



AGENDA

Council Meeting

9:30 AM - Thursday, August 4, 2022
Council Chambers

Page

	A. CALL TO ORDER
	B. ADOPTION OF AGENDA
	C. ADOPTION OF MINUTES
4 - 7	1. <u>County Council Meeting Minutes</u> Council Meeting - 07 Jul 2022 - Minutes
8 - 9	2. <u>County Special Council Meeting Minutes</u> Special Council Meeting - 14 Jul 2022 - Minutes
	D. SUBDIVISION APPLICATIONS
10 - 20	1. <u>Subdivision Application #2022-0-112 – Nieboer</u> <u>- Lot 1, Block 1, Plan 1112255 within SE1/4 4-11-23-W4M</u> Subdivision Application #2022-0-112 – Nieboer - Lot 1, Block 1, Plan 1112255 within SE1/4 4-11-23-W4M
	E. PUBLIC HEARINGS - 10:00 A.M.
21 - 30	1. <u>Bylaw 22-011 - Road Closure, Sale and Consolidation Road Plan 8419HB- Public Hearing</u> Bylaw 22-011 - Road Closure, Sale and Consolidation - Public Hearing
	F. DELEGATIONS
	1. <u>9:30 a.m. - ORRSC - Lenze Kuiper</u>
	2. <u>11:00 a.m. - Bursary Awards - Kaylee Moorhead & Taiya Nickel</u>
	G. DEPARTMENT REPORTS
	G.1. COMMUNITY SERVICES
31 - 33	G.1.1. <u>Planning and Development Department - 2nd Quarter Report 2022</u>

[Planning and Development Department 2nd Quarter Report 2022](#)

- 34 - 57 G.1.2. **Bylaw 22-012 - Re-designate portion of NE/NW 12-9-19-W4 from Rural Agriculture to Rural Recreation- First Reading**
[Bylaw 22-012 - Re-designate Portions of the NE/NW 12-9-19-W4 from RA to RR - First Reading](#)
- 58 - 67 G.1.3. **Resolution - Road Closure, Sale and Consolidation of Road Plan 5110BM**
[Resolution - Road Closure, Sale and Consolidation - Road Plan 5110BM](#)
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[Development Permit Application 2022-111 City of Lethbridge Litter Fence SW 4-10-21-W4M](#)
- 97 - 107 G.1.5. **Diamond City Community Hall Update and Request**
[Diamond City Community Hall Update and Request](#)
- 108 - 113 G.1.6. **Town of Nobleford - Request for Fire Service Transition Costs follow up report**
[Town of Nobleford - Request for Fire Services Transition Costs](#)
- 114 - 126 G.1.7. **Resolution - Road Closure, Sale and Consolidation of Road Plan 4725BM**
[Resolution - Road Closure, Sale and Consolidation - Road Plan 4725BM](#)
- G.2. CORPORATE SERVICES**
- 127 - 140 G.2.1. **Physician Recruitment - City of Lethbridge**
[Physician Recruitment - City of Lethbridge](#)
- G.3. ADMINISTRATION**
- 141 - 143 G.3.1. **2022 Pincher Creek Parade and Dignitary Luncheon - August 20, 2022 - Pincher Creek, AB**
[2022 Pincher Creek Parade and Dignitary Luncheon - August 20, 2022 - Pincher Creek, AB](#)
- G.3.2. **Green Acres Foundation - Verbal Report**
- G.3.3. **Picture Butte Location - Verbal Report**
- G.4. INFRASTRUCTURE**

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G.4.1. **Asset Management Update**
[Asset Management Update](#)

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1. **Royal Canadian Mounted Police**
[Royal Canadian Mounted Police](#)

I. NEW BUSINESS

J. COUNTY COUNCIL AND COMMITTEE UPDATES

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1. **Lethbridge County Council Attendance Update - June 2022**
[Lethbridge County Council Attendance Update - June 2022](#)

K. CLOSED SESSION

1. **Proposed Regional Economic Development Initiative - Follow-up Report (FOIP Section 16 - Disclosure Harmful to Business Interests of a Third Party and Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)**

L. ADJOURN



MINUTES

Council Meeting

9:30 AM - Thursday, July 7, 2022
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, July 7, 2022, at 9:30 AM, in the Council Chambers, with the following members present:

PRESENT: Deputy Reeve Klaas VanderVeen
Councillor Lorne Hickey
Councillor Mark Sayers
Councillor John Kuerbis via Teams
Councillor Eric Van Essen
Councillor Morris Zeinstra
Chief Administrative Officer, Ann Mitchell
Director of Community Services, Larry Randle
Infrastructure Manager, Devon Thiele
Manager of Finance & Administration, Jennifer Place
Executive Assistant, Candice Robison
Municipal Intern – Finance, Jeremy Vander Meulen
Supervisor of Planning & Development, Hilary Janzen
Senior Planner, Steve Harty

A. CALL TO ORDER

Deputy Reeve Klaas VanderVeen called the meeting to order at 9:31 a.m.

B. ADOPTION OF AGENDA

169-2022 Councillor Sayers MOVED that the July 7, 2022 Lethbridge County Council Meeting Agenda be approved as presented. CARRIED

C. ADOPTION OF MINUTES

C.1. County Council Meeting Minutes

170-2022 Councillor Van Essen MOVED that the June 16, 2022 Lethbridge County Council Meeting Minutes be approved as presented. CARRIED

D. DELEGATIONS

D.1. Introduction of Jeremy Vander Meulen - Municipal Intern

Manager of Finance and Administration Jennifer Place introduced Municipal Intern Jeremy Vander Meulen who will be with Lethbridge County for the next 18 months working under the Finance and Administration department.

D.2. 9:30 a.m. - Yolanda Reimer and Timothy Smith

Yolanda Reimer and Timothy Smith were present to discuss with Council their request to amend Bylaw 17-008 - Animal Control Bylaw to allow cattle in a Hamlet.

E. SUBDIVISION APPLICATIONS

**E.1. Subdivision Application #2022-0-081 – Brewerton
- Lot 3, Block 2, Plan 2210358 and Lot 1, Block 2, Plan 1110876 within NW1/4
21-8-22-W4M**

171-2022 Councillor Van Essen MOVED that the Residential subdivision of Lot 3, Block 2, Plan 2210358 and Lot 1, Block 2, Plan 1110876 within NW1/4 21-8-22-W4M (Certificate of Title No. 221 055 793 +1, 171 035 106), to reconfigure the property boundaries (property line adjustment) and size of two adjacent parcels, by subdividing 2.25-acres (0.909 ha) of land from a 6.18-acre (2.50 ha) title and consolidate it to an adjacent east 1.00-acre (0.405 ha) title, thereby creating an enlarged country residential title 3.25-acres (1.314 ha) in size; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a surveyed plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcels being subdivided. The titles and portions of land to be subdivided and consolidated to reconfigure the boundaries (property line) of the two adjacent parcels, is to be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.
4. That any easement(s) as required by utility agencies shall be established prior to finalization of the application.

CARRIED

**E.2. Subdivision Application #2022-0-090 Ramias
- Lot 2, Block 1, Plan 0912279 within NE1/4 21-9-22-W4M**

172-2022 Councillor Sayers MOVED that the Country Residential subdivision of Lot 2, Block 1, Plan 0912279 within NE1/4 21-9-22-W4M (Certificate of Title No. 091 110 964), to create two new titles of 2.55 and 2.79 acres (1.03 and 1.13 ha) respectively in size, with a remainder lot of 4.64 acres (1.88 ha), from a title comprised of 9.98-acres (4.04 ha), all for grouped country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a final Plan of Survey as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided, as approved.
4. That the applicant is responsible for obtaining and submitting a copy of any required approval granted under the Water Act and a registration under EPEA from the AEP for the storm water management plan to Lethbridge County, prior to final endorsement of the subdivision.

CARRIED

F. DEPARTMENT REPORTS

F.1. COMMUNITY SERVICES

F.1.1. Bylaw 22-011 - Road Closure, Sale and Consolidation Road Plan 8419HB- First Reading

173-2022 Councillor Kuerbis MOVED that Bylaw 22-011 be read a first time. CARRIED

F.1.2. Donation Request - Green n Yellow Group

174-2022 Councillor Kuerbis MOVED that the County deny the donation request from the Green n Yellow Group at this time. CARRIED

F.1.3. Monarch Grain Handling Facility Complaint

175-2022 Councillor Sayers MOVED that Council direct staff to send a letter signed by the Reeve, advising the residents their concerns have been addressed and further, to advise the owners of More Than Just Feed Inc. of the current situation. CARRIED

Deputy Reeve VanderVeen recessed the meeting at 10:50 a.m.

Deputy Reeve VanderVeen reconvened the meeting at 10:56 a.m.

D. DELEGATIONS

D.3. 11:00 a.m. - City of Lethbridge - Jenn Schmidt-Rempel, Deputy Mayor; Sandra Dufresne, Intergovernmental & Advocacy Advisory; Carly Kleisinger, Chief of Staff to the City Manager

Jenn Schmidt-Rempel - Deputy Mayor, Sandra Dufresne - Intergovernmental & Advocacy Advisory, Carly Kleisinger - Chief of Staff to the City Manager were all present from the City of Lethbridge along with Trevor Lewington from Economic Development Lethbridge to provide a presentation to Council regarding the family physician shortage and the City of Lethbridge Family Physician Action Plan for physician recruitment.

F. DEPARTMENT REPORTS

F.1. COMMUNITY SERVICES

F.1.4 Town of Nobleford - Request for Fire Service Transition Costs

176-2022 Councillor Van Essen MOVED that administration divide \$20,000 between Nobleford and Picture Butte based on area as a one-time payment towards fire service transition costs. DEFEATED

Deputy Reeve VanderVeen recessed the meeting at 11:58 a.m.

Deputy Reeve VanderVeen reconvened the meeting at 12:31 p.m.

F.2. INFRASTRUCTURE

F.2.1. Commercial and Industrial Municipal Tax Incentive Bylaw - Public Engagement Feedback

The public engagement feedback regarding the Commercial and Industrial Municipal Tax Incentive Bylaw was reviewed and discussed. More information will be brought to an upcoming meeting.

F.3. ADMINISTRATION

F.3.1. Proposed Changes to County Safety Policy 800 Incorporating Policy 803

177-2022 Councillor Van Essen MOVED to adopt the proposed changes to Policy 800 and rescind Policy 803 as combined into Policy 800.

CARRIED

F.4. CORPORATE SERVICES

F.5. MUNICIPAL SERVICES

G. CORRESPONDENCE

G.1. County of St. Paul - Rising Cost of Alberta Utility Fees

178-2022 Councillor Zeinstra MOVED that the correspondence from the County of St. Paul regarding the rising cost of Alberta Utility Fees be received for information.

CARRIED

H. COUNTY COUNCIL AND COMMITTEE UPDATES

H.1. 2022 Bursary Award

179-2022 Councillor Sayers MOVED that County Council awards the 2022 Bursary in the amount of \$1,000 each to be presented at the County Council meeting on August 4th, 2022 to the following selected applicants:
1) Kaylee Moorhead
2) Taiya Nickel

CARRIED

I. PUBLIC HEARINGS

J. NEW BUSINESS

K. CLOSED SESSION

L. ADJOURN

180-2022 Councillor Sayers MOVED that the Lethbridge County Council Meeting adjourn at 1:04 p.m.

CARRIED

Reeve

CAO



MINUTES

Special Council Meeting

9:30 AM - Thursday, July 14, 2022
Council Chambers

The Special Council Meeting of Lethbridge County was called to order on Thursday, July 14, 2022, at 9:30 AM, in the Council Chambers, with the following members present:

PRESENT: Reeve Tory Campbell
Deputy Reeve Klaas VanderVeen
Councillor Lorne Hickey
Councillor Mark Sayers
Councillor John Kuerbis via Teams
Councillor Eric Van Essen
Councillor Morris Zeinstra
Chief Administrative Officer, Ann Mitchell
Manager of Finance & Administration, Jennifer Place
Director of Community Services, Larry Randle
Executive Assistant, Candice Robison

A. CALL TO ORDER

Reeve Tory Campbell called the meeting to order at 9:34 a.m.

B. ADOPTION OF AGENDA

6-2022 Councillor Hickey MOVED that the July 14, 2022 Lethbridge County Special Council Meeting Agenda be approved as presented.

CARRIED

C. CLOSED SESSION

C.1. Proposed Regional Economic Development Initiative (FOIP Section 16 - Disclosure Harmful to Business Interests of a Third Party and Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

7-2022 Councillor Van Essen MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the *Municipal Government Act*, the time being 9:35 a.m. for the discussion on the following:

C.1. Proposed Regional Economic Development Initiative (FOIP Section 16 - Disclosure Harmful to Business Interests of a Third Party and Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body).

Present during the Closed Session:
Lethbridge County Council
Senior Management
Administrative Staff

CARRIED

8-2022 Councillor Sayers MOVED that the Lethbridge County Council Meeting move out of the closed session at 10:39 a.m.

CARRIED

C.1. Proposed Regional Economic Development Initiative (FOIP Section 16 - Disclosure Harmful to Business Interests of a Third Party and Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

9-2022 Councillor Kuerbis MOVED to direct administration to present a report at the August 4 Council meeting on the proposed regional economic development initiative.
CARRIED

D. ADJOURN

10-2022 Councillor Sayers MOVED that the Lethbridge County Council Meeting adjourn at 10:41 a.m.
CARRIED

Reeve

CAO

AGENDA ITEM REPORT



Title: Subdivision Application #2022-0-112 – Nieboer
- Lot 1, Block 1, Plan 1112255 within SE1/4 4-11-23-W4M

Meeting: Council Meeting - 04 Aug 2022

Department: ORRSC

Report Author: Steve Harty

APPROVAL(S):

Hilary Janzen, Supervisor of Planning & Development Approved - 15 Jul 2022
Larry Randle, Director of Community Services, Approved - 15 Jul 2022
Ann Mitchell, Chief Administrative Officer, Approved - 19 Jul 2022

STRATEGIC ALIGNMENT:

 Governance	 Relationships	 Region	 Prosperity
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EXECUTIVE SUMMARY:

The application is to subdivide a 4.94-acre parcel from a commercial title 25.02-acres in size, for rural commercial use. The proposal meets the subdivision criteria of the Land Use Bylaw.

RECOMMENDATION:

That S.D. Application #2022-0-112 be approved subject to the conditions as outlined in the draft resolution.

REASON(S) FOR RECOMMENDATION(S):

The proposed subdivision meets the provincial Subdivision and Development Regulations, the IDP, and the municipal subdivision policies as stated in the Land Use Bylaw.

PREVIOUS COUNCIL DIRECTION / POLICY:

- The rural commercial subdivision policies are within Land Use Bylaw (LUB) No. 1404 that allows subdivision of land designated to Rural Commercial (RC).
- The land was designated to the RC land use in 2010 by County Council to accommodate commercial activity adjacent to Highway 519.
- The land is within the Lethbridge County and the Town of Nobleford Intermunicipal Development Plan (IDP) and is situated in Planning Area 1A that permits further subdivision.
- LUB No. 1404 stipulates a minimum 2.0-acre parcel size for a commercial on non-municipal services (i.e., private septic).
- This proposal aligns with the County's Industrial-Commercial Land Use Strategy and is an area identified for commercial activity (i.e., proximity to transportation and preplanned for such use).

BACKGROUND INFORMATION:

Located ¾-miles west of the Town of Nobleford boundary, 400 metres east of the intersection of Highways 23 and 519. The proposal is to resubdivide a portion of commercially designated land.

The parent 25.02-acres was subdivided in 2011 and contains a commercial use on the west portion for an agricultural machinery/ farm implement business. The 4.94-acre portion is situated to the east of the implement building and is a vacant portion of land. The intent is to create an additional rural commercial lot with highway frontage. The applicant is proposing wastewater to be treated by an onsite private septic system and potable water by a private hauled cistern method or the rural co-op if available in the future. Pre-consultation was done with Alberta Transportation as access is directly from the south Highway 519, and the application includes a 45 x 20 m service road dedication in the area of the current highway approach. Additionally, a service road dedication by caveat will be registered across the frontage of the 4.94-acre parcel to connect with the east separate title for future connectivity.

Overall, the proposal meets the criteria of the County’s Land Use Bylaw No. 1404 for the RC land use district. The application was circulated to the required external agencies with no concerns expressed (no requests for utility easements at time of agenda report). Alberta Transportation has no objections but requested a partial road dedication and a 20 m service road by caveat. The Town of Nobleford had not responded by the time of agenda preparation.

ALTERNATIVES / PROS / CONS:

The Subdivision Authority could decide to not approve if it is not satisfied the subdivision criteria are met.

Pros:

- there are no advantages to denying the subdivision as it meets the IDP policies and the rural commercial subdivision criteria of the County

Cons:

- a refusal would likely be appealed by the applicants to the LPRT as the County's subdivision criteria have been met and the appropriate zoning is in place

FINANCIAL IMPACT:

Non direct, but the County will benefit from a municipal reserve payment of approximately \$7,410.00 that is applicable. Additionally, the future tax situation may improve with new commercial business development on the site.

LEVEL OF PUBLIC PARTICIPATION:

Inform
 Consult
 Involve
 Collaborate
 Empower

ATTACHMENTS:

[5A 2022-0-112 Lethbridge County APPROVAL Diagrams for Lethbridge County 2022-0-112](#)

RESOLUTION

2022-0-112

Lethbridge County

Commercial subdivision of Lot 1, Block 1, Plan 1112255 within SE1/4 4-11-23-W4M

THAT the Commercial subdivision of Lot 1, Block 1, Plan 1112255 within SE1/4 4-11-23-W4M (Certificate of Title No. 151 283 972 +2), to create a 4.94-acre (2.00 ha) commercial parcel from a subdivided title comprised of 25.02-acres (10.13 ha) for rural commercial use; BE APPROVED subject to the following:

RESERVE: The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 4.94-acre lot at the market value of \$15,000.00 per acre with the actual acreage and amount (approximately \$7,410.00) to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

AND FURTHER that a Deferred Reserve caveat be registered on the remnant 19.90-acre title to reflect the 10% reserve requirement, with the actual acreage amount to be provided to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created. This agreement may address the terms of any lot grading plans, access and road provisions required.
3. That the applicant provides a Plan of Survey by an Alberta Land Surveyor to illustrate the exact dimensions and size of the parcel as approved. The plan must include a 20-metre x 45-metre service road right-of-way from the direct highway access located on the remainder of Lot 1, Block 1, Plan 1112255 within the SE 4-11-23-W4M as shown on the surveyor's sketch.
4. That the applicant has a professional soils analysis and report completed for the new 4.94-acre vacant parcel to demonstrate suitability of a private on-site septic treatment system on the land, with the results to be as determined satisfactory to the Subdivision Authority.
5. That legal and physical road access be provided to the satisfaction of Alberta Transportation, including in addition to the road dedication, the applicant must provide a 20-metre-wide service road right-of-way perpendicular to and across the highway frontage of the parcel to be created (proposed Lot 3, Block 1).
6. That any easement(s) as required by utility companies or the municipality shall be established.

REASONS:

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that the proposed subdivision with the conditions imposed is suitable for the purpose for which the subdivision is intended pursuant to Section 9 of the Matters Related to Subdivision and Development Regulation.
3. The Subdivision Authority has determined the subdivision conforms to the criteria of the Lethbridge County's Land Use Bylaw regarding a resubdivision of an existing title of designated commercial land.

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4. The Subdivision Authority finds the proposal is located within the Intermunicipal Development Plan (IDP) boundary with the Town of Nobleford. The land is situated in Planning Area 1A of the land use concept plan that permits further subdivision, and the Town of Nobleford did not submit any objections.

INFORMATIVE:

- (a) The applicant is advised that prior to further subdivision in the future, an area structure plan may be required to be prepared.
- (b) That a legal description for the proposed parcel be approved by the Surveys Branch, Land Titles Office, Calgary.
- (c) The applicant/owner is advised that other municipal, provincial or federal government or agency approvals may be required as they relate to the subdivision and the applicant/owner is responsible for verifying and obtaining any other approval, permit, authorization, consent or license that may be required to subdivide, develop and/or service the affected land (this may include but is not limited to Alberta Environment and Parks, Alberta Transportation, and the Department of Fisheries and Oceans.)
- (d) Canada Post has no comment.
- (e) Alberta Transportation – Leah Olsen, Development/Planning Technologist:

“This will acknowledge receipt of your circulation regarding the above noted proposal. The subsequent subdivision application would be subject to the requirements of Sections 18 and 19 of the Subdivision and Development Regulation, due to the proximity of Highway 519, 23.

The proposal is contrary to Section 18 and subject to the requirements of Section 19(2) of the Subdivision and Development Regulation, being Alberta Regulation 84/2022 (“the regulation”).

Alberta Transportation’s primary objective is to allow subdivision and development of properties in a manner that will not compromise the integrity and associated safe operational use or the future expansion of the provincial highway network.

To that end, as no additional direct access to the highway will be allowed as a result of this application and as the existing direct access is considered to be temporary in nature, strictly from Alberta Transportation’s point of view, provided that an access management strategy/alternative that would be in accordance with Alberta Transportation’s current access management guidelines and/or as required by the regulation were to be provided and could be implemented in the future the proposal could be accommodated.

The requirements of said Section 19(2) to be outlined in the following text would adequately address any transportation related concerns/objectives by allowing Alberta Transportation the flexibility to limit and strategically locate (option to move laterally along the highway) access in the future. The service road will as well serve notice to current and/or future landowners that Alberta Transportation has an interest in the property and dependent upon future subdivision or development proposals they could be apprised of Alberta Transportation’s current “Access Management Guidelines”.

Therefore, in this instance Alberta Transportation grants a waiver of said Section 18 and as per the requirements of Section 19(2), a condition of subdivision approval would be subject to the applicant providing a 20 metre x 45 metre service road right-of-way by plan of survey from the direct highway access located on the remainder of Lot 1, Block 1, Plan 1112255 within the SE 4-11-23-W4M as shown on the attached surveyor’s sketch. The final linen should reflect the service road right-of-way by plan. In addition, a condition of subdivision approval would be subject to the applicant providing a 20 metre wide service road right-of-way perpendicular to and across the highway frontage of the parcel to be created (proposed Lot 3, Block 1). The proposed service road by Plan of Survey and Caveat is shown and highlighted on the attached subdivision sketch.

To help speed the process for the creation of Service Road Agreement, Alberta Transportation requires the following information be forwarded electronically to: TransDS-YEGCaveats@gov.ab.ca

- a copy of the survey plan (as a PDF)
- the Subdivision Authority Approval Letter

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- a Service Road Agreement

For more information on the process and to access the templates, visit: <https://open.alberta.ca/publications/roadside-planning-and-development-guidelines-for-service-road-dedication>

Once these documents are received and verified to be correct, an e-mail will be sent to advise that the Service Road Agreement can be executed and forwarded to:

Road Closure Lead
Environment Regulation Section
Alberta Transportation
2nd Floor, Twin Atria Building
4999 – 98 Avenue
Edmonton AB T6B 2X3 Phone: 780-638-3505

The documents will be signed, sealed and returned to the Alberta Land Surveyor or lawyer for execution on behalf of the Crown at the Land Titles Office. To ensure these documents meet the requirements of the Land Titles Office it is recommended they be prepared by an Alberta Land Surveyor or lawyer.

Notwithstanding the foregoing, the applicant is further advised that ***no additional direct access to the highway will be allowed*** as a result of this application.

The applicant would be advised that any development within the right-of-way or within 300 metres beyond the limit of the highway or within 800 metres from the center point of the intersection of the highway and another highway would require the benefit of a permit from Alberta Transportation. This requirement is outlined in the Highways Development and Protection Regulation, being Alberta Regulation 326/2009.

The subject property is within the noted control lines and as such any development would require the benefit of a permit from Alberta Transportation. To ensure that any future highway expansion plans are not unduly compromised, minimum setbacks would be identified and invoked as condition of approval such that an adequate buffer would be maintained alongside the highway and any other highway related issues could be appropriately addressed. The applicant could contact Alberta Transportation through the undersigned, at Lethbridge 403-388- 3105, in this regard.

Alberta Transportation accepts no responsibility for the noise impact of highway traffic upon any development or occupants thereof. Noise impact and the need for attenuation should be thoroughly assessed. The applicant is advised that provisions for noise attenuation are the sole responsibility of the developer and should be incorporated as required into the subdivision/development design.

Any peripheral lighting (yard lights/area lighting) that may be considered a distraction to the motoring public or deemed to create a traffic hazard will not be permitted.”

(See Attachment)

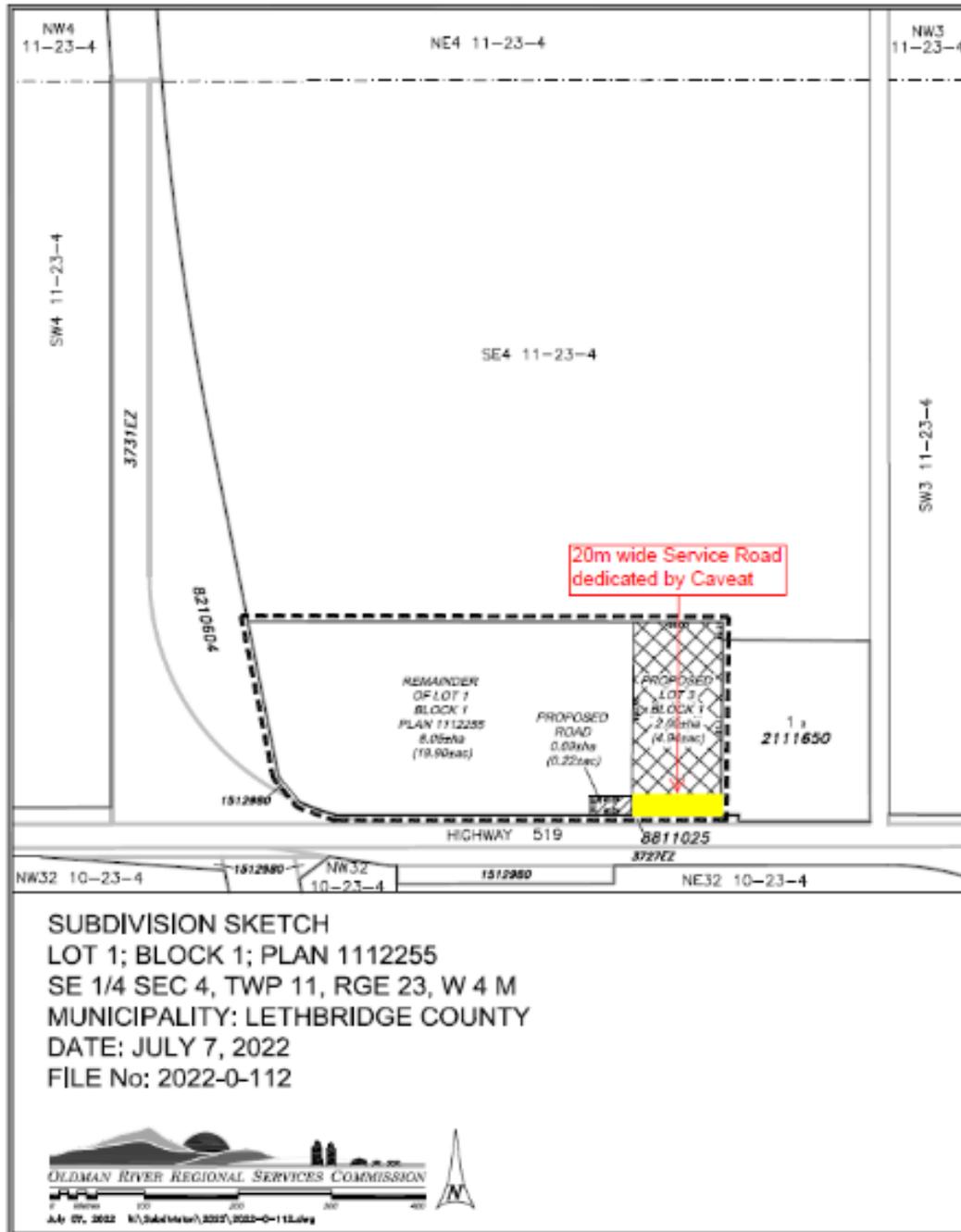
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DATE

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Alberta Transportation Attachment





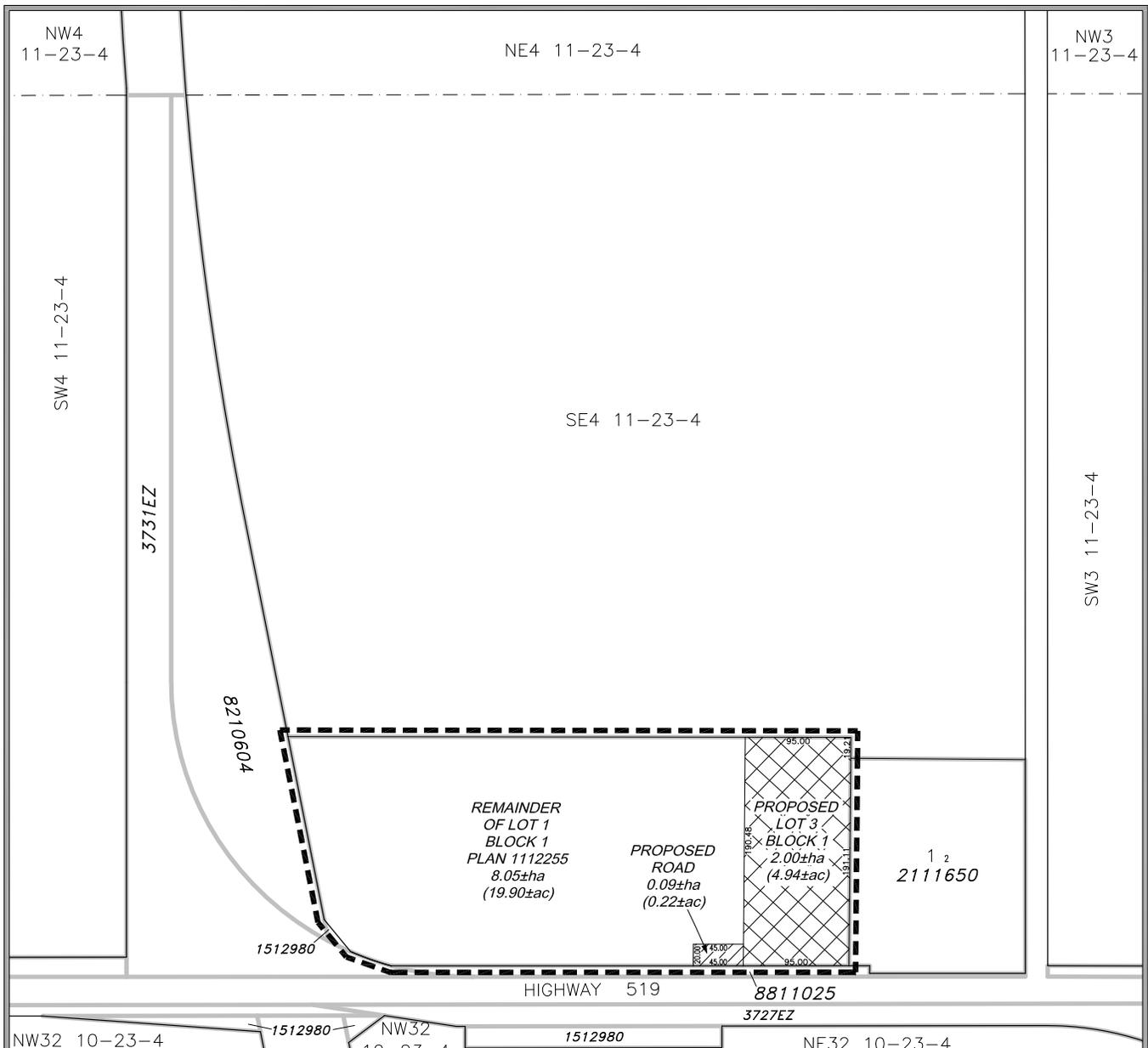
SUBDIVISION LOCATION SKETCH
LOT 1; BLOCK 1; PLAN 1112255
SE 1/4 SEC 4, TWP 11, RGE 23, W 4 M
MUNICIPALITY: LETHBRIDGE COUNTY
DATE: JULY 7, 2022
FILE No: 2022-0-112

MAP PREPARED BY:
 OLDMAN RIVER REGIONAL SERVICES COMMISSION
 3102 16th AVENUE NORTH, LETHBRIDGE, AB T1M 3E4
 NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



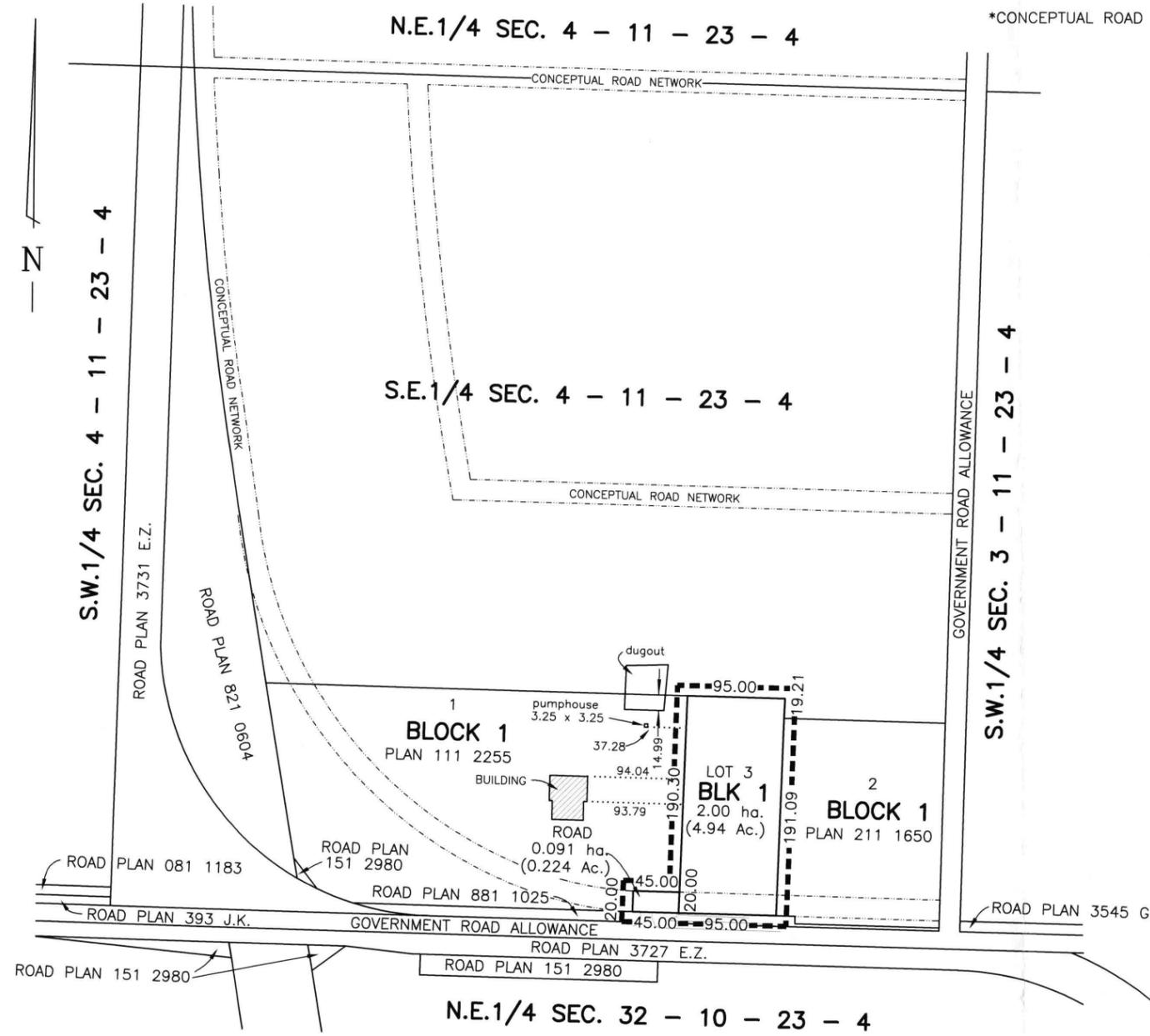
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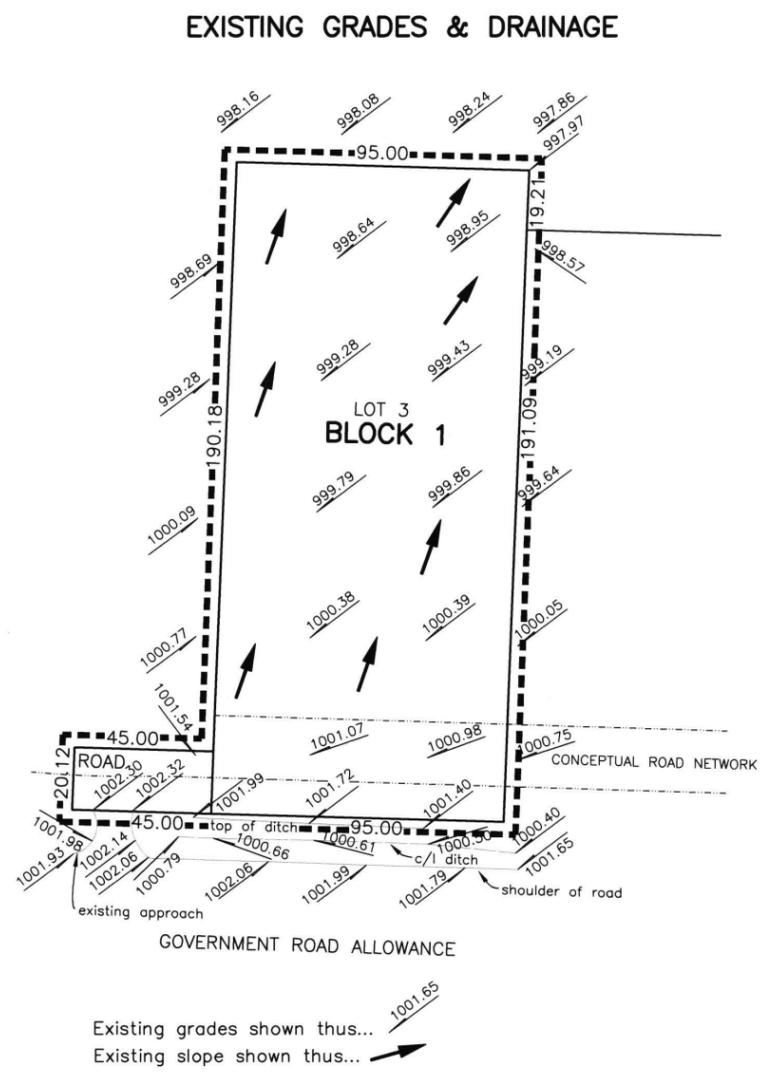


SUBDIVISION SKETCH
LOT 1; BLOCK 1; PLAN 1112255
SE 1/4 SEC 4, TWP 11, RGE 23, W 4 M
MUNICIPALITY: LETHBRIDGE COUNTY
DATE: JULY 7, 2022
FILE No: 2022-0-112





*CONCEPTUAL ROAD NETWORK AS PER LETHBRIDGE COUNTY & NOBLEFORD INTERMUNICIPAL DEVELOPMENT PLAN



2	ADDED EXISTING GRADES	JUNE 14/22	MJ
1	ADDED SERVICE ROAD & CONCEPTUAL ROAD	JUNE 9/22	MJ
NO.	REVISION	DATE	BY

NOTE : Portion to be approved is outlined thus **-----** and contains approximately 2.091 ha. Improvements shown were surveyed on April 22nd, 2021 (Ref:File 21-15170) Distances are in metres and decimal parts thereof. Distances and areas are approximate and are subject to change upon final survey.

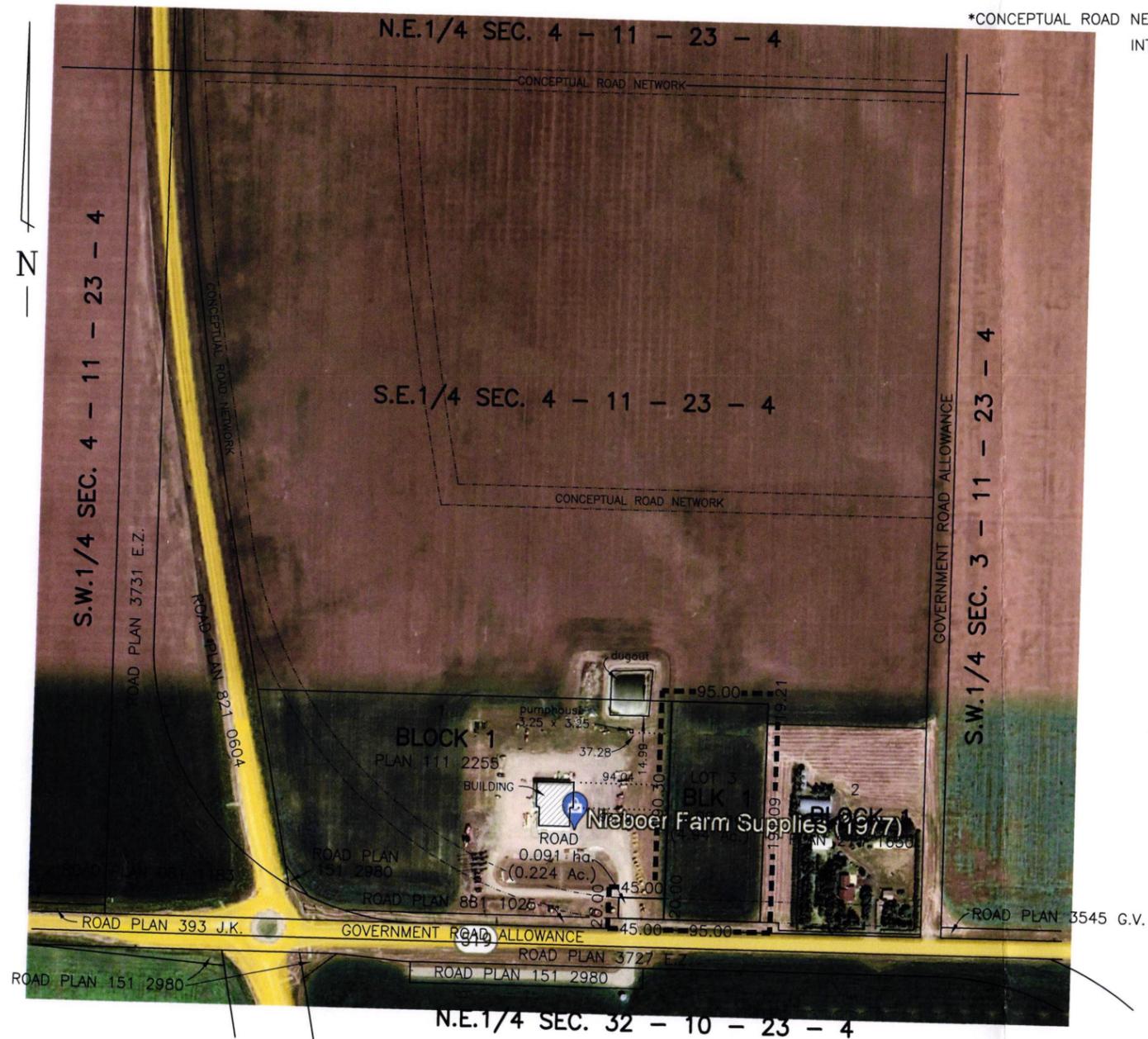
NIEBOER FARM SUPPLIES

TENTATIVE PLAN SHOWING SUBDIVISION of part of LOT 1, BLOCK 1, PLAN 111 2255 within S.E.1/4 SEC. 4, TWP. 11, RGE. 23, W.4 M. Lethbridge County



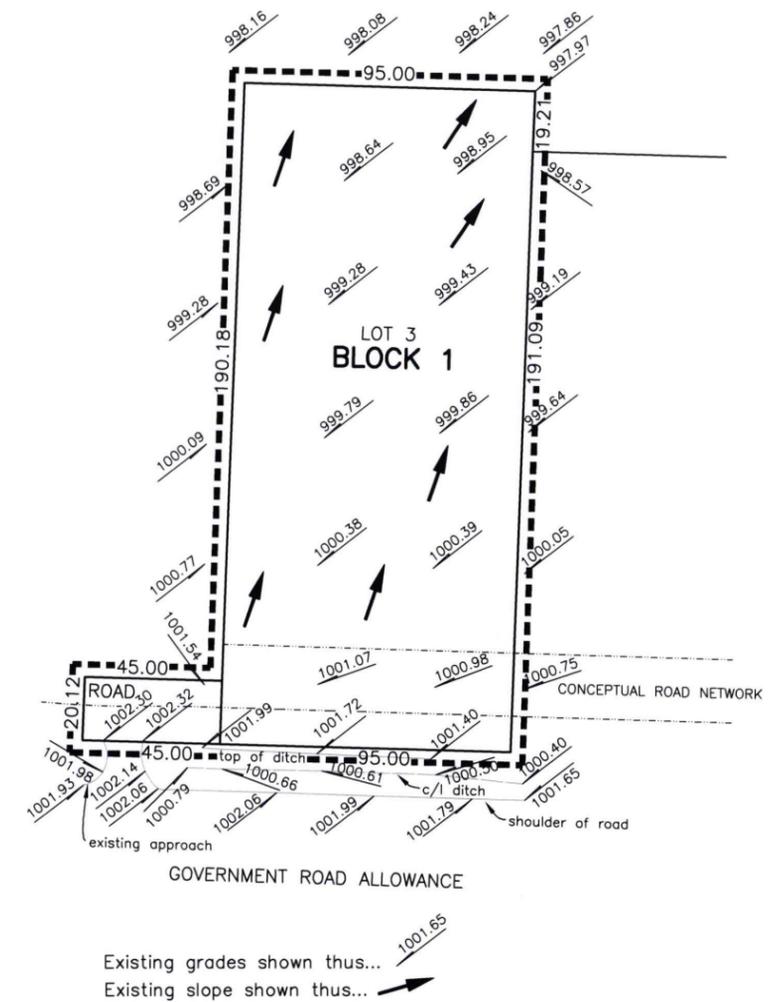
brown okamura & associates ltd.
Professional Surveyors
2830 - 12 Avenue North, Lethbridge, Alberta

APPROVED Z.J. Prosper, A.L.S.	DRAWN MJ	DATE JUNE 15/22
	CHECKED ZJP	JOB 22-15665
	SCALE 1:5000	DRAWING 22-15665TA



*CONCEPTUAL ROAD NETWORK AS PER LETHBRIDGE COUNTY & NOBLEFORD INTERMUNICIPAL DEVELOPMENT PLAN

EXISTING GRADES & DRAINAGE



2	ADDED EXISTING GRADES	JUNE 14/22	MJ
1	ADDED SERVICE ROAD & CONCEPTUAL ROAD	JUNE 9/22	MJ
NO.	REVISION	DATE	BY

NOTE : Portion to be approved is outlined thus ----- and contains approximately 2.091 ha. Improvements shown were surveyed on April 22nd, 2021 (Ref:File 21-15170) Distances are in metres and decimal parts thereof. Distances and areas are approximate and are subject to change upon final survey.

NIEBOER FARM SUPPLIES

TENTATIVE PLAN SHOWING SUBDIVISION of part of LOT 1, BLOCK 1, PLAN 111 2255 within S.E.1/4 SEC. 4, TWP. 11, RGE. 23, W.4 M. Lethbridge County



brown okamura & associates ltd.

Professional Surveyors
2830 - 12 Avenue North, Lethbridge, Alberta

APPROVED	DRAWN MJ	DATE JUNE 15/22
	CHECKED ZJP	JOB 22-15665
	SCALE 1:5000	DRAWING 22-15665TA

Z.J. Prosper, A.L.S.

AGENDA ITEM REPORT



Title: Bylaw 22-011 - Road Closure, Sale and Consolidation Road Plan 8419HB- Public Hearing
Meeting: Council Meeting - 04 Aug 2022
Department: Community Services
Report Author: Hilary Janzen

APPROVAL(S):

Larry Randle, Director of Community Services,
Ann Mitchell, Chief Administrative Officer,

Approved - 18 Jul 2022
Approved - 18 Jul 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

An application has been made to close Road Plan 8419HB which lies 0.5 miles south of Highway 519 on Range Road 23-4.

RECOMMENDATION:

That the proposed road closure be sent to the Minister of Transportation for Approval.

REASON(S) FOR RECOMMENDATION(S):

Prior to receiving second and third reading the Bylaw must be sent to the Minister of Transportation for Approval. Once the Bylaw receives Ministerial approval, second and third reading of the Bylaw can proceed.

PREVIOUS COUNCIL DIRECTION / POLICY:

- Policy 109A - Road Allowance Closure & Sale approved by County Council on March 6, 2014 with revisions approved on November 5, 2020.
- County Council had approved the road closure by resolution on June 16, 2022. It was determined after submitting the documents to the surveyor that the portion of road had to be closed by bylaw as it was created as part of a subdivision.
- Bylaw 22-011 was given first reading on July 7, 2022

BACKGROUND INFORMATION:

An application has been received for the closure, sale and consolidation of road plan 8419HB. The road in question is undeveloped and upon review, County Administration has determined that the road is not required as part of the County's road network.

Alberta Transportation has been circulated the proposed road closure and has no objections with the County proceeding with the closure, sale and consolidation.

If approved, the applicant will be required to consolidate the road closure area into their adjacent parcel.

The bylaw was advertised in the July 12, and 19 editions of the Sunny South News.

ALTERNATIVES / PROS / CONS:

County Council may decide not to send the proposed bylaw for Ministerial approval if there were concerns with the proposed road closure that come up during the public hearing.

Pros:

- None identified.

Cons:

- The County would forgo the sale revenue.
- The County would have to manage and maintain the road way.

FINANCIAL IMPACT:

If the road closure is approved the proceeds of the sale will be \$6,160.00.

LEVEL OF PUBLIC PARTICIPATION:

Inform Consult Involve Collaborate Empower

ATTACHMENTS:

- [Bylaw 22-011 Road Closure Application](#)
- [Anker Road Closure Map](#)
- [Bylaw 22-011 - Anker - Road Closure Sale Consolidation road closure sketch area](#)
- [AT Comments May 25 2022](#)



**LETHBRIDGE COUNTY
APPLICATION FOR ROAD CLOSURE**

OFFICE USE		
Date of Application: <u>June 22, 2022</u>	Assigned Bylaw No.	<u>22-011</u>
Date Deemed Complete: <u>June 22, 2022</u>	Application & Processing Fee:	\$ <u>1500.00</u>
	Assessed Value:	\$ <u>14,000 /acre</u>

APPLICANT INFORMATION

Name of Applicant: Zach Prosper ALS

Mailing Address: 2830 12 Avenue North **Phone:** 403-329-4688 ext. 132
Lethbridge, AB

Postal Code: T1H 5J9 **Email:** zach@bokamuraton

Name of Owner: Gerrit & Tounie Anker

(if not the applicant)

Mailing Address: Box 38 **Phone:** 587-220-0522
Nobleford, AB

Postal Code: T0L 1S0 **Email:** gerardtounie@hotmail.com

ROAD CLOSURE INFORMATION

The applicant shall provide the following information:

- A map showing proposed road closure area and the applicant's property,
- Copy of the certificate of title(s) to which the road closure would be consolidated to,
- Legal Description of the proposed Road Closure (acceptable at the Land Titles Office)
- If there are other adjacent landowners provide written confirmation that they have been consulted with on the proposed road closure,
- Provide the reasons for the road closure request, and
- Application fee payment (See Schedule of Fees).

DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application.

The applicant is responsible for all road closure costs including the road closure application fee, all costs associated with the Transfer of Land (surveying costs, transfer documents, registration, etc.), land purchase costs (based on the assessed value).

[Handwritten signature]

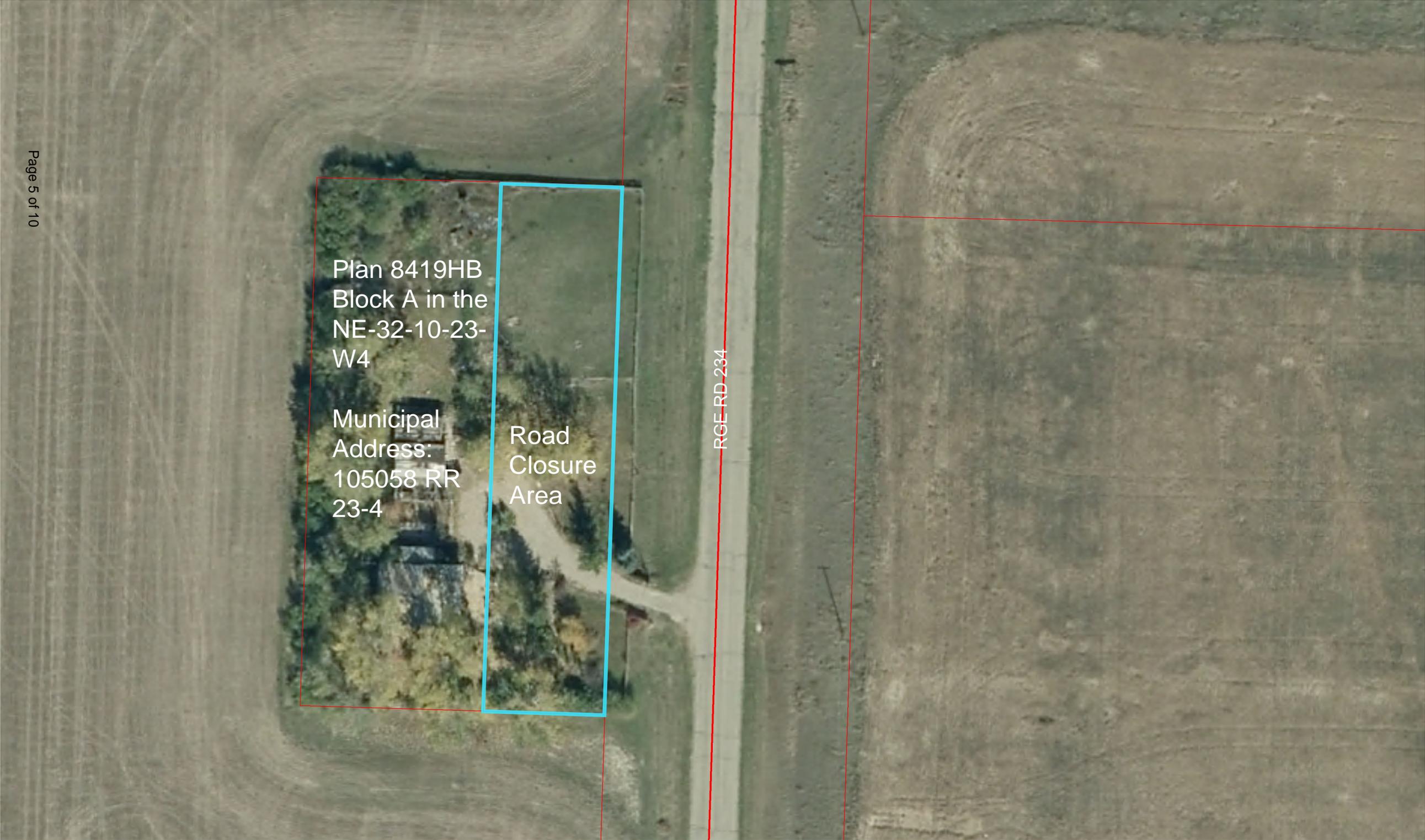
June 21, 2022

APPLICANT

DATE

*FOIP STATEMENT: Personal information on this form is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected here will be used to by Lethbridge County for the purposes of reviewing the Road Closure application. **This form is a public record that is available to anyone.** All information contained on this form (including personal information) is disclosed by Lethbridge County to anyone requesting a copy in according with Lethbridge County Policy No. 173 (Freedom of Information and Protection of Privacy (FOIP)). For further information about the collection and use of this information please contact the Lethbridge County FOIP Coordinator at foip@lethcounty.ca or call (403) 328-5525 or come into the office #100, 905-4th Avenue South, Lethbridge Alberta, T1J 4E4.*

Note: Information provided or generated in this application may be considered at a public meeting.



Plan 8419HB
Block A in the
NE-32-10-23-
W4

Municipal
Address:
105058 RR
23-4

Road
Closure
Area

RGE RD 234

**LETHBRIDGE COUNTY
IN THE PROVINCE OF ALBERTA**

BYLAW 22-011

A BYLAW OF **LETHBRIDGE COUNTY** FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND CREATING TITLE TO AND DISPOSING OF PORTIONS OF A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS, the lands hereafter described are no longer required for public travel,

WHEREAS, application has been made to Council to have the roadway closed, and

WHEREAS, the Council of LETHBRIDGE COUNTY deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter creating title to and disposing of same, and

WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw;

NOW THEREFORE BE IT RESOLVED that the Council of LETHBRIDGE COUNTY in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

Plan 8419HB
ALL THAT PORTION OF ROADWAY FORMING PART OF LOT 1, BLOCK A,
PLAN _____
CONTAINING 0.180 HECTARES (0.44 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

GIVEN first reading this 7th day of July, 2022.

Reeve

Seal

Chief Administrative Officer

Approved this _____ day of _____, 20__.

Minister of Transportation

GIVEN second reading this _____ day of _____, 20__.

Reeve

Seal

Chief Administrative Officer

GIVEN third reading this _____ day of _____, 20__.

Reeve

Seal

Chief Administrative Officer



N.E.1/4 SEC. 32 - 10 - 23 - 4

N.W.1/4 SEC. 33 - 10 - 23 - 4

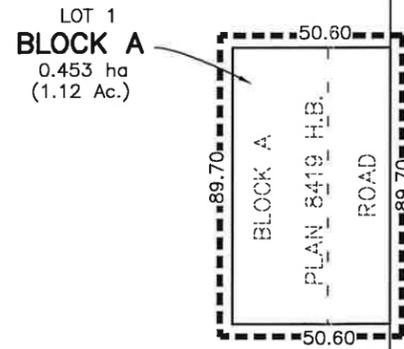


TABLE OF AREAS

LOT 1	within BLOCK A, PLAN 8419 H.B. = 0.273 ha
	within ROAD, PLAN 8419 H.B. = 0.180 ha
	TOTAL = 0.453 ha

NOTE : Portion to be approved is outlined thus and contains approximately 0.453 ha. Distances are in metres and decimal parts thereof.

GERRIT ANKER

SKETCH PLAN SHOWING PROPOSED ROAD CLOSURE & CONSOLIDATION
 within
 ROAD & BLOCK A, PLAN 8419 H.B.
 within
 N.E. 1/4 SEC.32, TWP. 10, RGE. 23, W.4 M.
 Lethbridge County



brown okamura & associates ltd.
 Professional Surveyors
 2830 - 12 Avenue North, Lethbridge, Alberta

APPROVED Z.J. Prosper, A.L.S.	DRAWN MJ	DATE APRIL 5/22
	CHECKED ZJP	JOB 22-15616
	SCALE 1:2000	DRAWING 22-15616SK

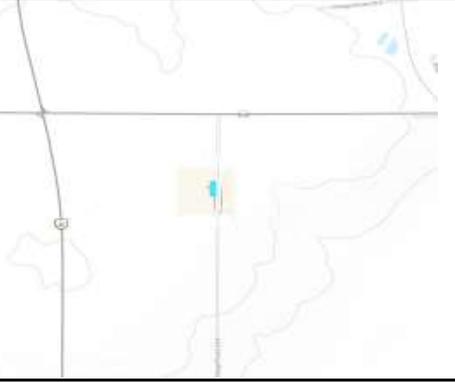
Construction and Maintenance Division
 Southern Region
 909 - 3 Avenue N. Administration Building
 Lethbridge, AB T1H 0H5
 (403) 388-3105 www.alberta.ca

File Number: RPATH0002631

May 25, 2022

Lethbridge County
hjanzen@lethcounty.ca
 Lethbridge Alberta

Subject: Municipal Referral - Road Closure Application

Description	General Location
<p>File Number: Road Plan 8419HB</p> <p>Close Road Plan 8419HB to public travel in the NE 32-10-23-W4M</p>	

This will acknowledge receipt of the above referenced road closure application, which is subject to the requirements of the *Municipal Government Act*.

Alberta Transportation has the following additional comments and/or requirements with respect to this proposal:

Given the information provided, closure would not adversely affect physical or legal access to any properties in the vicinity and access is adequately afforded all properties by alternate routes. Strictly from Alberta Transportation's point of view, we have no objections/concerns with the road closure as proposed.

Therefore, once first reading has been passed the road closure bylaw package including third party referrals could be forwarded **by email only to transdevelopmentlethbridge@gov.ab.ca and leah.olsen@gov.ab.ca** for review by the Lethbridge District Office, Development Control. If additional processing time is required or deficiencies are identified, you will be advised by email.

M:\DS\SR\LETH\Development\RECORDS MANAGEMENT\8085-80_Road Closures\10\NE 32-10-23-W4M\Road Plan 8419HB (RPATH0002631)\Road Closure NE 32-10-23-W4M (RPATH0002631).docx



Upon completion of the review by Lethbridge Development Control, you will be advised by email to send all original and supporting documents by mail or courier to Head Office in Edmonton for final processing and endorsement at:

Alberta Transportation
Technical Standards Branch
2nd Floor, Twin Atria Building
4999 – 98th Avenue NW
Edmonton, Alberta T6B 2X3
Attn: Road Closure Lead

I trust this will allow you to proceed and finalize the proposed road closure bylaw. If however I could be of further assistance in the meantime please contact me.

Thank you for the referral and opportunity to comment.

Yours truly,

Leah Olsen
leah.olsen@gov.ab.ca

cc: Oldman River Regional Services Commission – steveharty@orrsc.com

AGENDA ITEM REPORT



Title: Planning and Development Department - 2nd Quarter Report 2022
Meeting: Council Meeting - 04 Aug 2022
Department: Community Services
Report Author: Hilary Janzen

APPROVAL(S):

Larry Randle, Director of Community Services,
Ann Mitchell, Chief Administrative Officer,

Approved - 18 Jul 2022
Approved - 20 Jul 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

This is the 2nd Quarter Report for the Planning and Development Department.

RECOMMENDATION:

That County Council receive this report for Information.

REASON(S) FOR RECOMMENDATION(S):

This report is strictly to inform County Council on the activities of the Planning and Development Department.

PREVIOUS COUNCIL DIRECTION / POLICY:

The Planning and Development Department takes direction from the bylaws approved by County Council including:

- Lethbridge County Land Use Bylaw 1404
- Lethbridge County Municipal Development Plan Bylaw 22-001

BACKGROUND INFORMATION:

Lethbridge County's Planning and Development Department takes direction from the Bylaws and guiding documents that have been approved by County Council including the Lethbridge County Municipal Development Plan, Intermunicipal Development Plans, Lethbridge County Land Use Bylaw, and Area Structure Plans. The Planning and Development Department manages the issuance of development permits, amendments and updates to the Land Use Bylaw, planning projects, Intermunicipal relations and referrals, Road Closures and Licenses, land sales and leases and enforcement of the Land Use Bylaw, and other planning bylaw regulations.

In the 2nd quarter of 2022 the following items can be reported:

Development Authority

From January 1 to June 30, 2022, 122 development permit applications were received. This is a decrease from 2021 when 161 development permit applications were submitted.

A total of 114 development permits were issued, 3 were refused, and 15 applications were under review in the first two quarters of 2022. This includes development permit applications made at the end of 2021. Of the permits that were issued, 30 were residential, 35 accessory buildings (ie. personal shops, sheds, garages), 21 commercial/industrial, 13 agriculture (farm shops, hay sheds), 4 signage, 2 home occupations, 1 institutional and 8 miscellaneous.

Building Permits

Between January 1 and June 30 2022 the following safety codes permit applications were submitted:

- 108 Building Permits
- 215 Electrical Permits
- 137 Gas
- 70 Plumbing
- 31 private septic disposal systems

Subdivision Applications

County Council acting as the Subdivision Authority approved 18 subdivisions from January 1 to June 30, 2022.

Subdivision and Development Appeal Board

There were three appeals of any subdivision approvals or development permits in the first and second quarter of 2022.

- Development Permit 2021-0-258 (setback waiver request denied)
- Development Permit 2022-0-040 (setback waiver request denied)
- Development Permit 2022-084 (Dog Park application denied)

Bylaws

- 22-009 - MacLaine Acres Area Structure Plan - under administrative review
- 22-010 - Rezoning Lethbridge Urban Fringe to Grouped Country Residential (in conjunction with MacLaine Acres Area Structure Plan) - under administrative review

Road Closures

- Bylaw 22-003 (Lafarge/Pavan) - public hearing was held on June 16, 2022 and sent to the Minister of Transportation for Approval
- Bylaw 22-011 (Anker) - application has received first reading on July 7, 2022
- Road Plan 5110BM (near Diamond City) Road Closure by Resolution - under administrative review
- Road Plan 4725BM (near Iron Springs) Road Closure by Resolution - under administrative review

Intermunicipal Relations and Referrals

- Reviewed 24 intermunicipal referrals
- Work has commenced on the New Lethbridge County/Town of Coaldale Intermunicipal Development Plan
 - the Plan Area has been determined
 - First phase of the public consultation has been completed

Miscellaneous

- All the Lethbridge County residential lots that were for sale in Monarch have been sold

- Compiled Lethbridge County Statistic from 2021 Canadian Census
- Completed the review of six Natural Resources Conservation Board referrals (January 1 to June 30, 2022)

ALTERNATIVES / PROS / CONS:

Not Applicable

FINANCIAL IMPACT:

From January 1 to June 30 2022 the County has received \$77,103.38 in revenue from Park Enterprises for the issuance of Safety Codes Permits. In the same period in 2021 the County received \$60,709.02 from the issuance of Safety Codes Permits.

LEVEL OF PUBLIC PARTICIPATION:

Inform Consult Involve Collaborate Empower

AGENDA ITEM REPORT



Title: Bylaw 22-012 - Re-designate portion of NE/NW 12-9-19-W4 from Rural Agriculture to Rural Recreation- First Reading
Meeting: Council Meeting - 04 Aug 2022
Department: Community Services
Report Author: Hilary Janzen

APPROVAL(S):

Larry Randle, Director of Community Services,
Ann Mitchell, Chief Administrative Officer,

Approved - 19 Jul 2022
Approved - 20 Jul 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

An application has been made to re-designate portions of the NE/NW 12-9-19-W4 from Rural Agriculture to Rural Recreation.

RECOMMENDATION:

That Bylaw 22-012 be read a first time.

REASON(S) FOR RECOMMENDATION(S):

First reading of Bylaw 22-012 will allow County Administration to set the date for the Public Hearing and send out the notices for the proposed bylaw.

PREVIOUS COUNCIL DIRECTION / POLICY:

The Municipal Development Plan policy 4.13 that landowners/developers may apply to Lethbridge County to initiate a re-designation process for parcels of land in support of development proposals that may not conform to the existing land use designation.

BACKGROUND INFORMATION:

An application has been made to re-designate portions of the NE/NW 12-9-19-W4 from Rural Agriculture to Rural Recreation. The intent of this application is to allow for the expansion of the existing Stafford Park area including the campground as noted on the application submitted.

The application has been circulated to all County Departments and external agencies for review and their comments as well as any planning/strategic planning considerations will be presented at the public hearing. It is anticipated that the public hearing will be held in September 2022.

ALTERNATIVES / PROS / CONS:

County Council may refuse first reading of the Bylaw. Refusing the bylaw would be contrary to legal advice which has been that first reading of the bylaw shall be given as the applicant and the public have the right to attend and speak at a public hearing which is set upon first reading of the bylaw. The public hearing process allows County Council the opportunity to hear all positions (in favour and opposed) on the bylaw and make an informed decision. If first reading of the bylaw is not given the applicant could appeal that decision to the Alberta Court of Appeal.

FINANCIAL IMPACT:

If the bylaw was approved, future development would be taxed at the County's tax rate.

LEVEL OF PUBLIC PARTICIPATION:

- Inform Consult Involve Collaborate Empower

ATTACHMENTS:

- [Bylaw 22-012 RA to RR Application](#)
- [22_012_RA_RR_Ortho](#)
- [Bylaw 22-012 -1911371 AB LTD - Amendment to LUB](#)



LETHBRIDGE COUNTY
APPLICATION FOR A
LAND USE BYLAW AMENDMENT
 Pursuant to Bylaw No. 1404

Form C

OFFICE USE		
Date of Application: <u>July 5, 2022</u>	Assigned Bylaw No.	<u>22-012</u>
Date Deemed Complete: <u>July 6, 2022</u>	Application & Processing Fee:	\$ <u>1500.00</u>
Redesignation <input checked="" type="checkbox"/> Text Amendment <input type="checkbox"/>	Certificate of Title Submitted:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

A refusal is **not** appealable and a subsequent application for amendment involving the same lot and/or the same or similar use may not be made for at least 18 months after the date of refusal. (Refer to sections 53(1))

IMPORTANT NOTE: Although the Development Officer is in a position to advise on the principle or details of any proposals, such advice must not be taken in any way as official consent.

APPLICANT INFORMATION

Name of Applicant: 1911371 Alberta Ltd Nelson Porter

Mailing Address: Box 69 Barnwell AB **Phone:** 403 634 4997

Phone (alternate): 403 223 2277

Email: staffordlakeresort@gmail.com

Postal Code: T0K 0B0

Is the applicant the owner of the property? Yes No
 IF "NO" please complete box below

Name of Owner: _____	Phone: _____
Mailing Address: _____	Applicant's interest in the property:

Postal Code: _____	
	<input type="checkbox"/> Agent <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other _____

PROPERTY INFORMATION

Municipal Address: 190057 Twp Rd 9-2, Lethbridge County, AB T0K0B0

Legal Description: Lot(s) _____ Block _____ Plan _____

OR Quarter NW&NE Section 12 Township 9 Range 19

AMENDMENT INFORMATION

What is the proposed amendment?

Text Amendment

Land Use Redesignation

IF TEXT AMENDMENT:

For text amendments, attach a description including:

- The section to be amended;
- The change(s) to the text; and
- Reasons for the change(s).

IF LAND USE REDESIGNATION:

Current Land Use Designation (zoning):

Rural Agricultural

Proposed Land Use Designation (zoning) (if applicable):

Rural Recreational

SITE DESCRIPTION:

Describe the **lot/parcel dimensions** _____ and **lot area/parcel acreage** *total RE Area 97 acres*
Indicate the information on a scaled PLOT or SITE PLAN: (0-4 acres at 1" = 20'; 5-9 acres at 1"= 100'; 10 acres or more at 1"=200')

Site or Plot Plan Attached

Conceptual Design Scheme or Area Structure Plan Attached

OTHER INFORMATION:

Section 52 of the *Land Use Bylaw* regulates the information required to accompany an application for redesignation. Please **attach a descriptive narrative** detailing:

- The existing and proposed future land use(s) (i.e. details of the proposed development);
- If and how the proposed redesignation is consistent with applicable statutory plans;
- The compatibility of the proposal with surrounding uses and zoning;
- The development suitability or potential of the site, including identification of any constraints and/or hazard areas (e.g. easements, soil conditions, topography, drainage, etc.);
- Availability of facilities and services (sewage disposal, domestic water, gas, electricity, fire protection, schools, etc.) to serve the subject property while maintaining adequate levels of service to existing development; and
- Access and egress from the parcel and any potential impacts on public roads.

In addition to the descriptive narrative, an Area Structure Plan or Conceptual Design Scheme may be required in conjunction with this application where:

- redesignating land to another district;
- multiple parcels of land are involved;
- four or more lots could be created;
- several pieces of fragmented land are adjacent to the proposal;
- new internal public roads would be required;
- municipal services would need to be extended; or
- required by Council, or the Subdivision or Development Authority if applicable.

The applicant may also be required to provide other professional reports, such as a:

- geotechnical report; and/or
 - soils analysis; and/or
 - evaluation of surface drainage or a detailed storm water management plan;
 - and any other information described in section 52(2) or as deemed necessary to make an informed evaluation of the suitability of the site in relation to the proposed use;
- if deemed necessary.

SITE PLAN

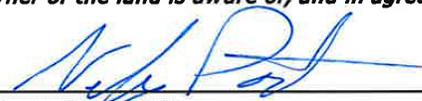
Plans and drawings, in sufficient detail to enable adequate consideration of the application, must be submitted in **duplicate** with this application, together with a plan sufficient to identify the land. It is desirable that the plans and drawings should be on a scale appropriate to the development. However, unless otherwise stipulated, it is not necessary for plans and drawings to be professionally prepared. Council may request additional information.

DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application. *I/We have read and understand the terms noted below and hereby certify that the registered owner of the land is aware of, and in agreement with this application.*



APPLICANT



REGISTERED OWNER
(If not the same as applicant)

DATE: July 4 2022

FOIP STATEMENT: Personal information on this form is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected here will be used by Lethbridge County for the purposes of reviewing this application. This form is a public record that is available to anyone. All information contained on this form (including personal information) is disclosed by Lethbridge County to anyone requesting a copy in accordance with Lethbridge County Policy No. 173 (Freedom of Information and Protection of Privacy (FOIP)). For further information about the collection and use of this information please contact the Lethbridge County FOIP Coordinator at foip@lethcounty.ca or call (403) 328-5525 or come into the office #100, 905-4th Avenue South, Lethbridge Alberta, T1J 4E4.

TERMS

1. Subject to the provisions of the Land Use Bylaw No. 1404 of Lethbridge County, the term "development" includes any change in the use, or intensity of use, of buildings or land.
2. Pursuant to the municipal development plan, an area structure plan or conceptual design scheme may be required by Council before a decision is made.
3. A refusal is not appealable and a subsequent application for redesignation (reclassification) involving the same or similar lot and/or for the same or similar use may not be made for at least 18 months after the date of a refusal.
4. An approved redesignation (reclassification) shall be finalized by amending the land use bylaw map in accordance with section 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26.

Note: Information provided or generated in this application may be considered at a public meeting.



Stafford Lake Resort Rezoning Proposal July 2022

Introduction

Stafford Park opened as a campground and beach in 1985. It has served the Lethbridge and county community for almost 40 years. Despite various periods of closure over the years it has been a great summer escape for the local community. A new ownership group reopened the park in 2015 and operated for 2 summers making slight improvements to the boat launch and beach. In 2018 the park underwent another corporate restructuring, and the park is now owned and operated by one entity. Over the past 5 years various upgrades and changes have occurred. Below are a few before and after pictures of these upgrades:

2015 - Before



2022 - After



After a lot of planning, hard work and investment the park has been brought back into full operation. We often get feedback from members of the community who used the park as youth and are glad that it is once again reopened so they can come with their families to enjoy it:

Stafford Park Reviews:

"Tidy and clean beach with decent sand! A good find for southern Alberta."

"Glad these guys got their stuff together and reopened this park!" 😊

"Congrats to the new owners and team at Stafford lake!! The place looks amazing and the upkeep is fantastic!! Well done! We've enjoyed almost every weekend there all summer long!"

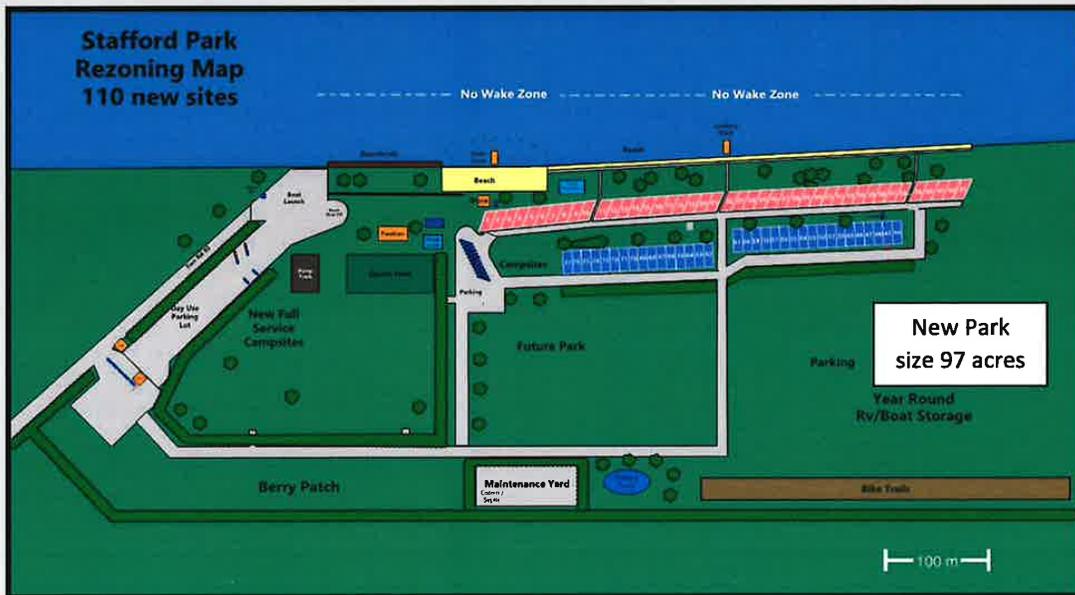
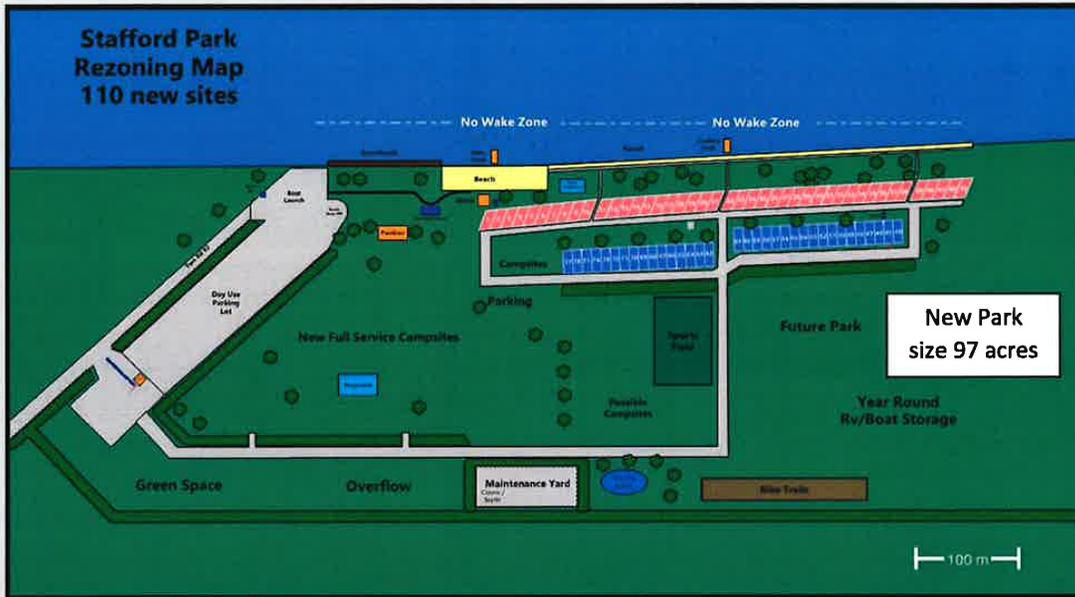


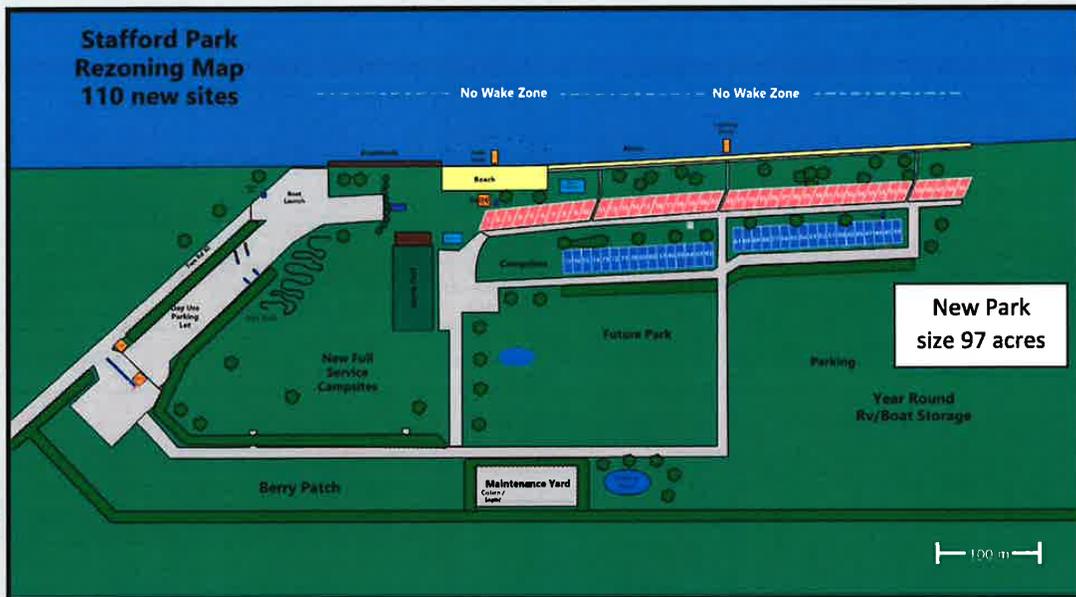
Proposal

With so much positive feedback and strong demand for more campsites we are proposing a rezoning and expansion to the park. This expansion would include:

- *110 additional fully serviced campsites*
- *New Day use parking lot*
- *More amenities (playgrounds, bike trails, fishing pond, sport court, pavilion, further improvements to beach, soccer field etc.)*
- *Space for future campsites*

A few different site designs are being considered:



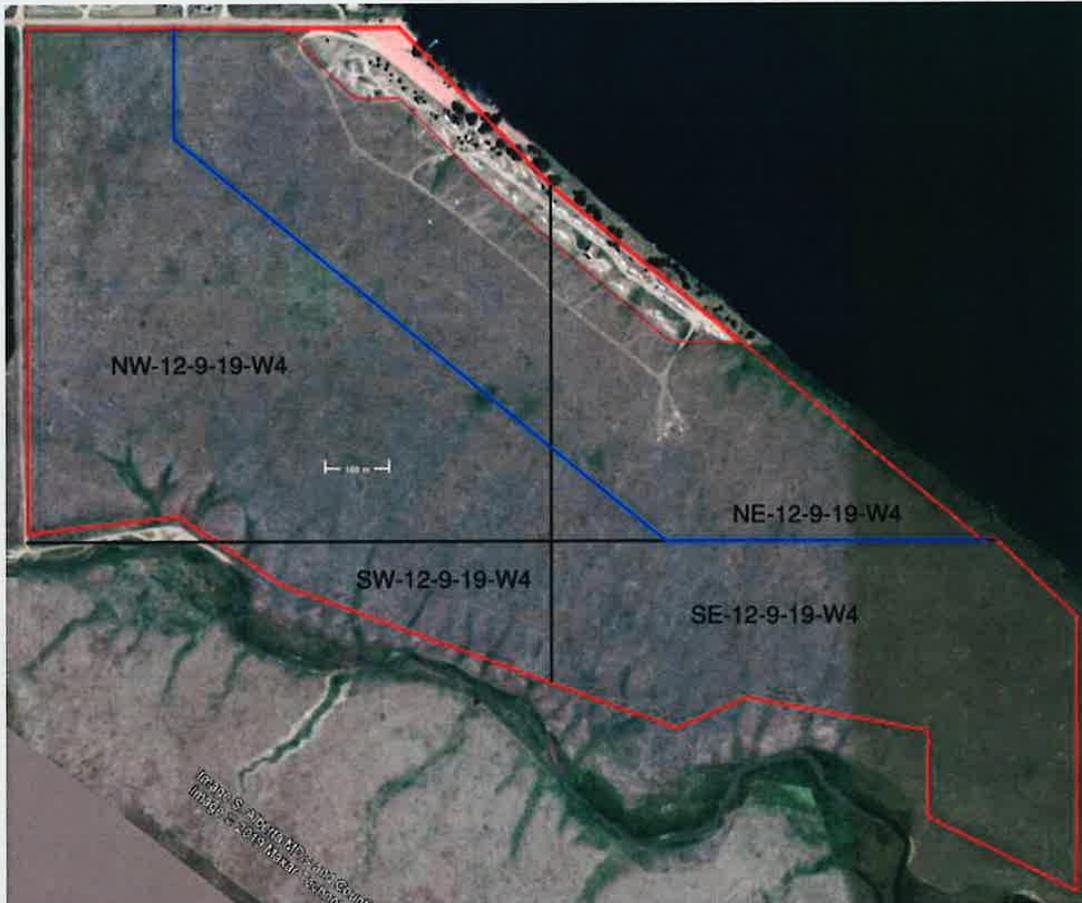


The expansion would take place in 2-3 phases with 25-50 campsites at a time.

Current Park map for reference:



Proposed new rezoning boundary in blue:



Community Feedback



In March of 2022 we sent out a newsletter to the neighboring Stafford Estates community detailing our proposal for park expansion and rezoning. We asked for feedback on our expansion proposal and how they thought the park was being managed.

Out of the 19 neighboring residents we received eight responses. We were pleased to find that six were for expansion and only two were against it. The following are some general comments we received:

Positive:

- "Thank you for your letter, we have no problem with expansion"
- "We are not against expansion and are happy with the park so far"
- "Thanks for your letter, it shows good corporate responsibility"
- "We like the landscaping you have done, please do more"
- "Generally supportive, the park looks awesome"

Suggestions:

- Seasonal campers are fine but the day use people are not respectful
- Can you landscape your entrance, make sure you have a good emergency exit plan
- What can we do to slow down traffic?
- Provide a landscape buffer along 9-2 please
- "Dust control the entrance to your park"

Negative:

- "We oppose expansion"
- "Too much traffic and too fast"
- "Boaters have too loud of music"
- "We have seen alcohol consumption on the lake"

This feedback has been useful to see where improvement can be made. Below are some solutions to some of these concerns:

Concern - Traffic speed on 9-2

By moving the park entrance 200 meters south west on range road 9-2 traffic there is less distance for vehicles to maintain or build speed when driving to and from the park. This will encourage vehicles to slow down to 30km/hr sooner instead of speeding down the hill to the lake.



Concern – Park entrance landscaping and dust control

The new park design shows a landscape buffer along all of road 9-2. This has already been started with a row of caragana bushes. We will continue to add to this landscape buffer to hopefully provide a sound and visual barrier to the park. In addition to a landscape barrier we would like to do more custom landscaping at the park entrance with rock, trees and grass. Finally, the entrance road and all of the park roads will be dust controlled.



Concern – don't put park office too close to 9-2 so traffic backup doesn't spillover onto 9-2

The campground has rules regarding alcohol consumption and quiet hours after 11pm. These rules are strictly enforced, and our campers have been receptive. In our experience seasonal campers and season pass holders are usually the most respectful and considerate of others. Public disturbances while rare typically come from day use participants. We have had reports of alcohol consumption by boaters on the lake. In discussions with the police, they have advised that the best thing to do is report any violation to them immediately. Park policy is now to report any alcohol consumption on a watercraft immediately to the police as well as the park host. Park management will also be keeping track of any reports of this behavior and watercraft & license plates can be banned from returning to the park. The park has also put up new signs at the boat launch reminding the public that boating and drinking is against the law.



Comparables - Density of units/lake size

Pine Lake Alberta – Lake size – 4 square km

Units (rv lots/houses) **1400+**

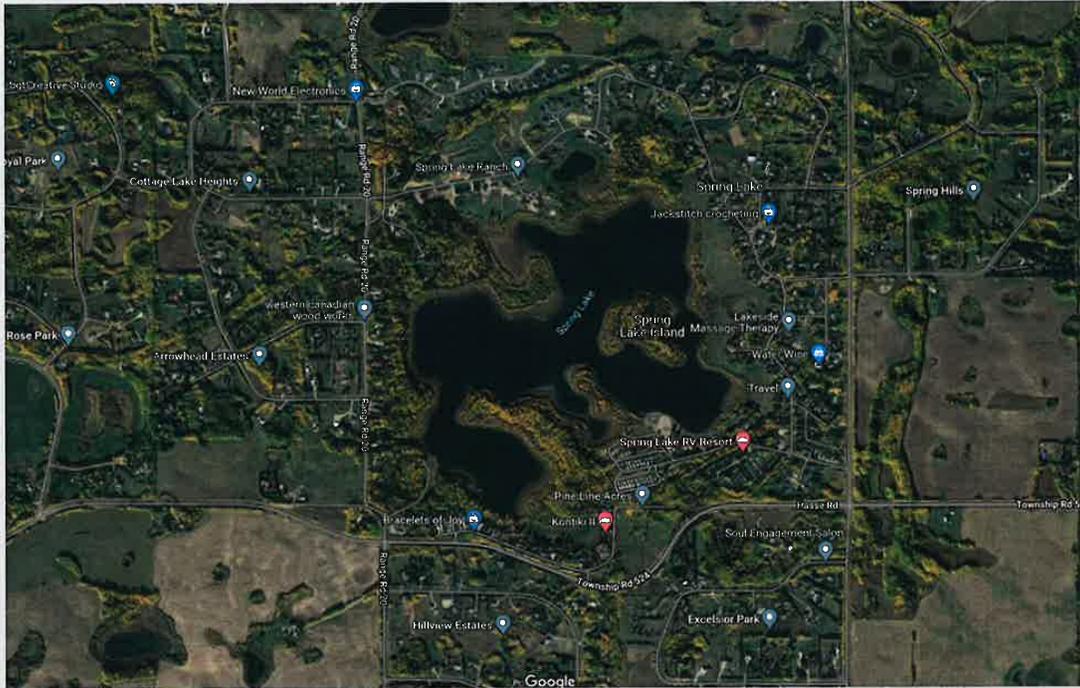
Density - Units/sq km of lake = **400**



Spring Lake Alberta – Lake size 2 square km

Units (rv lots/houses) **442**

Density - Units/sq km of lake = **221**



Stafford Lake – Lake size 5 square km

Units (rv lots/houses) - 47 homes, 107 campsites = 154 total

Density - Units/sq km of lake = 31



Utilities:

Water/Power/Sewer

Currently the campground gets potable water from the COLRWA. There is sufficient potable water from this source to supply the additional 110 campsites.

All sewage is pumped to a sewage holding tank and then hauled off site to be disposed of to a local municipality. This would also continue as currently operated.

A new power meter would likely be installed by Fortis to support the additional 30 amp sites.



LETHBRIDGE COUNTY
 #100, 905 - 4 AVENUE SOUTH
 LETHBRIDGE, ALBERTA
 T1J 4E4
 TELEPHONE: (403) 328-5525
 FAX: (403) 328-5602
O F F I C I A L R E C E I P T

1581959 ALBERTA LTD.

GST Reg. #: R106989023
 Receipt #: 0330690
 Date: 2022/07/05

Account #	Description	Opening Bal	Payment	Amount Due
1.3.599.10.5.00	LAND USE BYLAW AMENDMENT		1,500.00	
			** Payment Total:	1,500.00
000020	Cheque			1,500.00



**Land Use Redesignation
Bylaw 22-012: Rural Agriculture (RA) to Rural Recreational (RR)**

Parcels:

**Portion of NW/NE 12-9-19-W4
Approximately 83 acres in total
Located in Lethbridge County, AB**

 Rural Agriculture (RA) to Rural Recreational (RR)
Page 22 of 24

 Existing Rural Recreational



**LETHBRIDGE
COUNTY**

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guaranteed to be accurate. The information contained herein is subject
to change without notice. Lethbridge County.

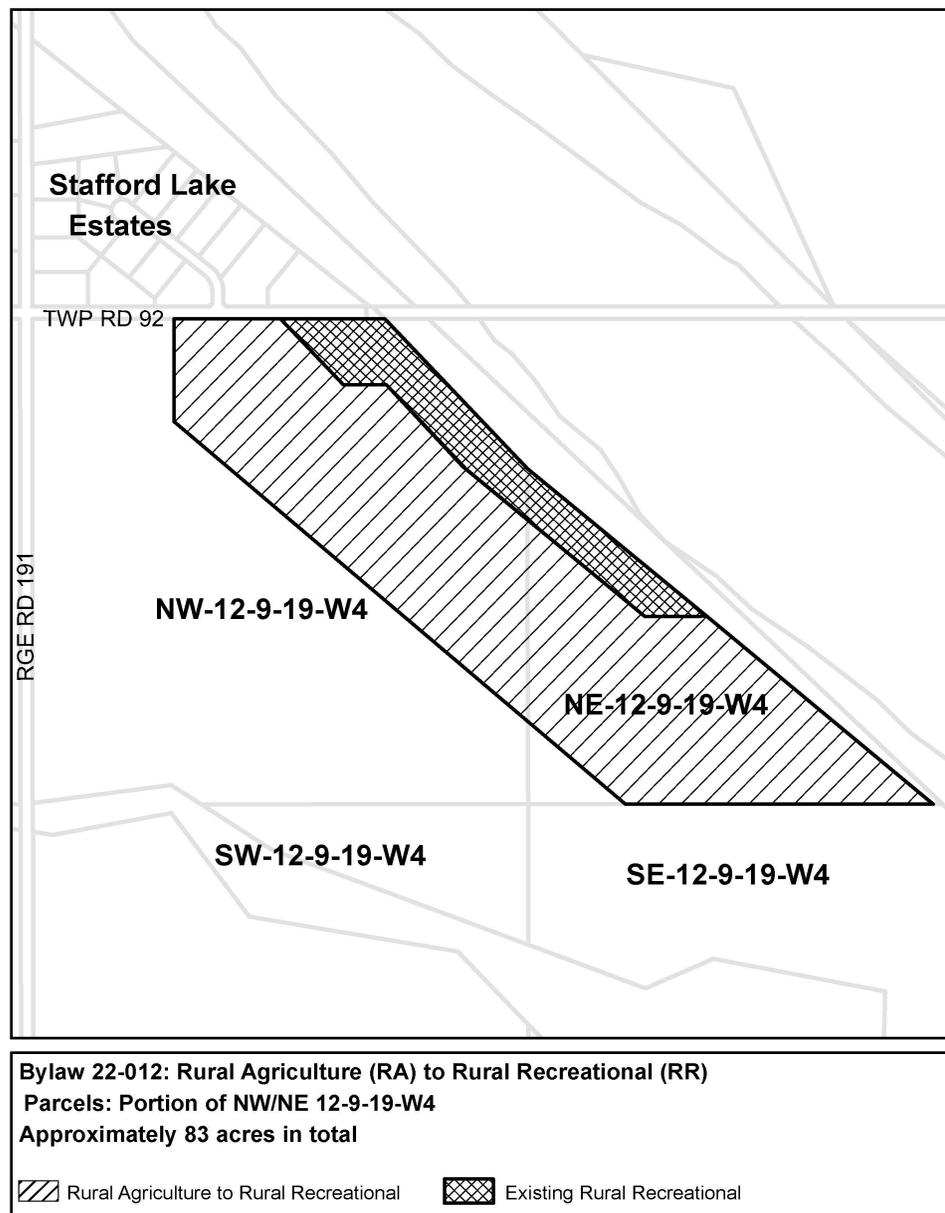


**LETHBRIDGE COUNTY
IN THE PROVINCE OF ALBERTA**

BYLAW NO. 22-012

Bylaw 22-012 of Lethbridge County being a bylaw for the purpose of amending Land Use Bylaw 1404, in accordance with Sections 230, 606 and 692 of the Municipal Government Act, R.S.A. 2000, Chapter M-26.

WHEREAS the purpose of Bylaw 22-012 is to re-designate portions of the NW and NE 12-9-19-W4 (83 acres), from Rural Agriculture (RA) to Rural Recreation (RR) as shown below;



AND WHEREAS the re-designation of the lands will allow for the expansion of the existing recreational development on the parcel;

AND WHEREAS the municipality must prepare an amending bylaw and provide for its notification and consideration at a public hearing;

NOW THEREFORE, under the authority of the Municipal Government Act, R.S.A. 2000, C-26, as amended, the Council of Lethbridge County in the Province of Alberta duly assembled does hereby enact the following, with the bylaw only coming into effect upon three successful reading thereof;

GIVEN first reading this 4th day of August 2022.

Reeve

Chief Administrative Officer

GIVEN second reading this _____ day of _____, 20____.

Reeve

Chief Administrative Officer

GIVEN third reading this _____ day of _____, 20____.

Reeve

Chief Administrative Officer

1 st Reading	August 4, 2022
2 nd Reading	
Public Hearing	
3 rd Reading	

AGENDA ITEM REPORT



Title: Resolution - Road Closure, Sale and Consolidation of Road Plan 5110BM
Meeting: Council Meeting - 04 Aug 2022
Department: Community Services
Report Author: Hilary Janzen

APPROVAL(S):

Larry Randle, Director of Community Services,
Ann Mitchell, Chief Administrative Officer,

Approved - 18 Jul 2022
Approved - 19 Jul 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

An application has been received to close and consolidate a portion of Road Plan 5110BM by the adjacent landowners. The proposed road closure is located directly east of Diamond City.

RECOMMENDATION:

That closure of a portion of Road Plan 5110BM as shown on the attached sketch be approved by Resolution.

REASON(S) FOR RECOMMENDATION(S):

This portion of road is not required as part of the County's road network.

PREVIOUS COUNCIL DIRECTION / POLICY:

Policy 109A - Road Allowance Closure & Sale approved by County Council on March 6, 2014 with revisions approved on November 5, 2020.

BACKGROUND INFORMATION:

An application has been received for the closure, sale and consolidation of road plan 5110BM. Section 24 of the MGA allows a rural municipality to close a road by resolution, with the approval of the Minister of Transportation, to close the whole or any part of a road described in a surveyed road plan that council determines is no longer required for use by the traveling public owing to the existence of an alternative route.

The road in question is undeveloped and upon review, County Administration has determined that the road is not required as part of the County's road network. The remainder of the road allows for continued access to the other parcels adjacent to the road allowance.

Alberta Transportation has been circulated the proposed road closure and has no objections with the County proceeding with the closure, sale and consolidation.

If approved, the adjacent landowners, will consolidate the road closure area into their properties as shown on the attached sketch.

ALTERNATIVES / PROS / CONS:

1. Reject the road closure:

Pros:

- the County would retain the land as an asset which could be used in the future, if deemed appropriate by the Director of Public Works.

Cons:

- the County would forgo the sale revenue.

FINANCIAL IMPACT:

- The assessed value of the lands proposed to be closed, is \$12,000 per acre. If the road closure is approved the County would sell the lands to the adjacent landowners for a total of \$17,180.00.
- The tax increase for the properties would increase nominally per year if the road closure is approved.

LEVEL OF PUBLIC PARTICIPATION:

Inform Consult Involve Collaborate Empower

ATTACHMENTS:

[Cote-Dunsbergen Road Closure Application](#)
[21-15423SK-1](#)
[21-15423 Resolution Dunsbergen](#)
[21-15423 Resolution Cote](#)



**LETHBRIDGE COUNTY
APPLICATION FOR ROAD CLOSURE**

OFFICE USE		
Date of Application: <u>June 8, 2022</u>	Assigned Bylaw No.	<u>NA By Resolution</u>
Date Deemed Complete: <u>June 13, 2022</u>	Application & Processing Fee:	\$ <u>750.00</u>
	Assessed Value:	\$

APPLICANT INFORMATION

Name of Applicant: Jonathan Cote

Mailing Address: Box 158 **Phone:** 403-393-0619
Diamond City AB

Postal Code: T0K-0T0 **Email:** jon@jprindustries.com

Name of Owner: See Owner Schedule

(if not the applicant)

Mailing Address: _____ **Phone:** _____

Postal Code: _____ **Email:** _____

ROAD CLOSURE INFORMATION

The applicant shall provide the following information:

- A map showing proposed road closure area and the applicant's property,
- Copy of the certificate of title(s) to which the road closure would be consolidated to,
- Legal Description of the proposed Road Closure (acceptable at the Land Titles Office)
- If there are other adjacent landowners provide written confirmation that they have been consulted with on the proposed road closure,
- Provide the reasons for the road closure request, and
- Application fee payment (See Schedule of Fees).

DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application.

The applicant is responsible for all road closure costs including the road closure application fee, all costs associated with the Transfer of Land (surveying costs, transfer documents, registration, etc.), land purchase costs (based on the assessed value).

Jonathan Cote


DATE June 3 2022

APPLICANT

IMPORTANT: This information may also be shared with appropriate government/ other agencies and may also be kept on file by the agencies. This information may also be used by and for any or all municipal programs and services. Information provided in this application may be considered at a public meeting. The application and related file content will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions about the collection of this information, please contact Lethbridge County.

Note: Information provided or generated in this application may be considered at a public meeting.

Lethbridge County Council
CC: Hilary Janzen
#100, 905- 4th Avenue South
Lethbridge, Alberta
T1J 4E4
RE: Application for Closure of portion of road plan 5110BM

Thank you for considering this application to close a portion of road plan 5110BM. Myself and the landowners would like to close a portion of the road as illustrated on the provided sketch. The road was originally created in 1930, but the road was never developed and used. It currently remains unused as a public roadway, but currently separates two parcels of land that are currently owned by Bonnie Cote. As Lethbridge County has no interest in developing this portion of road in the future, we would like to pursue a closure and consolidation with the parcels as shown. It would add additional parking area for the Dunsbergen's, who are currently the owner of Lot 11. Doing so may also allow us to pursue a realignment of boundaries of the current lands to be more consistent with how the lands are used.

Should council have any further questions regarding the proposal, I would be happy to answer those questions and discuss the matter further.

Sincerely,

Jonathan Cote
jon@jprindustries.com
403-393-0619

Bonnie Nellmarie Cote

Box 94

Diamond City, AB

TOK 0T0

403-315-0142 beecote54@gmail.com

Evert Erik Dunsbergen & Maria Christina Dunsbergen

Box 169

Diamond City, AB

TOK 0T0

403-308-6662 anchorxtrucking@gmail.com

LETHBRIDGE COUNTY
 #100, 905 - 4 AVENUE SOUTH
 LETHBRIDGE, ALBERTA
 T1J 4E4
 TELEPHONE: (403) 328-5525
 FAX: (403) 328-5602
O F F I C I A L R E C E I P T

BROWN OKAMURA & ASSOCIATES LTD

GST Reg. #: R106989023
 Receipt #: 0329084
 Date: 2022/06/08

Account #	Description	Opening Bal	Payment	Amount Due
1.3.599.10.5.00	ROAD CLOSURE		750.00	

			** Payment Total:	750.00
037955	Cheque			750.00

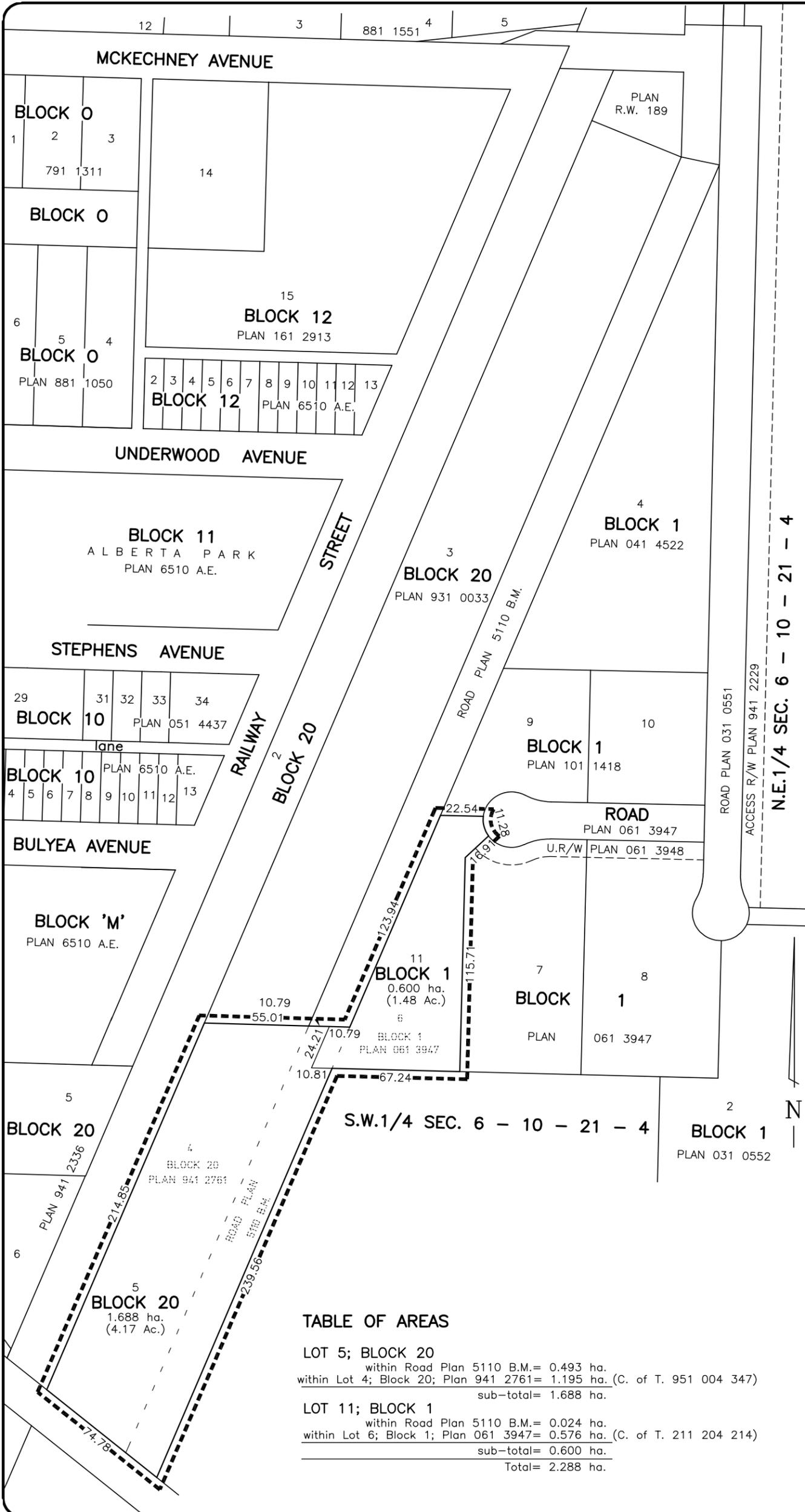


TABLE OF AREAS

LOT 5; BLOCK 20
within Road Plan 5110 B.M.= 0.493 ha.
within Lot 4; Block 20; Plan 941 2761= 1.195 ha. (C. of T. 951 004 347)
sub-total= 1.688 ha.
LOT 11; BLOCK 1
within Road Plan 5110 B.M.= 0.024 ha.
within Lot 6; Block 1; Plan 061 3947= 0.576 ha. (C. of T. 211 204 214)
sub-total= 0.600 ha.
Total= 2.288 ha.

brown okamura & associates ltd.
Professional Surveyors
2830 - 12th Avenue North, Lethbridge, Alberta

bo

DRAWN MJ	DATE MAY 30/22
CHECKED ZJP	JOB 21-15423
SCALE	DRAWING 21-15423SK-1

APPROVED
Z. J. Prosper A.L.S.
1:2000

COTE & DUNSBERGEN

SKETCH PLAN SHOWING ROAD CLOSURE & CONSOLIDATION
of part of
ROAD PLAN 5110 B.M.
and all of
LOT 4; BLOCK 20; PLAN 941 2761 &
LOT 6; BLOCK 1; PLAN 061 3947
all within
W.1/2 SEC. 6; TWP. 10; RGE. 21; W.4 M.
Lethbridge County

NO.	REVISION	DATE	BY

NOTE : Portion to be approved is outlined thus ----- and contains approximately 2.288 ha. Distances are in metres and decimal parts thereof. Distances and areas are approximate and are subject to change upon final survey.

Lethbridge County

A Resolution of **Lethbridge County** for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel,

NOW THEREFORE be it resolved that the Council of Lethbridge County does hereby close the following described road, subject to rights of access granted by other legislation.

N.W. 1/4 Sec. 6-10-21-W4

THAT PORTION OF **ROAD PLAN 5110BM**

Forming Part of Lot 11, Block 1, Plan _____

CONTAINING 0.024 HECTARES (.06 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

To be Consolidated with Lot 11, Block 1 , Plan 061 3947 (Certificate of Title # 211 204 214).

Reeve

Seal

Chief Administrative Officer

Approved this ____ day of _____, 20__.

Minister of Transportation

Lethbridge County

A Resolution of **Lethbridge County** for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel,

NOW THEREFORE be it resolved that the Council of Lethbridge County does hereby close the following described road, subject to rights of access granted by other legislation.

W. ½ Sec. 6-10-21-W4

THAT PORTION OF **ROAD PLAN 5110BM**

Forming Part of Lot 5, Block 20, Plan _____

CONTAINING 0.493 HECTARES (1.22 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

To be Consolidated with Lot 4 Block 20, Plan 941 2761 (Certificate of Title # 951 004 347).

Reeve

Seal

Chief Administrative Officer

Approved this ____ day of _____, 20__.

Minister of Transportation

AGENDA ITEM REPORT



Title: Development Permit Application 2022-111
City of Lethbridge Litter Fence
SW 4-10-21-W4M

Meeting: Council Meeting - 04 Aug 2022

Department: Community Services

Report Author: Nathan Hill

APPROVAL(S):

Hilary Janzen, Supervisor of Planning & Development	Approved - 14 Jul 2022
Larry Randle, Director of Community Services,	Approved - 15 Jul 2022
Ann Mitchell, Chief Administrative Officer,	Approved - 19 Jul 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The City of Lethbridge has applied to construct additional litter fencing at the Lethbridge Waste and Recycling Centre.

RECOMMENDATION:

That Lethbridge County Council Approve Development Permit 2022-111 with conditions.

REASON(S) FOR RECOMMENDATION(S):

The proposed development is a permitted use, and is compliant with all standards, including setbacks, of Land Use Bylaw 1404 generally and Bylaw 1389 specifically.

Further, Section 11 of Bylaw 1389 prescribes that "site development shall include perimeter landscaping to create a visual enhancement of the development and **perimeter fencing to contain off site impacts**". Approval of this Application would further the intent of this section.

PREVIOUS COUNCIL DIRECTION / POLICY:

Lethbridge County Council has approved all existing permits for this Direct Control site, including litter fencing under Bylaw 1389.

BACKGROUND INFORMATION:

An application has been made by Tom Kinnell, Waste and Recycling Centre Coordinator, on behalf of the City of Lethbridge to construct two new litter fences at the Lethbridge Waste and Recycling Centre. The landfill has existing litter fencing which reduces the amount of refuse that blows off of the

site. The extension of the fenced area will further reduce the amount of refuse that blows away from the landfill site and onto adjacent lands. The City of Lethbridge has issued a Request for Quotes conditional on Development Permit Approval.

The litter fence is an accessory use to the Landfill and is a Permitted Use under the Direct Control District (Bylaw 1389). County Council acts as the Development Authority for any Development Permit Applications under this Direct Control District and as such is required to make a decision on the application as submitted.

The application was circulated to other County Departments, Alberta Transportation, and St. Mary's River Irrigation District. The plans and documentation received with this application are thorough and complete. No concerns were received from those circulated. The proposed use is in line with uses that may be located at the landfill and meets all required setbacks and standards of the applicable Direct Control District.

ALTERNATIVES / PROS / CONS:

County Council may choose to refuse Development Permit Application 2022-111.

- Pros
 - Litter Fencing will remain in its current state with no additional development on-site.
- Cons
 - Refusal of this Development Permit Application would be contrary to the provisions of Land Use Bylaw 1404 and Bylaw 1389.
 - Containment of refuse to within the Landfill would not be enhanced.

FINANCIAL IMPACT:

There is no financial impact to the County from this Development Permit Application.

LEVEL OF PUBLIC PARTICIPATION:

Inform Consult Involve Collaborate Empower

ATTACHMENTS:

[DPA 2022-111 City of Lethbridge](#)
[Attachment 3 - Litter Fence #1 Drawings](#)
[Attachment 4 - Litter Fence # 4 Drawings](#)
[2022-111 Development Permit](#)
[SMRID - No Objections](#)
[AT Comments](#)



Lethbridge County
 #100, 905 - 4th Ave S
 Lethbridge, AB T1J 4E4
 403-328-5525

FORM A: DEVELOPMENT PERMIT APPLICATION

Pursuant to Land Use Bylaw No. 1404

OFFICE USE	
Application No: <u>2022-111</u>	Roll No: <u>38340000 / 38330000</u>
Application Fee: \$ <u>200</u>	Date Paid: <u>JUNE 23</u>
Application Received /Complete: <u>JUNE 28, 2022</u>	Use: <input checked="" type="checkbox"/> Permitted <input type="checkbox"/> Discretionary <input type="checkbox"/> Similar <input type="checkbox"/> Prohibited
Notification or Advertised Date:	Effective Date:
Municipal Address Application Submitted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not Required	Land Use District: <input type="checkbox"/> Rural Agriculture <input type="checkbox"/> Hamlet Residential <input type="checkbox"/> Rural Urban Fringe <input type="checkbox"/> Hamlet Manufactured Home <input type="checkbox"/> Lethbridge Urban Fringe <input type="checkbox"/> Hamlet Commercial <input type="checkbox"/> Grouped Country Residential <input type="checkbox"/> Hamlet Industrial <input type="checkbox"/> Coaldale Lethbridge Corridor <input type="checkbox"/> Hamlet Public/Institutional <input type="checkbox"/> Rural General Industrial <input type="checkbox"/> Hamlet Direct Control <input type="checkbox"/> Business Light Industrial <input type="checkbox"/> Hamlet Transitional/Agricultural <input type="checkbox"/> Rural Heavy Industrial <input checked="" type="checkbox"/> Direct Control <input type="checkbox"/> Rural Commercial <input type="checkbox"/> Rural Recreational
ERCB Abandoned well information provided: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Site Visit Conducted: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes Date: July 14, 2022
Site Plans or drawings Submitted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

1. APPLICANT & LAND INFORMATION

Applicant's Name: Tom Kinnell

Phone/Cell Phone: (403) 360-4155 Email: tom.kinnell@lethbridge.ca

Mailing Address: 910 4th Ave S, Lethbridge, AB T1J 0P6

Registered Owner's Name: City of Lethbridge

Phone/Cell Phone: (403) 360-4155 Email: tom.kinnell@lethbridge.ca

Mailing Address: 910 4th Ave S, Lethbridge, AB T1J 0P6

Applicant's interest in the proposed development if not the registered owner:
 Agent Contractor Tenant Other: Employee - Waste & Recycling Centre Coordinator

Quarter: SW Section: 4 Township: 10 Range: 21 W4M

Lot(s) _____ Block: _____ Plan: _____

Municipal/Street address: 213044 Township Road 10-0

* Subject to Municipal Address Bylaw 1315, if there is currently not a municipal address on the parcel a municipal address application must be submitted.

Area of Parcel: 155.8 Acres _____ Hectares Land Use District: Direct Control

2. DEVELOPMENT INFORMATION

(1) Existing Development

Please list the existing buildings, structures and use(s) on the land. (Please indicate if any are to be removed or relocated.)

Waste & Recycling Center Administration, Waste Transfer Station, Materials Recovery Facility, Blue Sky Educational Center, Landfill Gas Plant



Lethbridge County
 #100, 905 - 4th Ave S
 Lethbridge, AB T1J 4E4
 403-328-5525

FORM A: DEVELOPMENT PERMIT APPLICATION

Pursuant to Land Use Bylaw No. 1404

(3) Exterior Finish, Fencing & Landscaping

(a) Not applicable to this development

(b) Applicable - Describe generally the types, colors, and materials, as applicable, of:

Exterior finishes of the proposed building(s): Fences will be constructed using power poles and wind reduction netting

Proposed fencing and height: 26

Proposed landscaping: _____

Describe any proposed improvements to the exterior of the dwelling where application is for a previously occupied dwelling (moved-in or manufactured home): _____

(4) Services

Indicate the existing or proposed sewer system and potable water supply:

Sewer System:

Water Supply:

Private Septic Municipal Communal Cistern Water well Dugout Municipal/Co-op
 (specify): _____ Other (specify): _____

Other Services: Indicate as follows: **A**= available **R** = required

Natural gas () Electricity ()

(5) Details of Vehicle Parking and Access (for commercial/industrial proposals, see supplementary form)

Describe the **number** _____ and **size** _____ of all existing and proposed **parking spaces** _____, and **driveways** _____ on site (or N/A if not applicable).

(Indicate locations of same on a scaled PLOT PLAN.)

(6) Waivers

Is a waiver (variance) to one or more standards in the Land Use Bylaw being requested? No Yes

If yes, please specify: _____

(7) Other - for parcels outside of Hamlet districts (Please indicate to the best of your knowledge)

(a) Are any of the following within a 1-mile (1.6 km) of the proposed development?

Provincial Highway Confined Feeding Operation Sour gas well or pipeline
 Sewage treatment plant Waste transfer station or landfill

(b) Is the proposed development to be situated within 500 metres (1,640 ft.) of an established anhydrous ammonia bulk storage facility? Yes _____ No Don't Know _____

(c) Is the development located in proximity of a coulee bank/break/slope? Yes No _____

If "yes", please provide details on the building sites' setback distance from the front edge of the valley or coulee break (escarpment rim).

Estimated **Commencement** Date: July 18, 2022 Estimated **Completion** Date: October 31, 2022



Lethbridge County
 #100, 905 - 4th Ave S
 Lethbridge, AB T1J 4E4
 403-328-5525

FORM A: DEVELOPMENT PERMIT APPLICATION

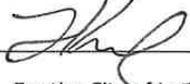
Pursuant to Land Use Bylaw No. 1404

3. DECLARATION OF APPLICANT

I/We have read and understand the terms noted below and hereby apply for a development permit to carry out the development described within this application including any attached supplementary forms, plans, and documents. I/We hereby certify that the registered owner of the land is aware of, and in agreement with this application.

*Further I/We hereby give my/our consent to allow authorized persons the **right to enter** upon the subject land and/or building(s) for the purpose of an inspection with respect to this application only.*

Date: June 16, 2022

Applicant's Signature: 

Registered Owner's Signature: For the City of Lethbridge
 (Required, if different from applicant)

2. The Development Authority may deem a development permit application incomplete if any of the application requirements are incomplete or the quality of the information is deemed inadequate to properly evaluate the application.
3. Plans and drawings, in sufficient detail to enable adequate consideration of the application, must be submitted in **duplicate** with this application, together with a plan sufficient to identify the land. It is desirable that the plans and drawings should be on a scale appropriate to the development. However, unless otherwise stipulated, it is not necessary for plans and drawings to be professionally prepared.
4. Although the Development Officer is in a position to advise applicants of the process and requirements of the development application, such advice must not be taken as official consent, and is without prejudice to the decision in connection with the formal application.
5. Any development started before the issuance of a development permit and expiration of the appeal period is at the applicant's own risk.
6. **If a decision is not made within 40 days** from the date the application is deemed complete, or within such longer period as the applicant may approve in writing, **the applicant may deem the application to be refused** and the applicant may exercise his right of appeal as though he had been mailed a refusal at the end of the 40-day period.
7. A development permit does not constitute a building permit or approval from any provincial or federal department. Construction undertaken subsequent to approval of this development permit application may be regulated by the **Alberta Safety Codes**. The applicant/owner/developer assumes all responsibilities pertaining to construction plan submissions, approval and inspections as may be required by the appropriate provincial body. The applicant is responsible for determining and obtaining any other applicable provincial and federal approvals prior to commencement.

*FOIP STATEMENT: Personal information on this form is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected here will be used to by Lethbridge County for the purposes of reviewing an applicant's Development Permit application. **This form is a public record that is available to anyone.** All information contained on this form (including personal information) is disclosed by Lethbridge County to anyone requesting a copy in according with Lethbridge County Policy No. 173 (Freedom of Information and Protection of Privacy (FOIP)). For further information about the collection and use of this information please contact Lethbridge County at foip@lethcounty.ca or call (403) 328-5525.*



Lethbridge County
#100, 905 - 4th Ave S
Lethbridge, AB T1J 4E4
403-328-5525

FORM A: DEVELOPMENT PERMIT APPLICATION

Pursuant to Land Use Bylaw No. 1404

Site Plan

(or attach separate site plan)

(Please draw to scale and indicate north arrow)



Lethbridge County
 #100, 905 - 4th Ave S
 Lethbridge, AB T1J 4E4
 403-328-5525

FORM A2: COMMERCIAL/INDUSTRIAL APPLICATION
 Supplement to Development Permit Application
 Pursuant to Land Use Bylaw No. 1404

OFFICE USE	
Permit Application No: (to match Form A) 2022-111	Roll No: 3834000 / 3883000
Landscaping plan submitted: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not Required	Storm water management plan submitted: <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not Required
Landscaping security taken: <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not Required	Lot Grading plan submitted: <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not Required

This supplementary form A2 must be completed in addition to Form A: Development Permit Application if you are applying for a development permit for a commercial or industrial development.

1. APPLICANT INFORMATION

(1) Applicant's Name: Tom Kinnell **Phone:** 403.360.4155

Mailing Address: 910 4th Ave S, Lethbridge AB T1J0P6

(2) Proposed Use

This application is to: (Check all that apply)

- Construct a new building or structure *(if greater than 500 ft² see abandoned well information section)*
 The building or structure is for:
 - Commercial Use (e.g. retail, sales, service office, food establishment, etc.)
 - * Industrial Use (e.g. manufacturing, processing, warehousing, storage, etc.)
- Alter/renovate the existing building *(if greater than 500 ft² see abandoned well information section)*
- Addition to an existing building *(if greater than 500 ft² see abandoned well information section)*
- Construct an accessory building *(if greater than 500 ft² see abandoned well information section)*
- Mixed-use (comprehensive) development in a building or on a parcel of land
- Change in or intensification of use

(3) Describe the proposed use, any changes from existing use, and any work to be done.

The City of Lethbridge Waste & Recycling Center would like to construct new litter fencing at the site to enhance operations and assist the site to operate within its approval. Litter fences range in height from 12 to 26 feet and can be configured as guyed, double guyed or cantilevered (no guy lines) fence structures. We are proposing a mix of these designs depending on the fence location and purpose. A sketch is provided to identify the proposed fences and their configuration(s).

(4) Outdoor Storage - is outdoor storage or a display area required or proposed? * No Yes
 (If yes, indicate locations of same on a scaled PLOT PLAN.)



FORM A2: COMMERCIAL/INDUSTRIAL APPLICATION

Supplement to Development Permit Application
Pursuant to Land Use Bylaw No. 1404

(5) Parking and Loading Information

(a) Details of Vehicle Parking and Access - Describe the **number** _____ and **size** (dimensions) _____ of all existing and proposed off-street parking spaces, and **driveways/approaches** _____ on site (or N/A if not applicable).

(Indicate locations of same on a scaled PLOT PLAN.)

(b) Loading Areas - Is a dedicated loading space/area proposed? * No Yes

If yes, please specify: _____

(Indicate locations of same and building loading doors on a scaled PLOT PLAN.)

(c) Drive-through Uses - For a commercial use, does the proposed development include a drive-through component which requires a dedicated vehicle-stacking lane? * No Yes

If yes, please specify: _____

(Indicate locations of same on a scaled PLOT PLAN.)

(6) Servicing Details

Please indicate if the proposed development will require water and sewer for the following (check all that may apply):

- Washroom/kitchen type facilities for staff Washroom/ food service facilities for the public Car/truck wash
- Processing/manufacturing process Food processing Other: _____
- No water or sewer services proposed for development (i.e. use entails dry storage, warehousing, etc.)

2. DECLARATION of APPLICANT/OWNER

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application for a commercial/industrial development. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application.

IMPORTANT: This information may also be shared with appropriate government/other agencies and may also be kept on file by those agencies. The application and related file contents will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP).

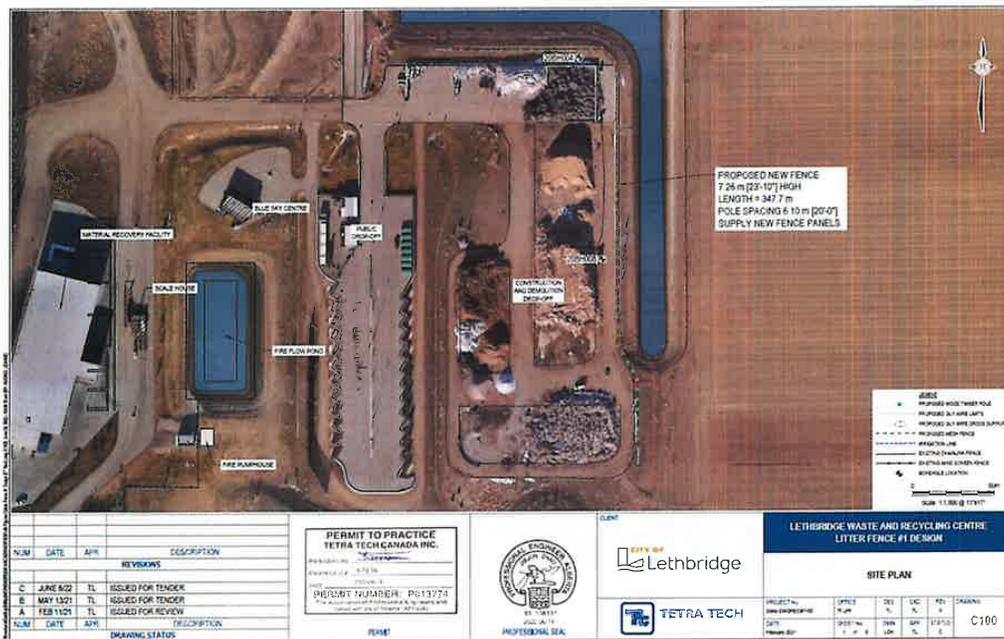
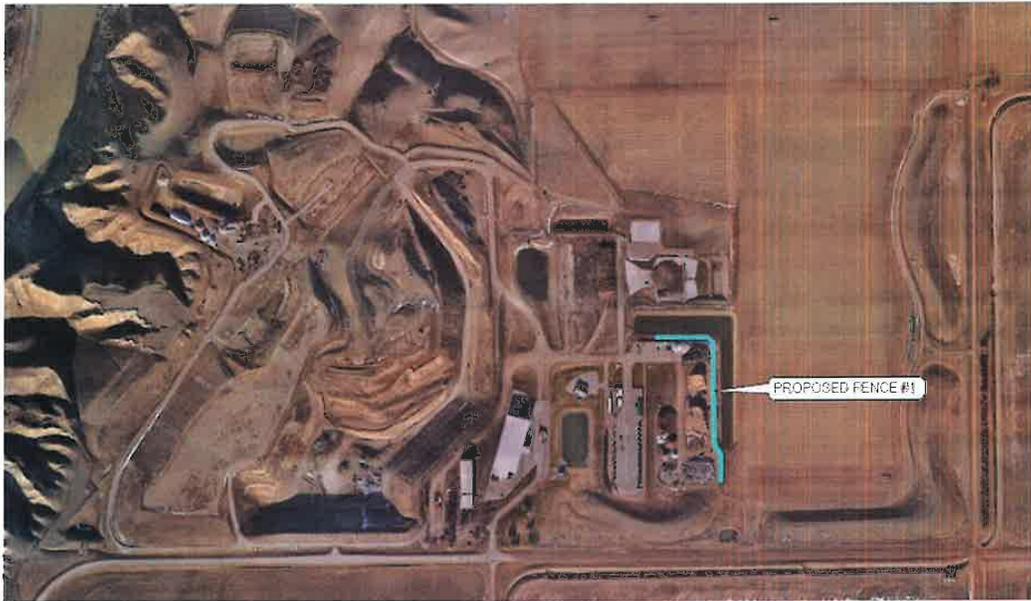
Date: June 16, 2022

Applicant's Signature: 

Registered Owner's Signature: For the City of Lethbridge
(if different from applicant)

NOTE:

This Form A2 is supplementary and is in conjunction with a completed Form A: Development Permit Application. Refer to Bylaw No. 1404, Parts 3 and 4 5 for specific regulations and standards of development.





LETHBRIDGE WASTE AND RECYCLING CENTRE

Litter Fence #1 - Issued for Tender

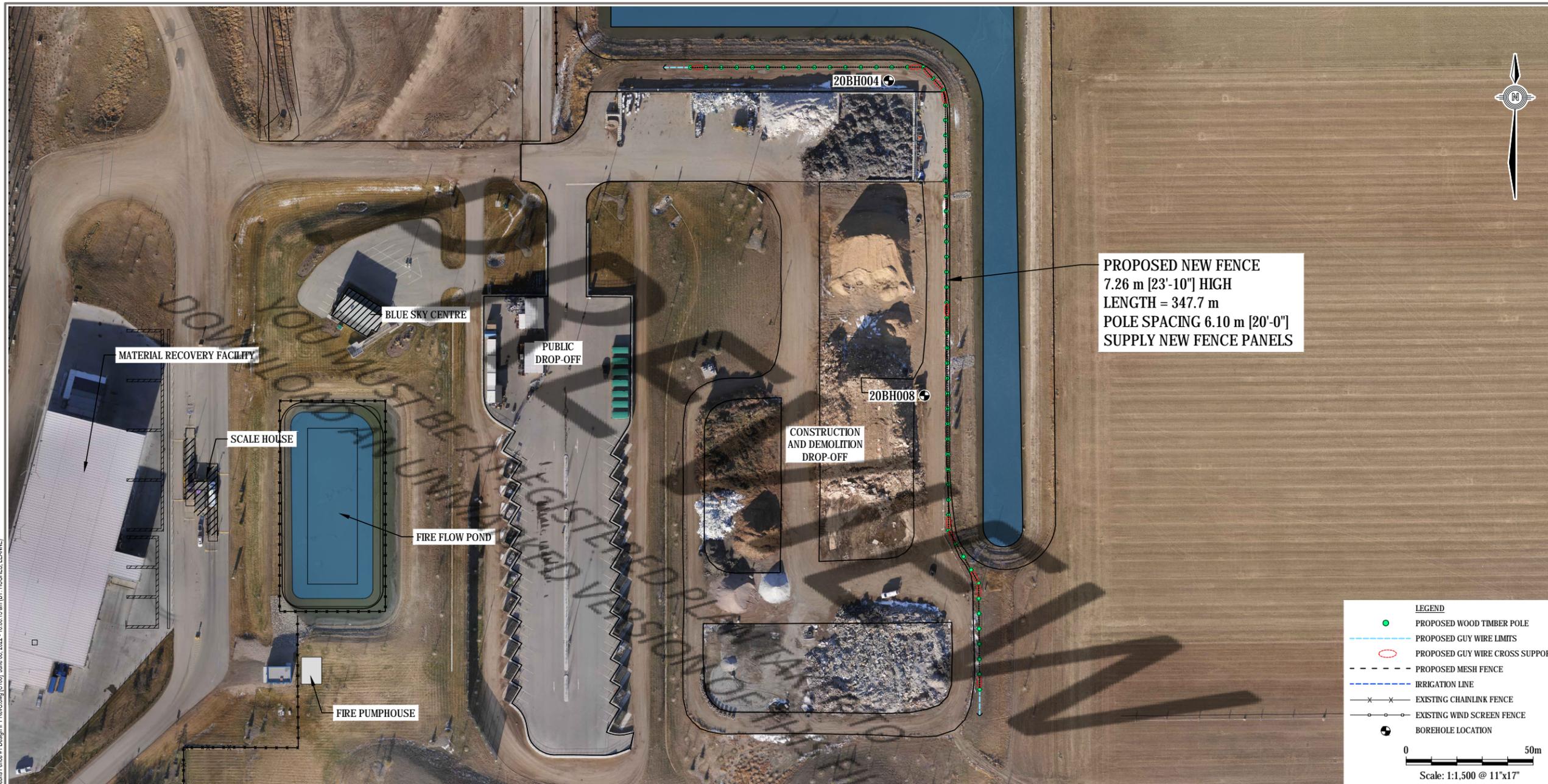


SHEET LIST INDEX

SHEET NUMBER	SHEET TITLE
C100	SITE PLAN
C101	PROPOSED LITTER FENCE
C102	TYPICAL FENCE DETAILS
C103	TYPICAL CONNECTION DETAILS 1
C104	TYPICAL CONNECTION DETAILS 2

Lethbridge, Alberta





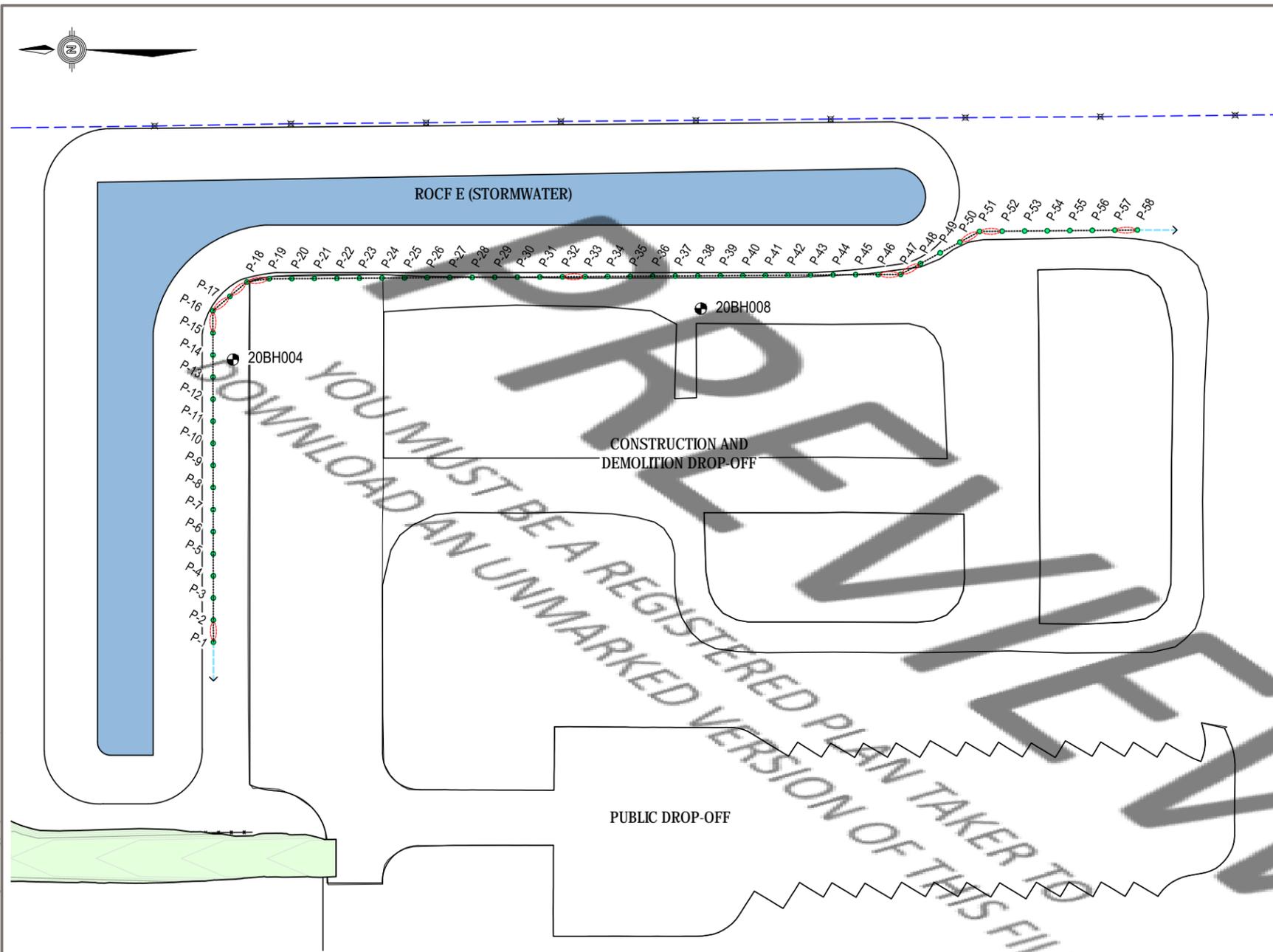
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NUM	DATE	APR	DESCRIPTION
REVISIONS			
C	JUNE 8/22	TL	ISSUED FOR TENDER
B	MAY 13/21	TL	ISSUED FOR TENDER
A	FEB 11/21	TL	ISSUED FOR REVIEW
NUM	DATE	APR	DESCRIPTION
DRAWING STATUS			

PERMIT



LETHBRIDGE WASTE AND RECYCLING CENTRE LITTER FENCE #1 DESIGN						
SITE PLAN						
PROJECT No.	OFFICE	DES	CKD	REV	DRAWING	
SWM.SWOP03381-50	TiLeth	TL	TL	0	C100	
DATE:	SHEET No.	DWN	APP	STATUS		
February 2021	1 of 5	LCH	TL	C		



TIMBER POLE COORDINATE TABLE			
POINT #	NORTHING (m)	EASTING (m)	POLE LABEL
1	5517530.52	87408.80	P-1
2	5517530.53	87414.90	P-2
3	5517530.54	87421.00	P-3
4	5517530.55	87427.10	P-4
5	5517530.56	87433.20	P-5
6	5517530.57	87439.30	P-6
7	5517530.58	87445.40	P-7
8	5517530.59	87451.50	P-8
9	5517530.60	87457.60	P-9
10	5517530.61	87463.70	P-10
11	5517530.62	87469.80	P-11
12	5517530.63	87475.90	P-12
13	5517530.64	87482.00	P-13
14	5517530.65	87488.10	P-14
15	5517530.66	87494.20	P-15
16	5517530.67	87500.30	P-16
17	5517526.06	87504.30	P-17
18	5517521.45	87508.26	P-18
19	5517515.41	87509.14	P-19
20	5517509.31	87509.18	P-20
21	5517503.21	87509.23	P-21
22	5517497.11	87509.27	P-22
23	5517491.01	87509.31	P-23
24	5517484.91	87509.36	P-24
25	5517478.81	87509.40	P-25
26	5517472.71	87509.45	P-26
27	5517466.61	87509.49	P-27
28	5517460.51	87509.53	P-28
29	5517454.41	87509.58	P-29
30	5517448.31	87509.62	P-30

POINT #	NORTHING (m)	EASTING (m)	POLE LABEL
31	5517442.21	87509.67	P-31
32	5517436.12	87509.71	P-32
33	5517430.02	87509.75	P-33
34	5517423.92	87509.80	P-34
35	5517417.82	87509.84	P-35
36	5517411.72	87509.88	P-36
37	5517405.62	87509.93	P-37
38	5517399.52	87509.97	P-38
39	5517393.42	87510.02	P-39
40	5517387.32	87510.06	P-40
41	5517381.22	87510.10	P-41
42	5517375.12	87510.15	P-42
43	5517369.02	87510.19	P-43
44	5517362.92	87510.24	P-44
45	5517356.82	87510.28	P-45
46	5517350.72	87510.32	P-46
47	5517344.62	87510.37	P-47
48	5517339.29	87513.33	P-48
49	5517333.96	87516.30	P-49
50	5517328.62	87519.26	P-50
51	5517323.29	87522.23	P-51
52	5517317.19	87522.28	P-52
53	5517311.09	87522.34	P-53
54	5517304.99	87522.40	P-54
55	5517298.89	87522.45	P-55
56	5517292.79	87522.51	P-56
57	5517286.69	87522.57	P-57
58	5517280.59	87522.62	P-58

- LEGEND**
- PROPOSED UTILITY POLE
 - P-# UTILITY POLE REFERENCE NUMBER
 - PROPOSED GUY WIRE LIMITS
 - PROPOSED GUY WIRE CROSS SUPPORT
 - > TYPE A ANCHOR
 - - - - PROPOSED MESH FENCE
 - IRRIGATION LINE



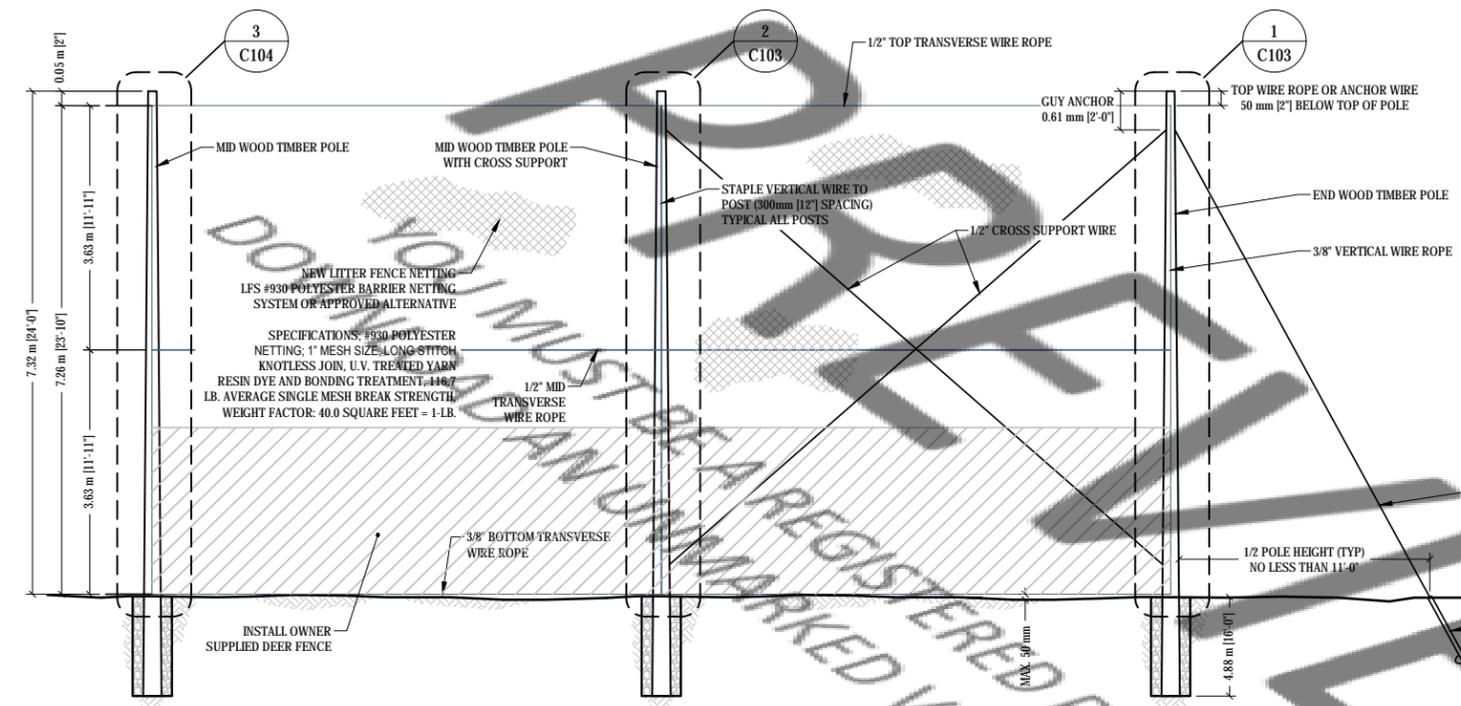
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NUM	DATE	APR	DESCRIPTION
REVISIONS			
C	JUNE 8/22	TL	ISSUED FOR TENDER
B	MAY 13/21	TL	ISSUED FOR TENDER
A	FEB 11/21	TL	ISSUED FOR REVIEW
NUM	DATE	APR	DESCRIPTION
DRAWING STATUS			

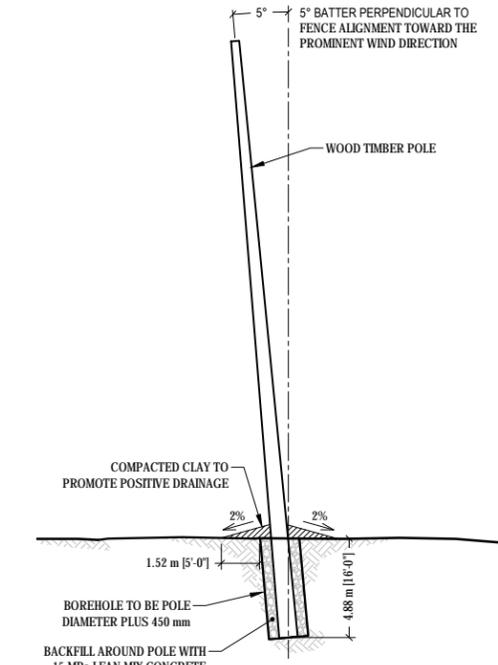
PERMIT



LETHBRIDGE WASTE AND RECYCLING CENTRE LITTER FENCE #1 DESIGN						
PROPOSED LITTER FENCE						
PROJECT No. SWM.SWOP03381-32	OFFICE Tr Leth	DES TL	CKD TL	REV 0	DRAWING C101	
DATE: February 2021	SHEET No. 2 of 5	DWN LCH	APP TL	STATUS C		



- NOTES**
- TIMBER POLE**
- WOOD TIMBER POLES ARE TO BE DOUGLAS FIR OR SOUTHERN YELLOW PINE, MACHINE PEELED, GRADED FOR PHYSICAL PROPERTIES IN ACCORDANCE WITH CSA 015-05. PRESSURE TREATED WITH PENTA TO A RETENTION OF 0.60 PCF IN ACCORDANCE WITH CSA 080.4.
 - CLASS H1 POLES X 40 FEET LONG
- SCREW ANCHOR**
- APPROPRIATE ANCHOR UNIT AND MINIMUM AND MAXIMUM INSTALLATION TORQUES SHALL BE SPECIFIED ON SHOP DRAWINGS. REFER TO ANCHOR TABLE FOR DESIGN LOAD REQUIREMENT.
 - RECOMMENDED MAXIMUM PROJECTION AFTER PRE-LOADING IS 8". PROJECTION MAY BE INCREASED TO AVOID OVER TORQUING OF THE SHAFT. FINAL PROJECTION SHALL BE APPROVED BY THE ENGINEER.
 - CONTRACTOR SHALL INSTALL SCREW ANCHORS IN ACCORDANCE WITH MANUFACTURERS RECOMMENDATIONS.



DETAIL 1
TYPICAL LITTER FENCE INSTALLATION
N.T.S.

ANCHOR TABLE

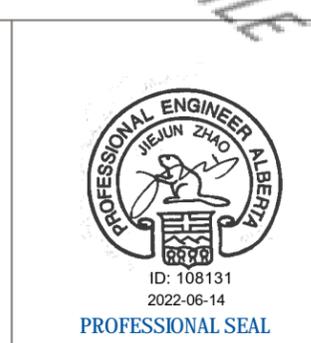
ANCHOR TYPE	FACTORED DESIGN TENSILE LOAD (lbs)
TYPE A	12,000

DETAIL 2
TYPICAL POLE INSTALLATION AND GUYING
N.T.S.

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NUM	DATE	APR	DESCRIPTION
REVISIONS			
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B	MAY 13/21	TL	ISSUED FOR TENDER
A	FEB 11/21	TL	ISSUED FOR REVIEW
NUM	DATE	APR	DESCRIPTION
DRAWING STATUS			

PERMIT

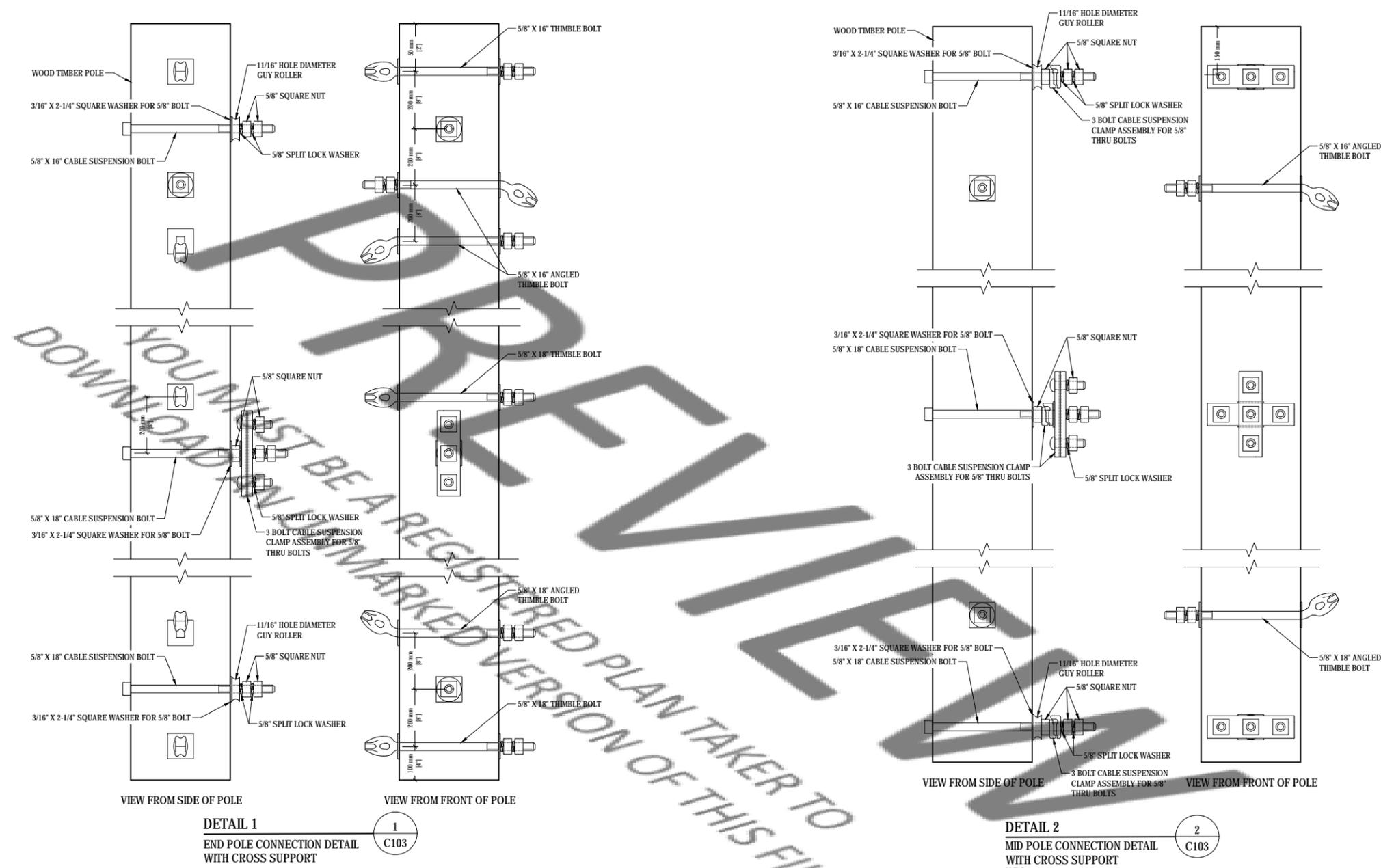


CLIENT

CITY OF Lethbridge

TETRA TECH

LETHBRIDGE WASTE AND RECYCLING CENTRE LITTER FENCE #1 DESIGN						
TYPICAL FENCE DETAILS						
PROJECT No. SWM.SWOP03381-49	OFFICE TrLeth	DES TL	CKD TL	REV 0	DRAWING C102	
DATE: February 2021	SHEET No. 3 of 5	DWN LCH	APP TL	STATUS C		



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NUM	DATE	APR	DESCRIPTION
REVISIONS			
C	JUNE 8/22	TL	ISSUED FOR TENDER
B	MAY 13/21	TL	ISSUED FOR TENDER
A	FEB 11/21	TL	ISSUED FOR REVIEW
NUM	DATE	APR	DESCRIPTION
DRAWING STATUS			

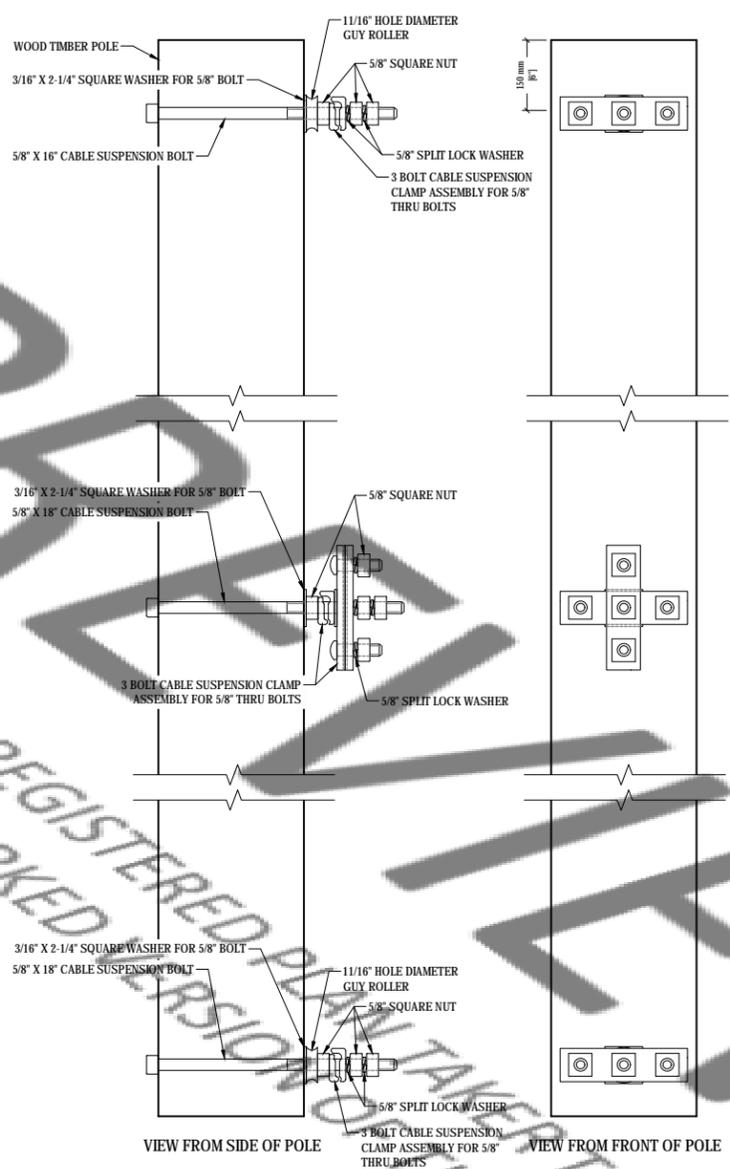
PERMIT



CLIENT

LETHBRIDGE WASTE AND RECYCLING CENTRE LITTER FENCE#1 DESIGN						
TYPICAL CONNECTION DETAILS 1						
PROJECT No. SWM.SWOP03381-49	OFFICE Tr Leth	DES TL	CKD TL	REV 0	DRAWING C103	
DATE: February 2021	SHEET No. 4 of 5	DWN LCH	APP TL	STATUS C		

PROVISIONAL
 YOU MUST BE A REGISTERED PROFESSIONAL ENGINEER TO
 DOWNLOAD AN UNMARKED VERSION OF THIS FILE



DETAIL 3
MID POLE CONNECTION DETAIL

NUM	DATE	APR	DESCRIPTION
REVISIONS			
C	JUNE 8/22	TL	ISSUED FOR TENDER
B	MAY 13/21	TL	ISSUED FOR TENDER
A	FEB 11/21	TL	ISSUED FOR REVIEW
NUM	DATE	APR	DESCRIPTION
DRAWING STATUS			

PERMIT



PROFESSIONAL SEAL

CLIENT

LETHBRIDGE WASTE AND RECYCLING CENTRE LITTER FENCE #1 DESIGN						
TYPICAL CONNECTION DETAILS 2						
PROJECT No. SWM.SWOP03381-49	OFFICE Tr Leth	DES TL	CKD TL	REV 0	DRAWING C104	
DATE: February 2021	SHEET No. 5 of 5	DWN LCH	APP TL	STATUS C		

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LETHBRIDGE WASTE AND RECYCLING CENTRE

Litter Fence #4 - Issued for Tender

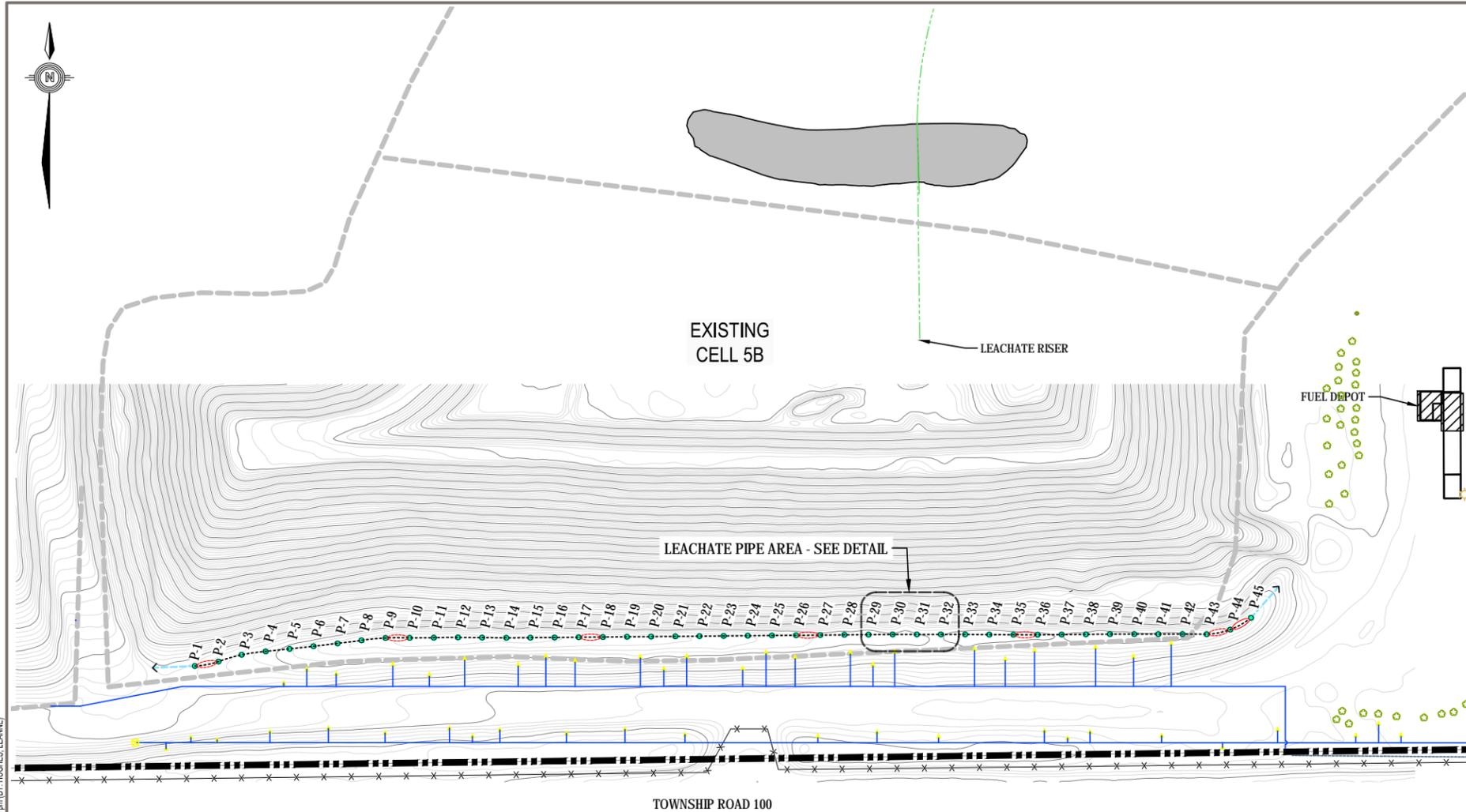


SHEET LIST INDEX

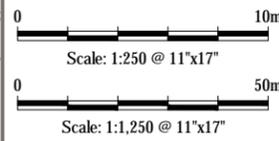
SHEET NUMBER	SHEET TITLE
C100	SITE PLAN
C101	PROPOSED LITTER FENCE
C102	TYPICAL FENCE DETAILS
C103	TYPICAL CONNECTION DETAILS 1
C104	TYPICAL CONNECTION DETAILS 2

Lethbridge, Alberta





SITE PLAN
SCALE 1:1250



- LEGEND**
- LAND FILL SITE LIMITS
 - PROPOSED UTILITY POLE
 - P-# UTILITY POLE REFERENCE NUMBER
 - - - - PROPOSED GUY WIRE LIMITS
 - PROPOSED GUY WIRE CROSS SUPPORT
 - > TYPE A ANCHOR
 - - - - PROPOSED MESH FENCE
 - x x EXISTING CHAIN LINK FENCE
 - MAJOR CONTOUR (1 m)
 - MINOR CONTOUR (0.2 m)
 - IRRIGATION LINE

TIMBER POLE COORDINATE TABLE		
POLE LABEL	NORTHING (m)	EASTING (m)
P-1	5517177.60	86722.30
P-2	5517178.77	86728.26
P-3	5517180.49	86734.10
P-4	5517181.37	86740.14
P-5	5517182.02	86746.20
P-6	5517182.70	86752.27
P-7	5517183.43	86758.32
P-8	5517184.23	86764.37
P-9	5517184.84	86770.44
P-10	5517184.86	86776.54
P-11	5517184.90	86782.64
P-12	5517184.98	86788.73
P-13	5517184.93	86794.83
P-14	5517184.87	86800.93
P-15	5517184.90	86807.03
P-16	5517184.96	86813.13
P-17	5517185.02	86819.23
P-18	5517185.08	86825.33
P-19	5517185.13	86831.43
P-20	5517185.19	86837.53
P-21	5517185.25	86843.63
P-22	5517185.30	86849.73
P-23	5517185.36	86855.83

POLE LABEL	NORTHING (m)	EASTING (m)
P-24	5517185.42	86861.93
P-25	5517185.47	86868.03
P-26	5517185.53	86874.13
P-27	5517185.58	86880.23
P-28	5517185.64	86886.33
P-29	5517185.70	86892.43
P-30	5517185.75	86898.53
P-31	5517185.76	86904.63
P-32	5517185.76	86910.73
P-33	5517185.75	86916.83
P-34	5517185.71	86922.93
P-35	5517185.67	86929.03
P-36	5517185.67	86935.13
P-37	5517185.72	86941.23
P-38	5517185.77	86947.33
P-39	5517185.83	86953.43
P-40	5517185.84	86959.53
P-41	5517185.84	86965.63
P-42	5517185.84	86971.73
P-43	5517185.81	86977.83
P-44	5517187.01	86983.93
P-45	5517190.04	86989.04



LEACHATE PIPE AREA DETAIL
SCALE 1:250

NUM	DATE	APR	DESCRIPTION
REVISIONS			
B	JUNE 14/22	TL	ISSUED FOR TENDER
A	JUNE 8/22	TL	ISSUED FOR REVIEW
NUM	DATE	APR	DESCRIPTION
DRAWING STATUS			

PERMIT

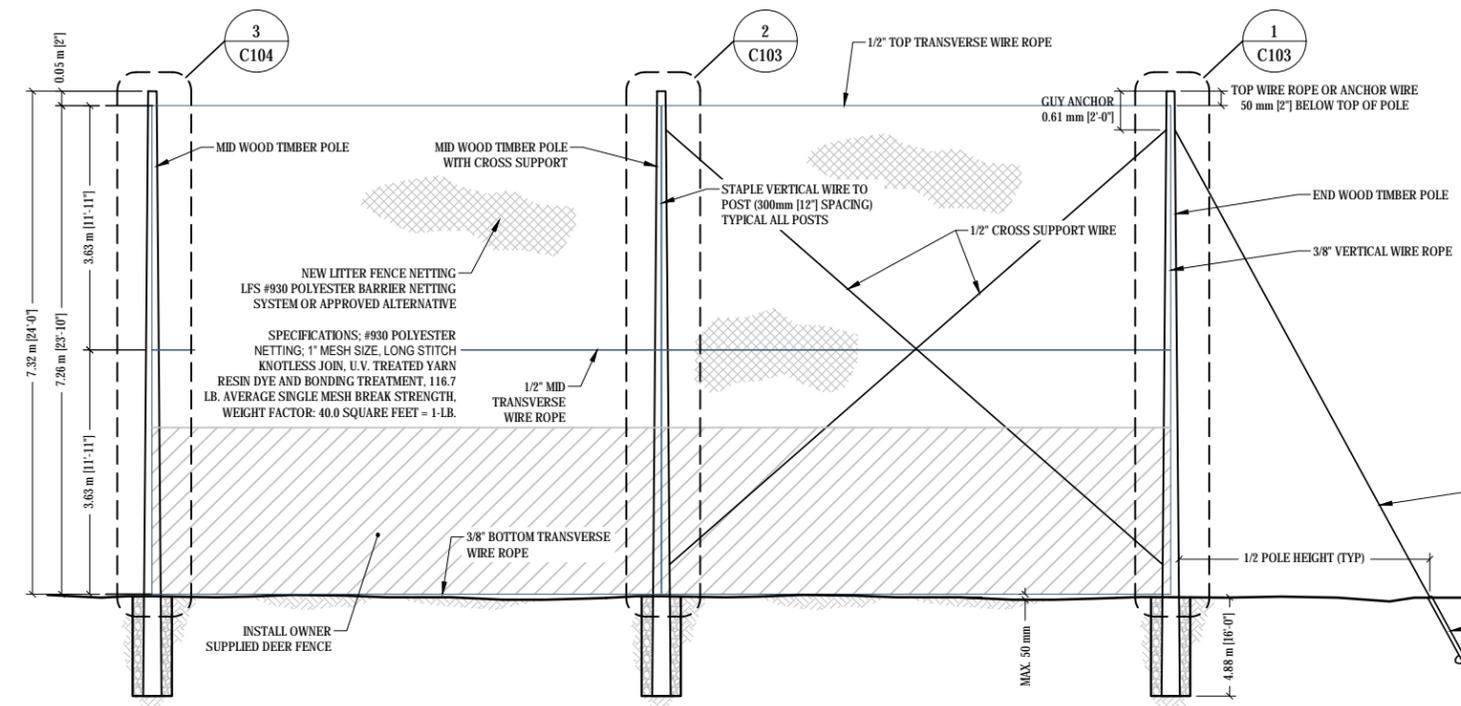
PROFESSIONAL SEAL

CLIENT

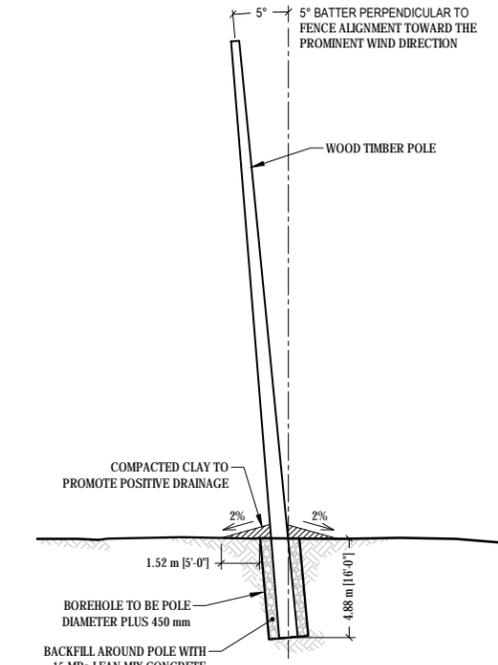
**LETHBRIDGE WASTE AND RECYCLING CENTRE
LITTER FENCE #4 DESIGN**

PROPOSED LITTER FENCE

PROJECT No. SWM.SWOP03381-32	OFFICE Tt Leth	DES TL	CKD TL	REV 0	DRAWING C101
DATE: June 2022	SHEET No. 2 of 5	DWN LCH	APP TL	STATUS B	



- NOTES**
- TIMBER POLE**
- WOOD TIMBER POLES ARE TO BE DOUGLAS FIR OR SOUTHERN YELLOW PINE, MACHINE PEELED, GRADED FOR PHYSICAL PROPERTIES IN ACCORDANCE WITH CSA 015-05. PRESSURE TREATED WITH PENTA TO A RETENTION OF 0.60 PCF IN ACCORDANCE WITH CSA 080.4.
 - CLASS H1 POLES X 40 FEET LONG
- SCREW ANCHOR**
- APPROPRIATE ANCHOR UNIT AND MINIMUM AND MAXIMUM INSTALLATION TORQUES SHALL BE SPECIFIED ON SHOP DRAWINGS. REFER TO ANCHOR TABLE FOR DESIGN LOAD REQUIREMENT.
 - RECOMMENDED MAXIMUM PROJECTION AFTER PRE-LOADING IS 8". PROJECTION MAY BE INCREASED TO AVOID OVER TORQUING OF THE SHAFT. FINAL PROJECTION SHALL BE APPROVED BY THE ENGINEER.
 - CONTRACTOR SHALL INSTALL SCREW ANCHORS IN ACCORDANCE WITH MANUFACTURERS RECOMMENDATIONS.



DETAIL 1
TYPICAL LITTER FENCE INSTALLATION
N.T.S.

ANCHOR TABLE

ANCHOR TYPE	FACTORED DESIGN TENSILE LOAD (lbs)
TYPE A	12,000

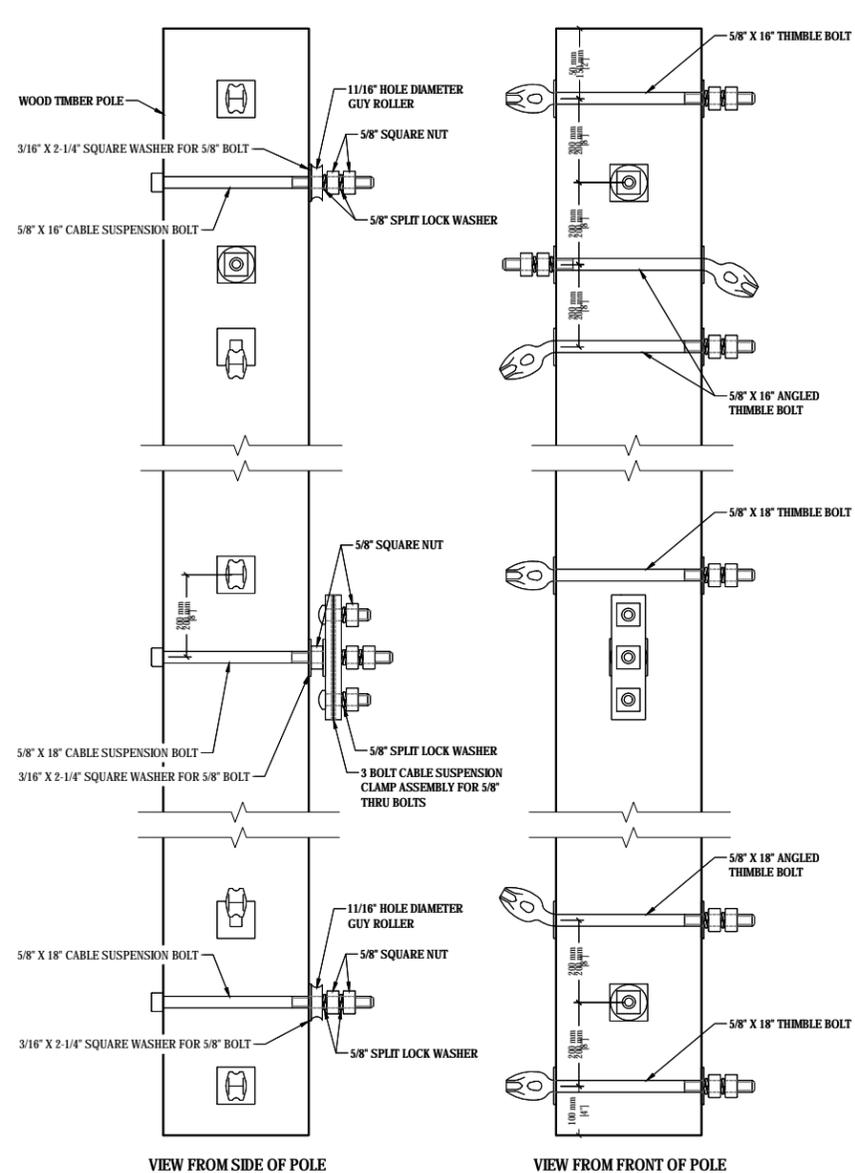
DETAIL 2
TYPICAL POLE INSTALLATION AND GUYING
N.T.S.

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 Figures Detail Fence #4 Design Details (FT.dwg) (C102) June 14, 2022 12:43:04 mtd and hughes.leanne@cityoflethbridge.ca
 PRELIM

NUM	DATE	APR	DESCRIPTION
REVISIONS			
B	JUNE 14/22	TL	ISSUED FOR TENDER
A	JUNE 8/22	TL	ISSUED FOR REVIEW
NUM	DATE	APR	DESCRIPTION
DRAWING STATUS			

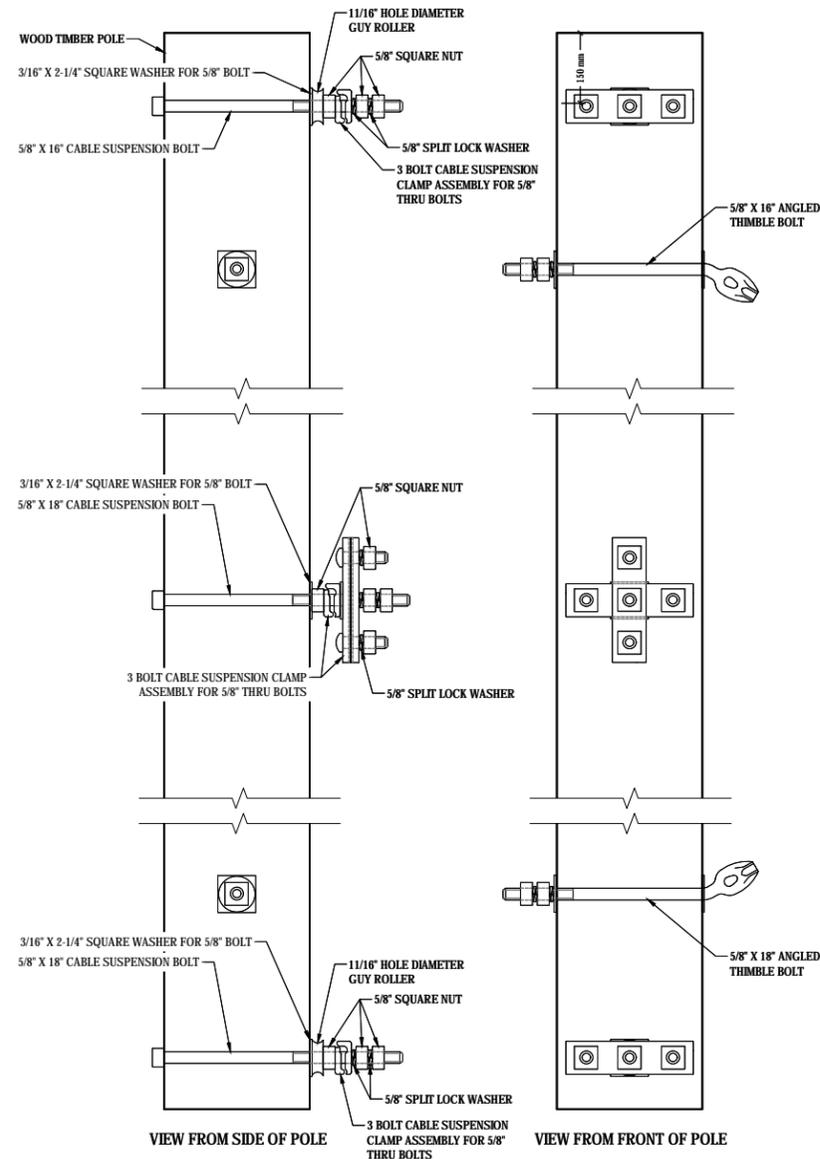
PERMIT	PROFESSIONAL SEAL
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CLIENT 		LETHBRIDGE WASTE AND RECYCLING CENTRE LITTER FENCE #4 DESIGN				
		TYPICAL FENCE DETAILS				
PROJECT No. SWM.SWOP03381-50	OFFICE Tr Leth	DES TL	CKD TL	REV 0	DRAWING C102	
DATE: June 2022	SHEET No. 3 of 5	DWN LCH	APP TL	STATUS B		



DETAIL 1
END POLE CONNECTION DETAIL
WITH CROSS SUPPORT

1
C103



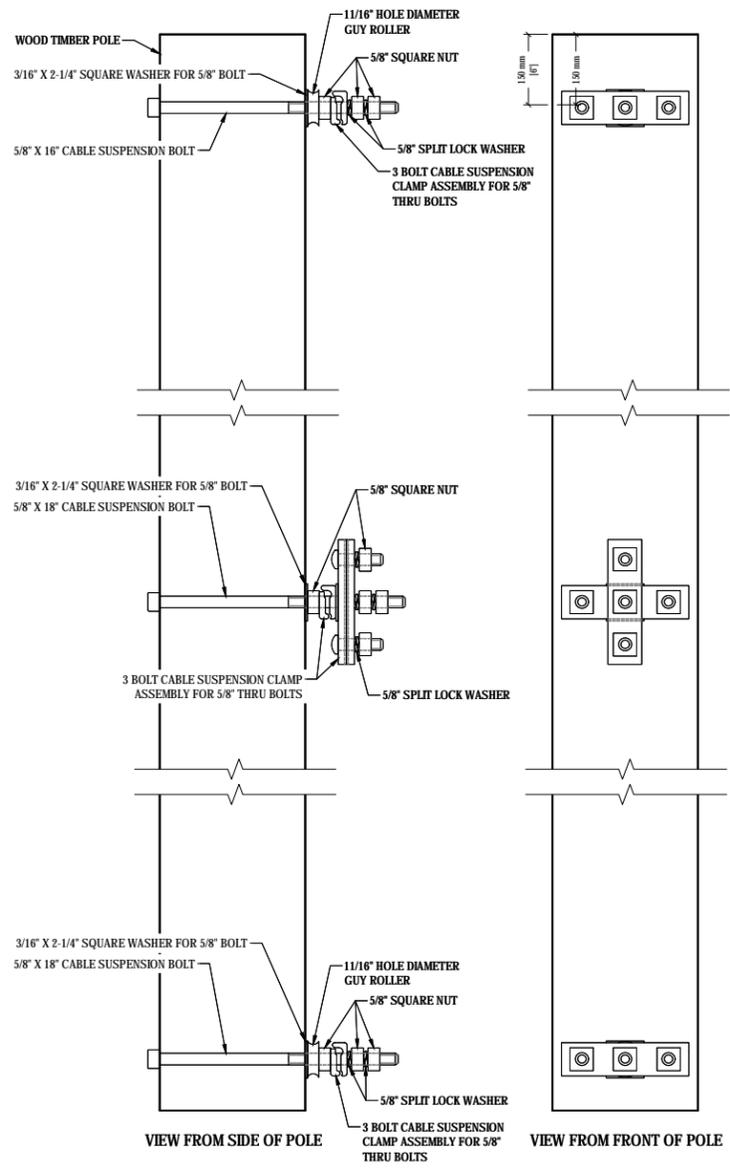
DETAIL 2
MID POLE CONNECTION DETAIL
WITH CROSS SUPPORT
N.T.S.

2
C103

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NUM	DATE	APR	DESCRIPTION
REVISIONS			
B	JUNE 14/22	TL	ISSUED FOR TENDER
A	JUNE 8/22	TL	ISSUED FOR REVIEW
NUM	DATE	APR	DESCRIPTION
DRAWING STATUS			
			PERMIT
			PROFESSIONAL SEAL

CLIENT		LETHBRIDGE WASTE AND RECYCLING CENTRE LITTER FENCE #4 DESIGN				
		TYPICAL CONNECTION DETAILS 1				
		PROJECT No. SWM.SWOP03381-50	OFFICE Tr Leth	DES TL	CKD TL	REV 0
		DATE: June 2022	SHEET No. 4 of 5	DWN LCH	APP TL	STATUS B
		DRAWING C103				



DETAIL 3
MID POLE CONNECTION DETAIL

3
C104

C:\Users\andrew.drafting\OneDrive\Documents\SWM\SWOP03381\SWOP03381-50 Figures Details Fence #4 Design Details FT.dwg (C:\M) June 14, 2022 12:23:21 PM

NUM	DATE	APR	DESCRIPTION
REVISIONS			
B	JUNE 14/22	TL	ISSUED FOR TENDER
A	JUNE 8/22	TL	ISSUED FOR REVIEW
NUM	DATE	APR	DESCRIPTION
DRAWING STATUS			

PERMIT

PROFESSIONAL SEAL

CLIENT

LETHBRIDGE WASTE AND RECYCLING CENTRE LITTER FENCE #4 DESIGN					
TYPICAL CONNECTION DETAILS 2					
PROJECT No. SWM.SWOP03381-50	OFFICE Tr Leth	DES TL	CKD TL	REV 0	DRAWING
DATE: June 2022	SHEET No. 5 of 5	DWN LCH	APP TL	STATUS B	C104



Lethbridge County
#100, 905 - 4th Ave S
Lethbridge, AB T1J 4E4
403-328-5525

FORM B

**LETHBRIDGE COUNTY
DEVELOPMENT PERMIT**
Pursuant to Land Use Bylaw No. 1404

Development Permit No: 2022-111

Applicant: Tom Kinnell (The City of Lethbridge), 910 4th Ave. S., Lethbridge, AB, T1J 0P6

In respect of works consisting of: Two New Litter Fences

On land located at: SW 4-10-21-W4M (213044 Township Road 10-0) and as described on plans submitted by the applicant.

This permit refers only to works outlined in Development Application No. 2022-111 and is **subject to the conditions contained herein:**

- The litter fencing is to be located as per the submitted site plan.
- Any further expansion of the fencing would require additional approval.
- Approval of all Building Permits (includes Plumbing, Electrical, Gas permits, and Private Sewage Disposal Systems) must be obtained ***prior*** to commencement. Building Permits are obtained through **Park Enterprises**, #10, 491 W.T. Hill Blvd. South, Lethbridge. Phone - (403) 329-3747.
- Any planned work in the County right-of-way (driveway, approaches, etc.) requires separate approval from the County Director of Public Operations (call 403-328-5525).

This permit becomes effective the **XXth day of XXXXX, 202X** as approved by Council (Resolution XXX-XXXX). This permit is not subject to an appeal period under section 685 (4) (a) of the Municipal Government Act.

SIGNED: _____
Development Officer



Lethbridge County
#100, 905 - 4th Ave S
Lethbridge, AB T1J 4E4
403-328-5525

FORM B

LETHBRIDGE COUNTY DEVELOPMENT PERMIT

Pursuant to Land Use Bylaw No. 1404

IMPORTANT:

The development outlined above is subject to the following conditions:

- (a) No development authorized by the issuing of a permit shall commence until at least 21 days after the date of decision of the permit in accordance with section 686 of the Municipal Government Act, or if an appeal is made until the appeal is decided upon. Any development commencing prior to the appeal period expiration or an appeal decision being made is entirely at the risk of the applicant, developer, or landowner.
- (b) The approval of this Development Permit does not remove the need to obtain any Building Permits (including Plumbing, Gas, Electrical, and Private Sewage) or approval required by any federal, provincial, or municipal legislation, and/or regulations.
- (c) This permit, issued in accordance with the notice of decision, is valid for a period of twelve (12) months from the date of issue. If, at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.
- (d) If this development permit is issued for construction of a building, the exterior of the building, including painting, shall be completed within twelve (12) months from the date of issue of this development permit unless otherwise authorized in the conditions of a development permit.
- (e) The Development Officer may, in accordance with section 645 of the Municipal Government Act, take such action as is necessary to ensure that the provisions of this bylaw are complied with.



St. Mary River Irrigation District



403.328.4401 (Phone)
403.328.4460 (Fax)



525 40 Street South
Lethbridge, AB T1J 4M1

July 5, 2022

LETHBRIDGE COUNTY
#100, 905 - 4TH AVE S
LETHBRIDGE, AB
T1J 4E1

Dear Sir/Madam:

RE: SW 04-10-21-W4
Development Permit Number: 2022-111 (Litter Fence at Lethbridge Land Fill)

Further to your June 28th, 2022 application in respect to the above-noted, this is to advise that we have no objection to the proposed installation of a Litter fence at the Land Fill site.

Yours truly,

Linda Park
Land Administrator

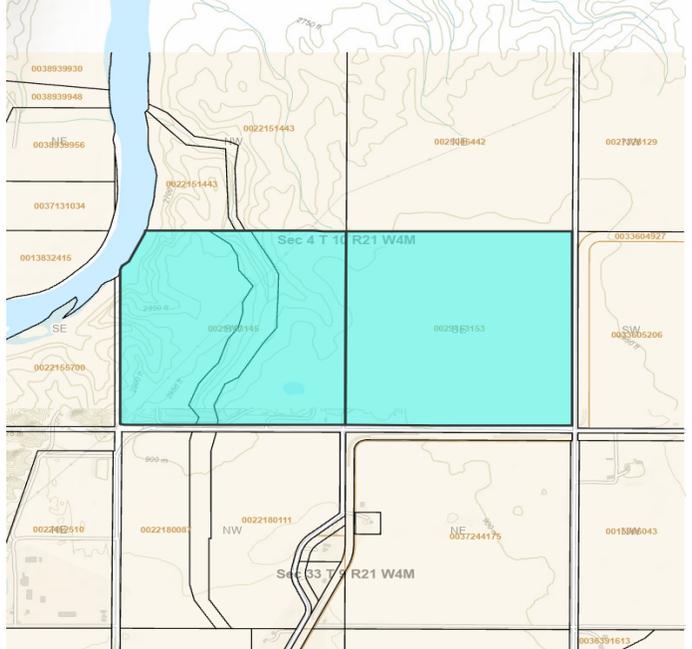
lp

File Number: RPATH0003666

2022-06-29 11:04:23

100, 905-4 Avenue South, Lethbridge, AB, T1J 4E4
 Lethbridge Alberta
 development@lethcounty.ca

Subject: Municipal Referral - Development Permit

Description	General Location
File Number: DP 2022-111 Litter Fence for Lethbridge Land Fill	

In reviewing the application, the proposed development does not fall within the permit area of a provincial highway as outlined in the Highways Development and Protection Act / Regulation. A permit is not required from Alberta Transportation for the proposed development

Alberta Transportation expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connection to the highway system pursuant to the Provincial Land Use Policies and/or Regional Land Use plan that may be in effect.

The use of off-site levies, as outlined in Section 648 of the Municipal Government Act, is encouraged as one method of ensuring that new or expanded transportation infrastructure can be constructed as required to connect, or to improve the connection of, municipal roads to provincial highways resulting from increased traffic from a subdivision or development.

If you have any questions or require additional information, please contact the undersigned.

Yours truly,

Leah Olsen
leah.olsen@gov.ab.ca

AGENDA ITEM REPORT



Title: Diamond City Community Hall Update and Request
Meeting: Council Meeting - 04 Aug 2022
Department: Community Services
Report Author: Larry Randle

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 11 Jul 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The Diamond City Community Association is proposing to fundraise to build a new community hall (attached). They are seeking confirmation that council is still willing to consider donating an approximately .7 acre parcel of land (attached) as indicated in its June 23, 2021 letter to the Association, to facilitate the project (attached).

RECOMMENDATION:

That administration prepare a subdivision application and report to council recommending subdivision of approximately .7 acres of land to replace the existing Diamond City Community Hall in its current location; and

That if approved, ownership of the new parcel be transferred and donated to the Diamond City Community Association for the purpose of allowing the Association to construct a new community hall.

REASON(S) FOR RECOMMENDATION(S):

The Diamond City Community Association appears willing to take the primary responsibility of fundraising and replacing the existing community hall, if they own the land.

PREVIOUS COUNCIL DIRECTION / POLICY:

At a closed meeting held June 17, 2021, Council agreed to consider providing support for a new Diamond City Community Hall as outlined in the June 23, 2021 letter to the Association.

BACKGROUND INFORMATION:

The Diamond City Community Hall is the only county-owned community hall in all of Lethbridge County. The County had a structural assessment conducted on the hall in July, 2019. The estimate to have the recommended work completed on the circa 1945 building between now and 2029 is

\$400,000.00. Based on these high costs, if the County operated the structure, it's demolition would already be in the planning stages. Council previously agreed it is not financially feasible to sustain the existing hall.

Without significant financial input by the county into the existing hall, it is estimated that at some time within the next seven years, the structure will no longer be useable. Any sudden or unexpected major emergency repairs could be required at any time, thereby increasing the likelihood of a more immediate need for closure and demolition of the hall.

ALTERNATIVES / PROS / CONS:

Option 1. Subdivide approximately .7 acres of land on which the Diamond City Hall sits and donate ownership of the land to the Diamond City Community Association so that they may fundraise and construct a new community hall.

Pros:

- Places the primary responsibility for building a new hall on the Association.
- Relieves the County of future financial obligations for essential and inevitable maintenance to the existing hall.

Cons:

- May eventually lead to the hamlet no longer having a community hall if fundraising efforts fall short.

Option 2. Maintain ownership of the land and demolish the community hall once it is no longer safe and practical to use. This would likely be required some time within the next seven years.

Pros:

- Eliminates the need for the county to continue to pay the costs for essential repairs and upkeep of a structure that is near the end of its useful life.

Cons:

- Would leave Diamond City without a community hall, something that has been a part of the hamlet since 1965.

FINANCIAL IMPACT:

Survey and registration of subdivision costs are estimated to be \$2500.00. Donating the .7 acres of land would represent a significant but non-monetary donation by the county in support of the project. Demolition of the hall is estimated to be \$25,000.00.

LEVEL OF PUBLIC PARTICIPATION:

Inform Consult Involve Collaborate Empower

ATTACHMENTS:

[Welcome to the new Diamond City Hall fundraiser](#)
[Proposed Diamond City Community Hall Subdivision](#)
[2021-06-23 - Diamond City Citizens Association Response Letter \(003\)](#)



Welcome to the NEW Diamond City Community Hall Fundraiser

Our cherished community hall is coming to the end of its economic life. Lethbridge County has completed a Building Condition Assessment in 2019 which requires over \$400,000 in repairs just to keep the status quo. This is the only community hall that Lethbridge County owns and has proposed that our association take on the ownership of our hall.

With our community growing and becoming more active and vibrant every year, the Diamond City Community Association has come up with a new proposed hall based on public input so far that will meet the needs today and of the generations to come.

Our goal is to raise \$1,500,000 in conjunction with multiple grants that are available to see this new project come together.



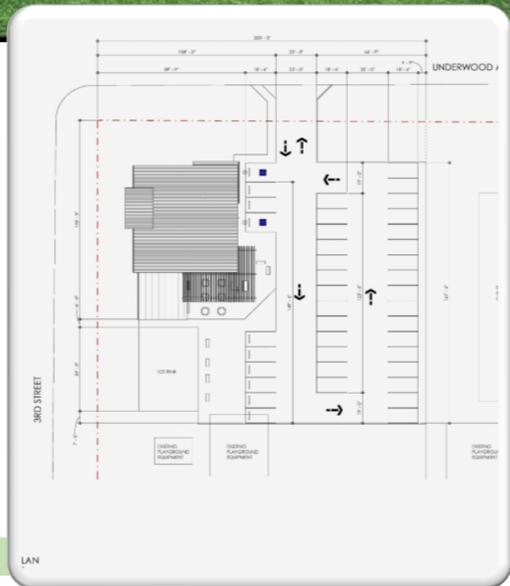
Our Community Hall sets the tone from just “another hamlet” to an active community we are all proud of!

Community input so far has integrated these design features!

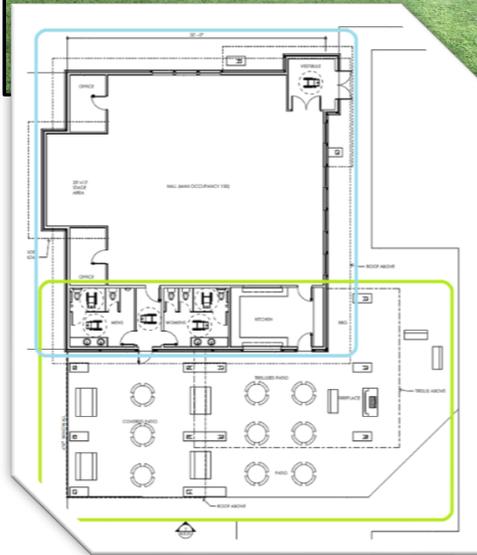


Community Outdoor Space

- Features interactive outdoor space for all seasons
- Outdoor Fireplace, BBQ Pit, Picnic area with a windscreen, and overhead pergola
- Great for community BBQ's and picnics and outdoor events
- Irrigated fields



Did you know? The current Community Hall was a POW mess hall and was moved to Diamond City in 1965.



Facility Features

- Indoor kitchen with a 2-way server for indoor or outdoor use.
- Public washrooms can be accessed from the interior or exterior.
- Raised stage area
- Barrier free amenities
- Solar and Wind generated power
- Rainwater retention
- Great for family reunions, weddings, or any public gathering

Flexible Hall Rental Options

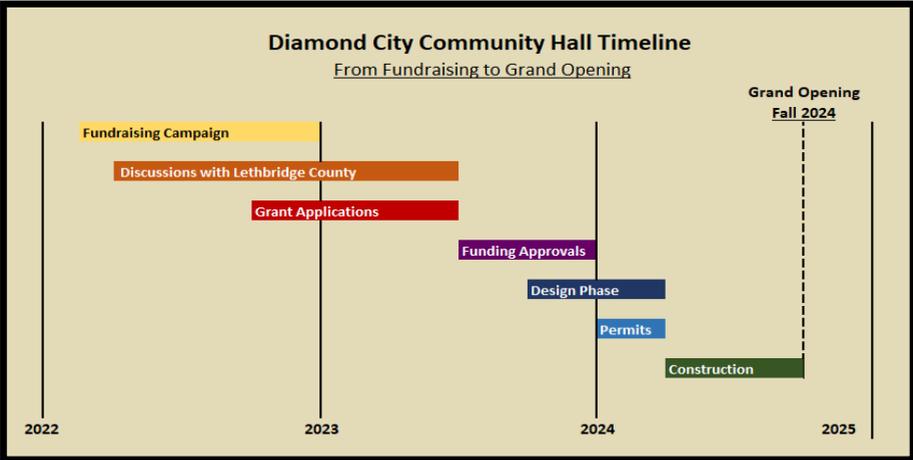
Indoor - Yes!

Outdoor - Yes!

or both - Absolutely!

Did you know? ... Diamond City was incorporated in 1910 until 1937.

Page 5 of 11



If you are interested in donating to this new community project, please email diamondcitycommunityhall@gmail.com the following:

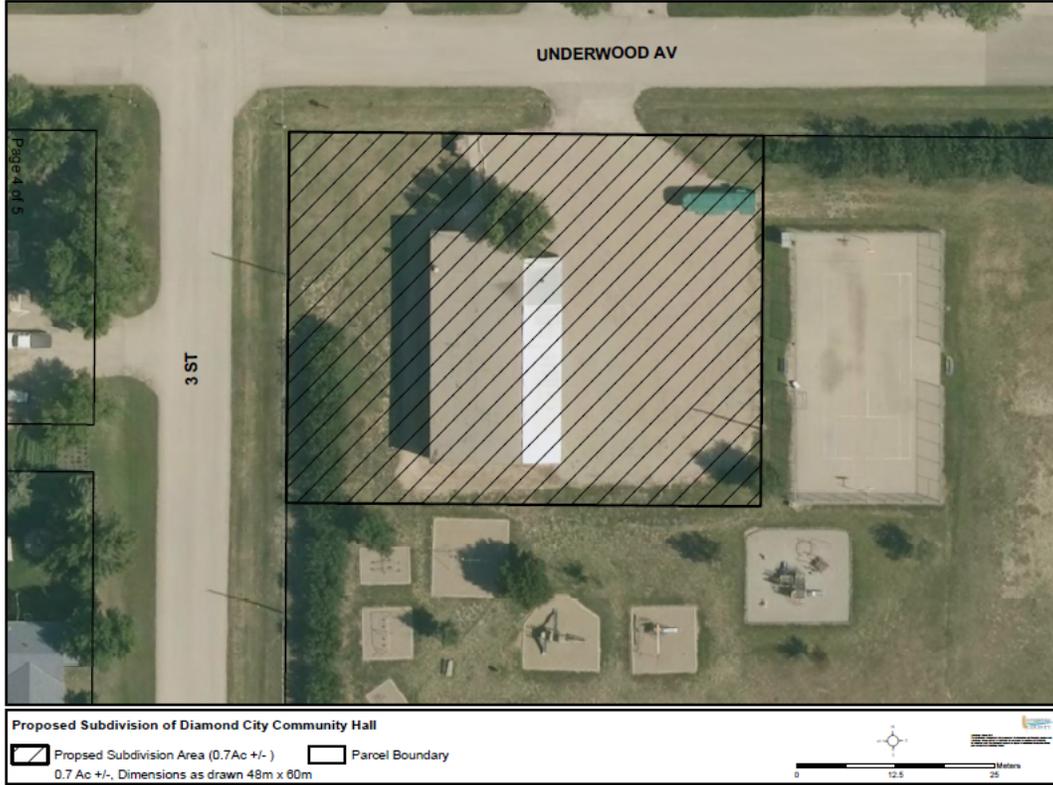
Name: _____

Amount: _____

Phone number: _____

Email: _____

Proposed Diamond City Community Hall Subdivision





#100, 905 - 4th Avenue South, Lethbridge, Alberta T1J 4E4

June 23rd, 2021

Diamond City Citizen's Association
Box 118
Diamond City, AB T0K 0T0

Attn: Alicia Scheidegger;
Hilda Visser
Josh Marti
Tracy Petrisor

Via e-mail:

Re: 2021 Diamond City Hall Schematic Design

Thank you for submitting the schematic design concept for a new Diamond City Community Hall. Council reviewed and discussed your submission at a Closed Meeting held on June 17th, 2021. While Council appreciates the concept, it cannot provide significant financial support for a project of this magnitude based on the following points:

- If the County puts much money into the existing or a new hall, this will create expectations from other community-owned and run halls in the County;
- Based on community survey results (attached), Diamond City community support for a new hall appears to only be moderate;
- The community may not truly need a new \$750,000+ community hall, given the fact it is located only about a 12-15 minute drive on a paved highway from the City of Lethbridge and the Town of Picture Butte where alternate facilities exist;
- The Association may be able to rent space in the church across the highway or in Shaughnessy for local events if there is no community hall in Diamond City;
- Building material costs are very high at this point in time which would likely increase construction costs of a new hall, until or unless prices drop by the time construction were to begin.

Council did indicate it would consider providing support in the following ways:

- provide a moderate loan to the Association if the Association were to take the lead in constructing a new hall or other structure;
- conduct an annual inspection of the hall to determine whether it remains safe for use;

Tel: (403) 328-5525 E-Mail: mailbox@lethcounty.ca Fax: (403) 328-5602

Page 8 of 11



#100, 905 - 4th Avenue South, Lethbridge, Alberta T1J 4E4

- subdivide enough land at the existing location to accommodate a new facility and parking area and donate it to the Association;
- continue to provide an annual \$10,000.00 grant to the Association.

Although Council may consider supporting the Community Association through the items listed above, it is not our intent to continue to own or operate a Community Hall in Diamond City. If the Community Association does not wish to proceed with assuming ownership of the Hall, the County will be obligated to permanently close the Hall at a future date.

While this may not be exactly the response you were hoping for, your understanding of Council's direction on this matter during a time of significant municipal financial challenges is appreciated. We look forward to further communication from you as appropriate.

On behalf of Lethbridge County Council,

Sincerely,

Ann Mitchell, CAO

Cc: Larry Randle, Director of Community Services
Jeremy Wickson, Director of Public Operations
Devon Thiele, Infrastructure Manager
Hilary Janzen, Supervisor of Planning & Development

Attach:

Question 7: A recent condition assessment of the Diamond City Community Hall revealed that without several hundred thousand dollars of maintenance in the next few years, the hall is coming to the end of its useful life. With this in mind, your opinion is needed to help guide planning for the future.

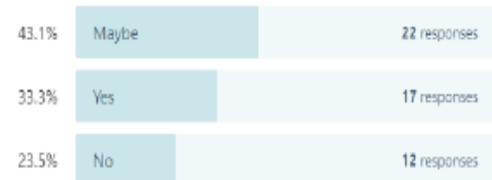
7a How important is it to you to have a Community Hall in Diamond City?

49 out of 51 people answered this question



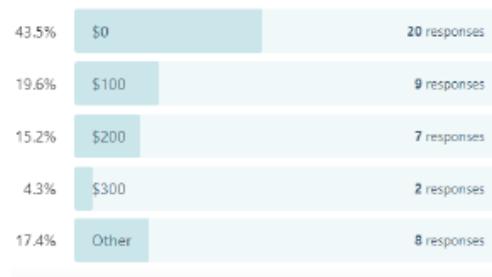
7b Would you be willing to commit time and energy to help fundraise for a new community hall or picnic shelter over the next few years?

51 out of 51 people answered this question



✓ 7c How much annual tax increase would you be willing to support for a 20-year period to help assist with the costs if a new community hall or alternative structure (picnic shelter with BBQ, picnic tables, etc.) were to be built?

46 out of 51 people answered this question



Comments Summary:

- The questions regarding planning for the future of the Diamond City community hall and community gathering needs experienced a range of responses and support from residents. This is obviously an important issue that will need the County to continue to consult with Diamond City residents and the Community Association to determine a feasible course of action.
- Over half of the survey respondents stated that the community hall is important, with 31% stating it is extremely important. About a quarter of the survey respondents did not think it was very important of an issue. The survey illustrated that those residents who have resided longer in the community, for 10-years or more and especially more than 20 years, were more in favor of having and contributing towards a new community hall.
- Overall, there was also a wide range of support or lack of in wanting to help with fundraising or financially help contribute towards a new hall or alternative structure being constructed. Some respondents stated they would be willing to provide absolutely nothing, or they felt taxes were high enough already, or if extra money was needed there should be a community fundraiser held; or alternatively, other residents were in agreement to pay additional yearly taxes over a 20-year period to help pay for a new facility. The amount of how much taxes they were willing to pay also varied amongst the replies.

AGENDA ITEM REPORT



Title: Town of Nobleford - Request for Fire Service Transition Costs follow up report
Meeting: Council Meeting - 04 Aug 2022
Department: Community Services
Report Author: Jennifer Place, Larry Randle

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 21 Jul 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

Following the July 7th Council meeting, Council directed administration to contact the Town of Nobleford for more details regarding their funding request of \$25,000 to assist with transition costs related to providing fire and rescue service to the county for most of the area formerly covered by the Village of Barons.

RECOMMENDATION:

That Council deliberates the merits of providing some, none or the full \$25,000 that the Town of Nobleford has requested and makes a decision on the preferred course of action and to state clearly in any resolution made that authorizes payment and that such payment is a one-time only payment.

REASON(S) FOR RECOMMENDATION(S):

Nobleford's request is unique and falls into the political decision-making sphere and should therefore be decided upon by council.

PREVIOUS COUNCIL DIRECTION / POLICY:

The county pays for fire services as agreed to through a fire services agreement. Irregular or unexpected costs have arisen from time to time, such as this request from Nobleford. Each situation has been considered by council at the time based on the unique merits of the request.

BACKGROUND INFORMATION:

Attached is the initial letter of request and follow-up letter from the Town of Nobleford regarding the funding request. The second letter is Nobleford's response to County Administration's questions, which provides further details and rationale regarding the equipment purchases, related costs and an explanation to support the request for funds.

County Administration also reached out to the Picture Butte Fire Chief and asked the following questions:

1. With Picture Butte Fire Services agreeing to take on a portion of the former Barons fire response zone on the north side of Keho Lake, did this put any significant extra burden on your department?
2. Did this increase your expenses in any way or your need for additional equipment?
3. Has it or do you expect it to impact your ability to respond to emergencies in the Town of PB or the remaining PB response zone in the county?

The Fire Chief's response was "no" to all and that all "response expenses are covered by our current agreement and would not increase with additional area. Responding to Keho Lake itself, may provide for some unforeseen challenges but was already an ongoing regional discussion, but I do not predict any increase to expenses".

Additionally, it is administrations understanding that at this time the Town of Nobleford and Village of Barons have had conversations around fire services, however a formal fire service agreement between the two is not in place. Therefore it is unclear as to whether or not Nobleford will be responding to incidents within the villages boundaries and if that too has created some additional burden and cost increases for Nobleford.

Below are the number of emergency incidents over the last four years that were responded to within in the County by the former Barons fire department:

- 2018 - 10
- 2019 - 21
- 2020 -19
- 2021 - 8

Assuming this trend continues, it is anticipated that the Town of Nobleford Fire Department will respond to an average of 15 calls per year for all of the former Barons response area.

ALTERNATIVES / PROS / CONS:

Option 1: Honour the Town of Nobleford's request for a one-time, \$25,000 contribution toward the transition costs associated with the town providing fire and rescue response services to the area formerly covered by the Village of Barons.

Pros:

- Will be perceived by the town as positive action taken by the county and will further enhance the positive working relationship between the municipalities.

Cons:

- May set a precedent that encourages other municipalities to request similar considerations outside of the current fire and rescue service agreements.
- The Town of Picture Butte may also request additional funding for taking over a portion of the former Barons fire response zone.

Option 2: Refuse to provide any funds to the Town of Nobleford as per their request.

Pros:

- May demonstrate that the county has finite resources but will continue to honour the commitments made under the fire and rescue agreement.

Cons:

- Will likely be perceived by the town as a lack of willingness to work together and could lead to withdrawal of service to the former Barons fire response zone.

Option 3: Provide a portion of the \$25,000 transition cost request from the Town of Nobleford.

Pros:

- Will partially satisfy the town's request.

Cons:

- May be perceived by the town as a lack of willingness to work together and could lead to withdrawal of service to the former Barons fire response zone as well as it may set a precedent that encourages other similar considerations to be brought forward.

Option 4: Divide the \$25,000 transition cost request by percentage based upon the fire service area acquired between the Town of Nobleford and Town of Picture Butte, being 76.5% (\$19,125) for Nobleford and 23.5% (\$5,875) for Picture Butte .

Pros:

- Will partially satisfy the town's request.

Cons:

- May be perceived by the town as a lack of willingness to work together and could lead to withdrawal of service to the former Barons fire response zone as well as it may set a precedent that encourages other similar considerations to be brought forward.

FINANCIAL IMPACT:

If the Barons Fire Department had not disbanded, the county would have expected to pay Barons the fixed amount of \$54,000 in 2022 plus emergency response costs, less 10%. The county did pay a pro-rated amount plus calls of \$10,000 up until the time of disbanding earlier this year. The County has utilized some of the unspent budget amount, as approved by the Chief Administrative Officer per the Purchasing Policy #170 for the implementation of the new emergency management reporting system that all of the departments within the county will utilize. Therefore, the county had approximately \$40,000 of the Barons Fire Service Agreement budget remaining. This amount would cover the \$25,000 request.

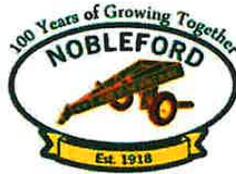
It should be noted that the county already contributes \$24,000.00 annually for the fire hall plus a \$10,000 annual retainer to Nobleford, Picture Butte and Coalhurst prior to any calls being responded to.

LEVEL OF PUBLIC PARTICIPATION:

- Inform
 Consult
 Involve
 Collaborate
 Empower

ATTACHMENTS:

- [Town of Nobleford Transition Cost Request](#)
- [Town of Nobleford Letter Follow-up Questions \(2022-07-14\)](#)



Town of Nobleford

Box 67, Nobleford AB T0L 1S0 – Municipal Office: 906 Highway Avenue
Phone: (403) 824-3555 Fax: (403) 824-3553 E-mail: admin@nobleford.ca Web: www.nobleford.ca

June 1, 2022

Ann Mitchell, CAO
Lethbridge County
#100, 905 4th Avenue South
Lethbridge, Alberta
T1J 4E4

RE: Request for Contribution to Transition Costs

Ann:

I would like to take this opportunity to thank yourself and Reeve Campbell for meeting with Mayor Oudshoorn and I on May 18, 2022. The discussion was productive, and I am encouraged by the open communication between our two municipalities.

As discussed, the absorption of the Village of Barons' Fire and Rescue Service Zone by Nobleford & District Emergency Services has resulted in unbudgeted costs to the Town. In an effort to respond to the new zone with the necessary capacity and effectiveness, the Town purchased the following equipment from the Village of Barons:

- 2004 Spartan Fire Engine
- 2015 Chevrolet Yukon
- SCBA packs
- SCBA fill station

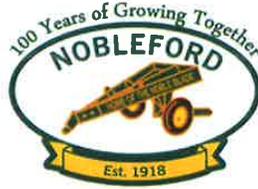
In addition to the cost of the equipment, further unbudgeted incidental expenses have been and will be incurred, such as insurance, new decals, modifications to the fire hall, equipment inspections and certifications, etc.

To that end, the Town is requesting a \$25,000 contribution from Lethbridge County for the transition costs associated with the Town assuming control over Barons' response territory. While the Town had considered measures to increase the department's capacity prior to the dissolution of the Village of Barons' department, the addition of the territory exacerbated the need for the equipment.

Thank you for your time and consideration in this matter. If you have any questions, please do not hesitate to contact me.

Sincerely,


Joseph (Joe) Hutter, MPP
Chief Administrative Officer



Town of Nobleford

Box 67, Nobleford AB T0L 1S0 – Municipal Office: 906 Highway Avenue
Phone: (403) 824-3555 Fax: (403) 824-3553 E-mail: admin@nobleford.ca Web: www.nobleford.ca

July 14, 2022

Larry Randle, BA, MMC, RP – Director of Community Services
Lethbridge County
#100, 905 – 4th Avenue South
Lethbridge, AB
T1J 4E4

RE: Lethbridge County Follow-up Questions

Larry:

Thank you for your email on July 8, 2022 in which you provided the Town with three follow-up questions related to our request for a contribution from Lethbridge County for fire service response transition costs. I have had an opportunity to review the questions, and have provided responses below.

1. Could you provide a breakdown of the costs paid to the Village of Barons for the equipment purchased which is listed in the letter?

The total cost of the equipment purchased from the Village of Barons was \$100,000.00. We did not breakdown the \$100,000.00 to each individual item, but valued the equipment at the following figures:

- 2004 Spartan Engine: \$24,000.00
- SCBA Packs/Accessories/Extra Tanks: \$40,000.00
- SCBA Fill Station/Cascade Tanks: \$6,000.00
- 2015 Yukon Medical Response Unit: \$30,000.00

Total: \$100,000.00

2. What was Nobleford's rationale for the need for additional equipment? And additionally, if the need is for the purpose of the additional call area, why were the purchases not communicated with the county prior to the purchase being made?

- **Engine 42 (2004 Spartan):** The National Fire Protection Association (NFPA) and Fire Underwriters Survey (FUS) provide data on public fire protection as well as requirements for equipment, members and response times. While we are waiting on the results of our FUS, after speaking with municipalities in the area who have conducted an FUS, we are extremely confident that the survey will recommend a second engine.

Beyond the FUS, we determined that a second engine was required to improve the safety of our members as well as to improve the level of service to everyone we serve. Mutual aid engines can range up to 20-40 minutes away for mutual aid responses, and waiting for backup can hinder all life

saving/property saving attempts. This second engine allows our members to have an additional unit on scene in proper time to assist in fire operations promptly.

- **Response 4 (Yukon):** Largely used for medical responses, and as an extra unit in larger emergency situations, the decision to purchase Response 4 was primarily to limit the wear and tear on the larger, more cumbersome rescue unit, as well as for quicker response to medical call outs in the Town, Village and County. Having a second medical response unit is imperative. For example, if the department is responding to a medical call at the same time as an MVC or fire, the Department may not have the unit available to respond to the MVC or fire.

- **SCBA:** Previously, the Department had low-pressure 2216 Self-contained Breathing Apparatus' (SCBA), which were a joint Town/County purchase approximately 7 years ago. These units are very close to being discontinued, and parts and service have been increasingly difficult to source. With the Capital Replacement Schedule eliminated, we considered the purchase of the 4500s to be prudent, as they are now compatible to be integrated with other Departments in the County.

- **SCBA Fill station:** The fill station was required to fill the new 4500 PSI bottles, and further increases integration with the other Departments in the County.

In hindsight, it would have been prudent to communicate with the County prior to purchasing the equipment, and we will ensure that communication lines are improved in the future. The equipment became available quite suddenly, and both the Department and Council shared concerns that the equipment may be sold to other interested municipalities if the Town was not relatively quick to act.

3. Prior to the county contracting fire services with the Village of Barons four or five years ago, Nobleford successfully provided the service to the county in the Barons response zone. Is there something that has now changed whereby this additional equipment was needed? It is recognized in the letter it states that the town was considering measures to increase capacity anyway.

When we were previously responsible for providing service in the Barons zone, we would respond with our current apparatus, but would rely on mutual aid from other departments. Being the sole Department in the County with a single engine, it was deemed necessary to enhance the safety of our members and to improve the level of service to residents. In the past, there was little appetite from both Town of Nobleford Administration and Council to improve the level of service, and with recent changes in both departments, the Department was offered a strong opportunity to enhance safety and service for a reasonable cost. As mentioned in the letter, while the purchases had been discussed in the past, providing service to the Barons zone was considered to be a significant factor in the decision to proceed with the purchase.

I trust that the above responses are sufficient, but please do not hesitate to contact me if you have any further questions.

Thank you for your time and consideration in this matter.

Sincerely,



Joseph (Joe) Hutter, MPP
Chief Administrative Officer

AGENDA ITEM REPORT



Title: Resolution - Road Closure, Sale and Consolidation of Road Plan 4725BM
Meeting: Council Meeting - 04 Aug 2022
Department: Community Services
Report Author: Hilary Janzen

APPROVAL(S):

Larry Randle, Director of Community Services,
Ann Mitchell, Chief Administrative Officer,

Approved - 20 Jul 2022
Approved - 25 Jul 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

An application has been received to close and consolidate a portion of Road Plan 4725BM (4.01 acres) by the adjacent landowner. The proposed road closure is located east of Iron Springs.

RECOMMENDATION:

That closure of a portion of Road Plan 4725BM as shown on the attached sketch be approved by Resolution.

REASON(S) FOR RECOMMENDATION(S):

This portion of road is not required as part of the County's road network.

PREVIOUS COUNCIL DIRECTION / POLICY:

Policy 109A - Road Allowance Closure and Sale approved by County Council on March 6, 2014 with revisions approved on November 5, 2020.

BACKGROUND INFORMATION:

County Administration became aware that the applicant had placed an irrigation pivot within the road allowance and recommended that they either remove the irrigation pivot or apply to close the undeveloped road allowance and consolidate it into their parcels. The landowner has submitted the application to close and consolidate road plan 4725BM, which is 4.01 acres in size. The undeveloped road allowance is located east of Iron Springs adjacent to the County's transfer station on Township Road 11-4.

Section 24 of the Municipal Government Act allows a rural municipality to close a road by resolution, with the approval of the Minister of Transportation, to close the whole or any part of a road described

in a surveyed road plan that council determines is no longer required for use by the traveling public owing to the existence of an alternative route.

The road in question is undeveloped and upon review, County Administration has determined that the road is not required as part of the County's road network. Alberta Transportation has been circulated the proposed road closure and has no objections with the County proceeding with the closure, sale and consolidation.

If approved, the adjacent landowners, will consolidate the road closure area into their properties as shown on the application.

ALTERNATIVES / PROS / CONS:

1. Reject the road closure:

Pros:

- The County would retain the land as an asset which could be used in the future, if deemed appropriate by the Director of Public Works.

Cons:

- The County would forgo the sale revenue.
- The County would have to enforce the removal of the pivot from the road allowance.

FINANCIAL IMPACT:

- The assessed value of the lands proposed to be closed, is \$2500.00 per acre. If the road closure is approved the County would sell the lands to the adjacent landowners for a total of \$10,025.00.
- The tax increase for the properties would increase nominally per year if the road closure is approved.

LEVEL OF PUBLIC PARTICIPATION:

Inform **Consult** **Involve** **Collaborate** **Empower**

ATTACHMENTS:

[Schuld Road Closure Application](#)
[Road Plan 4725BM Map](#)
[22-15713-Resolution](#)
[Alberta Transportation Comments](#)



**LETHBRIDGE COUNTY
APPLICATION FOR ROAD CLOSURE**

OFFICE USE		
Date of Application: <u>July 4, 2022</u>	Assigned Bylaw	No. <u>NA closed by Resolution</u>
Date Deemed Complete: <u>July 4, 2022</u>	Application & Processing Fee:	\$ <u>750.00</u>
	Assessed Value:	\$

APPLICANT INFORMATION

Name of Applicant: SCHULD FARMS LTD.

Mailing Address: Box 182 **Phone:** 403-738-4696
IRON SPRINGS, AB

Postal Code: T0K 1G0 **Email:** ecschuld@gmail.com

Name of Owner: _____
(if not the applicant)

Mailing Address: _____ **Phone:** _____

Postal Code: _____ **Email:** _____

ROAD CLOSURE INFORMATION

The applicant shall provide the following information:

- A map showing proposed road closure area and the applicant's property,
- Copy of the certificate of title(s) to which the road closure would be consolidated to,
- Legal Description of the proposed Road Closure (acceptable at the Land Titles Office)
- If there are other adjacent landowners provide written confirmation that they have been consulted with on the proposed road closure,
- Provide the reasons for the road closure request, and
- Application fee payment (See Schedule of Fees).

DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application.

The applicant is responsible for all road closure costs including the road closure application fee, all costs associated with the Transfer of Land (surveying costs, transfer documents, registration, etc.), land purchase costs (based on the assessed value).



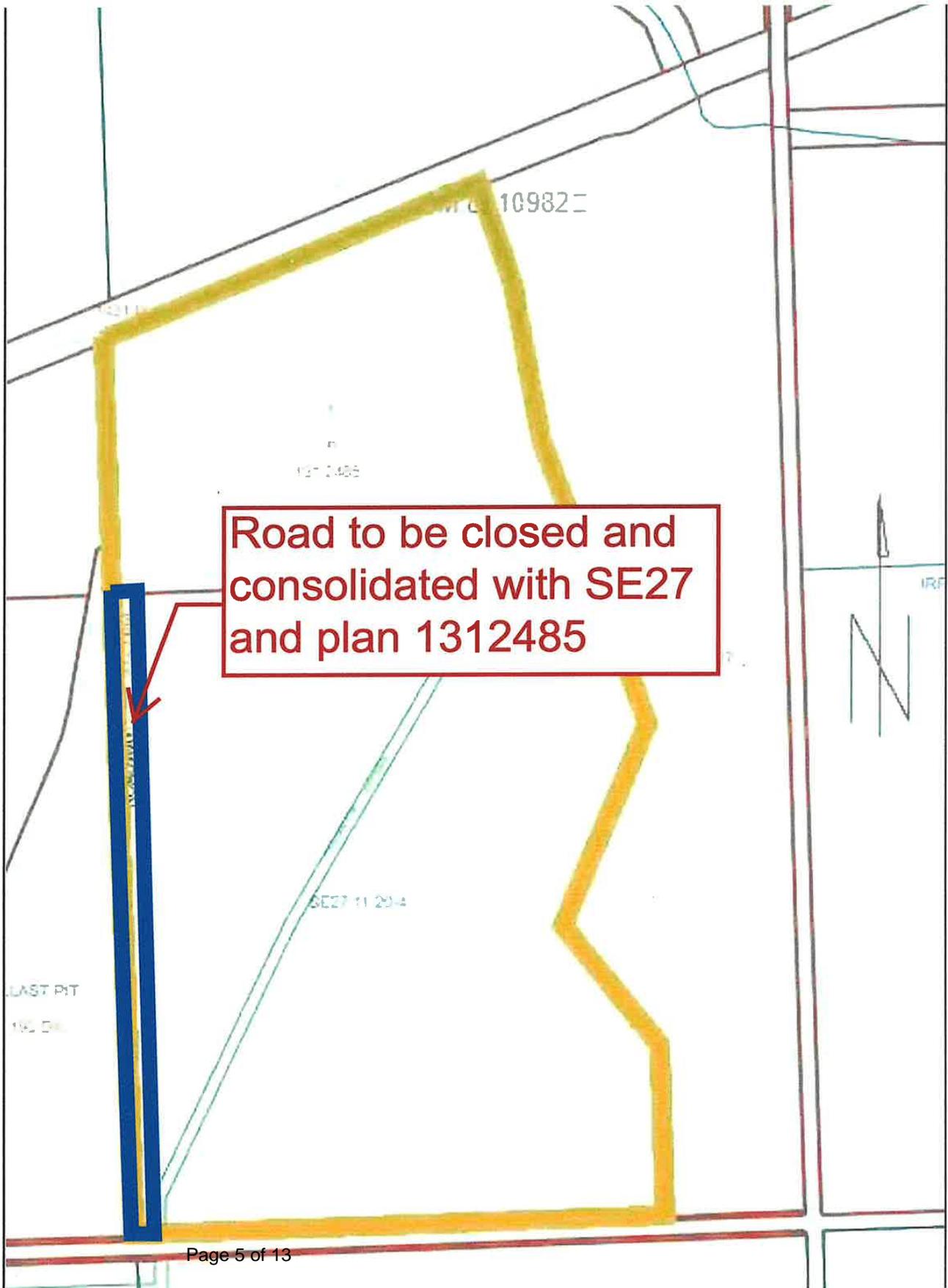
July 4, 2022

APPLICANT

DATE

*FOIP STATEMENT: Personal information on this form is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected here will be used to by Lethbridge County for the purposes of reviewing the Road Closure application. **This form is a public record that is available to anyone.** All information contained on this form (including personal information) is disclosed by Lethbridge County to anyone requesting a copy in according with Lethbridge County Policy No. 173 (Freedom of Information and Protection of Privacy (FOIP)). For further information about the collection and use of this information please contact the Lethbridge County FOIP Coordinator at foip@lethcounty.ca or call (403) 328-5525 or come into the office #100, 905-4th Avenue South, Lethbridge Alberta, T1J 4E4.*

Note: Information provided or generated in this application may be considered at a public meeting.





LAND TITLE CERTIFICATE

S
 LINC SHORT LEGAL TITLE NUMBER
 0027 269 810 4;20;11;27;SE 061 457 031

LEGAL DESCRIPTION

MERIDIAN 4 RANGE 20 TOWNSHIP 11
 SECTION 27
 QUARTER SOUTH EAST
 CONTAINING 64.7 HECTARES (160 ACRES) MORE OR LESS
 EXCEPTING THEREOUT:

PLAN	NUMBER	HECTARES	(ACRES)	MORE OR LESS
ROAD	4725BM	1.62	4.01	
ROAD	8311046	0.408	1.01	
IRRIGATION R/W	9712308	16.63	41.09	

EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

MUNICIPALITY: LETHBRIDGE COUNTY

REFERENCE NUMBER: 971 346 852 +1

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
061 457 031	02/11/2006	TRANSFER OF LAND		SEE INSTRUMENT

OWNERS

SCHULD FARMS LTD.
 OF BOX 182
 IRON SPRINGS
 ALBERTA T0K 1G0

ENCUMBRANCES, LIENS & INTERESTS		
REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
5619DI	06/05/1926	RESTRICTIVE COVENANT "COVENANTS AND CONDITIONS"

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2
061 457 031

REGISTRATION

NUMBER	DATE (D/M/Y)	PARTICULARS
1084EJ	31/07/1931	CAVEAT RE : EASEMENT CAVEATOR - LETHBRIDGE NORTHERN IRRIGATION DISTRICT.
741 091 031	27/09/1974	IRRIGATION ORDER/NOTICE THIS PROPERTY IS INCLUDED IN THE LETHBRIDGE NORTHERN IRRIGATION DISTRICT
041 043 106	29/01/2004	CAVEAT RE : SURFACE LEASE UNDER 20 ACRES CAVEATOR - HOUSTON OIL & GAS LTD. 800, 903 - 8TH AVENUE SW CALGARY ALBERTA T2P0P7 (DATA UPDATED BY: TRANSFER OF CAVEAT 051420240) (DATA UPDATED BY: CHANGE OF NAME 081028901) (DATA UPDATED BY: TRANSFER OF CAVEAT 101113254) (DATA UPDATED BY: TRANSFER OF CAVEAT 141073618) (DATA UPDATED BY: TRANSFER OF CAVEAT 161286231)
061 529 658	28/12/2006	UTILITY RIGHT OF WAY GRANTEE - HOUSTON OIL & GAS LTD. 800, 903 - 8TH AVENUE SW CALGARY ALBERTA T2P0P7 (DATA UPDATED BY: CHANGE OF NAME 081027527) (DATA UPDATED BY: TRANSFER OF UTILITY RIGHT OF WAY 141072742) (DATA UPDATED BY: TRANSFER OF UTILITY RIGHT OF WAY 161293890)
211 171 939	08/09/2021	CAVEAT RE : UTILITY RIGHT OF WAY CAVEATOR - LETHBRIDGE NORTHERN IRRIGATION DISTRICT. 2821 18TH AVENUE NORTH LETHBRIDGE ALBERTA T1H6T5 AGENT - ALAN HARROLD
211 191 763	02/10/2021	IRRIGATION DISTRICT RESOLUTION BY - LETHBRIDGE NORTHERN IRRIGATION DISTRICT. PART OF AN IRRIGABLE UNIT

TOTAL INSTRUMENTS: 007

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 25 DAY OF JUNE,
2022 AT 04:39 P.M.

ORDER NUMBER: 44803376

CUSTOMER FILE NUMBER:



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
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APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

LETHBRIDGE COUNTY
 #100, 905 - 4 AVENUE SOUTH
 LETHBRIDGE, ALBERTA
 T1J 4E4
 TELEPHONE: (403) 328-5525
 FAX: (403) 328-5602
O F F I C I A L R E C E I P T

SCHULD FARMS LTD.

GST Reg. #: R106989023
 Receipt #: 0330645
 Date: 2022/07/04

Account #	Description	Opening Bal	Payment	Amount Due
<hr style="border-top: 1px dashed black;"/>				
1.3.423.30.0.00	ROAD CLOSURE		750.00	
			<hr style="border-top: 1px dashed black;"/>	
	** Payment Total:		750.00	
6172	Cheque			750.00



Lethbridge County

A Resolution of **Lethbridge County** for the purpose of closing to public travel and cancelling a public roadway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel,

NOW THEREFORE be it resolved that the Council of Lethbridge County does hereby close the following described road, subject to rights of access granted by other legislation.

SE 27-11-20-4

ROAD PLAN 4725BM

CONTAINING 1.62 HECTARES (4.01 ACRES) MORE OR LESS

EXCEPTING THEREOUT THE SOUTHERLY 5.18 METERS IN PERPINDICULAR WIDTH THROUGHOUT SE 27-11-20-4, CONTAINING 0.01 HECTARES (0.02 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back into Certificate of Title No: 061 457 031

Chief Elected Official

Seal

Chief Administrative Officer

Approved this ____ day of _____, 20__.

Minister of Transportation

File Number: RPATH0003825

July 20, 2022

Lethbridge County
hjanzen@lethcounty.ca
 Lethbridge Alberta

Subject: Municipal Referral - Road Closure Application

Description	General Location
<p>File Number: Road Plan 4725BM</p> <p>Close Road Plan 4725BM to consolidate it with the adjacent property in the SE 27-11-20-W4M</p>	

This will acknowledge receipt of the above referenced road closure application, which is subject to the requirements of the *Municipal Government Act*.

Given the information provided, closure would not adversely affect physical or legal access to any properties in the vicinity and access is adequately afforded all properties by alternate routes.

Strictly from Alberta Transportation's point of view, we have no objections/concerns with the road closure as proposed. Therefore, once first reading has been passed the road closure bylaw package including third party referrals could be forwarded by email only to transdevelopmentlethbridge@gov.ab.ca and cc leah.olsen@gov.ab.ca for review by the Lethbridge District Office, Development Control. If additional processing time is required or deficiencies are identified, you will be advised by email.

Upon completion of the review by Lethbridge Development Control, you will be advised by email to send all original and supporting documents by mail or courier to Head Office in Edmonton for final processing and endorsement at:

Alberta Transportation
Technical Standards Branch
2nd Floor, Twin Atria Building
4999 – 98th Avenue NW
Edmonton, Alberta
T6B 2X3
Attn: Road Closure Lead

I trust this will allow you to proceed and finalize the proposed road closure bylaw. If however I could be of further assistance in the meantime please contact me.

Thank you for the referral and opportunity to comment.

Additional information is available for road closure [by bylaw](#), or [by resolution](#).

Yours truly,

Leah Olsen
leah.olsen@gov.ab.ca

Oldman River Regional Services Commission – steveharty@orrsc.com

AGENDA ITEM REPORT



Title: Physician Recruitment - City of Lethbridge
Meeting: Council Meeting - 04 Aug 2022
Department: Corporate Services
Report Author: Jennifer Place

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 14 Jul 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

At the July 7, 2022 County Council meeting, Jenn Schmidt-Rempel, Deputy Mayor and Sandra Dufresne, Intergovernmental & Advocacy Advisory from the City of Lethbridge made a presentation to council regarding physician recruitment for the City and area. As part of the presentation the City asked if the County would be willing to make a \$15,000 commitment towards marketing and advertising for physician recruitment.

RECOMMENDATION:

That Lethbridge County commit \$15,000 towards physician recruitment marketing and advertising and that the funds be drawn from the Tax Equalization Reserve.

REASON(S) FOR RECOMMENDATION(S):

County Council recognizes the need for and importance of physicians in our rural community as well as within the City. This request is also in line with all four of the Strategic Plan Pillars, Governance, Relationships, Region and Prosperity.

PREVIOUS COUNCIL DIRECTION / POLICY:

Following the delegation presentation, Council directed administration to gather further information regarding the request.

BACKGROUND INFORMATION:

The Manager of Finance & Administration met with Ms. Dufresne from the City of Lethbridge to discuss the physician recruitment request in more detail. Ms. Dufresne stated that in conjunction with other contributing parties, being the City of Lethbridge, AHS South Zone, Chinook Primary Care Network and Economic Development Lethbridge (EDL) they would like to see Lethbridge County join in this regional approach/partnership of targeted marketing for physician recruitment.

The \$15,000 request for funds is based on the City's contribution amount but would remain in the County's control. Each partner is responsible for the management of their funds and marketing campaign(s). The request for fund is in principal, meaning that the County is willing to dedicate funds towards creating targeted advertising for physician recruitment. The City has also offered to make all of their marketing materials available to the County and would be happy to coordinate efforts with the County and EDL.

As an example of some of the marketing that has already taken place a copy of a pamphlet related to recruitment is attached and below is a link from the City connecting to the physician recruitment webpage.

<https://chooselethbridge.ca/doctor-recruitment>

ALTERNATIVES / PROS / CONS:

Council could commit more than \$15,000 towards Physician Recruitment

PRO - More funds would allow for more robust marketing efforts.

CON - Would reduce Tax Equalization Reserve by more than \$15,000

Council could commit less than \$15,000 or zero funds towards Physician Recruitment

PRO - Less funds would be drawn from Tax Equalization Reserve

CON - Any reduction in funding would also reduce amount and type of marketing efforts

FINANCIAL IMPACT:

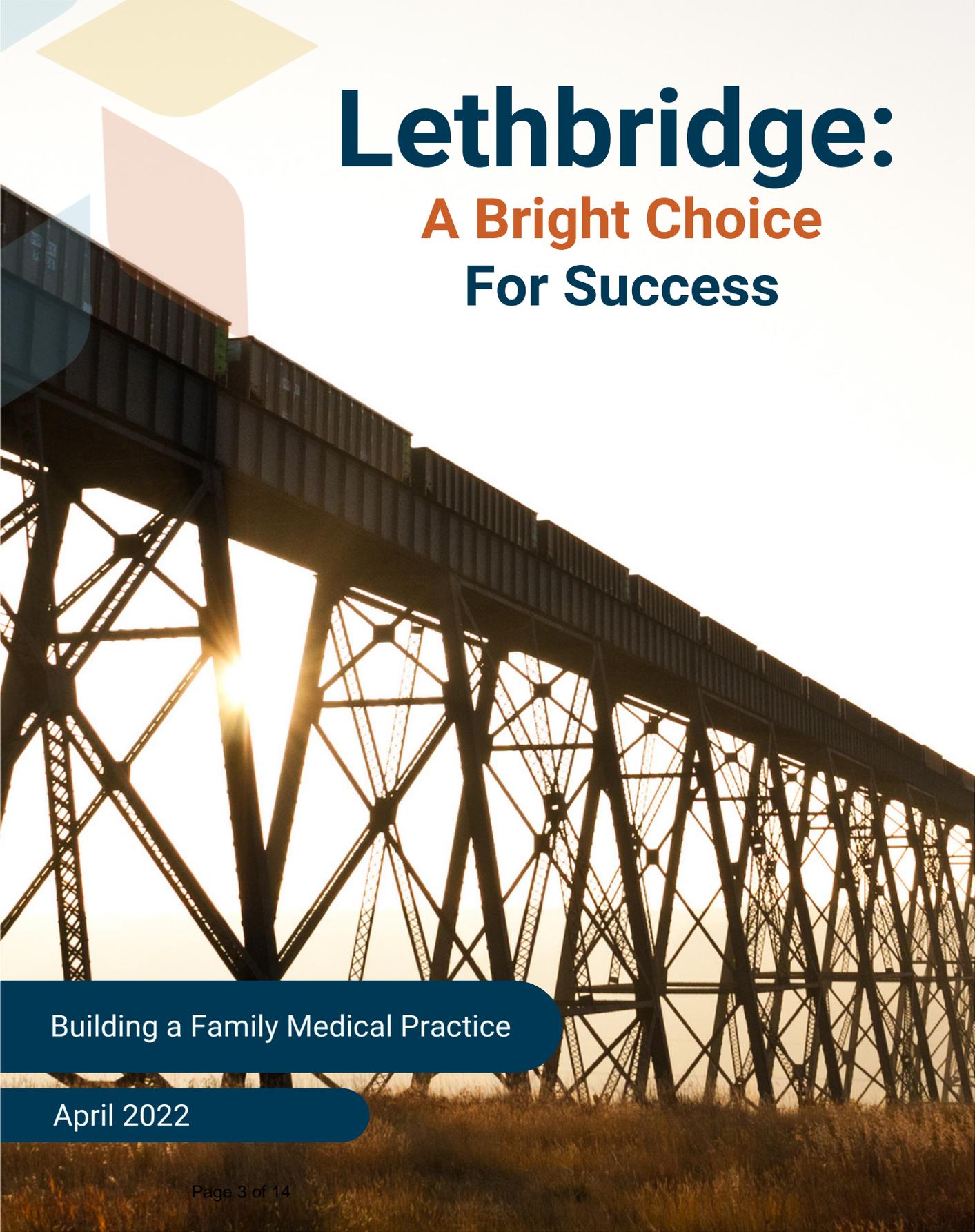
Fund are kept under the County's control and only spent as advertising and marketing is determined. The Tax Equalization Reserve current balance is \$4.9 Million.

LEVEL OF PUBLIC PARTICIPATION:

Inform Consult Involve Collaborate Empower

ATTACHMENTS:

[Family Medical Practice April 2022](#)



Lethbridge:

A Bright Choice For Success

Building a Family Medical Practice

April 2022

Page 3 of 14



Thank you for considering Lethbridge for setting up or relocating your medical practice.

What really makes our city and region shine is the combination of city amenities and small-town charm, the easy lifestyle it affords and the sense of community it fosters. With its low cost of living, mild climate, short commute times and wide range of recreation and cultural opportunities, Lethbridge is the place to achieve a perfect balance of work and life.

On the following pages you will find information about:

1. Regional Hospital & Support System

Chinook Regional Hospital is large enough to support specialty medicine in all areas of care. Alberta Health Services the largest employer in the region offering support and resources to Doctors, medical professionals, support staff and the community.

2. Excellent Education System

Lethbridge offers 2 world class post-secondary institutions, on average graduating over 3,300 students per year. Both public and faith based primary, middle and secondary (K-12) schools are options in the city and region.

3. Residential & Commercial Real Estate

Lethbridge has some of the most affordable housing in the country and new developments in each area of the city offer many choices for new homes. On the commercial real estate side, a variety of options and locations are currently move-in ready, while other benefits and incentives are available for those looking to build or expand a practice.

4. Location & Quality of Life

Sitting an hour from the mountains and the Canada/US Border and just 2 hours from Calgary, Lethbridge offers an urban lifestyle with a small-town feel. A vibrant arts and sporting community, Lethbridge offers something for everybody.

We believe Lethbridge is a bright choice for you, your medical practice and your family. We look forward to continuing the conversation on how we can meet your needs to make southern Alberta your home. Please do not hesitate to contact us if you require additional information or have questions. You can find more information about Lethbridge and our region by visiting www.chooselethbridge.ca

Sincerely,

A handwritten signature in black ink, appearing to read "Trevor Lewington".

Trevor Lewington
CEO, Economic Development Lethbridge
trevor@chooselethbridge.ca



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3. Residential & Commercial Real Estate	9
4. Location & Quality of Life	11



"Do as much as possible for the patient, and as little as possible to the patient." - Dr. Bernard Lown



OVERVIEW

Thank you for considering Lethbridge, Alberta for your medical practice.

As a mid-sized city of just over 101,000 people, Lethbridge is located on the doorstep of the Canadian Rockies and is only an hour away from the majestic Waterton Lakes National Park. It is bisected by the Oldman River, creating valley parkland with scenic coulees and miles of running, biking and hiking trails. Warm westerly Chinook winds give Lethbridge some of the most moderate winters in Western Canada. Lethbridge boasts two post-secondary institutions, a rarity for a community of its size. It's smaller size, lower cost of living and higher quality of life make Lethbridge a community of choice to not only relocate and grow your practice but also provide a unique lifestyle for you and your family.

Continued investment in Lethbridge on a municipal, provincial and federal level all contribute to the growing amenities and infrastructure that will keep our city competitive with other cities throughout the world. Over the past 3 years Lethbridge has seen a new Science and Education facility built at the University of Lethbridge, a multi-purpose recreation centre for residents, and the completion of a new downtown transit building. Work is currently underway on transforming Exhibition Park into a world-class Agri-Food hub for the region, an undertaking that will add jobs to the city and benefit the region as a destination for tourism and conferences.

A growing and diverse economy lends to many different job and career opportunities as the Lethbridge region is not limited to one or two specific sectors.

According to the latest Brighter Together Business Survey, conducted in early 2022, the largest industries in our region are retail, construction as well as health care & social assistance. The largest growing industries include once again health care & social assistance, agriculture as well as finance & insurance. The depth of opportunities for spousal and family employment are abundant.

With a broad population in our city and region, the opportunities for specialized medicine in Lethbridge are needed. The Chinook Regional Hospital offers support in many areas including Internal Medicine, Cardiology, Respiriology, General Surgery, Orthopedics, Pediatrics, Obstetrics & Gynecology, Geriatrics, Palliative Care, Psychiatry and more. Other support for medical professionals comes by the way of the Chinook Primary Care Network which represents the collaboration between physicians and Alberta Health Services (AHS), by providing and coordinating a comprehensive set of health care services to patients.



The new transit hub building in downtown Lethbridge.



1. Regional Hospital & Support System

The Chinook Regional Hospital (CRH) is the primary hospital for the City of Lethbridge and region. Other smaller communities such as Cardston, Raymond, Taber, Fort McLeod and others have smaller health centres but transfer most of their patients to Lethbridge for numerous procedures and services.

One of the many resources that benefits our physicians and residents is a dedicated Cancer Care centre located within the Chinook Regional Hospital. The Jack Ady Cancer Centre offers services including:

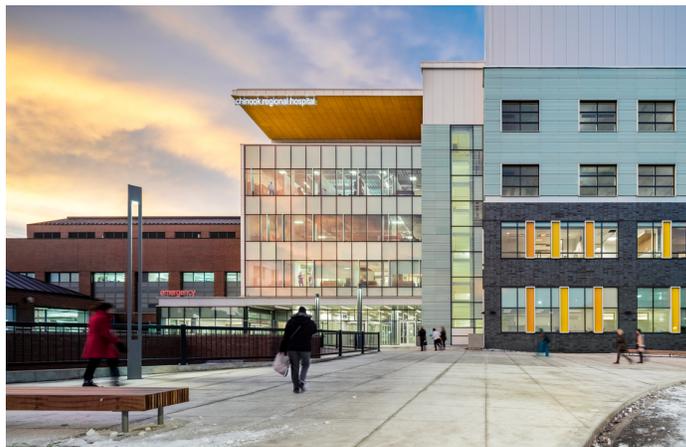
- Cancer Patient Navigation and Tumor Triage Coordination
- Chemotherapy/ Systemic Cancer Locations
- Outpatient Cancer Drug Benefit Program
- Radiation Therapy Locations

The CRH offers day surgery and procedures which allows all physicians to keep patients closer to Lethbridge and save them time and money on trips to Calgary and Edmonton for certain procedures. An onsite lab allows for easy access by residents for testing ordered by their prescribing physicians.

Other departments and services at Chinook Regional Hospital include:

- COPD and Asthma Clinic
- Child and Adolescent Mental Health Program
- Kidney Care Clinic
- Mammography
- Nuclear Medicine
- Pediatric Inpatient Unit
- Speech Language Pathology

A full list of services and programs can be found on the AHS - South Zone website.
https://www.albertahealthservices.ca/findhealth/search.aspx?type=service#icon_banner



Chinook Regional Hospital - Lethbridge, Alberta



1. Regional Hospital & Support System

Other resources that act as a support system to many regional physicians is the Chinook Primary Care Network (CPCN). Since 2005, the CPCN, located in Lethbridge has helped bridge the needs of local physicians and Alberta Health Services. Currently there are 150 physicians participating in the Chinook Primary Care Network providing care to just over 174,000 regional residents.

The CPCN website is a great resource for residents looking for a physician, finding regional clinic information, researching patients rights and responsibilities and tips about physical and mental well-being.

Health Care services provided by the Chinook Primary Care Network include:

- Basic non-hospital care
- Family planning and pregnancy counseling
- Care during terminal illness
- Minor surgery
- Rehabilitation
- Coordination of:
 - a. Home Care
 - b. Emergency Room Services
 - c. Long-term Care
 - d. Secondary Care
 - e. Public Health

For more information about the Chinook Primary Care Network please contact:

Dr. Susan Byers, ND CCFP

Medical Director

Chinook Primary Care Network

Susan.Byers2@albertahealthservices.ca

Furthermore, market data indicates that Lethbridge has a slightly higher number of Health Care & Social Assistance workers than other regions across the country. With 21% of the Labour Force working in this sector locally it provides a great support system for physicians in the area. Some of the major employers in this sector in the region include Alberta Health Services, Lethbridge Family Services, Green Acres Foundation and the Southern Alberta Community Living Association.

There are a variety of family practice service models in Lethbridge and the region. Some of the mutli-doctor clinics include the Bigelow Fowler Clinics located in the East, West and South ends of the city. The Campbell Clinic has 2 locations in Lethbridge on the West and South sides of town and a third clinic located in Coaldale, 10 minutes outside of Lethbridge. Many other clinics can be found throughout towns in Southern Alberta.

Another potential resource for Lethbridge physicians is the Rural Alberta South curriculum offered through the University of Calgary. This opportunity allows physicians in training, who are looking at a rural family practice to be placed in Lethbridge as an option. The Rural Alberta South offers dedicated Family Medicine residency training to prepare competent physicians for the broad demands of rural practice.



2. Excellent Education System

Lethbridge is committed to education from pre-school and kindergarten through to our college and university. Within the Lethbridge Public and Catholic School systems, there are seventeen elementary schools, five junior high schools, three high schools and one integrated occupational school. Lethbridge Christian school also operates from pre-kindergarten through grade 12 and a Francophone public community school serves Lethbridge and area from pre-school to grade 12. Many Lethbridge schools have programming in place to meet the needs of children with learning disabilities.

Lethbridge School District No. 51

High quality learning experiences for students are provided through a broad range of educational programs in eighteen schools and a number of outreach programs. The District educates 8,200 students within the city of Lethbridge and employs 531 teachers and 477 support staff.

Palliser Regional Schools:

Palliser serves the Lethbridge county, including 40 schools, 3 outreach programs, and six alternative Christian programs (located in Calgary) with 4,000 students and approximately 400 employees.

Holy Spirit Roman Catholic Separate Regional Divisions No. 4:

The Holy Spirit Catholic School Division operates a total of 13 schools (ECS to grade 12) in five communities including Coaldale, Lethbridge, Picture Butte, Pincher Creek and Taber. Total student enrollment is 4,300. Holy Spirit employs approximately 265 teachers and 250 support staff.



From top to bottom: Science Commons building at University of Lethbridge, Senator Joyce Fairbairn Middle School, Trades & Technologies Facility, Lethbridge College



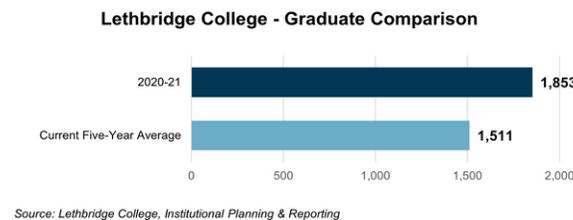
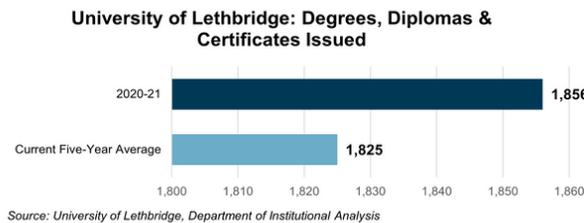
2. Excellent Education System

Post-Secondary Education

Lethbridge is a smart city with a highly trained workforce, fostering the development of new ideas. With both a college and university, our population has tremendous opportunity to learn and train for employment and businesses in a 'campus community' can benefit from access to highly skilled, qualified employees.

Lethbridge College is home to a Trades & Technologies Facility, the largest project in the College's history. At 165,270 square feet, it's nearly the size of three football fields. The facility allows for a total of 2,300 students to be enrolled and experience hands-on training in skilled trades and existing and emerging technologies.

The University of Lethbridge recently opened a new \$280-million facility known as the Science Commons, constructed a new central utility plant and undertook the revitalization of University Hall. Science Commons is a place of innovation where research developed in the lab will move beyond the classroom to support industry.



The following charts indicate the number of degrees, diplomas and certificates issues at the University of Lethbridge and graduates from Lethbridge College in 2020/2021 and also the five-year average. In 2020/2021 at the University of Lethbridge there were 129 Bachelor of Nursing and 105 Bachelor of Health Sciences graduates. The highest number of graduates from Lethbridge College in 2020/2021 were from the Health Sciences, Languages/Social Sciences/Arts & Humanities and Trades and Technologists Program Bands.

In summer of 2021, both Lethbridge College and the University of Lethbridge collaborated on a new type of accreditation for nursing graduates who split time at both institutions. The Nursing Education in Southwestern Alberta Program (NESA), launched in 2002 and revised in 2020, will recognize the ongoing collaboration between the two post-secondary institutions in Lethbridge.

"Our grads hit the ground running in their careers because they're equipped with experience and are ready to go on day one."

Dr. Paula Burns, President & CEO
Lethbridge College



3. Residential & Commercial Real Estate

Residential Real Estate

Lethbridge offers a diverse selection of housing options and styles for residents. Buying a home in Lethbridge, or getting more value for the cost of a home are two huge benefits in our region. There are numerous neighbourhoods throughout the city which cater to every lifestyle, ranging from historic properties and upscale condominiums to stylish duplexes and town houses, with numerous alternatives available in both the new and resale home market. The selection and outstanding value of housing in Lethbridge definitely adds to the appeal of the city. You will find new designs in exclusive neighbourhoods including Sunridge, the first "Built Green" community in Canada, as well as other developments like Riverstone, The Canyons, Six Mile, Southridge and Arbour Ridge.

Newer subdivisions and more mature neighbourhoods offer safe and comfortable surroundings close to all amenities and are ideal for families of every size. If you are seeking a low maintenance option, there are also a number of maintenance-free developments suitable for those preferring an adults only environment.

In 2021 the average resale home prices in Alberta large and mid sized cities were:

- Calgary \$492,684
- Fort McMurray \$393,618
- Edmonton \$389,765
- Red Deer \$337,505
- **Lethbridge \$320,991**



3. Residential & Commercial Real Estate

Commercial Real Estate

Activity levels in the local commercial real estate market held up well in 2021 despite the economic uncertainty due to the Covid-19 pandemic. There were a total of 127 commercial real estate transactions in 2021. Of the 127 transactions in 2021, 65% were lease transactions.

Leasing office space continues to offer many options and locations throughout the city. Looking at 2021 numbers at a glance:

- 22 Lease Transactions for Office Space
- \$12.41 was the average price per square foot to lease office space in Lethbridge. (net rent, does not include additional costs.)

The City of Lethbridge offers several incentives for those looking to buy commercial real estate in downtown Lethbridge. Some of these incentives include:

- Urban Core Property Improvement Program Grant - A 50% matching incentive up to a maximum of \$175,000 per property for improvements in the urban core.
- Urban Core Housing Incentive Program - A grant for development of attractive, self-contained market-rate dwelling units within the urban core.
- Targeted Redevelopment Incentive Program - A tax based incentive for targeted redevelopment (minimum \$500,000) that reduces the effect of an increase in municipal taxes attributable to the differential between pre-construction and post-construction assessment in the urban core.
- Business Improvement Loan - Provides interest free loans up to \$15,000 for downtown businesses to improve the appearance and/or function of their business, with interest paid for by Heart of Our City.



The Downtown Lethbridge Farmers Market runs each summer on Festival Street located in the Heart of the City.



4. Location & Quality of Life

A mid-sized city with a population of over 101,000 people, Lethbridge is located in the Southern part of Alberta, Canada. With an average of 320 days of sunshine per year and one of the warmest winters in the western provinces, there is plenty of opportunity to enjoy all that this city and region has to offer. The geographic location also ensures close proximity to world class ski resorts in the Canadian Rockies, majestic national parks and the U.S. border.

With plenty of sunshine, short commute times and access to a range of quality opportunities in the areas of education, recreation as well as arts and culture you'll find that Lethbridge offers a desirable work/life balance you can enjoy.

Recreation Facilities:

- The ATB Centre is a multi-purpose leisure recreation facility intended to promote active lifestyles that contribute to the personal well-being and quality of life for everyone in our community. It features two NHL-sized ice surfaces, a 10-sheet curling facility, a 256,000 square foot aquatics facility with waterslides, an adventure/lazy river, lap pool, surf simulator and whirlpool. It also includes a multi-sport field house, fitness centre, indoor track, gymnasiums, child minding area, indoor playground, locker rooms and commercial space.
- Henderson Lake Pool which received a \$10.3 million renovation in 2016 is located in Henderson Park. It includes a spray park, rock climbing wall, diving board, picnic area and two waterslides. It is unlike any other outdoor pool facility in the entire province and is garnering interest from other communities in Alberta in how they may follow suit.
- Lethbridge has numerous golf courses, pools, 70 parks with over 200 kilometers of trails for everyone from the avid hiker, runner or cyclist to more family friendly walking paths. The city of Lethbridge has a Lethbridge Park app which displays trails and paths throughout the city.



Climate:

It's easy to see that southern Alberta gets its fair share of sunshine. On any given day, the wide blue sky dominates the landscape. Visitors from other parts of the world often comment about our big wide sky and wide open spaces. A steady westerly breeze keeps the air fresh and the sky clear. Any change in wind direction is usually associated with a change in the weather. Lethbridge is not all dry prairie as we get just enough moisture to green the coulees (the Oldman River Valley) and allow for thick urban forests of poplar, elm and birch to grow.

Pictured to the left: The ATB Centre in West Lethbridge and bike trails along the coulees in the river bottom



4. Location & Quality of Life

Arts, Culture & Festivals:

Residents of Lethbridge and area enjoy a wide variety of performing and visual arts, cultural events and attractions and festivals in venues across the city. Below are just a few of the many organizations and festivities in the vibrant local arts and culture community.

- CASA (Community Arts Centre)
- Fort Whoop Up Interpretive Centre
- The Galt Museum & Archives
- Lethbridge Symphony Orchestra
- Nikka Yuko Japanese Gardens
- The Southern Alberta Art Gallery
- Helen Schuler Nature Centre
- Yates and Sterndale Bennett Theatres
- Exhibition Park

Some annual events in Lethbridge include:

- Whoop Up Days
- Street Wheelers Weekend
- Lethbridge Jazz Festival
- Winter Lights at Nikka Yuko Gardens

In the Region:

Located within an hour and a half from the city centre Lethbridge residents have access to world class ski resorts in Castle Mountain Resort, Waterton Lakes National Park and many historical sights including Frank Slide and Writing On Stone Provincial Park.



Pictured from top to bottom: Helen Schuler Nature Centre, Whoop Up Days midway at Exhibition Park, Skiing at Castle Mountain Resort



AGENDA ITEM REPORT



Title: 2022 Pincher Creek Parade and Dignitary Luncheon - August 20, 2022 - Pincher Creek, AB
Meeting: Council Meeting - 04 Aug 2022
Department: Administration
Report Author: Mattie Elliott

APPROVAL(S):

Larry Randle, Director of Community Services,
Ann Mitchell, Chief Administrative Officer,

Approved - 06 Jul 2022
Approved - 07 Jul 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

An invitation was received for Council to attend the 2022 Pincher Creek Parade on Saturday, August 20 at 11:00 a.m. The Town is hosting a dignitary luncheon following the parade at the Kootenai Brown Pioneer Village for all visiting mayors, councillors, and their guests that Council is also invited to.

RECOMMENDATION:

That Council send regrets to the Town of Pincher Creek for their parade and dignitary luncheon on Saturday, August 20, 2022.

REASON(S) FOR RECOMMENDATION(S):

The Town of Picture Butte's Jamboree Days parade is also scheduled for Saturday, August 20, 2022 at 11:00 a.m., and Councillors and County staff typically attend that parade as it is within the municipal boundaries of Lethbridge County.

PREVIOUS COUNCIL DIRECTION / POLICY:

Neither Councillors or County staff have typically attended this parade in the past.

BACKGROUND INFORMATION:

The Town of Pincher Creek has invited Council to their annual parade on Saturday, August 20, 2022 at 11:00 a.m. There will also be a dignitary luncheon immediately following the parade for all visiting Mayors, Councillors, and guests. It will be hosted at the Kootenai Brown Pioneer Village in Pincher Creek.

The Picture Butte Jamboree Days parade is also scheduled for August 20 at 11:00 a.m. and the County has planned to enter the float in that event as it is within Lethbridge County's municipal boundaries and there will be County citizens in attendance.

ALTERNATIVES / PROS / CONS:

Council could choose a member to attend the parade and luncheon without the parade float and take a County vehicle instead.

PRO - support another municipality's community event and have the opportunity to network with Councils of the area.

CON - financial implications including per diem, mileage, and gas expense to drive to Pincher Creek.

FINANCIAL IMPACT:

Mileage - \$0.58/km

Per diem - \$153.00 (half day)

LEVEL OF PUBLIC PARTICIPATION:

Inform Consult Involve Collaborate Empower

ATTACHMENTS:

[Invitation - Pincher Creek Parade - August 20 2022](#)



RE: Pincher Creek Parade

Dear Mayor & Council:

The Town of Pincher Creek Mayor and Council cordially invites you to enter your float and/or have a Council representative(s) participate in the 2022 parade on August 20th. We Look forward to an exciting event this year as we are celebrating many anniversaries.

The Parade staging area is located at Canyon Elementary School, 408 Victoria Crescent, located at the west end of Main Street. Parade assembly starts at 9:00 a.m., judging at 10:00 a.m. and the parade will begin at 11:00 a.m.

Immediately following the parade, the Town of Pincher Creek will host a dignitary Luncheon at the Kootenai Brown Pioneer Village (1037 Beverly McLachlin Drive) for all visiting Mayors, Councillors, dignitaries, and their guests.

We are requesting your RSVP by August 12th at 403-627-4322 or email rec@pinchercreek.ca

For safety reasons, we kindly request that there is no candy thrown from your float or vehicle. We suggest if you would like to give out candy that you are accompanied by walkers who can hand out candy from the street. We thank you for adhering to these guidelines.

If you have any questions, please feel free to contact the Town of Pincher Creek. We look forward to your participation and hope you enjoy the day.

Best Regards,

Rhonda Oczkowski
403 627 4322
rec@pinchercreek.ca



TOWN OF PINCHER CREEK
962 St. John Ave (Box 159) Pincher Creek, AB T0K 1W0
Phone 403 627 4322 Fax 403 627 4784
rec@pinchercreek.ca www.pinchercreek.ca

AGENDA ITEM REPORT



Title: Asset Management Update
Meeting: Council Meeting - 04 Aug 2022
Department: Asset Management
Report Author: Mike Bly

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 22 Jul 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The Asset Management Team (AMT) is committed to continuous growth and enhancement of Asset Management practices. Since adopting the first draft of the Asset Management Plan in April 2021, the AMT has continued to make progress on this project. This report is intended to provide Council with a high level review and update of the progress of the Asset Management Program.

RECOMMENDATION:

That County Council receives the Asset Management Update for information

REASON(S) FOR RECOMMENDATION(S):

To ensure that Lethbridge County continues to develop and deliver an effective and efficient Asset Management program and continues to meet the requirements of the MGA.

PREVIOUS COUNCIL DIRECTION / POLICY:

Policy 354 - Asset Management

BACKGROUND INFORMATION:

In late 2017, Lethbridge County took steps to begin development of a formal Asset Management Program. A 3 phase development and implementation took place from 2018-2021. In April 2021, County Council received the current Asset Management Plan (AMP). The information contained within this document is intended to provide Council and Staff with high confidence data and recommendations, and to make the best informed decisions possible in managing the assets of Lethbridge County.

Since the presentation of the AMP work has continued by refining the data, continuous building of the system, and improving our processes within. This report/presentation intends to highlight some of the

key information for council and show the progress made by comparing the data received in the AMP to today's numbers.

ALTERNATIVES / PROS / CONS:

N/A

FINANCIAL IMPACT:

N/A

LEVEL OF PUBLIC PARTICIPATION:

Inform Consult Involve Collaborate Empower

Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

July 4, 2022

Reeve Tory Campbell
Lethbridge County
#100, 905 - 4th Avenue South
Lethbridge, AB T1J 4E4



Dear Reeve Campbell:

RE: Rural Municipalities of Alberta (RMA) Conference – Spring 2022

Thank you to you and your team officials for taking the time to meet with me and my Senior Leadership Team at the Spring 2022 RMA Conference. While these meetings are brief, they are very valuable to our team. Not only is it an opportunity to connect with your leadership, these meetings help to ensure our services are meeting the needs of the Albertans you represent.

During our conversation, you had raised some concerns about increased rural crime in your county, and that you are willing to take a more active role in crime reduction. The best way for communities to assist the police is to report crimes in a timely and accurate fashion. This helps us build better intelligence and establish patterns. To that end, we would like to encourage you and your community members to begin using the Alberta Royal Canadian Mounted Police app, available on Apple App Store and Google Play Store. This app provides users with online access to news, crime reporting, detachment locations, crime mapping, and statistics. Bolstering your community's reporting efforts will help build better criminal intelligence, which in turn will allow our members to target offenders in an intentional and strategic manner. The Alberta RCMP have intelligence-driven rural crime strategies in place that focuses on the four pillars of policing: targeted prevention, apprehension, suppression, and offender management.

We were pleased to learn that our ongoing community engagement efforts are well received by your community. Thank you for your support of the Alberta RCMP and our provision of provincial policing. Looking forward, we are focussed on exploring ways to provide innovative and efficient services that are aligned closely with communities to address needs and concerns in ways that support the citizens who live there.

Collaboration and communication between us are vital to both our relationship with your community and our shared priority of keeping Albertans safe. Your guidance and counsel are important in helping us identify and respond to the concerns of your citizens, contributing to a safer, resilient, and thriving Alberta.

Canada

Should any questions or concerns arise before our next meeting, please do not hesitate to contact me at 780-412-5444 or curtis.zablocki@rcmp-grc.gc.ca; or our RMA Liaison Officer, Inspector Ed Moreland at 780-412-5259 or edward.moreland@rcmp-grc.gc.ca.

Yours truly,


C. M. (Curtis) Zablocki, M.O.M.
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 - 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445

Cc: Chief Superintendent Trevor Daroux, District Officer, Southern Alberta District, Alberta Royal Canadian Mounted Police

AGENDA ITEM REPORT



Title: Lethbridge County Council Attendance Update - June 2022
Meeting: Council Meeting - 04 Aug 2022
Department: Administration
Report Author: Ann Mitchell

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 22 Jul 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

To remain transparent to its citizens. Lethbridge County Council report on their activities and events attended throughout the month.

RECOMMENDATION:

No motion required.

REASON(S) FOR RECOMMENDATION(S):

To remain transparent to the citizens of Lethbridge County.

PREVIOUS COUNCIL DIRECTION / POLICY:

A County Council update is provided monthly.

BACKGROUND INFORMATION:

Lethbridge County Council in order to remain transparent to its citizens, provides a monthly report on their activities and events for the prior month.

ALTERNATIVES / PROS / CONS:

By not reporting activities and events attended by members of Council, citizens are unaware of the events occurring within the region and are unaware of the participation of Council with regards to Community events.

FINANCIAL IMPACT:

None at this time.

LEVEL OF PUBLIC PARTICIPATION:

Inform

Consult

Involve

Collaborate

Empower

ATTACHMENTS:

[2022 June Lethbridge County Council Attendance](#)

**Lethbridge County Council Attendance
June 2022**

Division 1

Councillor Lorne Hickey

June 1	FCSS Meeting
June 8	Discussion on Proposed Commercial/Industrial Tax Incentive Bylaw
June 9	Lethbridge County/Town of Coaldale IDP Committee Meeting
June 16	Lethbridge County Council Meeting
June 22	Bursary Committee Meeting
June 22	Green Acres Finance and Audit Committee Meeting
June 27	McNally Community Association Donation Presentation
June 29	Green Acres Board Meeting

Division 2

Reeve Tory Campbell

June 1 – 6	2022 FCM Conference (travel days included)
June 7	Exhibition Park Media Lunch, Whoop-Up Days and Pro Rodeo
June 8	Meeting with MLA Neudorf, Water Forum Planning/Discussion
June 8	Discussion on Proposed Commercial/Industrial Tax Incentive Bylaw
June 9	Lethbridge County/City of Lethbridge Meeting
June 15	EDL Board Meeting
June 16	Lethbridge County Council Meeting
June 16	Meeting with Mayor Van Rijn, Town of Coaldale
June 20	Value Scoping, Palliser Schools, Town of Coalhurst
June 21	Emergency Advisory Committee Meeting
June 22	Meeting with Town of Coaldale re: Water
June 22	Grand Opening, Festival Square Lethbridge
June 23	Value Scoping, Palliser Schools, Town of Coalhurst
June 24	Mayors and Reeve, Joint Session, Taber
June 24	Healthcare in Alberta – A Conversation re Challenges and Opportunities
June 27	Value Scoping, Palliser Schools, Town of Coalhurst
June 28	Interview, re: Town of Coaldale Fire Master Plan
June 28	Water Forum hosted by MLA Neudorf
June 29	Council & SLT Team Building Event
June 29	Rural Economic Development Engagement Session, Coast Lethbridge

Division 3

Councillor Mark Sayers

June 7	Discussion on Proposed Commercial/Industrial Tax Incentive Bylaw
June 9	Lethbridge County/Town of Coaldale IDP Committee Meeting
June 16	Lethbridge County Council Meeting
June 21	Emergency Advisory Committee Meeting
June 22	Bursary Committee Meeting

June 23 SouthGrow Board Meeting AGM
June 29 Council & SLT Team Building Event

Division 4
Councillor John Kuerbis

June 16 Lethbridge County Council Meeting
June 22 Community Futures AGM & Regular Board Meeting

Division 5
Councillor Eric Van Essen

June 8 Discussion on Proposed Commercial/Industrial Tax Incentive Bylaw
June 16 Lethbridge County Council Meeting

Division 6
Deputy Reeve Klaas VanderVeen

June 9 Lethbridge County/City of Lethbridge Meeting
June 15 SAEWA Meeting
June 16 Lethbridge County Council Meeting
June 28 Water Forum hosted by MLA Neudorf
June 29 Council & SLT Team Building Event

Division 7
Councillor Morris Zeinstra

June 8 Discussion on Proposed Commercial/Industrial Tax Incentive Bylaw
June 16 Lethbridge County Council Meeting
June 21 Emergency Advisory Committee Meeting