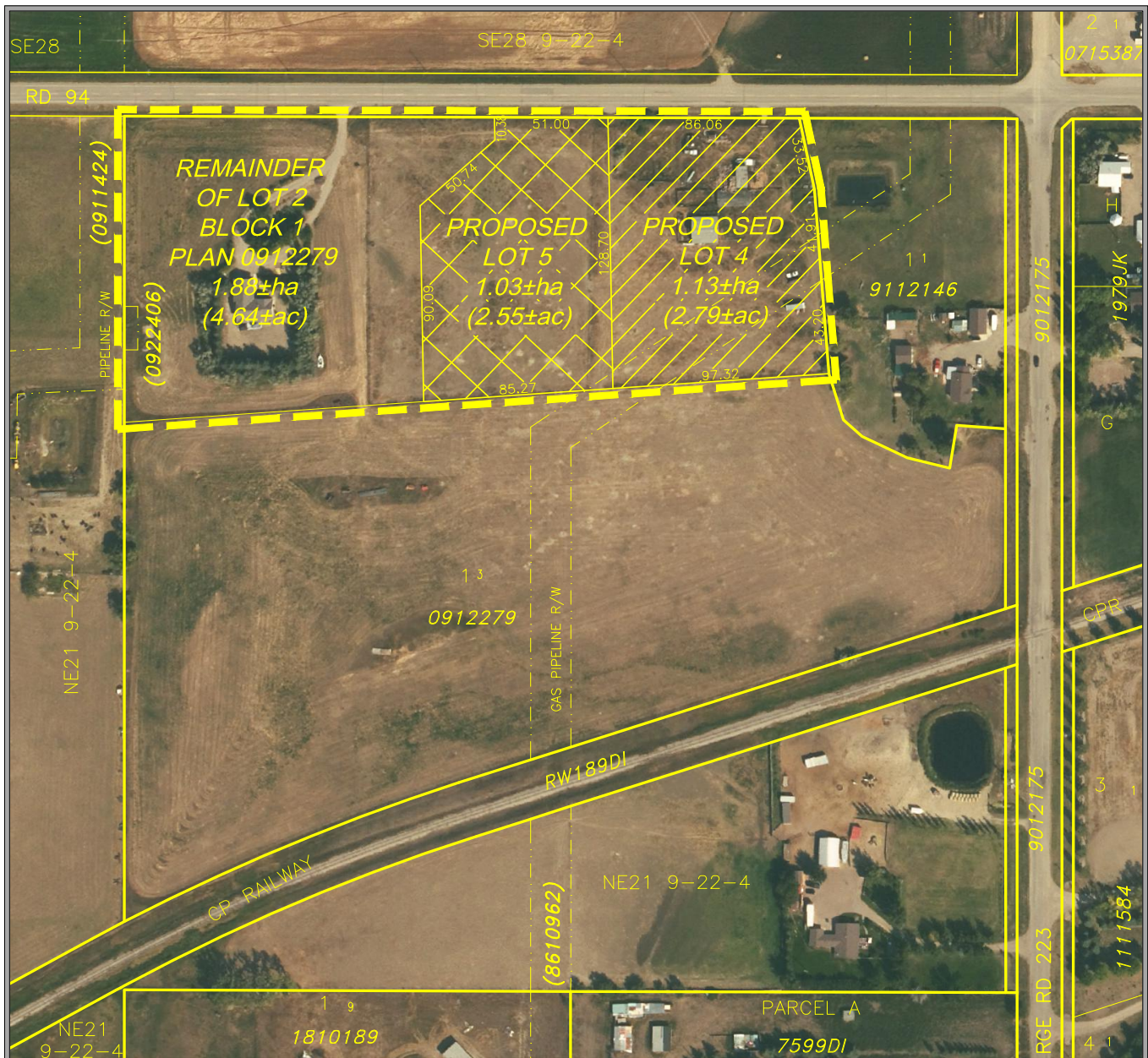
FILE No: 2022-0-090



May 18, 2022 N:\Subdivision\2022\090.dwg



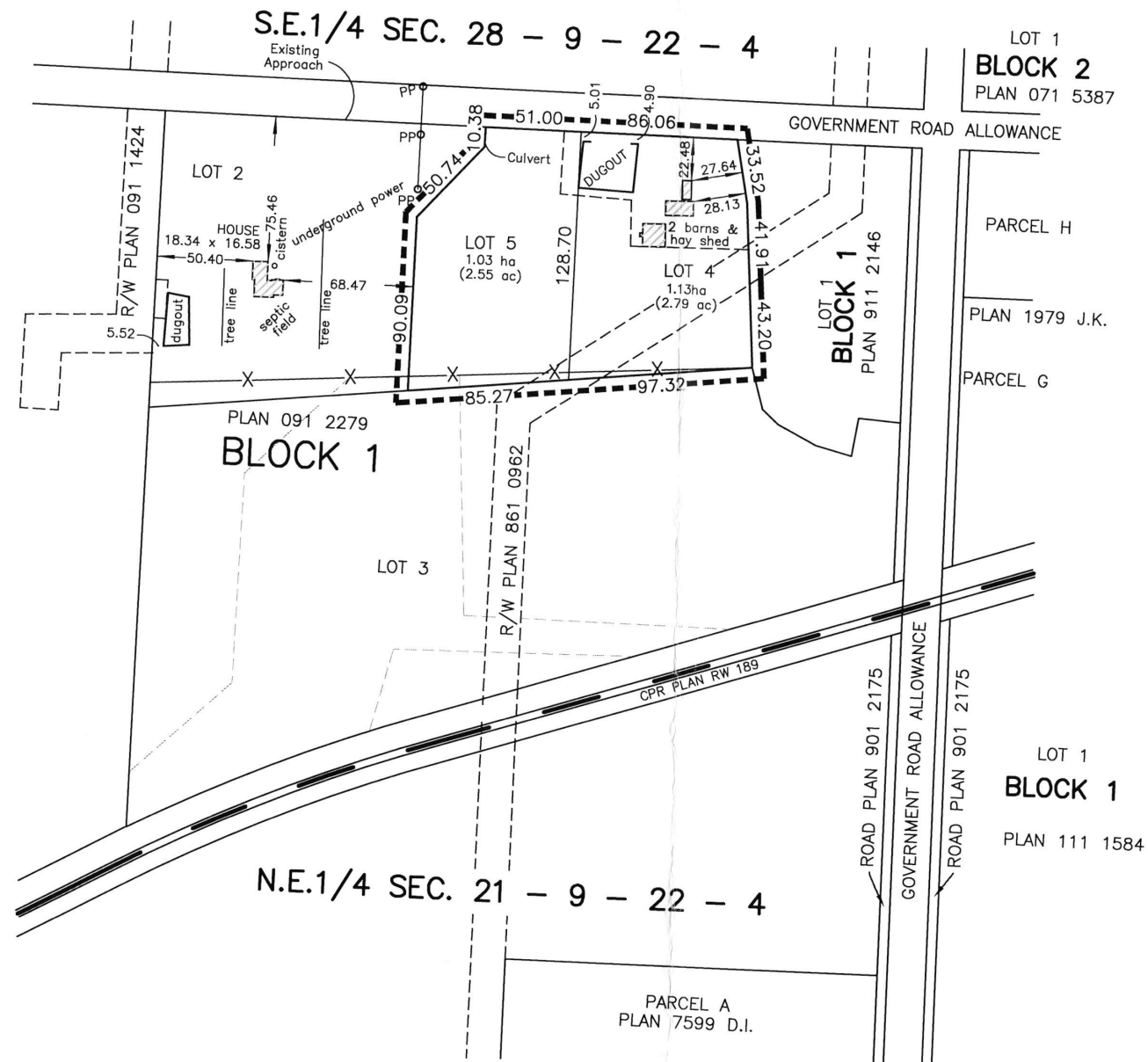
Page 8 of 10



SUBDIVISION SKETCH
LOT 2; BLOCK 1; PLAN 0912279
WITHIN NE 1/4 SEC 21, TWP 9, RGE 22, W 4 M
MUNICIPALITY: LETHBRIDGE COUNTY
DATE: MAY 18, 2022
FILE No: 2022-0-090



AERIAL PHOTO DATE: 2018



NO.	REVISION	DATE	BY
NOTE : Portion to be approved is outlined thus ----- and contains approximately 2.16 ha. Distances are in metres and decimal parts thereof. Distances and areas are approximate and are subject to change upon final survey.			

RONALD & AARTJE RAMIAS

TENTATIVE PLAN SHOWING SUBDIVISION
part of
LOT 2, BLOCK 1, PLAN 091 2279
within
N.E.1/4 SEC. 21, TWP. 9, RGE. 22, W.4 M.
Lethbridge County



brown okamura & associates ltd.
Professional Surveyors
514 Stafford Drive, Lethbridge, Alberta

APPROVED D.J. Amantea, A.L.S.	DRAWN MJ	DATE NOV 3/21
	CHECKED DJA	JOB 17-13775
	SCALE 1:3000	DRAWING 17-13775TB

AGENDA ITEM REPORT



Title: Bylaw 22-011 - Road Closure, Sale and Consolidation Road Plan 8419HB-
First Reading
Meeting: Council Meeting - 07 Jul 2022
Department: Community Services
Report Author: Hilary Janzen

APPROVAL(S):

Larry Randle, Director of Community Services,
Ann Mitchell, Chief Administrative Officer,

Approved - 22 Jun 2022
Approved - 23 Jun 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

An application has been made to close Road Plan 8419HB which lies 0.5 miles south of Highway 519 on Range Road 23-4.

RECOMMENDATION:

That Bylaw 22-011 be read a first time.

REASON(S) FOR RECOMMENDATION(S):

Proceeding with First Reading will allow County Administration to set up the Public Hearing time and date and send out the notices to the adjacent landowners and the utility companies.

PREVIOUS COUNCIL DIRECTION / POLICY:

- Policy 109A - Road Allowance Closure & Sale approved by County Council on March 6, 2014 with revisions approved on November 5, 2020.
- County Council had approved the road closure by resolution on June 16, 2022. It was determined after submitting the documents to the surveyor that the portion of road had to be closed by bylaw as it was created as part of a subdivision.

BACKGROUND INFORMATION:

An application has been received for the closure, sale and consolidation of road plan 8419HB. The road in question is undeveloped and upon review, County Administration has determined that the road is not required as part of the County's road network.

Alberta Transportation has been circulated the proposed road closure and has no objections with the County proceeding with the closure, sale and consolidation.

If approved, the applicant will be required to consolidate the road closure area into their adjacent parcel which is located to the east and west of the road proposed to be closed.

It is anticipated that the public hearing for the road closure will be held during the council meeting in August 2022.

ALTERNATIVES / PROS / CONS:

County Council may deny first reading of the bylaw if there are concerns with the proposed road closure. This would be contrary to legal advice which has been that first reading of the bylaw shall be given as the applicant and the public have the right to attend and speak at a public hearing which is set up upon first reading of the bylaw. The public hearing process allows County Council the opportunity to hear out all positions on the Bylaw and make an informed decision. If first reading is not given the applicant would have the right to appeal that decision to the Court of Appeal of Alberta.

FINANCIAL IMPACT:

If the road closure is approved the proceeds of the sale will be \$6,160.00.

LEVEL OF PUBLIC PARTICIPATION:

☐ Inform ☒ Consult ☐ Involve ☐ Collaborate ☐ Empower

ATTACHMENTS:

[Bylaw 22-011 Road Closure Application](#)
[Anker Road Closure Map](#)
[Bylaw 22-011 - Anker - Road Closure Sale Consolidation](#)
[road closure sketch area](#)
[AT Comments May 25 2022](#)



LETHBRIDGE COUNTY
APPLICATION FOR ROAD CLOSURE

OFFICE USE		
Date of Application: <u>June 22, 2022</u>	Assigned Bylaw	No. <u>22-011</u>
Date Deemed Complete: <u>June 22, 2022</u>	Application & Processing Fee:	\$ <u>1500.00</u>
	Assessed Value:	\$ <u>14,000 /acre</u>

APPLICANT INFORMATION

Name of Applicant: Zach Prosper ALS
Mailing Address: 2830 12 Avenue North Phone: 403-329-4688 ext. 132
Lethbridge, AB
Postal Code: T1H 5J9 Email: zach@bok9mura.com

Name of Owner: Gerrit & Teunie Anker
(if not the applicant)
Mailing Address: Box 38 Phone: 587-220-0522
Nobleford, AB
Postal Code: T0L 1S0 Email: gerardteunie@hotmail.com

ROAD CLOSURE INFORMATION

The applicant shall provide the following information:

- A map showing proposed road closure area and the applicant's property,
- Copy of the certificate of title(s) to which the road closure would be consolidated to,
- Legal Description of the proposed Road Closure (acceptable at the Land Titles Office)
- If there are other adjacent landowners provide written confirmation that they have been consulted with on the proposed road closure,
- Provide the reasons for the road closure request, and
- Application fee payment (See Schedule of Fees).

DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application.

The applicant is responsible for all road closure costs including the road closure application fee, all costs associated with the Transfer of Land (surveying costs, transfer documents, registration, etc.), land purchase costs (based on the assessed value).



June 21, 2022

APPLICANT

DATE

*FOIP STATEMENT: Personal information on this form is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected here will be used to by Lethbridge County for the purposes of reviewing the Road Closure application. **This form is a public record that is available to anyone.** All information contained on this form (including personal information) is disclosed by Lethbridge County to anyone requesting a copy in according with Lethbridge County Policy No. 173 (Freedom of Information and Protection of Privacy (FOIP)). For further information about the collection and use of this information please contact the Lethbridge County FOIP Coordinator at foip@lethcounty.ca or call (403) 328-5525 or come into the office #100, 905-4th Avenue South, Lethbridge Alberta, T1J 4E4.*

Note: Information provided or generated in this application may be considered at a public meeting.



Plan 8419HB
Block A in the
NE-32-10-23-
W4

Municipal
Address:
105058 RR
23-4

Road
Closure
Area

RGE RD 234

**LETHBRIDGE COUNTY
IN THE PROVINCE OF ALBERTA**

BYLAW 22-011

A BYLAW OF **LETHBRIDGE COUNTY** FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND CREATING TITLE TO AND DISPOSING OF PORTIONS OF A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS, the lands hereafter described are no longer required for public travel,

WHEREAS, application has been made to Council to have the roadway closed, and

WHEREAS, the Council of LETHBRIDGE COUNTY deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter creating title to and disposing of same, and

WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw;

NOW THEREFORE BE IT RESOLVED that the Council of LETHBRIDGE COUNTY in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

Plan 8419HB
ALL THAT PORTION OF ROADWAY FORMING PART OF LOT 1, BLOCK A,
PLAN _____
CONTAINING 0.180 HECTARES (0.44 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

GIVEN first reading this 7th day of July, 2022.

Reeve

Seal

Chief Administrative Officer

Approved this _____ day of _____, 20____.

Minister of Transportation

GIVEN second reading this _____ day of _____, 20__.

Reeve

Seal

Chief Administrative Officer

GIVEN third reading this _____ day of _____, 20__.

Reeve

Seal

Chief Administrative Officer



N.E.1/4 SEC. 32 - 10 - 23 - 4

N.W.1/4 SEC. 33 - 10 - 23 - 4

LOT 1
BLOCK A
0.453 ha
(1.12 Ac.)

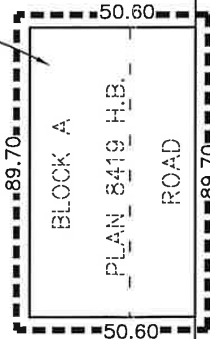


TABLE OF AREAS

LOT 1	within BLOCK A, PLAN 8419 H.B. = 0.273 ha
	within ROAD, PLAN 8419 H.B. = 0.180 ha
	TOTAL = 0.453 ha

NOTE : Portion to be approved is outlined thus -----
and contains approximately 0.453 ha.
Distances are in metres and decimal parts thereof.

GERRIT ANKER

SKETCH PLAN SHOWING PROPOSED ROAD CLOSURE & CONSOLIDATION
within
ROAD & BLOCK A, PLAN 8419 H.B.
within
N.E. 1/4 SEC.32, TWP. 10, RGE. 23, W.4 M.
Lethbridge County



brown okamura & associates ltd.
Professional Surveyors
2830 - 12 Avenue North, Lethbridge, Alberta

APPROVED Z.J. Prosper, A.L.S.	DRAWN MJ	DATE APRIL 5/22
	CHECKED ZJP	JOB 22-15616
	SCALE 1:2000	DRAWING 22-15616SK



Construction and Maintenance Division


Southern Region
909 - 3 Avenue N. Administration Building
Lethbridge, AB T1H 0H5
(403) 388-3105 www.alberta.ca

File Number: RPATH0002631

May 25, 2022

Lethbridge County
hjanzen@lethcounty.ca
Lethbridge Alberta

Subject: Municipal Referral - Road Closure Application

Description	General Location
File Number: Road Plan 8419HB Close Road Plan 8419HB to public travel in the NE 32-10-23-W4M	

This will acknowledge receipt of the above referenced road closure application, which is subject to the requirements of the *Municipal Government Act*.

Alberta Transportation has the following additional comments and/or requirements with respect to this proposal:

Given the information provided, closure would not adversely affect physical or legal access to any properties in the vicinity and access is adequately afforded all properties by alternate routes. Strictly from Alberta Transportation's point of view, we have no objections/concerns with the road closure as proposed.

Therefore, once first reading has been passed the road closure bylaw package including third party referrals could be forwarded **by email only to transdevelopmentlethbridge@gov.ab.ca and cc leah.olsen@gov.ab.ca** for review by the Lethbridge District Office, Development Control. If additional processing time is required or deficiencies are identified, you will be advised by email.

M:\DS\SR\LETH\Development\RECORDS MANAGEMENT\8085-80_Road Closures\10\NE 32-10-23-W4M\Road Plan 8419HB (RPATH0002631)\Road Closure NE 32-10-23-W4M (RPATH0002631).docx



Upon completion of the review by Lethbridge Development Control, you will be advised by email to send all original and supporting documents by mail or courier to Head Office in Edmonton for final processing and endorsement at:

Alberta Transportation
Technical Standards Branch
2nd Floor, Twin Atria Building
4999 – 98th Avenue NW
Edmonton, Alberta T6B 2X3
Attn: Road Closure Lead

I trust this will allow you to proceed and finalize the proposed road closure bylaw. If however I could be of further assistance in the meantime please contact me.

Thank you for the referral and opportunity to comment.

Yours truly,

Leah Olsen
leah.olsen@gov.ab.ca

cc: Oldman River Regional Services Commission – steveharty@orrscc.com

AGENDA ITEM REPORT



Title: Donation Request - Green n Yellow Group
Meeting: Council Meeting - 07 Jul 2022
Department: Community Services
Report Author: Larry Randle

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 19 Jun 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

A \$500.00 donation request from the Green n Yellow Group has been received to support their July 20-24 fundraising event. This year they are raising funds to support the Chinook Autism Society and Bridges of Hope, an international network of development agencies that helps to reduce poverty.

RECOMMENDATION:

That Council donates \$500.00 to the Green n Yellow Group for their July 20-24, 2022 charity fundraising event, in accordance with Donations Policy No. 161.

REASON(S) FOR RECOMMENDATION(S):

This summer's Annual Chili and Rib Festival fundraising event put on by the Green n Yellow Group aligns with the general content and intent of the County's donations policy.

PREVIOUS COUNCIL DIRECTION / POLICY:

The County's 2014 Donations to Community Organizations, Programs, Events & Activities Policy No. 161 lays out the criteria for Council donations.

BACKGROUND INFORMATION:

A request to provide a \$500.00 donation to a local, established charitable fundraising organization has been received. The Green n Yellow Group is hosting a public event this summer and has a need for donations. The group raises money that will go toward serving residents in the county and the region, has an established track record of holding successful events, and is run by volunteers. These are all eligibility criteria stated in the Donations Policy.

Monies raised by the event will help to support people with disabilities and increase resilience and reduce vulnerability to poverty. The group will acknowledge the County's contribution if one is provided and provide four tickets to the event which will be held in the M.D. of Willow Creek.

ALTERNATIVES / PROS / CONS:

Option 1. Provide a \$500.00 donation.

Pros:

- Aligns with the County's donation policy.
- Aligns with the "Relationships" pillar in the County's Strategic Plan.

Cons:

- Reduces the donations reserve by \$500.00.

Option 2. Deny the request for a \$500.00 donation.

Pros:

- Maintains the current balance in the donations reserve.

Cons:

- Difficult to justify denying the request based on the donations policy.

FINANCIAL IMPACT:

The County's donation reserve amount is currently \$1,500.00. If Council supports the request this would obviously decrease to \$1,000.00.

LEVEL OF PUBLIC PARTICIPATION:

Inform



Consult



Involve



Collaborate



Empower

ATTACHMENTS:

[Green n Yellow Group donation application](#)

[Donations Policy 161](#)

[Green n Yellow Group](#)



Lethbridge County Policy Handbook

--- DONATION REQUEST APPLICATION ---

Community Organization: Green n Yellow Group

Name: Michael Gervais and Diana Davoren

Address: 3620 14 Ave N, Lethbridge, AB T1H 6E7, Canada

Phone Number/Cell Number: (403) 795 - 4920

Board of Directors (Names & Positions): Micheal Gervais - President;

Diana Davoren - Vice President; Sandi Gervais - Treasurer; Shelby Needham - Secretary;

Mo Redmond - Volunteer Coordinator; Cassandra Slagel, Ed Roberts - Voting Members

Amount of Funding Requested or Description of In-Kind Donation Requested:
\$ 500.00 or Choose from the Levels of Sponsorship listed below

Description of Request including Timelines: Deadline: July 20, 2022

LEVELS OF SPONSORSHIP AND DONATIONS:

Bronze: \$250.00	2 Tickets to the Event, Recognition during the event
Silver: \$500.00	4 Tickets to the Event, Recognition during the event
Gold : \$750.00	6 Tickets to the Event, Recognition during the event, Certificate of Appreciation
Platinum: \$1000.00	8 Tickets to the Event 2 Camp Sites Recognition during the event Certificate of Appreciation
Titanium: \$1500.00	12 Tickets to the Event 4 Camp Sites Recognition during the event Certificate of Appreciation, Banner

Other sources of funding: Other Business Sponsorship, Ticket Sales, Paid Camping Sites, Food Truck/Vendor Costs, Beer Garden Sales, Equipment Donations, Entertainment Donations

Total cost of program, event or activity: \$ 25,000.00

Total Budget: Beer Gardens: \$15,000 Ribs: \$1,500.00 Chili: \$750.00 Other Expenses: \$750.00
(Tickets, Gas for Generators, Posters, Advertising, Insurance, etc.)

Equipment Rentals: \$7,000.00 (Tents, Tables, Chairs, BBQ, Stage, Fencing, Generators and Lights, etc)



Lethbridge County Policy Handbook

Description of how Lethbridge County's contribution may be recognized:
Social Media Recognition,

Stage Recognition (Announcements by our MC during the event)

Other supporting information (Please attach separate sheet if necessary):

See attached Letter for Sponsorship

We also are looking for Door prizes (items under \$25.00), Silent Auction Items (Items \$26.00 to \$100.00), and Raffle Items (\$101.00 and Up) and Thank you Gifts for our Volunteers

Diana Davoren

Name (please print)

Diana Davoren

Signature on behalf of Community Organization

June 12, 2022

Date

Phone Number: 403-330-8103

Email: gnyoffice725@gmail.com

Address: _____

***** Donations made by Lethbridge County are not to be regarded as a commitment by the County to continue such donations in the future.**



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013

SECTION: 100 NO. 161 Page 1 of 7

APPROVED BY: County Council

SUBJECT: Donations to Community
Organizations, Programs,
Events & Activities

REVISED DATE: November 24, 2014

Purpose

- To establish consistent guidelines for Council to donate financial resources or provide in-kind support to community programs, organizations, events & activities.
- To provide the authority to the Chief Administrative Officer (CAO) regarding requests for donations up to a value of \$200.
- To provide clear procedures for Administration and Council to provide and respond to requests for donations.

Policy Statement

Lethbridge County appreciates the positive contributions that community organizations make to the quality of life in the County, and recognizes that municipal government support may be required to help further the goals of community programs, organizations, events and activities.

Policy Guidelines and Procedures

1. Eligibility

- a. Consideration of providing support of community programs, organizations, events and activities through donations shall be limited to those that demonstrate any of the following:
 - (i) a need for financial support or specific in-kind from the County;
 - (ii) are held for the enjoyment and benefit of the general public;
 - (iii) are hosted on a yearly basis or recognize significant milestones events; and/or
 - (iv) take place within the County boundaries.
- b. The following are not eligible for support under this policy
 - (i) private functions;
 - (ii) capital facilities and equipment including requests for gravel donations;



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013

SECTION: 100 NO. 161 Page 2 of 7

APPROVED BY: County Council

SUBJECT: Donations to Community Organizations, Programs, Events & Activities

REVISED DATE:

- (iii) youth and adult sports teams and associated programs/events, activities and school reunions; and
 - (iv) programs, organizations, events and activities that receive support from the County through other programs or policies.
 - (v) major County and inter-County events (eg. Lethbridge International Air Show).
- c. Requests for financial assistance for capital items should be made through the Land Trust Reserve Fund Grant Program. Applicants who receive funding through the Land Trust Reserve Fund Grant Program are not eligible to also receive support under this Policy in the same calendar year.

2. Donations

- a. Donations may be cash or in-kind contributions
- b. In-kind contributions are donations that do not involve a direct cash contribution but instead might include providing promotional items or County services or other materials or supplies.

3. Criteria

- a. In evaluating each application, decisions will be based on merit with consideration being given to the following:
 - (i) evidence for the need;
 - (ii) number of local residents served;
 - (iii) quality of management (established track record, proposal well thought out, etc.);
 - (iv) number of local volunteers;



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013

SECTION: 100 NO. 161 Page 3 of 7

APPROVED BY: County Council

SUBJECT: Donations to Community
Organizations, Programs,
Events & Activities

REVISED DATE:

- (v) mitigation of barriers to services for people with mental and physical disabilities and minority groups;
- (vi) level of involvement with other community partners;
- (vii) agreement to acknowledge the County's contribution in all publicity related events or activities relating to the event.

4. Funding Allotment & Allocation

- a. The County shall support this policy through an annual budget allotment to establish the amount of cash or goods and services in-kind that the County is able to donate, based on the following:
 - (i) \$0.50 per capita based on the current year's official population of Lethbridge County. Applicants are able to request a maximum amount of \$500 or up to \$1,000 for in-kind donations. No gravel will be granted. The funds will be provided from the Donations Reserve. Any donations exceeding the policy limits will be allocated from Councillor's Discretionary Reserve funds.

5. Grant Applications

- a. Applications must be completed in full and contain the following:
 - (i) name, address and contact information for the organization;
 - (ii) the amount of financial support being requested;
 - (iii) a description of the program, event or activity and associated dates and timelines;
 - (iv) a budget identifying the proposed revenue and expenditure pertinent to the request;
 - (v) an explanation of how the County's support will be recognized during the program, event or activity.



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013

SECTION: 100 NO. 161 Page 4 of 7

APPROVED BY: County Council

SUBJECT: Donations to Community
Organizations, Programs,
Events & Activities

REVISED DATE:

(vi) completed application forms must be submitted to the County. If the application is not properly filled-out, the grant application will not be considered.

(vii) must be received at least 30 days before the date of the need for support.

b. County Council shall be the deciding authority on all applications, except for donation requests of \$200 or less, which the CAO will have the authority to approve.

6. Accountability of Funds

- a. Applicants will be notified in writing once a final decision on their application has been made.
- b. Applicants who are provided with support pursuant to this policy shall be accountable for the expenditures of funds provided.
- c. The entire amount of financial support provided must be used exclusively for the program, organization, event or activity identified in the application.
- d. The community programs, activities and events must be conducted within six months of the date the donation is approved.
- e. If the community programs, activities or events do not occur within the allotted time, a written letter of request for an extension must be submitted. If an extension is not received, or if an extension is not granted, the community organization or group shall return all the funds provided by the County.
- f. The County's support must be recognized during the program, event or activity in the manner described in the application.



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013

SECTION: 100 NO. 161 Page 5 of 7

APPROVED BY: County Council

SUBJECT: Donations to Community
Organizations, Programs,
Events & Activities

REVISED DATE:

- g. Organizations, programs, events and activities receiving support pursuant to this policy must be conducted in accordance with all applicable laws, statutes, and regulations.

7. Door Prizes

- a. If the request is for a door prize, silent auction item or other similar promotional item, a written request is required. Funds for door prizes, silent auctions items or promotional items of a value of a \$200 or less shall be decided upon by the CAO.



Lethbridge County Policy Handbook

--- DONATION REQUEST APPLICATION ---

Community Organization: _____

Name: _____

Address: _____

Phone Number/Cell Number: _____

Board of Directors (Names & Positions): _____

Amount of Funding Requested or Description of In-Kind Donation Requested:
\$ _____

Description of Request including Timelines: _____

Other sources of funding: _____

Total cost of program, event or activity: \$ _____

Total Budget: _____



Lethbridge County Policy Handbook

Description of how Lethbridge County's contribution may be recognized:

Other supporting information (Please attach separate sheet if necessary):

Name (please print)

Signature on behalf of Community Organization

Date

Phone Number: _____

Email: _____

Address: _____

***** Donations made by Lethbridge County are not to be regarded as a
commitment by the County to continue such donations in the future.**

Green n Yellow Group
GNYGROUP725@GMAIL.COM
3620 14th Avenue North,
Lethbridge, AB
T1H 6E7
403 795 4920



“Helping Bring Unity in the Community”

It's time to get out and bring life back into our community with

GREEN N YELLOW'S ANNUAL
CHILI AND RIB FESTIVAL

LIVE MUSIC, TUG A WAR COMPETITION, MOTORCYCLE GAMES, BEER GARDEN,
VENDORS, CAMPING, AND OF COURSE,
OUR CHILI COMPETITION AND RIB NIGHT.

Become an official member of “Our Family” by participating in our 6th Annual Festival and help raise funds to support the Chinook Autism Society, and Bridges of Hope. In the past we have, raised \$2000.00 for the Chinook Autism Society thanks to our amazing sponsors; Canadian Martial Arts Centre, Great Canadian Arborist, Impact Nutrition, Lethbridge RV Motors, Peppermint Hippo, RC Construction, Wolfcrow Bison and our amazing Ribs came from Ben's Quality Meats.

2022, we are planning our biggest and best Festival ever the weekend of July 20, 21, 22 and 23rd. Support from your business through cash sponsorship, prize donation, and/or volunteer gift bag donation will make this year's event extremely successful. (See attached form for levels of sponsorship and your sponsorship form)

Your business can also participate in our great event by challenging your local competitors. We all know “Your Business is better than your competitors.” Come out and prove it through our different team challenges offered during the weekend. (Chili Cook-off Contest, Tug a War Event, Motorcycle Games, etc.)

To register as a sponsor (please send the attached form), or for more information, please contact Green n Yellow Group through email at gnygroup725@gmail.com or by calling 403 795 4920.

Thank you for your Support.

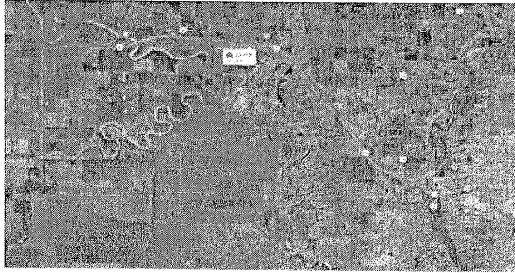
Michael Gervais

Michael Gervais
President

Diana Davoren

Diana Davoren
Vice President

6th Annual GnY
Chili/Rib Festival
July 21-24th, 2022



Location:
91059, Range Road 243
Monarch, Alberta

If Directions or Pin Drop needed
Contact Green n Yellow Group
403-795-4920

No Pets Permitted.

Green n Yellow Group
GNYGROUP725@GMAIL.COM
3620 14th Avenue North,
Lethbridge, AB
T1H 6E7
403 795 4920



"Helping Bring Unity in the Community"

We are so excited for Green n Yellow's 6th Annual Chili and Rib Festival!

Green n Yellow Group would love to have your company and bike groups as a sponsor of our 6th our event in Lethbridge, July 20-24

You're welcome to set up a vendor tent, as well as join in our events of biker games, camping (campers & tents), comedy night, great food, beer gardens, tug of war tournament, live music...etc.

Posters & sponsors go public mid-March.

Please pass this form around to everyone you know, and don't know. We need your help to make this event incredible!

**** Deadline for advertising in program: May 1, 2022**

Sponsorship Registration Form

Company Name: _____

Contact Number: _____ Contact Person: _____

Company Address: _____


Level of Donation: Bronze Silver Gold Platinum Titanium

Or Donation Amount:

Team Participation: Chili Contest Tug a War Motorcycle Games

Volunteer Participation Number of Volunteers available

Volunteer Contact Person:




6TH ANNUAL GNY CHILI/RIB FESTIVAL

SATURDAY NIGHT CHILI & RIBS

JULY 21-24 2022

ENTER OUR CHILI COMPETITION


Get Your Tickets Today!





Festival Events Include:


- Live Music, Comedy Night,
- Tug 'O' War Competition,
- Motorcycle Games,
- Auto Show N Shine
- & Sound Off,
- Chili Competition,
- Camping, Silent Auction,
- Beer Gardens,
- Sunday Pancake Breakfast,
- Food Trucks, Vendors,
- Door Prizes & More

Event Sponsors

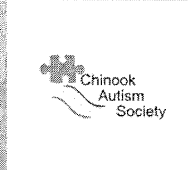












Proceeds to:















Tickets \$65/ Person, Children Under 6 Free

Camping Spots Are Limited: Trailers-\$55, Tents-\$35

No Pets

For More Information

 403-795-4920
  Green N Yellow Group
  green_n_yellow_group
  GNYOFFICE725@gmail.com

SUPPORT YOUR LOCAL GREEN N YELLOW GROUP



GREEN N YELLOW

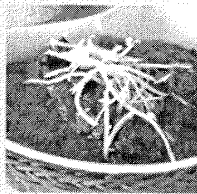
GROUP

Helping Bring Unity In The Community

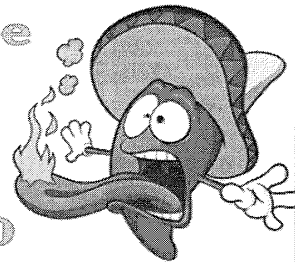
**This is Your Chance
to Win \$300!!!**

Chili Competition!

**Come Out & Enter Your
Favorite Chili Recipe
July 23 2022**



**First Prize: \$300
Second Prize: \$150
Third Prize: \$75**



To Enter Contact Us Here...

Entry Deadline June 30/22

 403-795-4920

 GNYOFFICE725@gmail.com

 Green N Yellow Group  green_n_yellow_group

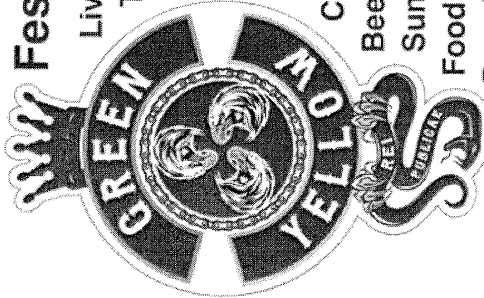


CHILI/RIB FESTIVAL

SATURDAY NIGHT CHILI & RIBS

JULY 21-24 2022

ENTER OUR CHILI COMPETITION



Festival Events Include:

Live Music, Comedy Night,
Tug 'O' War Competition,
Motorcycle Games,
Auto Show N Shine
& Sound Off,
Chili Competition,
Camping, Silent Auction,
Beer Gardens,
Sunday Pancake Breakfast,
Food Trucks, Vendors,
Door Prizes & More



TICKETS ARE SELLING FAST!
GET YOURS WHILE THEY LAST!
at 3628 14 Ave North Mon-Fri 8-5pm

Tickets \$65/ Person, Children Under 6 Free
Camping Spots Are Limited: Trailers-\$55, Tents-\$35

ATTENTION BANDS & MUSICIANS



GREEN N YELLOW GROUP

with Guest Entertainment Coordinator

Farren Harding

Blast Zone Promotions



6th Annual

Chili/Rib Festival

July 21- 24

Festival Events include:

*Live Music, Comedy Night, Tug 'o' war Competition,
Motorcycle Games, Auto Show n Shine & Sound off,
Chili Competition, Door Prizes & More*



Helping Bring Unity In The Community



To Book Contact Mike:



Green N Yellow Group



403-795-4920



green_n_yellow_group



GNYGROUP725@gmail.com

AGENDA ITEM REPORT



Title: Monarch Grain Handling Facility Complaint
Meeting: Council Meeting - 07 Jul 2022
Department: Community Services
Report Author: Larry Randle

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 21 Jun 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

A letter to Council has been received from some citizens in Monarch who are frustrated by the operations of the nearby More Than Just Feed grain-handling facility. They are asking for the county to address the problem. Their letter is attached to this report.

RECOMMENDATION:

1. That staff meet with the management of More Than Just Feed Inc. near Monarch to discuss long-term solutions to the problems they are creating for Monarch residents.
2. Send a letter signed by the Reeve, to the residents in Monarch who wrote the letter to council, explaining that the county will continue to work toward feasible solutions to their concerns.

REASON(S) FOR RECOMMENDATION(S):

Respectful dialogue and communication are essential elements of working together with all stakeholders to attempt to mitigate problems and implement feasible solutions to the issues being raised, while recognizing the rights of the residents and the rights of the business.

PREVIOUS COUNCIL DIRECTION / POLICY:

In 2002, the siding on which the business operates was subdivided off the larger parcel (see attached map). In 2002, 2003, and 2006 development permits were issued for the business. In 2020, Council approved a rezoning application for the property that changed the zoning from Rural Urban Fringe to Rural General Industrial. In 2021 another development permit was issued which allowed additional storage bins to be added to the site.

As a result of these various approvals over the past 20 years, the business has evolved into what it is today: a legal and thriving agriculture-related business in a location where its operations have also changed so as to create negative implications for nearby residents. The history of how it got to where

it is today is secondary to finding solutions to the concerns of residents now and into the future. A more detailed chronology of the property is attached to this report.

BACKGROUND INFORMATION:

The rail siding on which More Than Just Feed operates was established in the early 1900s and is the primary reason that Monarch became a settlement. The current operation lies just north of the hamlet boundary, about 90 metres from the closest residences. There is an ongoing history of complaints from residents in Monarch over the past few years about the business. County staff have addressed previous complaints with the residents and business owner but have evidently not resolved all the concerns.

ALTERNATIVES / PROS / CONS:

Option 1. Work with the residents and the business operator to try to reduce the impact of the problems identified.

Pros: Shows that the County takes the issue seriously while also recognizing there is likely no perfect solution.

Cons: None identified.

Option 2. No "Option 2" has been identified. The County must once again attempt to find the best solutions to the current issues that have been identified.

FINANCIAL IMPACT:

There are no direct financial impacts to Lethbridge County in addressing the complaints, aside from staff time.

LEVEL OF PUBLIC PARTICIPATION:

☐

Inform

☒

Consult

☐

Involve

☐

Collaborate

☐

Empower

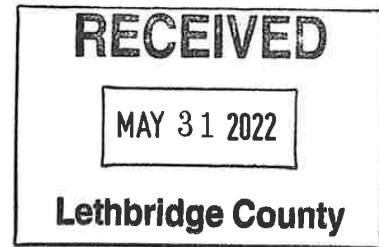
ATTACHMENTS:

[More Than Just Feeds complaint letter](#)

[Map of Monarch area](#)

[Monarch Grain Facility Chronology](#)

Lethbridge County Council



We are citizens of Monarch and are writing you regarding the Grain Handling facility across the road from us. The smells from the by products of the ethanol are horrible. We cannot leave our vehicles outside as the layer of dust is not very good for the paint job as it will destroy the finish.

We should not have to deal with this crap as you know this facility was slid into their present location without consultation from the residents of Monarch. Numerous residents have contacted the new owners many times and have received assurances that things will improve but nothing has been done. Promises – Promises they are just words.

We feel as the Lethbridge County granted their permit to operate here, they are ultimately responsible for the situation out here. We also realize that the taxes you collect from them help fill the County coffers, but we have been living at our present address for 32 years and since the facility has been here, it sure isn't nice to sit in our backyard with all the noise, smells, dust and the top lighting that illuminates much of the area overnight.

There are residents that live here that wake up every morning to a layer of dust on their new vehicles, even with ours being in a garage, the dust permeates through it. And I am sure our residences are full of the dust also let alone the allergies coming from this stuff.

We are tired of all the bullshit and lies regarding this matter. No matter how we try to have the situation rectified nothing seems to be happening. You have made this our problem but all in all – it is up to the County to fix this. Your attention to this most urgent matter is required. The residents of this community matter although is sure doesn't seem to us that we are being heard, just shoved away. It's time for Council to hear and help this community. We pay our taxes too!!!!

Ken and Colleen Tollefson

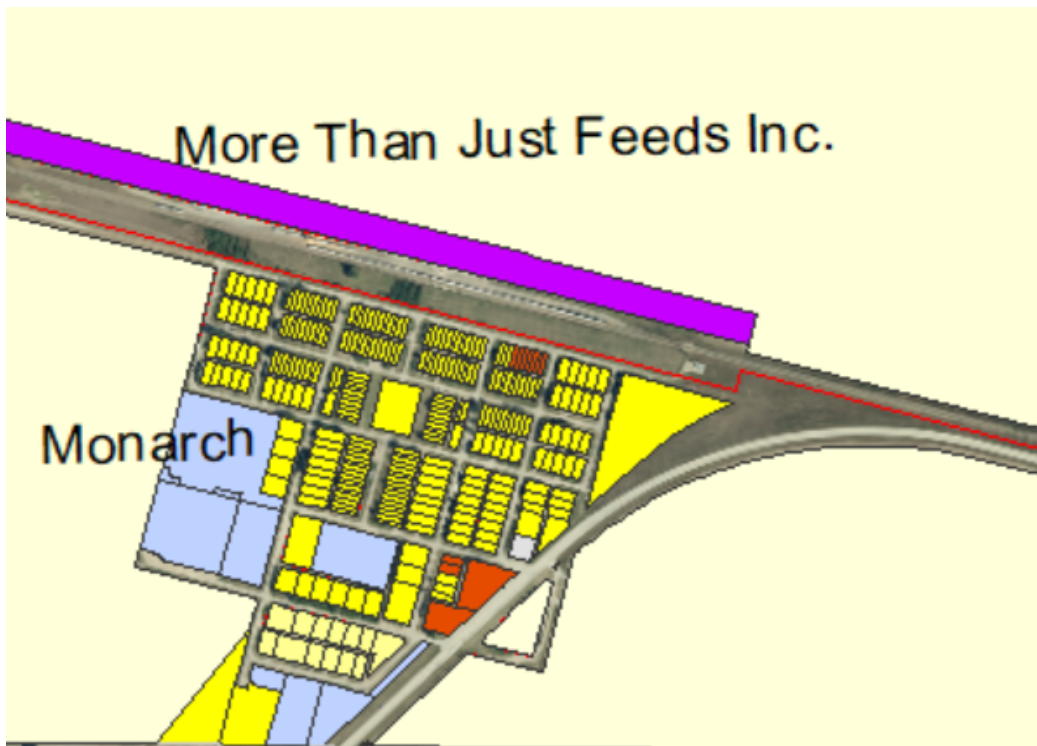
111 George Street

(Box 211)

Monarch, AB

403-381-3962

Map of Monarch and More Than Just Feeds Inc.



Notes on More Than Just Feed Inc. Rail Facility located near Monarch

- This rail siding was established when the rail line was originally created.
- A grain elevator once occupied the site when the lands were still owned by CP Rail.
- Country Commodities started operating on the site (without the benefit of a permit) around 2000. The siding was subdivided off (SUB 2002-0-043) by County Commodities Ltd. There was opposition to this subdivision and the grain handling operation on site. Comments included noise, dust, traffic, rodents, loss of property value, loss of enjoyment of property.
- A development permit was applied for, and the County issued a development for Country Commodities (DP 2002-027). The permit was appealed by Monarch residents. The appeal board issued a development permit with additional conditions in an attempt to address the concerns of the residents.
- Subsequent development permits were issued for the site under the ownership of Country Commodities (2003-031 and 2006-074).
- More Than Just Feed Inc. bought the property in 2017 and had a business similar to County commodities (grain handling) so no new permit was required. They were told that they would have to rezone if they ever wanted to expand their operations in accordance with the current Land Use Bylaw (Bylaw 1404).
- In 2020 an application for rezoning was received as the new owners of the site (More Than Just Feed Inc.) wanted to expand.
- As part of the rezoning process the business owner did reach out to the community to state their intentions with the site.
- A public hearing was held on June 18, 2020. The report to council included the following information:

In reviewing the application the Planning and Development Department has the following comments:

The County's Municipal Development Plan (MDP) includes items that County Council needs to consider when reviewing a bylaw amendment (re-designation) application for an industrial or commercial use:

- impact on adjacent uses
- access to an established transportation network (i.e. provincial roads, rail lines)
- suitable storm drainage
- provision of services (i.e. water and sewer)
- agriculturally related use of land
- efficient use of the land

The proposed re-designation meets some of the criteria of the MDP including:

- The lands are not considered high quality agricultural lands and the existing proposed use is agriculturally related.
- The parcel has access to the highway network (Highway 25 and 3). The applicant has indicated that they will use the highways (HWY 25 to HWY 519) for hauling products and not use Range Road (i.e. 24-0) to access Highway 519.
- Any future expansion on the parcel would require a drainage plan.
- The applicant has an on-site septic system and access to potable water and utilities.
- The existing and future use of the land is agriculturally related, the future uses could include an office and additional commodity storage structures.
- The existing and future uses would be an efficient use of the lands as it is an existing siding off the CP mainline.
- The proposed re-designation would allow for future expansion of an existing business and could have economic benefits to the County.

The proposed re-designation does not meet the criteria of the MDP with regards to the potential negative impacts additional industrial development may have on the residents of Monarch, particularly those closest to the parcel. In the past, residents in Monarch have had concerns with the noise produced at this site.

The bylaw was advertised in the Sunny South News and letters were sent to the affected landowners including all residents within Monarch. At the time of this report County Administration received four correspondences (1 letter, 2 emails, 1 phone call) expressing concerns from adjacent landowners. The concerns were as follows:

- Increased traffic, dust (road and on-site), noise, and odours.
- Addition of more industrial business on the property.
- The state of Township Road 101A/Railway Avenue (the road going into Monarch), the gravel portion should be paved.
- Concerns that the public could not attend the meeting as some people do not have the means to watch the public hearing online.

Some of the concerns regarding the proposed re-designation could be addressed by the applicant through future development permits, but the nature of the business could lead to increased off-site nuisances such as noise, odours, and traffic.

- County Council approved 2nd and 3rd reading of the bylaw.
- Since that approval there has been one additional development permit issued for the site (DP 2021-044) to add additional storage bins to the site.
- Many complaints regarding the noise, odours, traffic, dust have been received over the last number of years since More Than Just Feed has been operating on the site. They have been willing to address concerns so far:
- They installed a machine over the tracks to assist in getting the product out of the rail cars so that they would not have to use a jackhammer.

AGENDA ITEM REPORT



Title: Town of Nobleford - Request for Fire Service Transition Costs
Meeting: Council Meeting - 07 Jul 2022
Department: Community Services
Report Author: Larry Randle

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 30 Jun 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The Town of Nobleford has requested a \$25,000 payment to assist with transition costs now that they provide fire and rescue service to the county for most of the area formerly covered by the Village of Barons.

RECOMMENDATION:

That Council deliberates the merits of providing some, none or the full \$25,000 that the Town of Nobleford has requested and makes a decision on the preferred course of action and to state clearly in any resolution made that authorizes payment, that such payment is a one-time only payment.

REASON(S) FOR RECOMMENDATION(S):

Nobleford's request is unique and falls into the political decision-making sphere and should therefore be decided upon by council.

PREVIOUS COUNCIL DIRECTION / POLICY:

The county has historically paid for fire services as agreed to through a fire services agreement. Irregular or unexpected costs have arisen from time to time, such as this request from Nobleford. Each situation has been considered by council at the time based on the unique merits of the request.

BACKGROUND INFORMATION:

The attached letter from the Town of Nobleford explains the rationale for their request for a \$25,000.00 contribution from the county for agreeing to provide fire and rescue service to most of the county area formerly covered by the Village of Barons, prior to the Barons Fire Department disbanding earlier this year.

The letter states that unbudgeted, incidental expenses including modifications to the fire hall are being incurred as a result of taking on additional response area in the county. It should be noted that the county already contributes \$24,000.00 annually to Nobleford for the fire hall.

The following chart shows the number of county incidents responded to by the former Barons fire department over the past four years:

- 2018 - 10
- 2019 - 21
- 2020 - 19
- 2021 - 8

Assuming this trend continues, it is anticipated that the Town of Nobleford Fire Department will respond to about 15 calls per year in the former Barons response area.

ALTERNATIVES / PROS / CONS:

Option 1: Honour the Town of Nobleford's request for a one-time, \$25,000 contribution toward the transition costs associated with the town providing fire and rescue response services to the area formerly covered by the Village of Barons.

Pros:

- Will be perceived by the town as positive action taken by the county and will further enhance the positive working relationship between the municipalities.

Cons:

- May encourage other municipalities to request similar considerations outside of the current fire and rescue service agreements.
- The Town of Picture Butte may also request additional funding for taking over a portion of the former Barons fire response zone.

Option 2: Refuse to provide any funds to the Town of Nobleford as per their request.

Pros:

- May demonstrate that the county has finite resources but will continue to honour the commitments made under the fire and rescue agreement.

Cons:

- Will likely be perceived by the town as a lack of willingness to work together and could lead to withdrawal of service to the former Barons fire response zone.

Option 3: Provide a portion of the \$25,000 transition cost request from the Town of Nobleford.

Pros:

- Will partially satisfy the town's request.

Cons:

- May be perceived by the town as a lack of willingness to work together and could lead to withdrawal of service to the former Barons fire response zone.

FINANCIAL IMPACT:

If the Barons Fire Department had not disbanded, the county would have expected to pay Barons the fixed amount of \$54,000 in 2022 plus emergency response costs, less 10%. The county did pay a pro-rated amount plus calls of \$10,000 up until the time of disbanding earlier this year. The County has utilized some of the unspent budget amount, as approved by the Chief Administrative Officer per the Purchasing Policy #170 for the implementation of the new emergency management reporting system that all of the departments within the county will utilize. Therefore, the county had approximately \$40,000 of the Barons Fire Service Agreement budget remaining. This amount would cover the \$25,000 request.

LEVEL OF PUBLIC PARTICIPATION:



Inform



Consult



Involve



Collaborate



Empower

ATTACHMENTS:

[Town of Nobleford Transition Cost Request](#)



Town of Nobleford

Box 67, Nobleford AB T0L 1S0 – Municipal Office: 906 Highway Avenue
Phone: (403) 824-3555 Fax: (403) 824-3553 E-mail: admin@nobleford.ca Web: www.nobleford.ca

June 1, 2022

Ann Mitchell, CAO
Lethbridge County
#100, 905 4th Avenue South
Lethbridge, Alberta
T1J 4E4

RE: Request for Contribution to Transition Costs

Ann:

I would like to take this opportunity to thank yourself and Reeve Campbell for meeting with Mayor Oudshoorn and I on May 18, 2022. The discussion was productive, and I am encouraged by the open communication between our two municipalities.

As discussed, the absorption of the Village of Barons' Fire and Rescue Service Zone by Nobleford & District Emergency Services has resulted in unbudgeted costs to the Town. In an effort to respond to the new zone with the necessary capacity and effectiveness, the Town purchased the following equipment from the Village of Barons:

- 2004 Spartan Fire Engine
- 2015 Chevrolet Yukon
- SCBA packs
- SCBA fill station

In addition to the cost of the equipment, further unbudgeted incidental expenses have been and will be incurred, such as insurance, new decals, modifications to the fire hall, equipment inspections and certifications, etc.

To that end, the Town is requesting a \$25,000 contribution from Lethbridge County for the transition costs associated with the Town assuming control over Barons' response territory. While the Town had considered measures to increase the department's capacity prior to the dissolution of the Village of Barons' department, the addition of the territory exacerbated the need for the equipment.

Thank you for your time and consideration in this matter. If you have any questions, please do not hesitate to contact me.

Sincerely,


Joseph (Joe) Hutter, MPP
Chief Administrative Officer

AGENDA ITEM REPORT



Title: Commercial and Industrial Municipal Tax Incentive Bylaw - Public Engagement Feedback
Meeting: Council Meeting - 07 Jul 2022
Department: Infrastructure
Report Author: Devon Thiele

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 27 Jun 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

Administration has completed the public engagement component for the proposed Commercial and Industrial Municipal Tax Incentive Bylaw. This engagement included a survey that was advertised on the website, social media, County app, radio advertisement, and newspaper ads. An open house was also held on June 8th at the Readymade Community Hall.

RECOMMENDATION:

None.

REASON(S) FOR RECOMMENDATION(S):

As this is a new initiative, and the survey results for and against the Bylaw are very close, administration requests council provide direction on how to proceed.

PREVIOUS COUNCIL DIRECTION / POLICY:

Deputy Reeve VanderVeen MOVED that Bylaw 22-008 be read a first time.

BACKGROUND INFORMATION:

The feedback received from the survey results are fairly close, with 56% of respondents against the Bylaw and 44% in favor. A total of 79 surveys were filled out and submitted, which is approximately 0.7% of the County population. Although this survey was more successful than others, it is still a very low representation of the overall population.

Another aspect for consideration is the challenges the region is facing with potable water and wastewater services. Although there are several businesses that do not require these services, a majority are reliant on water and wastewater for their operations. Typically, operations where water and wastewater services are required have a higher assessed value.

ALTERNATIVES / PROS / CONS:

1) Pass the bylaw as presented on April 21, 2022

PRO: This may attract new business that would have otherwise located elsewhere, or encourage expansion of existing businesses

CON: Established businesses may feel this is inequitable

2) Defeat the bylaw as presented on April 21, 2022

PRO: This may be viewed as more equitable to established businesses

CON: The County may lose a prospective development

FINANCIAL IMPACT:

N/A

LEVEL OF PUBLIC PARTICIPATION:☐

Inform

☒

Consult

☐

Involve

☐

Collaborate

☐

Empower

ATTACHMENTS:

[Proposed Tax Incentive Bylaw](#) [Survey Results](#) [Redacted Comment](#)

Project Report

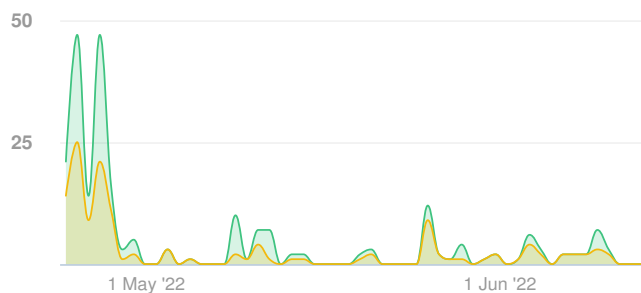
20 April 2021 - 12 June 2022

What's Happening Lethbridge County

Proposed Commercial and Industrial Municipal Tax Incentive Bylaw



Visitors Summary



— Pageviews — Visitors

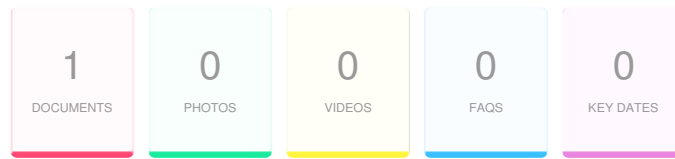
Highlights

TOTAL VISITS	MAX VISITORS PER DAY	
170	25	
NEW REGISTRATIONS		
1		
ENGAGED VISITORS	INFORMED VISITORS	AWARE VISITORS
50	70	141

Aware Participants		Engaged Participants			
141		50			
Aware Actions Performed		Engaged Actions Performed			
Participants					
Visited a Project or Tool Page		RegisteredUnverifiedAnonymous			
141					
Informed Participants					
70					
Informed Actions Performed					
Participants					
Viewed a video		Contributed on Forums			
0		000			
Viewed a photo		Participated in Surveys			
0		2048			
Downloaded a document		Contributed to Newsfeeds			
19		000			
Visited the Key Dates page		Participated in Quick Polls			
0		000			
Visited an FAQ list Page		Posted on Guestbooks			
0		000			
Visited Instagram Page		Contributed to Stories			
0		000			
Visited Multiple Project Pages		Asked Questions			
18		000			
Contributed to a tool (engaged)		Placed Pins on Places			
50		000			

Page 3 of 14

INFORMATION WIDGET SUMMARY



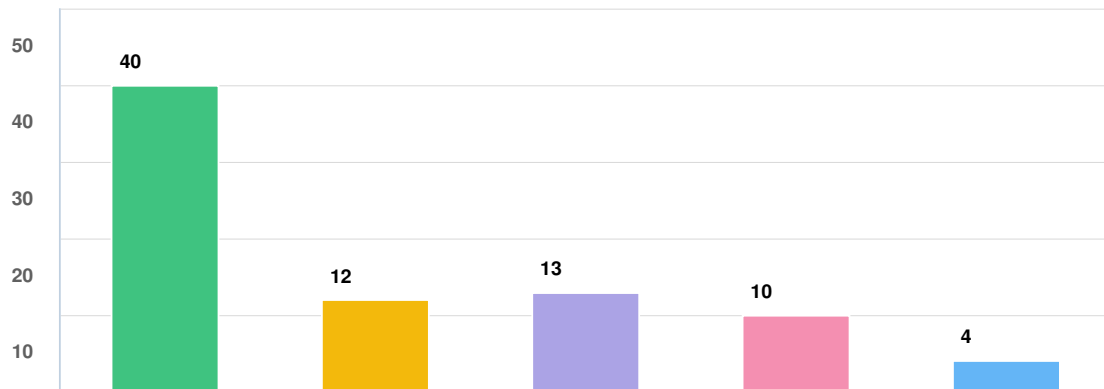
Widget Type	Engagement Tool Name	Visitors	Views/Downloads
Document	Proposed Bylaw 20-008 - Commercial and Industrial Municipal Tax Inc...	19	23

ENGAGEMENT TOOL: SURVEY TOOL

Provide your feedback

Visitors 58	Contributors 50	CONTRIBUTIONS 57
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I am a (please check all that apply):



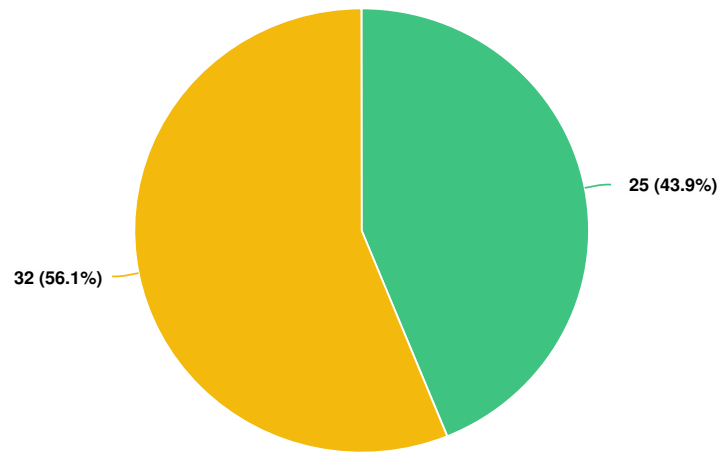
Question options

☒ Citizen ☒ Commercial/industrial business ☒ Small business ☒ Producer ☒ Other (please specify)

Optional question (57 response(s), 0 skipped)

Question type: Checkbox Question

Should Lethbridge County implement a Commercial and Industrial Municipal Tax Incentive Bylaw?



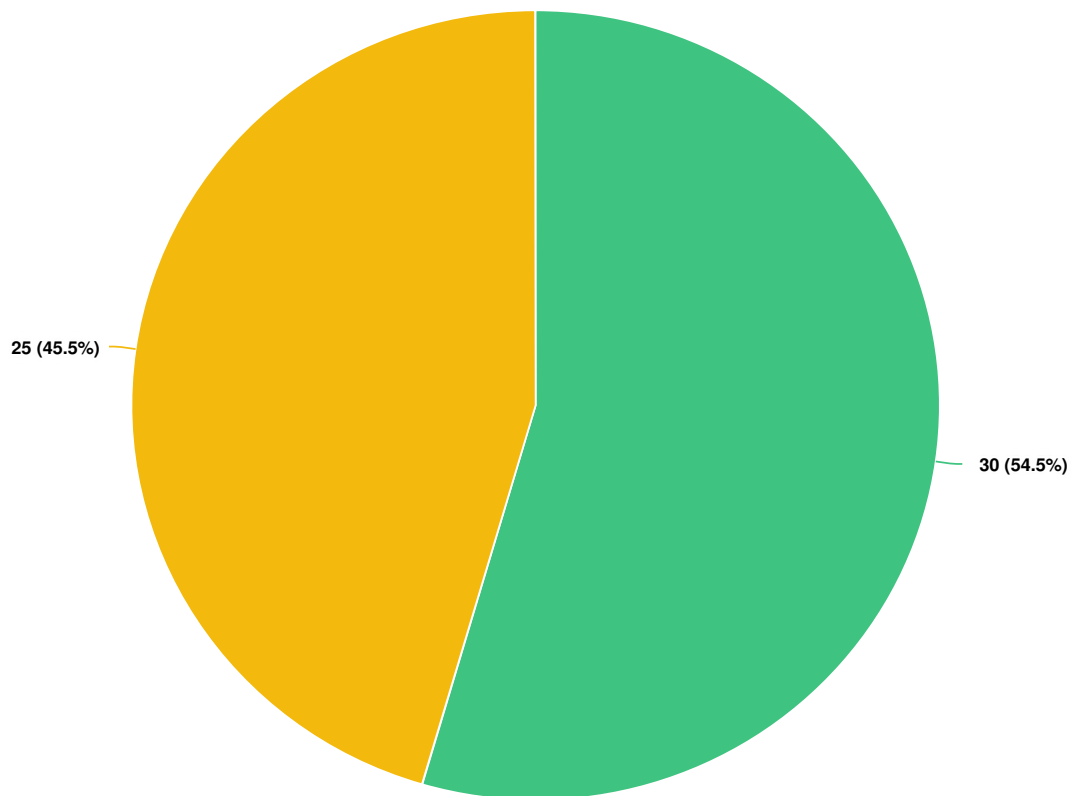
Question options

☒ Yes ☐ No

Optional question (57 response(s), 0 skipped)

Question type: Radio Button Question

Do you think that this bylaw will increase commercial and industrial development in the County?



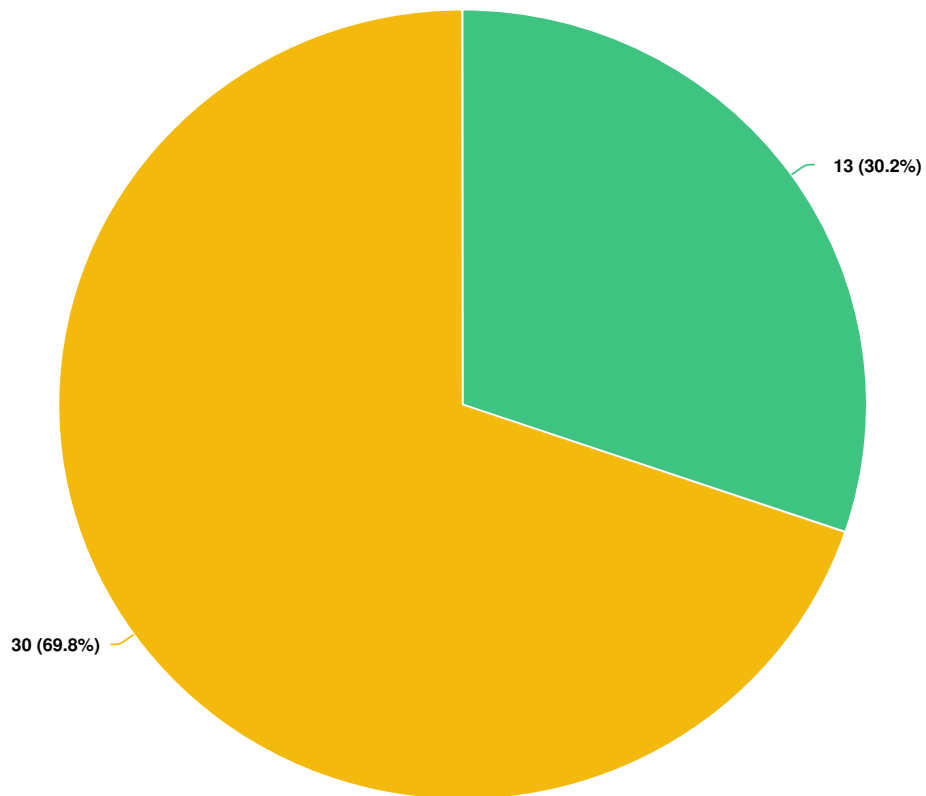
Question options

● Yes ● No

Optional question (55 response(s), 2 skipped)

Question type: Radio Button Question

Do you think the minimum assessment value increase threshold of \$50,000 is too low or too high? Is there a different assessed value increase that would you propose?



Question options

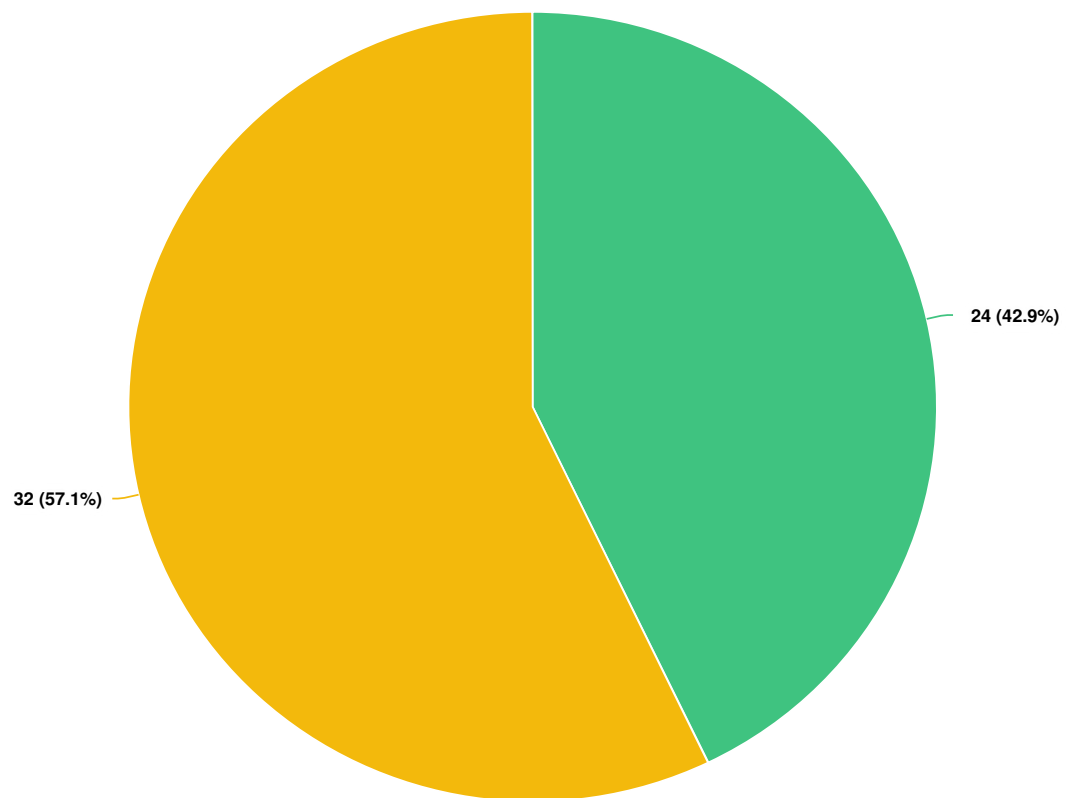
- ☐ Just right ☐ Too low/too high (please indicate what value you think would be best)

Optional question (43 response(s), 14 skipped)

Question type: Radio Button Question

To low, \$100,000.00+
100,000
100,000.
Too low. 50k does not represent a significant value today.
Much to low.
That's less than a new pivot.
\$500,000
It isn't clear, do they get a holiday only on the increase in value? Does it include what the value would have gone up by each year on the previous schedule? I think the 100-75-50-25 works, provided the increased value annually is included
as a homeowner I do not get any rebate on my taxes, why should a business that possibly could be making millions of dollars,
500,000
too low
\$250,000-\$500,000
200000.00
\$500,000.00
500000
should be based on a % of the current assessed value of a property. Say 5% of current assessed value
\$100,000. Minimum
Too high, \$15,000 suggested. Let the less affluent have a chance to prove innovations.
Sometimes great revenue streams can be achieved without huge impact on tax assessment values.
if this goes through the assessment value should be higher.
\$300,000.00
This question is redundant for a non supporter in the survey
\$100,000
I don't want the County involved with incentives for NEW businesses. Maybe give a break to the current tax payers.
Too low
Too low
\$100,000
Too low
\$100,000 to 300,000
Minimum \$100,000.00 to \$300,000 depending on the type and size of business.

Do you agree with the length of incentive rebate period and the rebate percentage amounts?Year: Rebate:1 100%2 75%3 50%4 25%



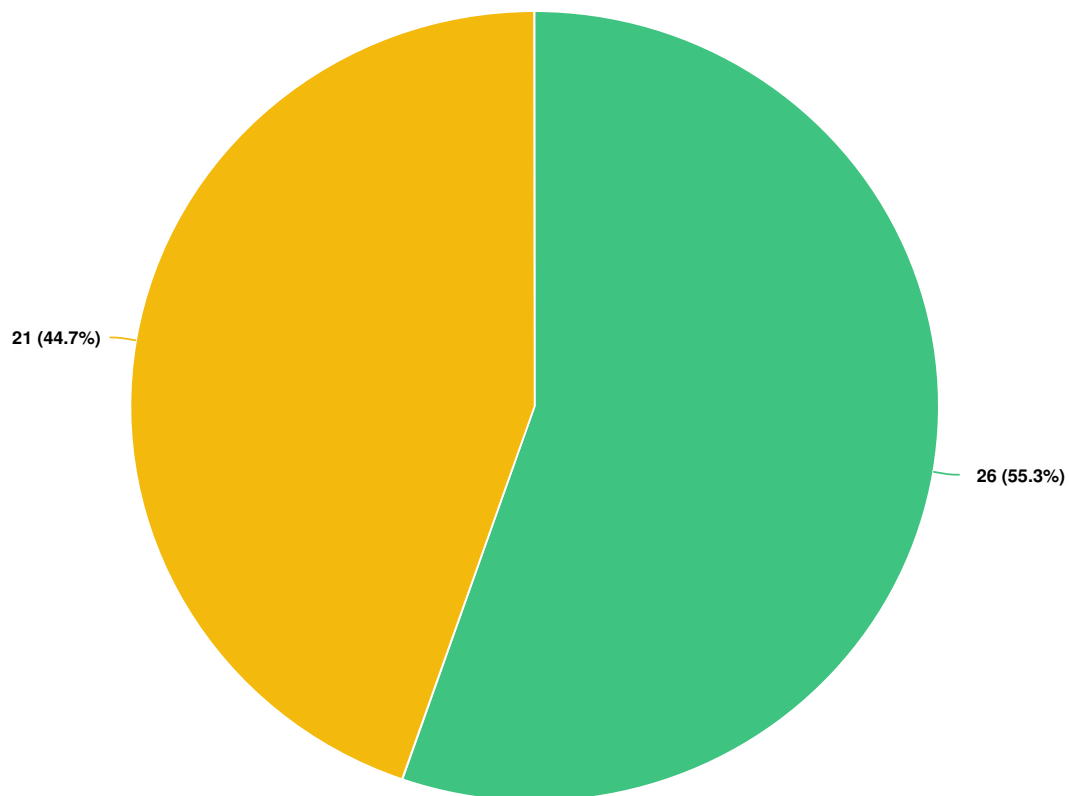
Question options

Yes No

Optional question (56 response(s), 1 skipped)

Question type: Radio Button Question

Do you agree in reducing the tax exemption rebate if the County is required to install infrastructure to support the development?



Question options

Yes No

Optional question (47 response(s), 10 skipped)

Question type: Radio Button Question

Yes, some type of architectural control
The county is already an attractive place to do business, no need to further decrease revenues. Investing in infrastructure would be better spent.
I think if you are going to offer the rebate to businesses, I think you should also offer the same rebate to all people in the county..I think it is time that the people who invest into these businesses and live in the community are given the same consideration...also for the county has anyone brought up how they will be contributing towards the animal rescues? Will the Last Chance Cat Ranch be given the same consideration? As well as given a really good recommendation on a place they can move? Help with moving, donations from the county since none of the towns contribute at this point? I would like to know how the country and city will help with donations, contributions towards that before bringing in businesses? How do you plan to help what we already have here? Do you have plans to help with the local issues?
Please ensure that any costs to the County is carried by the developer and not paid for by taxpayers
In this county they come for certain things..end of story, [REDACTED] ,,u will loose ..or should I say we will loose
I live/farm between Coaldale and Lethbridge. The traffic fiasco along Hwy3 demonstrates why commercial/industrial development should not be pursued in rural areas. Adding incentives will only make the situation worse. Leave higher intensity developments in the urban areas, where the infrastructure exists to properly support it. Focus on maintaining full farmland parcels instead of endless subdivisions and further traffic issues.
Everybody has to pay the same taxes, no exemptions.
There should be no tax exemption. All it means is that existing tax payers pay for someone else's taxes. The county is already incredibly wasteful with our tax dollars. If your business can't succeed without a bit of tax breaks, it ain't viable long term at all.
Would be better to address the poor governance and red tape , speed of dealing with the county.
How about reducing residential tax instead? We are in one of the most expensive city where citizens are paying property taxes. I really do not think that is a fair proposal. Or how about reducing taxes to all, residential and commercial???
I am glad to see incentives being implemented to bring in new business and strengthen existing ones
Any new development must include detailed consideration to its impact on roads. The county needs to avoid development where the County ends up spending more in additional road maintenance than it collects in taxes. If the new development is going to also get a tax discount, that would just be salt in the wound to the rest of the taxpayers.
Any tax reduction should only be on lands zones commercial or industrial. Ag lands already do not pay a fair share in taxes and so they should be excluded.
Allow a 10% retroactive fee reduction for anyone that has expanded within the past five years to show some support to companies already doing that without the incentive, put a cap or time period in place that this can't be done repeatedly, and set and publish targets for whether this is successful. So how much of this development occurred in the past ten years, what would be expected without this, and then what is the difference, to ensure it actually drives improvement.
To be fair with each business already established, you should make it a percentage of the municipal taxes paid by the business, Therefore all businesses can request tax exemptions. Just based on the business valuation.This makes it equal for all businesses.
Will homeowner taxes rise because of this? If so, I answer NO to all questions as a homeowner in Lethbridge County.
There are other ways via fees and incentives to attract businesses to the County.
What industries are you looking at? This will also affect the Lethbridge County decisions.
At the end of the four years , will the business taxes increase based on the new valuation of the company.
If you are trying to compete with other areas , what are their results and industries that came into area.(Operating experiences)
Then you should offer a better plan to bring in new/old industries.
Did their business taxes go up and by how much?
By infrastructure do you mean sewers, electrical, roads etc and what will be the homeowner costs
I believe the more incentives the county can offer the more jobs and taxes it will create.

I believe it should be 5 year rebate period and the percentage should be 100%, 90%, 80%, 70%, 60% respectively year over year. Up to a maximum of \$500,000 cumulative savings.
Longer abatement terms for higher investment? Say \$1m, \$5m or more?
Current COL TRIP program can extend past 9 years in some cases.
allow for provisions for longer rebate periods for large value projects.
Four years of rebate is a long period for what could be minimum investment.
County paying for infrastructure will place the burden on other taxpayers such as home owners which already are continually hit with increased taxation to cover County administration and its already less taxation of businesses then home owners. If there is a net zero tax increase on residential then I would see some benefits.
Flexibility offered to potential partners that may not be sought.
e.g. to attract aquaculture investment with the typical no revenue construction period as well as 9-12+ months of operating costs without revenue, followed by limited but steadily increasing to capacity main revenue stream, then additional byproduct revenue stream potentials involves a 5+ year period of potentially operating at a loss followed by impressive revenues. Limiting scope of set up reduces efficiencies and long term revenue potentials just to endure that 5 year period, also limiting potential future expansion, possibly reducing feasibility of initial investment (as previously experienced) to no go status. It's tough to get Alberta investors interested in the long term with a 5 year period of hoping to break even; any cooperation to overcome that period could lead to grand scope innovations with long term benefits for the region. All those benefiting support companies have taxable potential. There is also the potential (especially in a green energy storage, water efficient collection, condensation and reuse set up) to store and provide excess water collected to the irrigation system during drought periods; benefits are far beyond current scope of direct set up tax \$ potential.
Currently it is fiscally achievable to do a \$ sustainable system for \$12,000-20,000 (barely; replicatable or provable small scale prototype) or a mega scope, power generating scale of \$5-20+ million (Federal grants apply). If the small scale cannot be achieved, the mega scale can never gain investment support; been stuck there many years. Alleviating tax burden or other costs during establishing period could lead to other supporting business tax benefits during that period, as well as long term, stable tax revenues from an established farm and related businesses.
Seems like the region's livestock producers could also appreciate a cooperative agricultural partner that could spare large amounts of water in desperate times and enhance feed quality, access and reliability over the long term. Later tax relief too. Southern Alberta would be a great place to prove innovative potentials if the fiscal systems were less short sighted.
I passionately applaud the intentions of this bylaw, hoping it opens doors that were previously unnoticed.
Good idea in theory but my concern is if the County shifts any extra tax burden to residential property tax bills.
I would like to see this be retroactive to businesses that have already invested significant \$\$ in expansion in the last 5 years
If the county is a good enough place to start or upgrade a business in the first place, then the business should pay the taxes. Everyone else (businesses and citizens) pays (or paid) taxes with no rebates, past present or future. Provincial business tax rates in Alberta are among the lowest in Canada already. Examine the current tax rate for big businesses in the county that may not be paying their fair share right now (e.g. feedlots).
In response to question #3, every business will take something for nothing so there will be an increase in development but they should still pay.
To focus on channeling tax incentives towards Hamlets in County. That they be treated in accordance to their physical location i.e. further from larger centers, the more incentives.
Not to insult anyone working on this but it is a 'David feeding Goliath' scenario. I am not sure when this culture of 'tax payers paying for Corps and business enterprises' started. Calgary had a run at this when the big corporations abandoned the highrise offices and it was decided the homeowner tax payer was on the financial hook for this. Not good business at all. With the corporations moving back into the highrise office towers, you can bet they will not offer up repayment to the homeowner tax payer. This tax exemption money has to come from somewhere. Any business worth their salt must have a financial plan at startup and financial backers. There is no world where we, as tax payers, have to pay for a business. I was under the impression, as a former business owner, that I am responsible for the operations, risk, income, expenses and management of my business.
There are so many more areas to address a plan for 'Prosperity' in Lethbridge county that does not include giving away the farm to income earning corporations. This culture of whimsical handouts, from the perpetual pot of tax payers money needs to be reined in and reevaluated.

<p>"Insufficient Potable Water to supply the development permits that have already been approved". How do you propose to increase the supply to meet current demands let alone an increased demand to support new business development?</p> <p>Fairness: give all rate payers a discount on taxes! Producers and citizens in Lethbridge County have paid taxes for many years without a discount or incentive. it is our tax money that has built and maintained the infrastructure. I don't agree with allowing someone to come in and receive a free handout. Developing new business ventures will put wear and tear on existing infrastructure plus require the development of new roads, drains and water supply. The economic impact from handing out free and discounted taxes will be a direct burden to existing rate payers.</p> <p>Lethbridge County has many attributes to offer including a close proximity to the US Border. The proposed development of the Exchange will have more even businesses knocking on the door; why do we need to have a lottery give away on taxes? Because other counties are offering incentives is not, in my opinion, a valid reason. We have more to offer!</p> <p>Lethbridge County is a pristine farming community. The new 4 pillar approach may not be a vision shared by everyone and may not be the appropriate guide for this community.</p>
Maybe look at lowering the wages in upper management
We are close to the US border: businesses are looking to expand here now: why are you looking to give tax dollars away when we are not able to supply infrastructure to the existing businesses and ratepayers that want to grow now?
I think that this proposed bylaw might be the extra incentive that will help push new development with in the county
Business will move where it can make profits. Tax ex are nothing to a corporation
<p>1) Other assistance for small business <\$100k.</p> <p>2) Varying schedule of rebates depending on scale of project in terms of rebate size, rebate rates and rebate term. ie. City of Lethbridge</p>
On a 20 year investment
10 years is normal
Linkage to employment
Length of rebate should be 3 years
<p>Trickle down economics is a failed strategy and has been for decades.</p> <p>How will it guarantee creating sustainable jobs and increased income for the County to reduce taxes for citizens?</p> <p>Maximum 3 years for the incentive and no longer than that.</p> <p>The developers can't have it both ways. If they get a tax incentive then he/she pays to install infrastructure or large portion of it.</p> <p>Who is on the hook to support your proposed tax breaks? How is proposed tax incentive going to benefit citizens? Where is the money coming from if the County is required to install infrastructure to support the development?</p>
Lethbridge County should not subsidze private business.
I was not offered tax reduction when moving to the County. If the County is a good fit, business will come.
I do not approve
New business development should be viable enough to pay same tax as established business. Otherwise it's an unfair competitive advantage.

AGENDA ITEM REPORT



Title: Proposed Changes to County Safety Policy 800 incorporating Policy 803
Meeting: Council Meeting - 07 Jul 2022
Department: Human Resources
Report Author: Dana Johnson

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 24 Jun 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The Certificate of Recognition (COR) External Audit conducted in fall of 2021 brought to light that a specified commitment to physical, psychological, and social wellbeing is a missing component that needs to be addressed and included in the County's health and safety policy. Upon this recommendation, and with feedback from the Joint Health and Safety Committee a further review and changes were suggested.

RECOMMENDATION:

Adopt proposed changes to Policy 800 and rescind 803 as combined into 800

REASON(S) FOR RECOMMENDATION(S):

To align with the updated Health and Safety requirement as per Occupation Health and Safety Legislation.

PREVIOUS COUNCIL DIRECTION / POLICY:

Current County Safety Policy was last revised in April of 2018

BACKGROUND INFORMATION:

Changes include: Policy 800 name change from County Safety Policy to Health and Safety Policy, removal of language around our goal previously noted as being to have zero lost time accidents – emphasis of commitment is now on the wellbeing of employees, that the County will continuously work to improve its health and safety standards with this in mind. The County will continue to track and report on lost time statistics, but it will not be the primary goal.

Policies 800 and 803 combined together/condensed to better streamline health and safety policy and assignment of responsibility for employer, supervisors and workers, including general responsibilities for each of these levels.

ALTERNATIVES / PROS / CONS:

Policies could remain 2 separate documents, but combining them streamlines the information.

FINANCIAL IMPACT:

There is no financial impact directly related to this Policy change request.

LEVEL OF PUBLIC PARTICIPATION:

☒ **Inform** ☐ **Consult** ☐ **Involve** ☐ **Collaborate** ☐ **Empower**

ATTACHMENTS:

[Draft Policy 800 - County Health and Safety Policy](#)
[Current Policy 800 - County Safety Policy](#)
[Current Policy 803 - Assignment of Responsibility](#)

EFFECTIVE: Nov 8, 1995

SECTION: 800 NO. 800 Page 1 of 2

APPROVED BY: County Council

SUBJECT: Health and Safety Policy

REVISED DATE: May 4, 2022

PURPOSE

The purpose of this policy to outline the commitment of Lethbridge County (hereinafter referred to as the "County") to health and safety in alignment with the *Occupational Health and Safety Act, Regulation and Code* and County policies and directives.

POLICY

Lethbridge County is committed to a health and safety program that protects the physical, psychological, and social wellbeing of workers, contractors, visitors, and the general public.

A comprehensive safety program is the key to the County's long-term success and objective to reduce the risks and impacts of incidents such as injury, illness, loss, and property damage. This success is contingent on active participation in the program by all workers at every level of the County, according to defined health and safety responsibilities differentiated at the employer, supervisor, and worker levels.

The County shall continuously strive to enhance its health and safety standards and culture with the support of Council and the Senior Leadership Team including, but not limited to, the following fundamentals in place:

- A Joint Health & Safety Committee (JHSC) made up of both Employer and Worker representatives, to collaborate on various health and safety initiatives to protect and promote staff wellbeing
- Toolbox meetings held regularly at a departmental level to inform staff and engage their participation on relevant safety matters
- Operator competency program in place to ensure operators of heavy/mobile equipment are evaluated and provided with training needed to operate equipment safely
- Proper personal protective equipment (PPE) provided to employees to minimize exposure to hazards
- Conduction and review of hazard assessments, workplace inspections and emergency response plans
- Training opportunities to allow workers to acquire the skills needed to be effective and safe in their work
- A review of the County's Health and Safety Program on an annual basis to maintain a Certificate of Recognition (COR)

ROLES AND RESPONSIBILITIES:

As an employer, the County will ensure:

- the health, safety, and welfare of workers at County work sites
- the health, safety, and welfare of other persons at or near a work site who may be affected by identifiable and controllable hazards originating from the work site
- workers are aware of their occupational health and safety rights and duties
- workers are not subjected to or participate in harassment or violence at work sites
- workers are supervised by a person who is competent and familiar with OHS legislation
- workers are adequately trained to perform their work in a healthy and safe manner

Page 3 of 7

EFFECTIVE: Nov 8, 1995

SECTION: 800 NO. 800 Page 2 of 2

APPROVED BY: County Council

SUBJECT: Health and Safety Policy

REVISED DATE: May 4, 2022

-
- work is done by a competent worker or by a worker who is under the direct supervision of a competent worker
 - the County's JHSC complies with their legislated requirements
 - health and safety concerns are resolved in a timely manner
 - information related to work site hazards, controls, work practices and procedures is readily available to workers, the JHSC and contractor (if applicable)
 - current OHS legislation is readily available to workers and to the JHSC

Supervisors will:

- take all precautions necessary to protect the health and safety of every worker under their supervision and ensure:
 - the workers under their supervision work in accordance with procedures and measures required by OHS legislation
 - the workers under their supervision are not subjected to or participate in harassment or violence at the work site
- advise every worker under their supervision of all known or reasonably foreseeable hazards to health and safety in the area where the worker is performing work
- report concerns about an unsafe or harmful work site act or condition that occurs/exists or has occurred/existed to the County

Workers will:

- protect the health and safety of themselves and other people at or near County work sites
- cooperate with their supervisors and follow County policies, directives, and procedures
- use all devices and wear all PPE for protection as required by County or OHS legislation
- refrain from causing or participating in harassment or violence
- report concerns about an unsafe or harmful work site act or condition that occurs/exists or has occurred/existed to their supervisor
- participate in any training provided
- not perform work that may endanger themselves or others

In addition, the County as employer, supervisors and workers will:

- co-operate with any person exercising a duty imposed by the *Occupational Health and Safety Act, Regulation and Code*
- comply with the *Occupational Health and Safety Act, Regulation and Code*, and County policies and directives

Workers at every level of the County must be familiar with the requirements of Alberta's OHS legislation as it relates to their work.

Chief Administrative Officer

Date



Lethbridge County Policy Handbook

EFFECTIVE: Nov. 8 1995

SECTION: 800 NO. 800/18 Pge 1 of 1

APPROVED BY: County Council

SUBJECT: County Safety Policy

REVISED DATE: April 19, 2018

Policy Statement

The health, safety and well-being of each Lethbridge County employee is of primary importance, and it is a priority for management to provide the tools necessary to prevent occupational injuries and illnesses.

Purpose

Lethbridge County is committed to a health and safety program that protects staff, property, other workers (contractors), and general public who enter onto our property.

Our objective is to reduce workplace hazards through good management practices in combination with active staff involvement. Our goal is to have zero lost time accidents.

This goal will be accomplished by providing:

1. A health and safety program that confirms to Occupational Health and Safety legislation;
2. A health and safety program that follows the best practices within our industry;
3. All mechanical and physical safeguards required;
4. Inspections to find and eliminate unsafe working conditions and practices;
5. Controls for health hazards and complying with the health and safety standards for every job.

Council and staff will be equally responsible for minimizing incidents within the County. Our safety culture will be based on safe work practices, procedures and proper attitudes towards injury and illness prevention while performing all activities.

Safety is the direct responsibility of all Councillors, managers, supervisors, and workers. All levels should be familiar with the requirements of the Occupational Health and Safety Legislation as it relates to their work processes. Management is responsible for the leadership, effectiveness, improvement and for providing the safeguards to ensure safe conditions within the health and safety program. Supervisors are responsible for promoting proper attitudes towards health and safety in those they supervise, and for ensuring that all operations are performed with the utmost regard for the health and safety of everyone involved. Employees are responsible for cooperating with all aspects of health and safety, including compliance with all rules and regulations and for continually practicing safe work.

We trust that everyone will join in a personal commitment to make safety a way of life.

Chief Administrative Officer

Date



Lethbridge County Policy Handbook

EFFECTIVE: Nov. 8 1995

SECTION: 800 NO. 803/18 Pge 1 of 2

APPROVED BY: County Council

SUBJECT: Assignment of
Responsibility

REVISED DATE: April 19, 2018

Policy Statement

Lethbridge County's commitment to safety will ensure that all levels of the organization are familiar with the requirements of Occupational Health and Safety Legislation as it relates to their work processes and responsibilities.

Council / CAO / Directors:

1. Provide a policy relating to safety. The policy will provide a commitment and philosophy that sets levels of expectations for safety.
2. Ensure implementation and maintenance of the established safety policy.
3. Maintain direction and control of Safety Programs.
4. Ensure all established safety related policies are administered and enforced.

Supervisors:

1. Ensure the health and safety of:
 - a. Workers engaged in work for the County, and
 - b. Those workers not engaged in work for the County but are present at the worksite at which work is being carried out.
2. Ensure all workers engaged in work for the County are aware of their responsibilities and duties under the Occupation Health and Safety Act, the regulations and the adopted code.
3. Ensure that regular safety toolbox meetings are held and minutes are recorded.
4. Ensure all established safety regulations and work methods are enforced. Take disciplinary action as necessary to ensure compliance with the rules.
5. Provide safe working conditions for all workers under his or her supervision.
6. Provide instructions to workers in safe work procedures and ensure the use of personal protective equipment.
7. Provide a good example for employees by always directing and performing work in a safe manner.
8. Conduct regular inspections for unsafe practices and conditions, ensure prompt corrective action is taken to eliminate incidents.
9. Provide each employee with information regarding job hazards and how to avoid them.
10. Maintain a housekeeping standard and assign responsibilities to individuals for good housekeeping.
11. Provide training for safe operation of equipment used and duties performed.
12. Ensure that an accident scene is not disturbed until a proper investigation has taken place.



Lethbridge County Policy Handbook

EFFECTIVE: Nov. 8 1995

SECTION: 800 NO. 803/18 Pge 2 of 2

APPROVED BY: County Council

SUBJECT: Assignment of
Responsibility

REVISED DATE: April 19, 2018

Safety Coordinator:

1. Responsible for daily administration of safety program.
2. Work with senior management, supervisors and Joint Health and Safety Committee in determining safe practices & procedures, procedures for dealing with violations, and other general safety and accident prevention. Update regularly.
3. Prepare safety reports and develop forms and checklists, as required.
4. Assist with determining items for agendas for toolbox meetings and review minutes of meetings. Also, distribute and post minutes.
5. Administer the County's Safety Plan as it pertains to Occupational Health Act and its regulations. Remain current to the changes of the industry and provide information where others in the County require it.
6. Responsible for administering the training directive. Also, jointly responsible with the Shared Services Coordinator for updating and maintaining the safety training matrix.
7. Ensure to be fair and unbiased when representing both the County and its employees in instances that require disciplinary action.
8. Conduct regular assessments and safety audits and inspection.

Employees:

1. Carry out their work in a manner that will not create a hazard to their own health and safety or the health and safety of other employees.
2. Assist in the reduction and controlling of hazardous conditions and unsafe acts.
3. Report any accidents, incidents, near misses, and/or injuries immediately to their supervisor or safety coordinator and assist in investigations, as required.
4. Report any anticipated lost time injury to supervisors as soon as possible after being treated by a physician.
5. Think safety. Understand what your actions or others actions may cause.
6. To protect the health and safety of self and other employees, assist management, supervisors and safety coordinator with identifying hazards or potentially unsafe conditions.
7. Use safety equipment or personal protective equipment provided and if not available, ask that they be available.
8. Do not perform work or duties that could endanger the health and safety of self and other employees.

<p>*The safety information in this policy does not take precedence of OH&S Regulations. All employees should be familiar with the OH&S Act, Regulations and Code.</p>
--

Chief Administrative Officer

Date

COUNTY OF ST. PAUL

5015 – 49 Avenue, St. Paul, Alberta, T0A 3A4
www.county.stpaul.ab.ca

Our Mission - To create desirable rural experiences



June 14, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055-106th
Edmonton, AB
T5J 2Y2

RE: Rising Cost of Alberta Utility Fees

There have been numerous municipalities throughout Alberta that have voiced their concern to the AUC about the current rising cost of utility fees for both electricity and natural gas.

The County of St. Paul No.19 is echoing and supporting those municipalities by submitting this correspondence and is asking for the Commission to reevaluate the fees being charged on top of the actual usage fees, and the amount of profit corporations are making off our County residents and all Albertans. The fundamentals of utilities shouldn't be an opportunity for corporate profit.

Over the past couple of years, Albertans have been faced with an extreme economic recession, the stress of the pandemic combined with rising employment uncertainty and inflation impacting food, fuel, supply shortages and housing. Individual residents are not the only ones stricken by the current utility fees, business big and small, including non-profits are struggling to keep their doors open due to the ever-increasing cost of utilities.

We urge you to take the time to consider what the rising cost of Alberta's utility fees are doing to our residents. Now is not the time to be financially stressing Albertans more by increasing utility fees, but rather a time to support all Albertans through this difficult economic time.

Sincerely,

Glen Ockerman
Reeve
Cc: David Hanson, MLA
RMA Membership
AUMA Membership

Phone: 780-645-3301
Email: countysp@county.stpaul.ab.ca

AGENDA ITEM REPORT



Title: 2022 Bursary Award
Meeting: Council Meeting - 07 Jul 2022
Department: Council
Report Author: John Kuerbis, Lorne Hickey, Mark Sayers

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 22 Jun 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The Bursary Ad-Hoc Committee met on June 22, 2022 to review the bursary applications and determine their selected applicant winners. The deadline for the County Bursary application was June 1st, 13 applications were received. Of the applications received 8 met all of the requirements and provided the required information as outlined in Bursary Policy #182.

The 2022 budget includes funds for two bursary awards in the amount of \$1,000 each. As mentioned all of the applications were reviewed to ensure eligibility based on the policy guidelines and were thoroughly reviewed by the Ad-Hoc Committee.

RECOMMENDATION:

That County Council awards the 2022 Bursary in the amount of \$1,000 each to be presented at the County Council meeting on August 4th, 2022 to the following selected applicants:

- 1) Kaylee Moorhead
- 2) Taiya Nickel

REASON(S) FOR RECOMMENDATION(S):

The Committees recommendation aligns with Policy# 182 guidelines.

PREVIOUS COUNCIL DIRECTION / POLICY:

Policy #182 - Bursary Policy

BACKGROUND INFORMATION:

In 2020, Lethbridge County Council approved Bursary Policy #182 in an effort to assist students from within the County with their post-secondary education expenses.

The policy states that a representative of County Council will award two County students a \$1,000 bursary each at the first County Council Meeting held in August of each year.

The application also states that students applying must plan to attend a post-secondary or trade school within 18 months of being awarded the bursary and provide proof of enrollment prior to the disbursement of funds. An alternate applicant has been selected in the case that one of the above is unable to provide the required documentation. Lethbridge County Council (or appointed Council Committee) is to review the applications and select the students best suited for this award based on the policy criteria and that the decision of Council is final.

ALTERNATIVES / PROS / CONS:

Council can award just one bursary or none.

PRO - As there is budget for two bursary's not awarding one or any would not prove beneficial

CON - There is a policy and funds in place to award two bursaries.

Council could award additional bursary's if desired

PRO - other applicants would receive some post-secondary funding

CON - does not align with policy and additional funds would have to be allocated from another source.

FINANCIAL IMPACT:

Bursary funds were budgeted and approved in the 2022 budget in the total amount of \$2,000.

LEVEL OF PUBLIC PARTICIPATION:



Inform



Consult



Involve



Collaborate



Empower

ATTACHMENTS:

[182 Bursary Policy](#)

[Kaylee Moorhead- Lethbridge County Bursay Application](#)

[Taiya Nickel Application](#)



Lethbridge County Policy Handbook

EFFECTIVE: February 20, 2020 **SECTION:** 100 NO. 182 Page 1 of 2
APPROVED BY: County Council **SUBJECT:** Bursary Policy
REVISED DATE:

PURPOSE:

To provide Lethbridge County Students an opportunity to receive a bursary for post-secondary education.

OBJECTIVE:

To provide some financial assistance to Lethbridge County citizens who are pursuing a post-secondary education.

PARAMETERS:

1. Bursary Amount: The amount of and number of bursaries available will be determined annually by Council through the annual budget process.
2. Selection Committee: Lethbridge County Council will have full authority in the selection of the recipients.

CRITERIA:

1. Primary Considerations:

Open to any student or adult as qualified by the undernoted conditions:

- a) Shall be a resident of Lethbridge County who is attending school within Lethbridge County's Municipal boundaries.

OR

- b) Shall have at one time attended school within Lethbridge County's Municipal boundaries.

2. Secondary Considerations:

Based on an academic standing sufficient to achieve stated goals. Based on good citizenship demonstrated through community and social participation, volunteer work, etc.



Lethbridge County Policy Handbook

EFFECTIVE: February 20, 2020

SECTION: 100 NO. 182 Page 2 of 2

APPROVED BY: County Council

SUBJECT: Bursary Policy

REVISED DATE

3. Other Considerations:

- Financial need will be considered.
- Applicant need not be a High School student but must provide proof of enrolment in a post-secondary education institute.
- Is a resident of Lethbridge County and must provide proof of such.
- Only students going into first year of studies are eligible to apply.
- Has not received the Lethbridge County bursary in the past.

APPLICATION PROCEDURES AND DATES

- The Lethbridge County Bursary Application, as per Schedule "A" will be made available at the Lethbridge County Administrative Office or on the Lethbridge County Website.
- Applications can be received by hand delivering to the Lethbridge County Administrative Office or by email, in .pdf format to mailbox@lethcounty.ca
- Applications postmarked after June 1st will not be accepted.
- Transcripts of marks must accompany application.
- Awards to be disbursed by Lethbridge County to the recipient by August 31, annually.
- The availability of the bursary shall be advertised annually in March of each year.

My name is Kaylee Moorhead and I am a grade 12 student who is currently attending Kate Andrews High School in Coaldale, Alberta. I have lived in the county of Lethbridge on a farm my whole life and have attended Jennie Emery Elementary School, RI Baker Middle School, and now am currently graduating from Kate Andrews High School, all in Coaldale, Alberta. I am currently work at Perlich Brothers Auction Market, where I worked in the fall at pre-sort sales and sale days, sorting and penning cattle, calving out cows and loading out trucks.

Throughout my life, I have always been in an agricultural setting, whether it be working around cattle and horses, or being out in the field cutting and baling hay. My main passion is agriculture and animals, and this is something that has inspired me everyday. Through living the Lethbridge County farm life, I have grown up calving out cows on my parent's farm and that is something I truly enjoy. As well, being able to lamb out sheep for my parents is something that growing up on a farm has taught me many important life skills. Another interest that I have is rodeoing and riding horses. As part of many different rodeo associations, I take along my horses and enjoy breakaway roping and team roping. As well, 4-H and showing sheep is a big part of my life, as I enjoy getting to go out and work with sheep and being able to enjoy showing sheep as well. I also enjoy going to brandings in the spring and dragging calves on my colts to help out other farmers and ranchers in the community. Many of my passions are in the agricultural field and this is why I aspire to become a large animal veterinarian in years to come.

Many accomplishments through my life have come from school, 4-H and rodeoing. Throughout school, I have always been on the honor roll and have received many awards throughout school. School has been a major part of my life over the last 18 years and I have been given many awards through it. Basketball is another accomplishment that I would not have been able to achieve without my teammates, from winning many tournaments and games and even being able to finish off my last year of high school being third in our basketball zone. Not only have I had many accomplishments through school, but also through 4-H. Through public speaking, I have won many awards, my best being winning public speak offs at the club and district level and advancing onto the regional level. As well, winning the Grand Champion Showmanship at the Lethbridge and District show and sale competing against everyone in the Lethbridge District in 2018. As well as last year in 2021, winning the Showmanship banner again for the 4-H year. However, my greatest accomplishment comes from winning a buckle team roping at the Memory Lane Team Roping in Medicine Hat with my dad. This was an accomplishment that I have always looked forward to and getting to achieve this accomplishment with my dad made it that much more special. I have had many accomplishments throughout my life, and I hope to continue to accomplish great things in the years to come.

This fall I will be attending the University of Saskatchewan to get my Bachelor of Science in Agriculture in Agriculture and Bioresources. With these plans, I plan on taking four years at the University of Saskatchewan before transferring to the University of Calgary to finish my schooling in Veterinary Medicine to become a large animal veterinarian. With these plans, I do plan on becoming a large animal veterinarian, wanting to mostly focus on cattle. Through these plans of becoming a veterinarian, I have great opportunities to work with local veterinarians throughout the last couple of years. I began my volunteering with Dr. Storm Bartsoff, DVM, who took me on many ride a longs to preg test cows, semen test bulls, work on horses, and even some small animal surgeries. As well, I also got to work alongside many of the veterinarians at Lethbridge Animal Clinic, where they mostly focus on cattle. With the Lethbridge Animal Clinic, I was able to as well, help preg test cows and semen test bulls, and even get to do many post mortems on feedlot cattle. Throughout these many trips with the

veterinarians, I have learnt many great assets that are able to further my knowledge in the veterinary field and help me choose a career that I see myself working in.

Throughout my school career, I have played basketball at RI Baker Middle School and at Kate Andrews High School. Being a team player and being able to have fun on the court is something that I look forward to and being able to finish off this year's season, surrounded by girls that I have played with since grade six and now am graduating with was truly a pleasure to be able to have that strong team connection. As well, I played volleyball in middle school and in grade 9 at Kate Andrews. Volleyball was a sport I enjoyed playing, getting to cheer on my team mates and that drive of adrenaline you get when you hit the court, I am glad to have gotten the opportunity to play volleyball through school. Along with playing sports, I was also part of the RI Baker and Kate Andrews band playing the baritone saxophone for many years. This was a great experience to get to play music and get to travel around playing music with the band to many different cities across Alberta. Throughout my high school career, I have had many great experiences with the school and made many life-long friends throughout the range of programs that the school has had to offer.

Outside of school, I am part of the Wild n Woolly Sheep 4-H Club. I have been part of the club for 9 years and have enjoyed the experiences that 4-H has given me. Throughout the time I have spent in 4-H, I have been the president, vice president, treasurer and secretary. I have learnt many leadership skills, communication skills and the ability to help out within the community. I have helped many younger members throughout their years and have put on many workshops, learning days, and expressed my knowledge to members. 4-H has been a great asset to be part of, by being able to volunteer in surrounding communities as community service work through 4-H. I continue to be part of the Wild n Woolly 4-H Club for my last year of high school being the President of the club and leading my members to show them how 4-H has been a great asset to me. As well, I am also part of the Lethbridge and District 4-H Council, where I currently sit as the president on the council. Over the last two years, I have also had the opportunity to be a key member to help out all clubs in the district to organize events, give presentations, and to help out where needed. 4-H has been a great program to truly 'learn to do by doing' and I believe through this, it has helped me gain important life knowledge.

Agriculture has been a big part of my life and I plan on continuing to grow up in the agricultural setting. It is something that I am proud and one of my biggest life accomplishments and something I am glad to have grown up in an agricultural setting and been given the opportunities that I have been given. As well as, my future plans to become a large animal veterinarian and hopefully move back to the Lethbridge county to pursue my future career goals.

Thank you for your consideration for the Lethbridge County Scholarship.

LETHBRIDGE COUNTY BURSARY APPLICATION

TAIYA NICKEL

MAY 30, 2022

My name is Taiya Nickel. I am 18 years old and in my last semester of grade 12 at Lethbridge Collegiate Institute and will be graduating in June 2022. I am a Lethbridge County resident and have grown up on an acreage all my life. Most of my education has been with Palliser Regional Schools where I attended Sunnyside Elementary School and R.I. Baker Middle School. I am an outgoing, hard working, motivated individual with many passions, goals, and aspirations. I strive to be an empathetic, kind, and compassionate person. These skills are valuable in my work with providing peer mentorship and respite care with an individual with special needs. I enjoy interacting with others at school and in the community and have many opportunities to do so in my part-time employment at the Lethbridge Movie Mill where I have worked for the past 2 ½ years. I also interact with the public through my door-to-door sales job for Mint Painting. I have grown as a person spiritually through my regular attendance and service in my church congregation and community.

My greatest passion is my animals, including my horse and flock of sheep that I have cared for and raised for numerous years. My other hobbies and interests include camping, fishing, and spending time with family and friends. I have recently been accepted into the Animal Health Technology Program at Lakeland College where I will learn how to assist veterinarians in the care of animal's health.

I have many dreams, aspirations, and goals in my life. One of these goals is to do my best in my academics and get good grades in my college courses. I plan to carry this knowledge through to my employment working as a Vet Tech after I complete my program. I hope to return to Lethbridge area to pursue my career so I can be close to my family. I also plan to continue serving others in my church community and volunteering in the 4-H program and other agriculture programs when opportunities arise.

Throughout my life, I have participated in numerous extra curricular activities. I have been on many sports teams, taken riding lessons with my horse, taken piano

lessons for nine years and attend weekly youth activities where I have been president of my class for multiple years. Although I have very much enjoyed all these activities, the extracurricular activity I have been most involved in and enjoyed is the 4-H program where I have participated for the past 10 years. Here I have gained many leadership skills and have mentored other 4-H members in our club and area. I have held numerous executive positions including club reporter, secretary, vice president and president and helped facilitate numerous workshops and learning days at the club and district level over the years. Through my 4-H and church involvement, I have been able to participate in many community service projects, judging events and attend multiple public speaking competitions. These extra curricular activities have helped me grow and learn valuable skills that will benefit me throughout my life.

A few of my successes and greatest accomplishments in my life so far has been a result of my involvement and participation in the 4-H program. It has been a great opportunity to attend the Provincial Sheep Show and Summer Synergy program for the past several years where I was honored to receive numerous awards. The award I was most proud of receiving was the Senior Master Showman award two years in a row as well as being asked to represent the 4-H sheep members in meeting with the Lieutenant Governor of Alberta. I was also fortunate to receive a Calgary Stampede scholarship because of my accomplishments at the show. I have been grateful to receive Grand Champion with several of my sheep that I have raised over the years. Another highlight and accomplishment has been attending public speaking competitions for ten years and winning 1st place at the club, district and regional level for seven of them. I was also invited to present my speech and presentation on two occasions at the Farming Smarter Conference which was a great experience for me. Although these successes and awards have been great experiences, the most rewarding part has been mentoring and assisting younger 4-H members and seeing them grow and learn, as others took the time to do for me.

Thank you in advance for considering me to be the recipient for this County Bursary award.