



AGENDA

Council Meeting

9:00 AM - Thursday, January 18, 2024
Council Chambers

Page

A. CALL TO ORDER

B. ADOPTION OF AGENDA

C. ADOPTION OF MINUTES

3 - 9

1. **County Council Meeting Minutes**
[Council Meeting - 21 Dec 2023 - Minutes](#)

D. DELEGATIONS

1. **10:30 a.m. - Darren Bourget, Regulatory Assurance Manager - Current and Predicted Water Situation and Drought Management Plan Presentation**

E. DEPARTMENT REPORTS

E.1. ADMINISTRATION

10 - 12

- E.1.1. **Alberta Birds of Prey Foundation - Request for Letter of Support**
[Alberta Birds of Prey Foundation - Request for Letter of Support](#)

E.2. CORPORATE SERVICES

13 - 24

- E.2.1. **Coalhurst High School Sponsorship Request - Esports Program Development**
[Coalhurst High School Sponsorship Request - Esports Program Development](#)

25 - 51

- E.2.2. **Stirling Wind Project Applications**
[Stirling Wind Project Applications](#)

E.3. MUNICIPAL DEVELOPMENT & INFRASTRUCTURE

E.4. PUBLIC OPERATIONS

F. CORRESPONDENCE

- 52 1. **Southern Alberta Chinese Association - Year of the Dragon Spring Festival Invitation**
[Southern Alberta Chinese Association - Year of the Dragon Spring Festival Invitation](#)
- 53 2. **Royal Canadian Mounted Police**
[Royal Canadian Mounted Police](#)
- 54 - 70 3. **STARS Impact Report 2023 - Lethbridge County**
[STARS Impact Report 2023 - Lethbridge County](#)

G. COUNTY COUNCIL AND COMMITTEE UPDATES

- 71 - 74 1. **Lethbridge County Council Attendance Update - December 2023**
[Lethbridge County Council Attendance Update - December 2023](#)

H. CLOSED SESSION

1. **CAO Report - C. Beck (FOIP Sections 16, 17, 23 and 24)**

I. NEW BUSINESS

J. ADJOURN



MINUTES

Council Meeting

9:00 AM - Thursday, December 21, 2023
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, December 21, 2023, at 9:00 AM, in the Council Chambers, with the following members present:

PRESENT: Reeve Tory Campbell
Deputy Reeve John Kuerbis
Councillor Lorne Hickey
Councillor Mark Sayers
Councillor Eric Van Essen
Councillor Klaas VanderVeen
Councillor Morris Zeinstra
Chief Administrative Officer, Cole Beck
Director, Public Operations, Jeremy Wickson
Director, Development & Infrastructure, Devon Thiele
Director, Corporate Services, Jennifer Place
Executive Assistant, Candice Robison
Manager, Planning & Development, Hilary Janzen

A. CALL TO ORDER

Reeve Tory Campbell called the meeting to order at 9:00 a.m.

Reeve Campbell read the following land acknowledgement:

In the true spirit of reconciliation, we acknowledge all those who call this land home now and for thousands of years in the past. May we respect each other and find understanding together and recognize the benefits that this land provides to all of us.

Reeve Campbell, on behalf of Council, wished everyone a Merry Christmas and a happy and safe holiday season.

B. ADOPTION OF AGENDA

347-2023 Councillor Zeinstra MOVED that the December 21, 2023 Lethbridge County Council Meeting Agenda be adopted as presented. CARRIED

C. ADOPTION OF MINUTES

C.1. County Council Meeting Minutes

348-2023 Councillor Zeinstra MOVED that the December 7, 2023 Lethbridge County Council Minutes be adopted as presented. CARRIED

F. DEPARTMENT REPORTS

F.1. ADMINISTRATION

F.1.1. Alberta Irrigation Districts Association - 2024 Conference

349-2023 Councillor Hickey MOVED that any member of County Council that wishes to attend the AIDA 2024 Conference in Lethbridge be able to do so. CARRIED

F.1.2. Request for Additional Funding for ASB Conference

- 350-2023 Councillor VanderVeen MOVED that Council approve an additional \$10,000 in funding for the Welcome Reception at the 2024 Association of Agricultural Fieldmen (AAAF) Agricultural Service Board Conference on January 22, 2024, with funds to be drawn from the Agriculture Service Board Reserve.
CARRIED

F.2. PUBLIC OPERATIONS

F.2.1. 2024 Agricultural Service Board Conference - Councillor Registration

- 350-2023 Deputy Reeve Kuerbis MOVED that Council authorize any member of Council and ASB Members-at-Large wishing to attend the 2024 Provincial ASB Conference in Lethbridge scheduled for January 22nd to 24th, 2024, to be registered and fees to be paid by Lethbridge County.
CARRIED

D. DELEGATIONS

D.1. 9:15 a.m. - RCMP

S. Sgt. Mike Numan was present to provide Council the quarterly RCMP update.

E. DEPARTMENT REPORTS

F.3. DEVELOPMENT & INFRASTRUCTURE

F.3.1. Road Naming Policy

- 351-2023 Deputy Reeve Kuerbis MOVED that County Council approve the Road Naming Policy.
CARRIED

F.4. CORPORATE SERVICES

F.4.1. Town of Coaldale, Southern Alberta Summer Games Funding Request

- 352-2023 Councillor Sayers MOVED that County Council support the Town of Coaldale's funding request for the hosting of the 2024 Southern Alberta Summer Games in the amount of \$13,375 (25% of the Town's contribution) to be funded from the Recreation Reserve.
CARRIED

Reeve Campbell recessed the meeting at 9:56 a.m.

Reeve Campbell reconvened the meeting at 10:04 a.m.

F. PUBLIC HEARINGS - 10:00 A.M.

F.1. Bylaw 23-025 - Re-designate Plan 2311841 Block 1 Lot 4 in the SE 27-7-20-W4 from Rural Agriculture to Rural General Industrial- Public Hearing

Reeve Campbell called a recess to the Council Meeting, for the Public Hearing for Bylaw 23-025 at 10:04 a.m.

- 353-2023 Councillor Hickey MOVED that the Public Hearing for Bylaw 23-025 commence at 10:05 a.m.
CARRIED

The Manager, Planning and Development reviewed Bylaw 23-025.

Reeve Campbell asked if anyone wished to speak in favour or opposition of Bylaw 23-025.

No comments were made.

354-2023 Deputy Reeve Kuerbis MOVED that the Public Hearing for Bylaw 23-025 adjourn at 10:12 a.m. CARRIED

Reeve Campbell reconvened the Council Meeting at 10:12 a.m.

355-2023 Deputy Reeve Kuerbis MOVED that Bylaw 23-025 be read a second time. CARRIED

356-2023 Councillor Hickey MOVED that Bylaw 23-025 be read a third time. CARRIED

F. DEPARTMENT REPORTS

F.4. CORPORATE SERVICES

F.4.2. Quarterly Financial Report ending November 30, 2023

Jennifer Place, Director, Corporate Services presented to Council the quarterly Financial Report ending November 30, 2023.

F.4.3. 2024 - 2026 Operating & 2024 -2028 Capital Budget

357-2023 Councillor Sayers MOVED that the 2024 Operating Budget expenses in the amount of \$32,552,720 be approved, and that the 2025 and 2026 Operating Budget expenses in the amounts of \$34,673,055 and \$35,917,520 respectively be approved in principle. CARRIED

358-2023 Councillor VanderVeen MOVED that the 2024 Capital Budget expenses in the amount of \$12,145,000 be approved, and that the 2025, 2026, 2027 and 2028 Capital Budget expenses in the amounts of \$9,376,000, \$10,033,000, \$9,330,000 and \$9,750,000 respectively be approved in principle. CARRIED

G. CORRESPONDENCE

G.1. Coaldale-Lethbridge Growing Project - Canadian Food Grains Bank Thank You

Council reviewed correspondence from Canadian Food Grains Bank which thanked Council for their support of the Coaldale-Lethbridge Growing Project.

G.2. SAEWA Year End Report and Talking Points 2023 - 2024

Council reviewed the 2023-2024 SAEWA Year End Report and Talking Points.

H. COUNTY COUNCIL AND COMMITTEE UPDATES

H.1. Lethbridge County Council Attendance Update - November 2023

Council reviewed the highlights from the Lethbridge County Council Attendance Update for November 2023.

Division 1

Councillor Lorne Hickey

November 2	Lethbridge County Council Meeting
November 2	Communications Workshop
November 6	EOEP Course
November 6-9	RMA Fall Convention

November 11	Legion Remembrance Day Ceremony
November 15	Economic Development Working Session
November 16	Lethbridge County Council Meeting
November 21-24	FCSS Conference in Edmonton
November 22	Green Acres Finance Meeting
November 27	2023 Budget Deliberations
November 28	2023 Budget Deliberations
November 28	McNally Community Association AGM
November 29	Green Acres Board Meeting

Division 2

Reeve Tory Campbell

November 1	Exhibition Park Board Meeting
November 2	Lethbridge County Council Meeting
November 2	Communications Workshop
November 2	Meeting with Mayor Van Rijn, Coaldale
November 3	Mayors and Reeves
November 6-9	RMA Fall Convention
November 11	Coaldale Remembrance Day Ceremony
November 15	Economic Development Working Session
November 16	Lethbridge County Council Meeting
November 16	Coaldale Recreation Centre Tour
November 21	Renewable Energy Workshop
November 22	Cypress County Ag Connections Conference, Medicine Hat
November 24	Coaldale Night of Lights Parade
November 27	2023 Budget Deliberations
November 28	2023 Budget Deliberations
November 29	Virtual Meeting with Minister McIver, SRSDC

Division 3

Councillor Mark Sayers

November 2	Lethbridge County Council Meeting
November 2	Communications Workshop
November 6	EOEP Course
November 6	RMA Fall Convention
November 15	Economic Development Working Session
November 16	Lethbridge County Council Meeting
November 21	Renewable Energy Workshop
November 24	Coaldale Night of Lights Parade
November 27	2023 Budget Deliberations
November 28	2023 Budget Deliberations

Division 4

Deputy Reeve John Kuerbis

November 2	Lethbridge County Council Meeting
November 2	Communications Workshop
November 6-9	RMA Fall Convention
November 8	Meeting with Minister of Municipal Affairs
November 14	Meeting with Community Futures Executive Director
November 15	Economic Development Working Session
November 16	Lethbridge County Council Meeting
November 17	Community Futures Policy Committee Meeting
November 21	Renewable Energy Workshop
November 21	Meeting with Community Future Executive Director
November 22	Community Futures Monthly Board Meeting
November 22	Glow Lethbridge Sneak Peak
November 27	2023 Budget Deliberations
November 28	2023 Budget Deliberations
November 29	Meeting with Community Futures Executive Director

Division 5

Councillor Eric Van Essen

November 6-9	RMA Fall Convention
November 15	Economic Development Working Session
November 16	Lethbridge County Council Meeting
November 16	Communications Workshop
November 21	Renewable Energy Workshop
November 22	Highway 3 Twinning Development Association Meeting
November 22	Glow Lethbridge Sneak Peak
November 27	2023 Budget Deliberations
November 28	2023 Budget Deliberations

Division 6

Councillor Klaas VanderVeen

November 6-9	RMA Fall Convention
November 11	Picture Butte Remembrance Day Ceremony
November 15	Economic Development Working Session
November 16	Lethbridge County Council Meeting
November 16	Communications Workshop
November 21	Renewable Energy Workshop
November 22	Glow Lethbridge Sneak Peak
November 24	SAEWA Board Meeting
November 27	2023 Budget Deliberations
November 28	2023 Budget Deliberations

Division 7

Councillor Morris Zeinstra

November 2	Lethbridge County Council Meeting
November 2	Communications Workshop
November 6-9	RMA Fall Convention
November 15	Economic Development Working Session
November 16	Lethbridge County Council Meeting
November 21	Renewable Energy Workshop
November 27	2023 Budget Deliberations
November 28	2023 Budget Deliberations

I. CLOSED SESSION

I.1. - Historical Local Drainage Project (FOIP Section 21 - Disclosure harmful to Intergovernmental Relations)

I.2. - Eastern Industrial Transmission Pipeline - Request for Project Approval (FOIP Section 16 - Disclosure harmful to business interests of a third party & FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)

I.3. - Committee Appointment (FOIP Section 21 - Disclosure harmful to Intergovernmental Relations)

I.4. - CAO Report - C. Beck (FOIP Sections 16, 17, 23 and 24)

I.5. - Personnel Matter (FOIP Section 19 - Confidential Evaluations)

359-2023 Councillor VanderVeen MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the Municipal Government Act, the time being 10:58 a.m. for the discussion on the following:

I.1. - Historical Local Drainage Project (FOIP Section 21 - Disclosure harmful to Intergovernmental Relations)

I.2. - Eastern Industrial Transmission Pipeline - Request for Approval (FOIP Section 16 - Disclosure harmful to business interests of a third party & FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)

I.3. - Committee Appointment (FOIP Section 21 - Disclosure harmful to Intergovernmental Relations)

I.4. - CAO Report - C. Beck (FOIP Sections 16, 17, 23 and 24)

I.5. - Personnel Matter (FOIP Section 19 - Confidential Evaluations)

Present during the Closed Session:
Lethbridge County Council
Chief Administrative Officer
Senior Management
Administrative Staff
CARRIED

360-2023 Councillor Sayers MOVED that the Lethbridge County Council Meeting move out of the closed session at 2:14 p.m.

CARRIED

I.1. **Eastern Industrial Transmission Pipeline - Request for Project Approval (FOIP Section 16 - Disclosure harmful to business interests of a third party & FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)**

361-2023 Deputy Reeve Kuerbis MOVED that County Council approve the Eastern Industrial Transmission Pipeline project with a total project budget of \$15,100,000.

CARRIED

Councillor Mark Sayer declared a conflict of interest with Item I.3. and abstained from voting.

I.3. **Committee Appointment (FOIP Section 21 - Disclosure Harmful to Intergovernmental Relations)**

362-2023 Deputy Reeve Kuerbis MOVED to instruct County administration to support the future of Lethbridge and District Exhibition and the potential transition to an administrative Board pending a signed MOU between Lethbridge and District Exhibition and the City of Lethbridge.

CARRIED

363-2023 Councillor Hickey MOVED to vacate Lethbridge County's board position on Lethbridge and District Exhibition to avoid any potential conflict of interest as the County works as a strategic partner with the City and LDE moving forward.

CARRIED

J. NEW BUSINESS

K. ADJOURN

364-2023 Councillor Zeinstra MOVED that the Lethbridge County Council Meeting adjourn at 2:17 p.m.

CARRIED

Reeve

CAO

AGENDA ITEM REPORT



Title: Alberta Birds of Prey Foundation - Request for Letter of Support
Meeting: Council Meeting - 18 Jan 2024
Department: Administration
Report Author: Candice Robison

APPROVAL(S):

Cole Beck, Chief Administrative Officer

Approved - 09 Jan 2024

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The Alberta Birds of Prey Foundation is seeking a letter of support for their Alberta Lotteries/Community Facility Enhancement Program grant application.

RECOMMENDATION:

That Lethbridge County provide a letter of support to the Alberta Birds of Prey Foundation for their Alberta Lotteries/Community Facility Enhancement Program grant application for the installation of high speed internet.

REASON(S) FOR RECOMMENDATION(S):

It is recommended that Lethbridge County provide a general letter of support for the Alberta Birds of Prey Foundation's grant application to show support for the installation of high speed internet at their facility which is utilized by Lethbridge County residents and schools.

PREVIOUS COUNCIL DIRECTION / POLICY:

Lethbridge County has provided letters of support to various organizations for grant application purposes.

BACKGROUND INFORMATION:

The Alberta Birds of Prey Foundation is in the process of submitting a grant application to the Alberta Lotteries, Community Facility Enhancement Program in the amount of \$125,000 for the purpose of installing high speed internet at their facility in Coaldale.

They currently face the following issues not having internet access:

- greatly hinders their operations and outreach programs.
- impairs their ability to effectively engage with their supporters and followers online.

- prevents them from offering virtual tours and live-streams of the centre (to schools for example), when physical visits are not possible.
- makes it impossible to provide adequate on-site security for the birds against theft/vandalism

The Alberta Birds of Prey Foundation has provided year-round volunteer wildlife rescue release services, and unique environmental learning opportunities for over 30 years. The Alberta Birds of Prey Centre is a major tourist attraction for the region attracting up to 20,000 visitors in a summer. Many of those visitors are Lethbridge County residents, and visiting tourists who local patronize accommodation providers, and other retail services and businesses. Many county/town schools also visit the centre every year as part of regular environmental learning field trips. Every spring/summer/fall, the Alberta Birds of Prey Centre handles numerous calls to help Lethbridge County farmers/ranchers/acreage owners, with their requests to rescue injured and orphaned birds. The Centre is also known for providing up close experiences with nature, to people that been denied these opportunities, due to their physical and or mental disabilities. Foundation staff have also involved Alberta's First Nations people and their close connection to nature, by attending many indigenous events with their specially trained birds such as at Head Smashed In Buffalo Jump. Thanks to charitable donations and self-generated income (mostly admission fees), the Alberta Birds of Prey Foundation operates sustainably without government operating subsidies.

ALTERNATIVES / PROS / CONS:

A general letter of support poses little risk/exposure for Lethbridge County.

Alternatives: Not provide a letter of support.

FINANCIAL IMPACT:

There are no direct financial implications to sending a letter of support.

LEVEL OF PUBLIC PARTICIPATION:

- Inform
 Consult
 Involve
 Collaborate
 Empower

ATTACHMENTS:

[Alberta Birds of Prey Foundation - Request for Letter of Support](#)

From: Alberta Birds of Prey Foundation

Date: January 02, 2024.

Information Summary for Application to Alberta Lotteries/Community Facility Enhancement Program

CFEP PROJECT Name: Internet Infrastructure Installation & Digital Connectivity

Funding Request Amount: \$125,000

Why Important Urgent

Can you imagine trying to do business without an internet connection? This has been the challenge faced by the Alberta Birds of Prey Foundation for the past 20 years. The Alberta Birds of Prey site was constructed in 1990, before modern digital technology and infrastructure existed.

Value to Lethbridge County & Region

The Alberta Birds of Prey Foundation has provided year-round volunteer wildlife rescue release services, and unique environmental learning opportunities for over 30 years. The Alberta Birds of Prey Centre is a major tourist attraction for the region attracting up to 20,000 visitors in a summer. Many of those visitors are Lethbridge County residents, and visiting tourists who local patronize accommodation providers, and other retail services and businesses. Many county/town schools also visit the centre every year as part of regular environmental learning field trips. Every spring/summer/fall, the Alberta Birds of Prey Centre handles numerous calls to help Lethbridge County farmers/ranchers/acreage owners, with their requests to rescue injured and orphaned birds. The Centre is also known for providing up close experiences with nature, to people that been denied these opportunities, due to their physical and or mental disabilities. Foundation staff have also involved Alberta's First Nations people and their close connection to nature, by attending many indigenous events with their specially trained birds such as at Head Smashed In Buffalo Jump. Thanks to charitable donations and self-generated income (mostly admission fees), the Alberta Birds of Prey Foundation operates sustainably without government operating subsidies.

Benefits of Internet to the Alberta Birds of Prey Foundation

Internet connectivity will enable the foundation to offer virtual programs to schools and other groups, improve operational and organizational productivity & efficiencies, greatly improve connectivity & communication in the tourism industry, as well as everyone the Foundation conducts business with.

Why Internet Installation is So Costly

In addition to interior building wiring and needed data switching equipment, extensive underground/directional boring is required to access and link, several buildings (across the Foundation's 10 acre site) with fibre optic cable. Total project cost is expected to be in excess of \$250,000. The installed system also needs to be built with enough capacity to handle anticipated future demand from hundreds of people who might access the system simultaneously for visitor wifi.

Other Details

A letter of support can be addressed to:

Alberta Birds of Prey Foundation, 2124 – 16th Ave. Coaldale, Alberta T1M 1J8
Attention: Mr. Don Wentz, President

A letter of support can be emailed to: colin@burrowingowl.com

and would be appreciated by or before: January 12th, 2024.

If further information is requested: please contact Managing Director, Colin Weir @ 403-331-9520.

AGENDA ITEM REPORT



Title: Coalhurst High School Sponsorship Request - Esports Program Development
Meeting: Council Meeting - 18 Jan 2024
Department: Corporate Services
Report Author: Jennifer Place

APPROVAL(S):

Cole Beck, Chief Administrative Officer

Approved - 15 Dec 2023

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The County has received a letter from the Coalhurst High School regarding a sponsorship request to assist with the development of their Esports Program.

RECOMMENDATION:

That County Council deny the request for funding of the Coalhurst High School Esports Program as per County Policy #161.

REASON(S) FOR RECOMMENDATION(S):

The recommendation has been made based solely on the eligibility criteria of the Donation Policy #161, specifically;

Section 1. Eligibility

a. Consideration of providing support of community programs, organizations, events and activities through donations shall be limited to those that demonstrate any of the following:

- (i) a need for financial support or specific in-kind from the County;
- (ii) are held for the enjoyment and benefit of the general public;
- (iii) are hosted on a yearly basis or recognize significant milestones events; and/or
- (iv) take place within the County boundaries.

b. The following are not eligible for support under this policy

- (i) private functions;
- (ii) capital facilities and equipment including requests for gravel donations;
- (iii) youth and adult sports teams and associated programs/events, activities and school reunions; and
- (iv) programs, organizations, events and activities that receive support from the County through other programs or policies.

(v) major County and inter-County events (eg. Lethbridge International Air Show).

PREVIOUS COUNCIL DIRECTION / POLICY:

Council has a Donations Policy in place and has made various donations in the past.

BACKGROUND INFORMATION:

Coalhurst High School is seeking funding for the purchase of computers in order to develop an Esports program for the youth within the community of Coalhurst. Esports is the competitive play of specific video games that requires dedication, training and a high level of teamwork. Esports is an international industry that will soon exceed all other sports organizations in both participation and viewership. Funding currently needed to begin the Esports program is \$17,867.84.

There are five different sponsorship levels:

Platinum Sponsor - \$15,000 - \$20,000

Gold Sponsor - \$10,000 - \$14,999

Silver Sponsor - \$5,000 - \$9,999

Bronze Sponsor - \$1,000 - \$4,999

Sponsorship Appreciate Certificate - \$1 - \$999

ALTERNATIVES / PROS / CONS:

County Council support the funding request:

PRO - Would provide financial support for the Coalhurst High School Esports program initiative.

CON - Would contradict the the Donation Policy.

FINANCIAL IMPACT:

If funding was approved it could come from the donation reserve that has a current balance of \$23,015.

LEVEL OF PUBLIC PARTICIPATION:

Inform Consult Involve Collaborate Empower

ATTACHMENTS:

[Coalhurst High School Sponsorship Request - Esports Program Development](#)
[161 Donations to Community Organizations REVISED 2021](#)

Esports Program Development for Coalhurst High School



Proposal Abstract

Coalhurst High School is seeking funding for the purchase of computers in order to develop an Esports program for the youth within the community of Coalhurst. [Esports is the competitive play of specific video games](#) that requires dedication, training and a high level of teamwork. Esports is an [international industry that will soon exceed](#) all other sports organizations in both participation and viewership. We hope to create a program that upholds

Esports as an athletic program that requires all participants to adhere to a strict [academic and social code of conduct](#) in order to encourage all participants to become leaders and ambassadors of our community. Through this Esports program, we would like to create opportunities for students who are disinterested in existing athletics programs or [students with disabilities that are unable to participate in existing athletic programs](#) to represent their community of Coalhurst in tournaments and competitions. By creating a brand new avenue of school programming, we hope to increase academic engagement and overall community engagement for a demographic of students who have traditionally been underrepresented.

Statement of Need

While Coalhurst High School offers a very wide range of programs ranging from athletics to the arts, there is a current deficit in the availability of technology based programs. While the recent transition into Chromebooks has increased availability of technology to a large number of students within classrooms, a lack of specialized PCs has limited the availability of programs offered to students in the building. So often video games are seen as a solitary activity that takes place in basements, but we believe that by creating a physical space for students to come together to participate in training, building teamwork and leadership skills relating to competitive play, video games will accomplish many of the same [key benefits](#) as other traditional team sports programs. We have also seen similar programs in Lethbridge have huge academic benefits, especially for those students that suffer from academic apathy. By creating a program with [high expectations and standards](#) that students can be passionate about, Esports programs can serve as a mechanism in which students can more easily choose academic excellence rather than academic apathy. Additionally, due to its rapidly rising popularity, Esports programs are becoming more and more common in post secondary institutions. [Scholarships of various sizes ranging from partial to full-rides](#) are becoming more and more available for students who excel in Esports([see Lethbridge College Kodiak Esports Team](#)). Coalhurst High School students have already [demonstrated that there is talent](#) in the Esports realm and we would like to train those students and future participating students to be able to earn scholarships towards their post-secondary education, much like how schools help student athletes train in order to earn basketball or football scholarships.

Financial/Budgetary Considerations






The following budget breakdown represents our current available funding as well as our current funding needs. The price listed below is a discounted price through our partnership with TLD. For any further detailed information, please reach out to [Brian Kim \(778-679-7721 or Brian.Kim@Pallisersd.ab.ca\)](mailto:Brian.Kim@Pallisersd.ab.ca).

Item	List Price	Discounted Price	Quantity	Total Price
Lenovo Legion T7 34IRZ8 90V60009US Gaming Desktop Computer	\$3,889.99	\$3,049.52	10	\$30,495.20
Lenovo G27q-30 27" Class WQHD Gaming LCD Monitor	\$379.99	\$300.47	10	\$3,004.70
LOGITECH G502 HERO MOUSE	\$99.99	\$58.47	10	\$584.70
Lenovo Legion K500 RGB Mechanical Gaming Keyboard	\$142.99	\$106.46	10	\$1,064.60
Lenovo Legion H500 Pro 7.1 Surround Sound Gaming Headset		\$87.04	10	\$870.40
Computer Recycling Levy		\$2.00	10	\$20.00
Monitor Recycling levy		\$2.50	10	\$25.00
Total (Tax not Included)				\$36,064.60
GST				\$1,803.24
Total				\$37,867.84
Funding Currently Available Through Palliser School Division				\$20,000.00
Funding Currently Needed to Begin Esports Program				\$17,867.84

As of December 12th, we have reached out to the following organizations and businesses to seek various funding opportunities.

- Palliser School Division
- Microsoft
- Nintendo
- Bestbuy
- Community Foundation of Southwestern Alberta
- Friends of CHS Society
- Town of Coalhurst
- PreCon
- Headwater Equipment
- County of Lethbridge

Sponsorship Acknowledgement Levels

 <p style="text-align: center;">PLATINUM SPONSOR</p>	<p>\$15,000-\$20,000 Palliser School Division</p>
 <p style="text-align: center;">GOLD SPONSOR</p>	<p>\$10,000-\$14,999</p>
 <p style="text-align: center;">Silver Level</p>	<p>\$5,000-\$9,999</p>
 <p style="text-align: center;">Bronze Level</p>	<p>\$1,000-\$4,999</p>
	<p>\$1-\$999</p>

This is a draft of potential acknowledgements. We are very much open to further discussions on how best to proceed with acknowledging sponsorships (i.e. social media, local newspaper, and in house advertising, etc.)



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013 **SECTION:** 100 NO. 161 Page 1 of 7
APPROVED BY: County Council **SUBJECT:** Donations to Community Organizations, Programs, Events & Activities
REVISED DATE: September 2, 2021

Purpose

- To establish consistent guidelines for Council to donate financial resources or provide in-kind support to community programs, organizations, events & activities.
- To provide the authority to the Chief Administrative Officer (CAO) regarding requests for donations up to a value of \$200.
- To provide clear procedures for Administration and Council to provide and respond to requests for donations.

Policy Statement

Lethbridge County appreciates the positive contributions that community organizations make to the quality of life in the County, and recognizes that municipal government support may be required to help further the goals of community programs, organizations, events and activities.

Policy Guidelines and Procedures

1. Eligibility

- a. Consideration of providing support of community programs, organizations, events and activities through donations shall be limited to those that demonstrate any of the following:
 - (i) a need for financial support or specific in-kind from the County;
 - (ii) are held for the enjoyment and benefit of the general public;
 - (iii) are hosted on a yearly basis or recognize significant milestones events; and/or
 - (iv) take place within the County boundaries.
- b. The following are not eligible for support under this policy
 - (i) private functions;
 - (ii) capital facilities and equipment including requests for gravel donations;



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013 **SECTION:** 100 NO. 161 Page 2 of 7
APPROVED BY: County Council **SUBJECT:** Donations to Community Organizations, Programs, Events & Activities
REVISED DATE: September 2, 2021

- (iii) youth and adult sports teams and associated programs/events, activities and school reunions; and
- (iv) programs, organizations, events and activities that receive support from the County through other programs or policies.
- (v) major County and inter-County events (eg. Lethbridge International Air Show).

2. Donations

- a. Donations may be cash or in-kind contributions
- b. In-kind contributions are donations that do not involve a direct cash contribution but instead might include providing promotional items or County services or other materials or supplies.

3. Criteria

- a. In evaluating each application, decisions will be based on merit with consideration being given to the following:
 - (i) evidence for the need;
 - (ii) number of local residents served;
 - (iii) quality of management (established track record, proposal well thought out, etc.);
 - (iv) number of local volunteers;



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013 **SECTION:** 100 NO. 161 Page 3 of 7
APPROVED BY: County Council **SUBJECT:** Donations to Community Organizations, Programs, Events & Activities
REVISED DATE: September 2, 2021

- (v) mitigation of barriers to services for people with mental and physical disabilities and minority groups;
- (vi) level of involvement with other community partners;
- (vii) agreement to acknowledge the County's contribution in all publicity related events or activities relating to the event.

4. Funding Allotment & Allocation

a. The County shall support this based on the following:

- (i) Applicants are able to request a maximum amount of \$500 or up to \$1,000 for in-kind donations.
No gravel will be granted. The funds will be provided from the Donations Reserve. Any donations exceeding the policy limits will be allocated from Councillor's Discretionary Reserve funds.

5. Grant Applications

a. Applications must be completed in full and contain the following:

- (i) name, address and contact information for the organization;
- (ii) the amount of financial support being requested;
- (iii) a description of the program, event or activity and associated dates and timelines;
- (iv) a budget identifying the proposed revenue and expenditure pertinent to the request;
- (v) an explanation of how the County's support will be recognized during the program, event or activity.



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013 **SECTION:** 100 NO. 161 Page 4 of 7
APPROVED BY: County Council **SUBJECT:** Donations to Community Organizations, Programs, Events & Activities
REVISED DATE: September 2, 2021

- (vi) completed application forms must be submitted to the County. If the application is not properly filled-out, the grant application will not be considered.
- (vii) must be received at least 30 days before the date of the need for support.

- b. County Council shall be the deciding authority on all applications, except for donation requests of \$200 or less, which the CAO will have the authority to approve.

6. Accountability of Funds

- a. Applicants will be notified in writing once a final decision on their application has been made.
- b. Applicants who are provided with support pursuant to this policy shall be accountable for the expenditures of funds provided.
- c. The entire amount of financial support provided must be used exclusively for the program, organization, event or activity identified in the application.
- d. The community programs, activities and events must be conducted within six months of the date the donation is approved.
- e. If the community programs, activities or events do not occur within the allotted time, a written letter of request for an extension must be submitted. If an extension is not received, or if an extension is not granted, the community organization or group shall return all the funds provided by the County.
- f. The County's support must be recognized during the program, event or activity in the manner described in the application.



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013 **SECTION:** 100 NO. 161 Page 5 of 7
APPROVED BY: County Council **SUBJECT:** Donations to Community Organizations, Programs, Events & Activities
REVISED DATE: September 2, 2021

- g. Organizations, programs, events and activities receiving support pursuant to this policy must be conducted in accordance with all applicable laws, statutes, and regulations.

7. Door Prizes

- a. If the request is for a door prize, silent auction item or other similar promotional item, a written request is required. Funds for door prizes, silent auctions items or promotional items of a value of a \$200 or less shall be decided upon by the CAO.



Lethbridge County Policy Handbook

--- DONATION REQUEST APPLICATION ---

Community Organization: _____

Name: _____

Address: _____

Phone Number/Cell Number: _____

Board of Directors (Names & Positions): _____

Amount of Funding Requested or Description of In-Kind Donation Requested:
\$ _____

Description of Request including Timelines:

Other sources of funding: _____

Total cost of program, event or activity: \$ _____

Total Budget:



Lethbridge County Policy Handbook

Description of how Lethbridge County's contribution may be recognized:

Other supporting information (Please attach separate sheet if necessary):

Name (please print)

Signature on behalf of Community Organization

Date

Phone Number: _____

Email: _____

Address: _____

***** Donations made by Lethbridge County are not to be regarded as a
commitment by the County to continue such donations in the future.**

AGENDA ITEM REPORT



Title: Stirling Wind Project Applications
Meeting: Council Meeting - 18 Jan 2024
Department: Corporate Services
Report Author: Jennifer Place

APPROVAL(S):

Cole Beck, Chief Administrative Officer

Approved - 10 Jan 2024

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

A Community Benefit Fund Application and Community Benefit Scholarship Program Application have been created pursuant to the agreement with Stirling Renewable Energy.

RECOMMENDATION:

That County Council approve the Stirling Wind Project Community Benefit Fund Application and Community Benefit Scholarship Program Application as presented.

REASON(S) FOR RECOMMENDATION(S):

Once the applications are approved it will allow the County to receive applications from the community for the Stirling Wind Project contributions.

PREVIOUS COUNCIL DIRECTION / POLICY:

Council passed the following resolution at the September 21, 2023 Council meeting:

273-2023

Councillor VanderVeen

MOVED that County Council direct administration to sign the Community Benefits Agreement with Stirling Renewable Energy and that Administration bring back a plan for the community funding projects, effective for 2024.
CARRIED

BACKGROUND INFORMATION:

The County was contacted by Potentia Renewables Inc. to discuss community funding through the Stirling Wind Project. The program has been developed as part of their community relations commitment and provides contributions back to the communities in which their wind turbines are constructed.

The Stirling Wind Project is for both the County of Warner, which has 9 turbines and Lethbridge County, that has 14 turbines. Based on these numbers, Warner County would be eligible to receive \$9,783 and Lethbridge County \$15,217 based on prorating the \$25,000 annual commitment.

The agreement with Stirling Wind Project was approved by Council at the September 21 Council meeting. The Stirling Wind Project contributions would be provided to the municipality and distributed back to the community through the application process.

ALTERNATIVES / PROS / CONS:

Alternative:

- Council could not approve the applications.
- Council could amend the applications as they see fit.

FINANCIAL IMPACT:

There would be some administration and advertising costs for the management of the program and notifying the community of the application process.

LEVEL OF PUBLIC PARTICIPATION:

- Inform Consult Involve Collaborate Empower

ATTACHMENTS:

- [Stirling Wind Project - Community Benefit Fund Application](#)
- [Stirling Wind Project - Community Benefit Scholarship Program Application](#)
- [Stirling Wind Project Agreement](#)



Community Benefit Fund Application Stirling Wind Project

In 2023, the Stirling Wind Project entered into an agreement with Lethbridge County to establish a Community Benefit Contribution Program that would allocate a maximum of \$10,000 annually to be distributed through an open application process to community organizations.

Open Allocation (maximum of \$10,000 annually):

Funding through the Community Benefit Program is available to Lethbridge County based groups/ organizations for projects or events that enhance and enrich our community in one of more of the following categories:

- ❖ Environmental Enhancement – projects, events or initiatives that improve environment quality, reduce environmental degradation, or increase community awareness of environment issues.
- ❖ Social Welfare – projects, events or initiatives that provide support to at-risk groups or individuals within the community.
- ❖ Arts and Culture – projects, events or initiatives that celebrate local artists or culture or provide opportunities for groups or individuals to experience or create art.
- ❖ Health and Wellness – projects, events or initiatives that promote healthy lifestyles and choices and general community wellness.
- ❖ Education & Science – projects, events or initiatives that support learning and use of technology and innovation to improve the community.
- ❖ Emergency Relief – projects, events or initiatives that support individuals or businesses to adapt or recover from emergency situations.

Eligibility

- ❖ Local registered charities, not for profit societies, organization & associations, schools, and other groups as deemed appropriate.

Projects Could Include

- ❖ Capital projects or equipment for the enhancement of community facilities, community events, art, or education programs.
- ❖ Emergency Relief – projects, events or initiatives that support individuals or businesses to adapt or recover from emergency situations.

Approval Criteria

- ❖ Community enhancement/enrichment
- ❖ Environmental protection/enhancement
- ❖ Overall community impact
- ❖ Efficient use of funds

For additional information on the programs, criteria and distribution please review the Stirling Wind Project Community Benefit Fund or contact Lethbridge County's Director, Corporate Services (403)-328-5525 or jplace@lethcounty.ca

Deadline for applications is March 1st, with allocation decisions to be made by June 15th.



Community Benefit Fund Application Stirling Wind Project

Type of Application (please check)	
Open Allocation	(Please choose from options below)
Environmental Enhancement	<input type="checkbox"/>
Social Welfare	<input type="checkbox"/>
Arts & Culture	<input type="checkbox"/>
Health & Wellness	<input type="checkbox"/>
Education & Science	<input type="checkbox"/>
Emergency Relief	<input type="checkbox"/>

Applicant Information	
Organization Name	
Contact Name	
Mailing Address	
Phone	
Email	
Type of Organization	(Please choose from options below)
Charitable Organization	<input type="checkbox"/>
Not-For-Profit Organization	<input type="checkbox"/>
School	<input type="checkbox"/>
Individual or Group	<input type="checkbox"/>

Program/Event/Activity Information
Name of Program/ Event/Activity
Date Being Held
Description
Amount of Funds Requested



Community Benefit Fund Application Stirling Wind Project

Community Involvement

Community Enhancement

Environmental Enrichment
or Enhancement

Community Impact

Overall Use of Volunteers

Effective Use of Funds
Requested

Number of People
Impacted

Recognition of
Sponsorship

Any Additional
Information



Community Benefit Fund Application Stirling Wind Project

Budget

Revenues

List all sources of revenue including the requested community benefit grant amount

Expenses

List all anticipated expenditures/ costs

Have you attached additional information to support this application: Yes No

I, _____, as representative for the _____
(organization) acknowledge that the information provided is accurate to the best of my knowledge. It is understood that any funds allocated and not exclusively utilized for the program identified will need to be returned to Lethbridge County. It is understood that any funds received over the amount of \$1,000 will require a report on how funds were expended and the benefits to the community and participants.

Signature

Date

Under the Freedom of information and Protection of Privacy Act (FOIP) s.33(c) personal information is collected for the purpose of applying for the Community Grant pursuant to provisions of the Municipal Government Act. Question regarding the collection of personal information can be directed to the FOIP Coordinator at (403)-328-5525 or dirwin@lethcounty.ca



Lethbridge County Community Benefit Scholarship Program

Lethbridge County has collaborated with Stirling Wind Project to offer a Community Benefit Scholarship.

A minimum of one university or college scholarship to be awarded annually to high achieving student(s) currently enrolled in Lethbridge County Schools. Eligible applicants who are planning to further their studies in the field of Science, Technology, Engineering or Mathematics in the following year are invited to apply.

Annual maximum per scholarship: \$2,000, with an annual maximum of \$4,000 for all scholarships.

Application packages are available online at www.lethcounty.ca

For additional information on the programs, criteria and distribution please review the Stirling Wind Project Community Benefit Fund or contact Lethbridge County's Director, Corporate Services (403)-328-5525 or jplace@lethcounty.ca

Application deadline:
July 31st



Instructions & Information

Scholarships are available to students living in Lethbridge County that are furthering their education at a recognized post-secondary institution. A minimum of one university or college scholarship to be awarded to high achieving student(s) currently enrolled in Lethbridge County Schools. Eligible applicants who are planning to further their studies in the field of Science, Technology, Engineering or Mathematics in the following year are invited to apply.

Please read the following information and instructions carefully before completing the application form.

Information

1. Funding is not available to persons qualifying for or participating in job training assistance grants or previous scholarship recipients.
2. Up to \$4000 in Scholarships annually with a maximum award of \$2000 depending upon the number of applicants that meet the criteria.
3. Applications and the required documentation will be reviewed.
4. Successful applicants will be selected on the grounds of academic merit, school and community activities and their mark on the application essay.
5. Funds awarded will be made payable to the student's post-secondary institution with the conditions that funds be used for tuition, learning resources or room and board. Should the student leave the institution prior to the funds being expended, the balance will be returned to Lethbridge County.
6. The Lethbridge County Community Benefit Scholarship application packages are available from the Lethbridge County Administration Office or on the Lethbridge County Website at lethcounty.ca.
7. For further information contact Jennifer Place, Director, Corporate Services at jplace@lethcounty.ca.

Instructions

1. Applications are accepted by email, online, mail, or delivery in person on or before July 31st.
2. Submit a short essay (100 word minimum—200 word maximum) introducing yourself and outlining your career goals. Include any contributions made to your local community or school through volunteering or extracurricular activities.

3. Supply a copy of your high school academic report and preceding post-secondary semester grades if applicable.
4. Submit a copy of your letter of acceptance stating the course of studies from the post-secondary institute you are attending.
5. Please submit a head and shoulder photograph of yourself. Wallet sized graduation pictures are acceptable. If you are selected for a scholarship this photograph will be used for a press release. Your photograph will not be returned if mailed.
6. You will be notified of the results by September 1st.

Send completed application with the required supporting information to:

Lethbridge County
#100, 905 - 4th Avenue South
Lethbridge, AB T1J 4E4
Attention: Jennifer Place, Director, Corporate Services

Email: jplace@lethcounty.ca



Name: _____
Rural/Civic Address: _____
Phone Number: _____
E-Mail: _____
Post-Secondary School: _____

Declaration

I declare that the information I have provided is accurate or correct to the best of my knowledge, and if awarded a bursary, I agree to comply with all terms pertaining to this application.

Applicant Signature

Date

** Applications must be post marked on or before July 31st. No late applications will be accepted.*

Send completed application with the required supporting information to:

Lethbridge County
#100, 905 - 4th Avenue South
Lethbridge, AB T1J 4E4
Attention: Jennifer Place, Director, Corporate Services

Online: [Link to Website Application](#)

Under the Freedom of Information and Protection of Privacy Act (FOIP) s.33 (c) personal information collected is necessary for the operation and activities of the Community Benefit Program. Questions regarding the collection of personal information can be directed to the FOIP Coordinator at (403) 328-5525 or dirwin@lethcounty.ca



Submit a short essay (100 word minimum-200 word maximum) introducing yourself, providing some background for the selection committee to get to know you. Outlining your career goals and how you think your education will impact the Community. (Use additional paper if needed)

COMMUNITY BENEFITS AGREEMENT

THIS AGREEMENT dated as of the 1st day of November (the "Execution Date"), 2023.

BETWEEN:

STIRLING RENEWABLE ENERGY LP, a limited partnership registered in the Province of Alberta, by and through its General Partner, **STIRLING WIND PROJECT LTD.**, a corporation incorporated pursuant to the laws of the Province of Alberta, (the "**Proponent**");

and

LETHBRIDGE COUNTY,
a county in the Province of Alberta, (the "**Recipient**")

WHEREAS

- A. The Proponent is developing an approximately 113-megawatt (MW) wind energy facility known as the Stirling Wind Project (the "**Project**") located, in part, within the Recipient's geographical boundaries.
- B. In recognition of the Proponent's community relations efforts the Proponent desires to provide certain contributions more particular described herein for the benefit of the Recipient and its residents in accordance with the terms of this Agreement.
- C. The Parties wish to set out the terms and conditions under which the Annual Contributions will be paid to the Recipient and the terms and conditions upon which the Community Benefit Fund will be established and administered.

NOW THEREFORE in consideration of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency which is hereby acknowledged, the Parties agree with each other as follows:

Article 1 - Definitions

- 1.1 In this Agreement, in addition to terms defined elsewhere in this Agreement, the following terms have the following meanings:
 - (a) "**Acting improperly**" means to act in breach of a duty of good faith, impartiality or trust;
 - (b) "**Agreement**" means this Agreement, including all Schedules, as it may be confirmed, amended, modified, supplemented or restated by written agreement between the Parties;

- (c) "**Annual Contributions**" shall mean Fifteen Thousand Two Hundred and Seventeen (\$15,217.00) Canadian dollars;
- (d) "**Anti-Corruption Laws**" means all applicable anti-corruption laws, including but not limited to, the *Corruption of Foreign Public Officials Act* (Canada), the *Criminal Code* (Canada), and any other similar legislation in any jurisdiction;
- (e) "**Arm's length**" has the meaning ascribed thereto in the *Income Tax Act* (Canada);
- (f) "**COD**" means the date on which commercial operation of the Project is attained within the meaning of a PPA. The expected COD is December 31, 2023. The Proponent will notify the Recipient of COD upon meeting this milestone;
- (g) "**Community Benefit Fund**" has the meaning ascribed thereto in Section 4.1;
- (h) "**Council**" means the council of the Recipient;
- (i) "**Effective Date**" means the date first above written;
- (j) "**Expenditure Application**" has the meaning ascribed thereto in Section 4.4;
- (k) "**Fixed Allocation**" has the meaning ascribed thereto in Section 5.1(a).
- (l) "**Government Official**" means:
 - (i) any officer or employee of a government or public international organization or any department or agency thereof or any government- owned or controlled entity (including government owned enterprises);
 - (ii) any person acting in an official function or capacity for a government or public international organization;
 - (iii) any person who holds a legislative or judicial position of any kind;
 - (iv) any political party or party official, or political office candidate;
 - (v) any individual who holds or performs the duties of an appointment, office or position created by custom or convention, including, tribal leaders and members of royal families;
 - (vi) public bodies performing a function of government and representatives thereof (including bands under the Indian Act (Canada) and the chief and council thereof);
 - (vii) any person who holds themselves out to be the authorized intermediary of a Government Official; and
 - (viii) includes any person not dealing at arm's length with any of the foregoing.

- (m) **"Open Allocation"** has the meaning ascribed thereto in Section 5.1(b);
- (n) **"Parties"** means the Proponent and the Recipient and "Party" shall mean either or both of the Parties as the context requires;
- (o) **"PPA"** means a Power Purchase Agreement and/or an Offtake Agreement entered into between Proponent and third party purchaser.
- (p) **"Project"** has the meaning set forth in the Recitals hereof;
- (q) **"Proponent Marks"** has the meaning ascribed thereto in Section 8.7;
- (r) **"AESO"** means the Independent System Operator, a not-for-profit corporation established under the Electric Utilities Act, SA, c E-5.1, operating as the Alberta Electric System Operator;
- (s) **"Term"** has the meaning ascribed thereto in Section 2.1; and
- (t) **"Turbine"** means an individual wind turbine installed as part of the Project for the purposes of producing electric energy.

Article 2 - Term

- 2.1 Subject to Section 2.2, this Agreement shall become effective on Effective Date and shall continue thereafter for a period expiring on the earlier of (i) the date which is 25 years following COD; and (ii) the day all the turbines in the Project are decommissioned (the **"Term"**).
- 2.2 Notwithstanding anything to the contrary in this Article 2, if the COD does not occur within three (3) years of the Effective Date, this Agreement shall terminate and be deemed to be null and void and of no further force or effect.

Article 3 –Annual Contributions by the Proponent and Community Support

- 3.1 Annual Contributions:
 - (a) Subject to the terms and conditions contained herein, commencing within 90 calendar days of COD, and continuing annually within 90 calendar days of the anniversary of the COD throughout the Term, the Proponent agrees to pay the Recipient the Annual Contribution.
 - (b) The Annual Contribution for any year in the Term less than 365 days shall be prorated using the percentage that the numbers of days in such year of the Term, as applicable, is to 365.
 - (c) Notwithstanding anything to the contrary in this Agreement, the Annual Contribution shall not be payable by the Proponent for any year during the Term in which there exists an event or circumstance (other than ordinary course and scheduled maintenance) that

the Proponent determines has resulted in the loss or material inability of the Project to produce power for at least half of such year which affects 25% or more of the Turbines.

3.2 Community Support:

- (a) In the event that the Recipient (i) proposes or passes a bylaw or authorizes any other municipal action that (1) discriminates against the Proponent, or (2) violates applicable laws, or (ii) defaults under any applicable road use agreement, or (iii) engages in conduct in bad faith in a manner that materially interferes with, unduly delays or frustrates the Proponent's ability to construct, reconstruct, replace, use, monitor, maintain, operate, relocate and/or remove the Project, then the obligation of the Proponent to pay the any Annual Contribution shall be at an end and of no further force and effect.
- (b) The Recipient and the Proponent shall work cooperatively throughout the Term, including meeting at least once each year, to develop and review plans for ensuring that the Proponent is appropriately recognized by the Recipient and its residents for the financial contribution made by the Proponent to the Community Benefit Fund for the betterment of the community.
- (c) Without limiting the generality of the foregoing, the Recipient and the Proponent shall consult and agree on specific protocols for public recognition and branding of initiatives financed in large part from the Community Benefit Fund. For the purpose of publicly recognizing and branding initiatives financed using the Community Benefit Contributions received from the Proponent, the Recipient shall ensure that such level of public recognition and branding is commensurate with the amount that such financing is to the total cost of the particular initiative. In no event shall funds spent on any public recognition and branding exceed \$500.00 per year, unless both the Proponent and Recipient agree in writing.

Article 4 - Creation and Administration of Community Benefit Fund

- 4.1 The Recipient agrees to establish a segregated community benefit fund (the "**Community Benefit Fund**") financed solely by the Annual Contributions made by the Proponent. Subject to the limitations set forth in Section 4.2, the Community Benefit Fund shall be utilized in any lawful manner by the Recipient in its discretion provided that such uses shall be exclusively for the benefit of the Recipient and its residents.
- 4.2 The Parties acknowledge and agree that the Proponent has certain legal, regulatory and business standards and company policy interests with respect to anti-bribery matters and Anti-Corruption Laws. Therefore, the Recipient agrees that the Community Benefit Fund and the Annual Contributions received by the Recipient pursuant to this Agreement shall not be used for any unlawful, improper or unethical purpose, including the provision of benefits to the Recipient's employees, representatives or consultants or other such persons who have or could reasonably be perceived as having any improper conflict of interest with the Recipient or its elected or appointed representatives that could, in each case, give rise to perceptions of corruption or conflict of interest. For certainty, and without limiting the generality of the foregoing, the Recipient acknowledges and agrees that the Community Benefit Fund shall not

be used in respect of:

- (a) the provision of any payments, compensation or benefits of any kind to elected officials, officers, employees, contractors, volunteers and agents of the Recipient, or to any person not dealing at arm's length with any of the foregoing including, without limitation, family members of such persons; and
 - (b) the provision of any payments or expenditures by the Recipient in respect of general operating expenses of the Recipient (*provided*; that the Community Benefit Fund may be used in respect of direct expenses incurred by the Recipient for administration of this Agreement including, without limitation, advertising, photocopying, postage and stationery);
- 4.3 By way of example, and without in any way impeding the generality of the limitations set forth immediately above, the Community Benefit Fund is intended to fund community projects, events, or other one-time capital improvements from which the Recipient and its residents will realize a benefit.
- 4.4 Subject to Section 4, all proposed expenditures or application of funds from the Community Benefit Fund shall require approval by the Council in a public forum and shall necessarily include a written report detailing such approved expenditures or application of funds. The Recipient shall, by no later than May 30 of each year of the Term following the first year that an Annual Contribution is received by the Recipient provide a written report to the Proponent of monies received and expenditures made out of the Community Benefit Fund, including a detailed description of the initiatives on which the funds were spent, during the preceding year. The Recipient shall not be obligated to approve or distribute one hundred percent (100%) of the funds related to any Annual Contribution in any year of the Term and such funds may accrue up to an aggregate maximum amount of Fifty Thousand (\$50,000.00) Canadian Dollars and be distributed in subsequent years of the Term in accordance with this Agreement.
- 4.5 If the Recipient proposes to use the Community Benefit Fund for an expenditure which, notwithstanding the primary intention of the expenditure being for the benefit the Recipient and its residents, may reasonably be considered as a real or apparent impropriety or corruption, conflict of interest, illicit use of influence, offering or soliciting improper payment to any Government Official or to any person to influence that or another person to act in breach of a duty of good faith, impartiality or trust, to reward the person for acting improperly, or where the recipient may be considered to be acting improperly by receiving the thing of value, then the Recipient agrees that it shall, prior to submitting the proposed expenditure to Council in accordance with Section 4.3, first submit an application to the Proponent for the Proponent's prior written approval of such expenditure (the "**Expenditure Application**"). In reviewing the Expenditure Application, the Proponent may request (subject to applicable laws) any additional information from the Recipient that it deems necessary to inform the Proponent of such application and render its decision in respect of the Expenditure Application. The Proponent covenants and agrees to review any Expenditure Application and render its decision in a commercially reasonable time period.
- 4.6 Upon reasonable notice to the Recipient, the Proponent shall have the right to inspect all

records created and maintained which relate to the transactions undertaken by the Recipient with regard to the Community Benefit Fund.

- 4.7 The Parties acknowledge that the Annual Contributions and the Community Benefit Fund established pursuant to this Agreement:
- (a) have not been, or will not be, paid by the Proponent to secure any improper advantage applicable to the activities under this Agreement or the Project or applicable to either of the Parties or their respective affiliates in relation to the activities under, or funds paid or distributed under, this Agreement, in respect of the Community Benefit Fund;
 - (b) shall not be construed to create any obligation (including any obligation of favourable treatment) of the Recipient to the Proponent, except as specifically set out herein; and
 - (c) are for the overall benefit of the Recipient and its residents and in recognition of the Proponent's community relations efforts.
- 4.8 It is understood that any contracts entered into between the Proponent and the Recipient are not intended to secure any improper advantage for the Proponent under this Agreement or with respect to the Project.
- 4.9 The Parties have not made, offered or accepted, and shall not make, offer or accept, any payment, gift, promise or other advantage, whether directly or through affiliates or intermediaries, in violation of the anti-bribery laws or Anti-Corruption Laws applicable to the activities under this Agreement or in respect of the Project.

Article 5 – Annual Contribution General Guidelines

- 5.1 The Community Benefit Fund will be distributed as follows each year:
- (a) 60% of the Annual Contribution \$(9,131.00)/annum) to be fixed (“**Fixed Allocation**”) for distribution as per section 5.2 below;
 - (b) 40% of the Annual Contribution (\$6,086.00/annum) to be distributed through an open application process (“**Open Allocation**”).
- 5.2 The Fixed Allocation shall be distributed in the following manner:
- (a) Environmental Education: a minimum of two environmentally focused programs will be conducted in Lethbridge County schools, with reasonable efforts to prioritize R.I. Baker Middle School, John Davidson School and Kate Andrews High School, each year, preferably one entire middle school grade and one high school grade (i.e.: Grade fives and elevens). The full cost of this program will be covered by the fund and the provider of the program will be agreed upon by the Recipient and Proponent. Annual maximum \$4,000.00.
 - (b) University or College Scholarships: a minimum of one scholarship to be awarded to high achieving student(s) currently enrolled in Lethbridge County schools with

reasonable efforts to prioritize Kate Andrews High School, that are attending an accredited University or College in Canada or the United States, ideally in the field of Science, Technology, Engineering or Mathematics, the following year. Annual maximum per scholarship: \$2,000.00. Annual maximum for all scholarships: \$4,000.00.

- (c) Community Fee Assistance Program: a subsidy program to provide funds directly to programs on behalf of eligible individuals to access recreation, arts, libraries, culture programs or activities (i.e.: swim passes/lessons, arts. or sport program registration (formal or drop-in); or community provided transportation for necessities or programs (i.e.: handi-bus vouchers/passes). Barons Eureka Warner Family and Community Support Services will administer the Community Fee Assistance Program, and in doing so establish parameters for eligibility, application process and complete list of eligible expenses.
- (d) Where funds remain after the fulfillment of section 5.2a and b. above, or where a suitable program cannot be provided the balance of the fixed allocation funds may be made available through the Community Fee Assistance Program or Open Allocation process. Recipient will notify Proponent if funds are unable to be allocated per section 5.2a and b.

5.3 The Open Allocation process is detailed below:

- (a) Applications will be accepted from any locally based registered organization or party on an annual basis. Complete applications must be submitted to the Recipient prior to March 1st of each calendar year. Applications will be created and provided on the Recipient's website. A link to the applications will also be inserted on the Proponent's website.
- (b) Open Allocation funding recommendations will be made by the Recipient's Community Services Coordinator in cooperation with a representative of the Proponent with final approval by Recipient's Council. A representative of the Proponent will be invited to review the Open Allocation applications by March 15 and recommend applications to the Recipient by April 15.
- (c) Any funding that is not allocated will be reallocated to the Community Fee Assistance Program or carried over to the next intake.

5.4 Open Allocation funding categories include

- (a) Environmental enhancement - projects, events or initiatives that improve environmental quality, reduce environmental degradation, or increase community awareness of environmental issues
- (b) Social Welfare – projects, events or initiatives that provide support to at-risk groups or individuals within the community

- (c) Arts & Culture - projects, events or initiatives that celebrate local artists or culture or provide opportunities for groups or individuals to experience or create art
- (d) Health and Wellness - projects, events or initiatives that promote healthy lifestyles and choices and general community wellness
- (e) Education & Science - projects, events or initiatives that support learning and use of technology and innovation to improve the community
- (f) Emergency Relief - projects, events or initiatives that support individuals or businesses to adapt or recover from emergency situations.
- (g) Applications will be required to submit the appropriate form and provide any details deemed necessary by the Recipients review committee.
- (h) Fixed and Open Allocation funding decisions will be announced by June 15th, and all applicants will be advised in writing of the status of their application. All Fixed and Open Allocation funding decisions will be approved by the Recipient's Council.

Article 6 – Annual Contribution General Eligibility, Approval and Accountability

5.5 Eligible organizations or parties based in the Recipients geographical boundaries include:

- (a) Charitable organizations registered with CRA
- (b) Registered or incorporated not-for-profit organizations, under the Agricultural Societies Act, The Alberta Societies Act or Part 9 of the Companies Act, in good standing
- (c) Schools
- (d) Individuals or groups at the discretion of the Recipient and Proponent

5.6 Funding is not intended for ongoing operations or expenses, but to fund projects, special events or initiatives. Projects should be generally available to or benefit the community as a whole and funding should be utilized within an 18-month period from approval. Projects fulfilling more than one funding category and/or located within the Palliser School Division and Lethbridge County boundaries will be given preference. Funding can be provided for any amount between \$100 and \$10,000 annually. Examples include educational programs, capital projects or equipment (i.e.: community garden enhancements, school upgrades, playgrounds, seniors centre), community events related to funding categories (i.e.: Farmer's Market, Long Table, Culture Days, Children's Festival, Music or Art festivals), or initiatives (i.e.: Holiday Train, Plein Air Paintout, Artisan Markets, etc.).

5.7 Ineligible projects, organizations and parties include:

- (a) Individuals or individual pursuits unless approved by Council for consideration
- (b) For profit organizations

- (c) Projects occurring outside Lethbridge County or surrounding area
- (d) Sporting events, tournaments, bonspiels, etc.
- (e) Third party fundraisers or fundraising events
- (f) Conferences, trade shows, conventions (unless directly related to the funding categories)
- (g) Private foundations
- (h) Expenses incurred prior to project approval

5.8 The following factors shall be considered during the approval process:

- (a) Community enhancement/enrichment
- (b) Environmental protection/enhancement
- (c) Overall community impact
- (d) Efficient use of funds

5.9 Accountability of Funds:

- (a) Applicants provided financial support in amounts of \$1,000 or greater, pursuant to this policy will be required to provide a report on their project including how the funds were expended and the benefits to the community and their participants.
- (b) The program, event or activity will be undertaken without alteration from the description in the application.
- (c) The entire amount of financial support provided must be used exclusively for the program, event or activity identified in the application.
- (d) If the organization is unable to conduct the program, event or activity in the current year, a written letter of request for an extension must be submitted. If an extension request is not received, or if an extension is not granted, the organization shall return the funds provided by the County.
- (e) The support of the County and Stirling Wind shall be recognized during the program, event or activity in the manner described in the application.
- (f) Programs, events, and activities receiving support pursuant to this policy must be conducted in accordance with all applicable laws, statutes, and regulations.

- (g) Organizations receiving support pursuant to this policy must repay to the County any unexpended portion of the funds provided, or any amounts expended for the purposes other than those specified in the application.

Article 7 - Representations, Warranties and Covenants of the Recipient

- 7.1 As of the date hereof and throughout the term of this Agreement, the Recipient represents, warrants, and covenants to and with the Proponent that:
- (a) the Recipient has obtained approval and has authority to execute and deliver this Agreement and to perform its obligations hereunder;
 - (b) this Agreement has been duly executed and delivered by the Recipient and constitutes a valid and binding obligation of the Recipient enforceable against it in accordance with its terms;
 - (c) the existence of this Agreement and the commitments under this Agreement will in no way influence or be considered by the Recipient in connection with its decision-making processes relating to any decisions concerning the Proponent or in respect of the issuance of any permits or approvals by the Recipient for which it could exercise influence over either for or against the Proponent;
 - (d) the Recipient will comply with all applicable Anti-Corruption Laws;
 - (e) the receipt and/or use (as applicable) of the Annual Contributions and the Community Benefit Fund by the Recipient does not and will not violate any applicable laws, including but not limited to any anti-bribery laws or Anti-Corruption Laws;
 - (f) no part of the Annual Contributions or the Community Benefit Fund has been or will be offered, promised, or given, directly or indirectly (including through an agent, subcontractor, or other intermediary):
 - (i) to or for the personal benefit of any Government Official in order to influence or reward official action; or
 - (ii) to any person to influence that or another person to act in breach of a duty of good faith, impartiality or trust, to reward the person for acting improperly, or where the recipient would be acting improperly by receiving the thing of value;
 - (g) neither the Recipient nor any of its representatives, agents or administrators will receive or agree to accept any payment, gift or other advantage which violates Anti-Corruption Laws in relation to the Proponent, this Agreement or the Community Benefit Fund;
 - (h) the Recipient will not, without prior written consent of the Proponent, assign or delegate any of its rights or obligations under this Agreement to a third party. The Recipient will not share any part of the Community Benefit Fund with third parties except as authorized under this Agreement or otherwise authorized in writing by the Proponent;
 - (i) all reporting obligations, including the conditions contained or contemplated herein and

any obligations to regulatory agencies and tax authorities, will be met in connection with the Community Benefit Fund and the use thereof;

- (j) the Recipient will notify the Proponent promptly, and in any event within three (3) business days, upon becoming aware of any breach, imminent breach or suspected or potential breach of this Agreement by the Recipient or its representatives, agents or administrators; and the Recipient will communicate all of the representations and warranties set out in this Agreement to all persons who perform services for it or on its behalf in relation to the Proponent or the Community Benefit Fund, including any contractors, agents or representatives.

7.2 In the event that the Proponent has reason to believe that a breach of any of the conditions, representations, warranties or undertakings in this Agreement has occurred or is imminent, the Proponent may, in its sole and unfettered discretion, take any or all of the following actions:

- (a) withhold any contributions under this Agreement until such time as it has received confirmation to its satisfaction that no breach has occurred or is likely to occur;
- (b) take such other steps as are reasonably necessary to avoid a violation of Anti-Corruption Laws and amending this Agreement to include such additional conditions, representations, warranties, undertakings, and other provisions as it believes necessary, and the Recipient hereby agrees that this Agreement will be so amended to include such additional provisions;
- (c) report any conduct that constitutes or may constitute a violation of applicable Anti-Corruption Laws to the appropriate authorities; or
- (d) terminate this Agreement immediately in the event that the Proponent concludes, in its sole opinion, that the Recipient has breached any condition, representation, warranty, or undertaking under this Agreement relating to compliance with Anti-Corruption Laws, or that any such breach is likely to occur unless the Agreement is terminated.

7.3 The Recipient acknowledges and agrees to the restrictions regarding the management, administration, allocation, distribution and use of the Community Benefit Fund by the Recipient pursuant to this Agreement and understands that these restrictions reflect the Proponent's diligence in ensuring that it remains in compliance with all relevant foreign and domestic anti-bribery legislation and Anti-Corruption Laws at all times. The Recipient shall work cooperatively with the Proponent and make reasonable commercial efforts to implement additional reasonable governance processes, business standards, procedures and controls regarding anti-bribery and anti-corruptions in relations to its obligations under this Agreement, including those necessary to avoid any real or apparent impropriety or corruption, conflict of interest, illicit use of influence, offering or soliciting improper payment and interference with the Proponent's development, management and ownership of the Project and the use of the Community Benefit Fund.

7.4 Notwithstanding anything to the contrary herein, the Recipient, in its administration and management of the Community Benefit Fund, shall refrain from offering, giving or promising, directly or indirectly in any manner whatsoever, money or anything of value to a

Canadian or foreign Government Official to influence the official in his or her official capacity, induce the official to do or omit to do an act in violation of his or her lawful duty, or to secure any improper advantage in order to assist in obtaining or retaining business for or with, or directing business to, any person.

Article 8 – General

- 8.1 The Recipient is responsible for all taxes imposed on it in connection with the receipt and use of the Annual Contributions by the Recipient. The Proponent shall have no liability with respect to any such taxes. Upon request by the Proponent, the Recipient agrees to use reasonable efforts to cooperate and deliver any documentation relating to the Annual Contributions, the Community Benefit Fund or this Agreement, which the Proponent deems necessary to prepare or inform the Proponent's tax filings.
- 8.2 The Proponent shall not be liable for any loss, injury, or damage to the Recipient or for any loss, injury or damage to its elected officials, officers, employees, representatives, servants, contractors, and agents or to the property of the Recipient or its elected officials, officers, employees, representatives, servants, contractors, or agents, resulting from or relating to this Agreement, the Annual Contributions or the Community Benefit Fund.
- 8.3 The Recipient agrees to indemnify the Proponent against any claims, losses, costs, fines, or damages that arise in connection with the Annual Contributions, the Community Benefit Fund and/or a violation of the terms and conditions of this Agreement.
- 8.4 The Recipient shall keep proper books and records of transactions in accordance with the Municipal Government Act, the Public Sector Accounting Board (PSAB) and applicable County policies in relation to the Annual Contributions, the Community Benefit Fund and its uses thereof. The Recipient shall also use appropriate internal accounting controls to ensure that transactions and payments are recorded as necessary for the purpose of preparing financial statements in accordance with applicable accounting standards.
- 8.5 The Proponent or its designee has the right to audit and monitor the Recipient's receipt and use of the Annual Contributions and the Community Benefit Fund for a term of not less than seven (7) years from the date of receipt of the final Annual Contribution by the Recipient. Such an audit may include, but is not limited to, a review of all documents concerning the Annual Contributions and the Community Benefit Fund and its use, as well as interviews regarding the same with the Recipient's employees, representatives or other personnel. The Recipient will cooperate with any such audit, including providing the Proponent with documents requested in original form and making available individuals for interview as the Proponent may deem necessary.
- 8.6 The Recipient is required to keep all records relating to the Annual Contributions and the Community Benefit Fund and its uses thereof for not less than seven (7) years following the termination or expiry, as applicable, of this Agreement.
- 8.7 In recognition of the Proponent's Annual Contributions and the establishment of the Community Benefit Fund and further to the obligations set forth in Section 3.2(b) and (c), the Recipient agrees that it will unless otherwise requested by the Proponent display the

Proponent's corporate name, logos, marks and signage (the "**Proponent Marks**"), as reasonable and applicable, on the Recipient's infrastructure or at any applicable community event for which the Community Benefit Fund was utilized in respect thereof. The parties agree that, prior to the Recipient utilizing or displaying the Proponent Marks, the Recipient shall provide the Proponent with thirty (30) days' written notice of its intention to display any such Proponent Marks in each instance, and the Proponent shall have an ability to request changes in the use or display of such Proponent Marks or, in the Proponent's sole discretion, reject the use of the Proponent Marks by the Recipient in respect of a particular matter.

- 8.8 This Agreement shall be governed by the laws of the Province of Alberta and the laws of Canada applicable therein.
- 8.9 This Agreement constitutes the entire agreement between the Parties pertaining to the Annual Contributions and the Community Benefit Fund and overrides and hereby renders null and void any and all prior agreements, discussions, undertakings, correspondences, statements, understandings, or communications whatsoever, whether written or oral, regarding the subject matter of this Agreement.
- 8.10 Any notices or statements to be delivered or given by either Party to this Agreement must, unless otherwise permitted, be in writing and shall be delivered to the address and to the individual indicated below:

- (a) to the Recipient:

Lethbridge County
100,905 4th Avenue South
Lethbridge, Alberta T1J 4E4

Attention: Cole Beck, Chief Administrative Officer
Email: cbeck@lethcounty.ca

- (b) to the Proponent:

Stirling Renewable Energy LP
c/o Potentia Renewables Inc.
200 Wellington Street West, Suite 1102
Toronto, ON M5V 3C7

Attention: Legal
Email: legalnotices@potentiarenewables.com and windbm@potentiarenewables.com

- 8.11 Either Party may give notice to the other Party hereto in the manner herein provided of a change of address or designation of individual. Any notices personally delivered or delivered by electronic mail shall be deemed given when so delivered; and any notices mailed shall be deemed to have been given on the third business day after being mailed by registered mail, provided if there is any disruption in postal service, they shall be deemed to have been given and received on the day of actual delivery.

- 8.12 This Agreement shall in no way be interpreted and construed as creating any agency, partnership, joint venture relationship, or taxable entity between the Parties for any purpose whatsoever. This Agreement shall inure to the benefit of and be binding upon the Parties hereto and their respective heirs, executors, administrators, predecessors, successors and permitted assigns.
- 8.13 All references in his Agreement to dollars are in Canadian currency.
- 8.14 All of the provisions of this Agreement shall be treated as separate and distinct, and if any provision hereof is declared invalid, the other provisions shall nevertheless remain in full force and effect.
- 8.15 This Agreement may only be amended in writing by the parties. The non-exercise of, or delay in exercising, any power or right under this Agreement does not operate as a waiver of that power or right, nor does any single exercise of a power or right preclude any other or further exercise of it or the exercise of any other power or right. A power or right of a Party under this Agreement may only be waived in writing by that Party.
- 8.16 This Agreement may be executed in any number of original or electronic PDF counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one agreement.

[This space intentionally left blank; execution page to follow.]

IN WITNESS WHEREOF the Parties have executed this Agreement with effect as of the date first above written.

Lethbridge County

Stirling Renewable Energy LP, by and through its general partner, Stirling Wind Project Ltd.

Signature:

Signature:

Name:

Name:

Title:

Title:

Authorized Representative of Recipient

Authorized Signatory of the Proponent

Signature:



Name:

Cole Beck

Title: Chief Administrative Officer
Lethbridge County

Authorized Representative of Recipient



南亞省華人聯誼會

Southern Alberta Chinese Association

Dear Reeve,

The Chinese spring festival gala in Lethbridge has served the Lethbridge locals for more than 30 years (since 1986), bringing people from all walks of life under one roof, showcasing Chinese culture and tradition while enjoying a delicious meal with an oriental flavor, and wishing everyone a healthy and prosperous new year.

For many years, leaders of the Lethbridge community have joined in the celebration with delight, as shown by the two example photos below.



2017

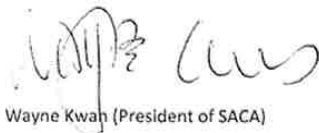


2023

This year, we are extending our invitation to you to join our celebration. Detailed event information is on the ticket below. We would be very happy if you can make it with your busy schedule.



We look forward to hearing from you soon,



Wayne Kwan (President of SACA)

Royal Canadian Mounted Police



Gendarmerie royale du Canada

Commanding Officer
Alberta

Commandant
de l'Alberta

January 09, 2023

Reeve Tory Campbell
Lethbridge County
100, 905 - 4 Avenue South,
Lethbridge, AB T1J 4E4

- Tory -
Dear Reeve Campbell:

You may have already heard, but after a long and fulfilling career with the RCMP, I have decided to retire.

As Commanding Officer, I have been very grateful for the positive and collaborative relationship the Alberta RCMP has enjoyed with your community. Your input has shaped the services we provide and without your feedback, support and participation, our collective goal of public safety could not be achieved. Please accept my heartfelt gratitude for your commitment and partnership in community safety and for the ongoing support you provide the Alberta RCMP and your police officers.

While my career with the RCMP is drawing to a close, I have accepted the position of Assistant Deputy Minister with the Public Security Division of the Ministry of Public Safety and Emergency Services for the Government of Alberta. In this role, I am looking forward to the opportunity to continue working with you to ensure our communities are safe, secure, and confident in their policing services.

Yours truly,

Curtis Zablocki
C. M. (Curtis) Zablocki, M.O.M
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445



“Without the support STARS has from people like you, I wouldn’t be here today.”

**ALLY
IMPACT
REPORT
LETHBRIDGE
COUNTY**



Thank you, Lethbridge County

You make critical care anywhere, possible.

In 2023, Lethbridge County generously donated \$20,240 to support STARS flight operations from the Calgary base that serves the southern region of Alberta - **Thank you!** We are sincerely grateful for your commitment to our fight for life.

STARS was built by the community, for the community, and thanks to allies like you, we can continue to reach the communities within Western Canada and the patients within who need our help for generations to come.

With you by our side, we can surpass obstacles and extend beyond boundaries, whether it be by air, ground, or satellite link. You allow STARS to use any transportation and tools necessary to reach patients and deliver the care that can save lives.

Your ongoing, steadfast support since has been instrumental in providing critical care to those in our communities who need it most, like one of our Very Important Patients, Charlotte McHugh.

Because Lethbridge County shares STARS' mission that access to critical care should be available anywhere, we were able to be there for Charlotte on the day of her accident.

Your commitment provides essential training and tools for critical care, from necessary technology to equipment, and most importantly, your support makes that immediate response possible for people every day. We look forward to showing you more about the impact of this gift.

From all of us at STARS, and on behalf of the patients we serve, **thank you.**



2023 MISSION STATISTICS

LETHBRIDGE COUNTY

Within LETHBRIDGE COUNTY Boundaries @ November 15, 2023	2019	2020	2021	2022	2023	TOTAL
Near Barons (scene call)	1					1
Near Coaldale (scene call)			1		1	2
Near Coalhurst (scene call)					1	1
Lethbridge Hospital (critical inter-facility transfers)	58	67	67	74	66	332
Near Lethbridge (scene calls)		2	3	2		7
Near Nobleford (scene calls)				1		1
Near Picture Butte (scene calls)			2	2		4
TOTAL	59	69	73	79	68	348

Since 2019, (up to and including November 15, 2023) because of your support, STARS was able to carry out 348 critical inter-facility and scene missions within Lethbridge County and the hospitals that serve your areas. Thank you for helping to support the residents of Lethbridge County in the communities where they live, work and play.

Your gifts make an impact and help improve and enhance our responsiveness to every patient's unique situation. Within the last year, because of the generous support from you, STARS completed a mass training initiative – certifying all crew in ultrasound technology. We piloted a portable weather station to enhance the accuracy of our weather data. And we became the first air ambulance in Canada to employ the Massive Hemorrhage Protocol – where in addition to blood products, STARS carries two special medications that help stop bleeding. Each of these innovations would not be possible without the support of you – our donors.

Thank you for your steadfast commitment to STARS. Your commitment helps STARS maintain the highest level of critical care for your residents and ensures that health and safety is of the utmost priority.

THANK YOU





As an ally, you provide the community with reassurance for when the unthinkable happens. You allow us to provide care for everyone regardless of their social or economic circumstance. It doesn't matter who. It doesn't matter where. Our mission is to be there – physically or virtually, in whatever capacity we can help. Thank you for enabling us to be there when we're needed most.

36,390

TOTAL NUMBER OF
EMERGENCY
REQUESTS HANDLED

99

AVERAGE DAILY NUMBER
OF EMERGENCY
REQUESTS HANDLED

3,365

HELICOPTER MISSIONS
FLOWN ACROSS
THE PRAIRIES



The first moments of a medical emergency can determine the difference between life and death, permanent damage and full recovery. Those critical moments have a direct impact on the patient, their family and on the health-care system and safety of our society.

Because of your belief in our mission to provide critical care, anywhere, we can be there for the next patient who needs us most. Whether it's in the air, on the ground or virtually, we can be there for patients like Charlotte McHugh, because of our allies.

Your support of STARS helped to save her life.

On a foggy August morning, Charlotte had just left the family farm for her nursing job in the city when a truck barreled through a stop sign and into the driver's side of her car.

Here is Charlotte's story.

07:39:31

911 dispatchers contact STARS minutes after receiving the initial call. With the severity of the accident and the uncertainty of Charlotte's condition, they request STARS be put on standby before first responders arrive on scene.

Care on the line

That morning, Leo Leblanc is one of the STARS communications specialists on shift when the call came into the STARS Emergency Link Centre (ELC). This is where STARS medical crew and helicopters are dispatched; local first responders or rural hospitals contact us for help and critical care is facilitated virtually. The STARS ELC is the beginning of a patient's best hope in a worst-case scenario.

STARS ELC communications specialists consult with Dr. David Lendrum, the on-call transport physician, to determine if the helicopter is needed. The answer is yes.

"STAR-1, Link Centre, you are on pre-alert for a scene call."



07:39:52

The STARS ELC alerts the pilots and critical care team, including a flight nurse and a flight paramedic.

You upgrade essential technology.

A \$400,000

Computer-aided dispatch system

B \$3,000

Ultra widescreen monitor

C \$2,500

Specialized Bluetooth headset

D \$75,000/yr

Internet protocol phone system

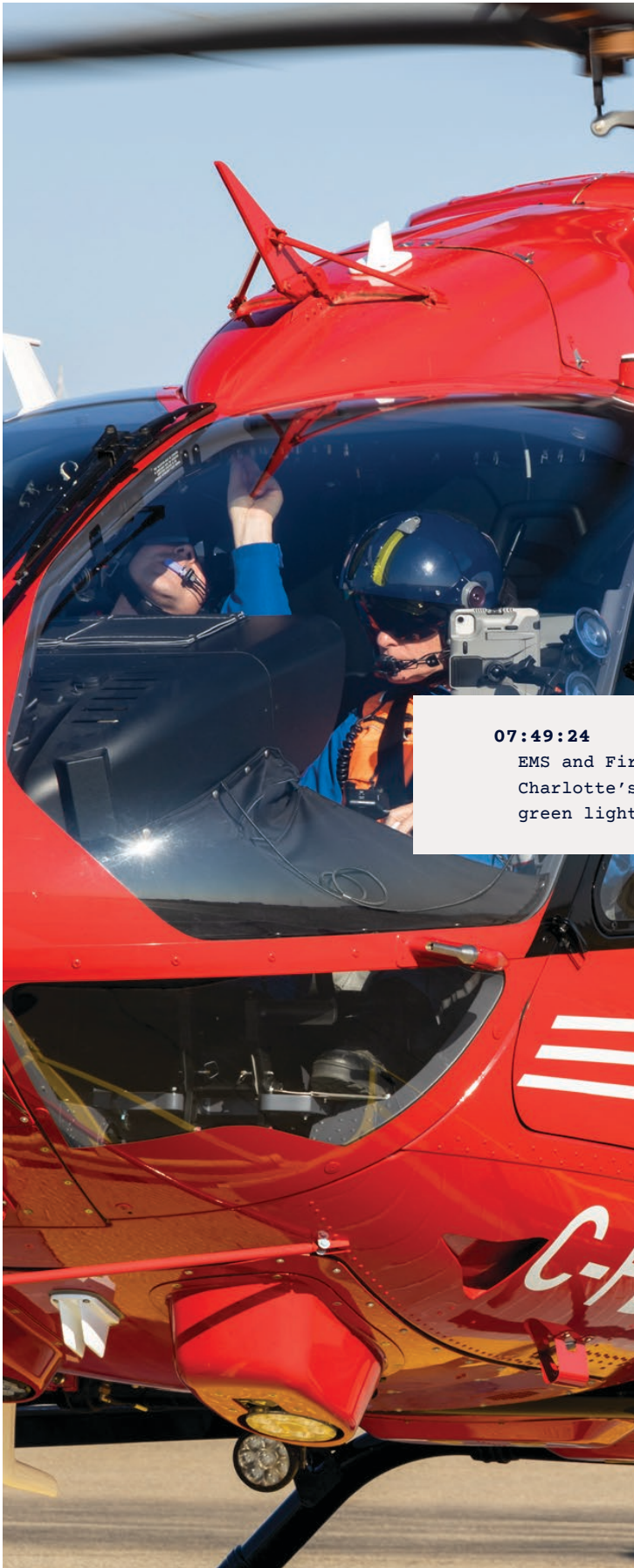
E \$1,500

Ergonomic dispatch chair

F \$165

STARS ELC team uniform





Readiness to respond

"Anytime we get a call, pilots are notified first. We do a weather check to ensure we can get there and back safely with a critical patient on board," says Gary Bergen, one of the two pilots on Charlotte's mission.

"We determined it was safe to fly, but because of the fog, we wouldn't be able to land at the scene where Charlotte needed help – we would have to land five kilometres away."

The team in the STARS ELC coordinates with first responders to determine a landing zone while alerting the hospital where Charlotte will be flown.

07:49:24

EMS and Fire Department arrive on scene and determine Charlotte's condition is critical. STARS is given the green light to launch.

"From the time that the call came in from the field, to the time that we were airborne, was **less than 10 minutes**. Her injury was such that she only had a limited time to get it fixed or she was going to die."

- Pat Jeffery, STARS NURSE

Critical care, anywhere

In a case like Charlotte's, the new H145 automation feature allows the pilot to focus on how best to proceed when faced with hazards such as fog, so we make the safest decisions.

Communication upgrades mean that the STARS crew can contact the ELC, first responders, and allow physicians remote access to patient data in real time, all at the same time.

Thanks to the generosity of the community, the new H145 helicopters will sustain and grow our ability to provide the best care available to patients who need us most, no matter where they are.



You keep us ready to fly when needed most.

Helicopter missions flown, 2022-23



07:56:00

The STARS helicopter lifts off from the base.

We are wherever we need to be, using any transportation and tools necessary to reach our patients and deliver the care that can save their lives.

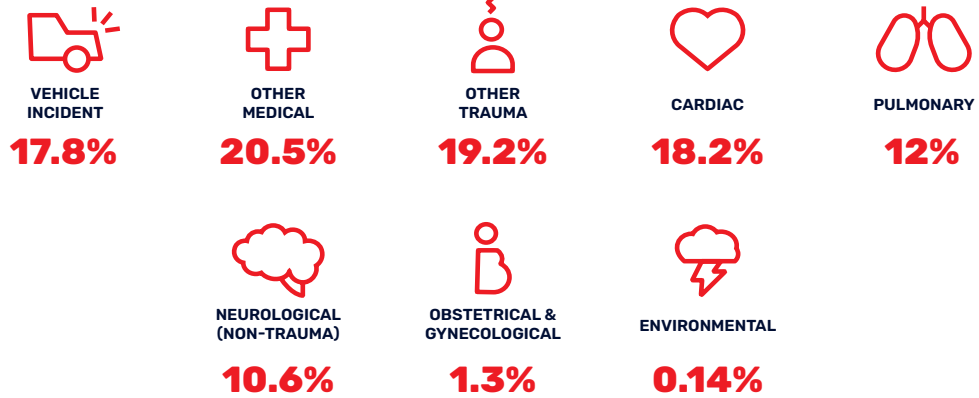
For Charlotte, it is the helicopter, even with the fog.

“The transport aspect of Charlotte’s mission was a single element of what needed to happen to save her life and was likely the least complicated,” said Chad Hegge, STARS paramedic.

08:19:00

The helicopter lands in a field to meet EMS. STARS nurse and paramedic begin assessing Charlotte’s condition.

Incident types, 2022-23



You provide the tools for critical care.

A \$37,000
Transport ventilator

B \$3,700
In-flight ultrasound

C \$400
Intraosseus kit

D \$45,000
Portable video laryngoscope

E \$700
Blood on Board cooler



08:49:00

STARS medical crew provide sedation and paralysis before a portable video laryngoscope is used to intubate Charlotte. The team takes off for the hospital.

Pat and Chad take control of Charlotte's breathing with an external mask. Their initial assessment indicates she is bleeding but can't locate the source externally. Needles inserted into her chest return blood instead of the expected rush of air. Charlotte's veins collapse, so a needle is drilled into her upper arm with an **intraosseus kit** to provide fluids and medications.

Charlotte is placed on a **mechanical ventilator** to help her breathe. Two units of blood are administered and an **ultrasound** is performed to confirm bleeding in her chest.

"I had no idea there was that kind of technology and skill that was required," Charlotte said. "I think they used almost every piece of equipment in there to keep me alive long enough to get me to the hospital. It's truly amazing to me what they can do."

The vast array of equipment and tools on board, coupled with the skills and experience of the medical team, help Charlotte survive to see her family again. From the **blood we carry**, to the **video laryngoscope** we used to help secure her airway, it's because of allies like you that these vital tools and ongoing crew training are available to us.

Throughout the entire mission Dr. Lendrum remains on the line, determining hospital availability, providing medical consult and assisting with coordination.

"There are not many times where we go into a situation where someone is as critically injured as this. We had to use all of our tools and skills and it made a difference. It's great that we have donors that believe in what we're doing."

- Chad Hegge, FLIGHT PARAMEDIC

More than transport

STARS is much more than a means of transportation.

The main service we provide has always been, and continues to be, critical care whether by air, ground, or satellite link.

From transport physicians on call 24/7, to nurses and paramedics who are ready to be dispatched, to the first responders and rural health care providers, who our ELC work with daily, it's always about the patient.

it's about
the Patient



You give opportunities for essential training.

Air Medical Crew training, 2022-23

116

STARS AIR MEDICAL CREW
(AMC) MEMBERS

150

NUMBER OF HOURS OF
TRAINING/AMC MEMBER/YEAR

17,400

CUMULATIVE HOURS OF
TRAINING/YEAR

Dr. Doug Martin, a STARS Transport Physician, consults on a patient call, virtually providing assistance and direction to the STARS crew.



08:51:42

The STARS ELC connects the crew to the receiving hospital and requests a trauma team to be ready upon arrival.

08:59:00

The STARS helicopter arrives at hospital. Charlotte is transferred to the hospital's trauma team where she is rushed to the operating room.

"I was bleeding from the hole in my heart. They think it was the sheer force of the collision that caused a tear in my left ventricle. I had several ribs broken, a couple of them had to be removed during surgery, so my chest was crushed. It was a disaster."

- Charlotte McHugh, STARS VERY IMPORTANT PATIENT

09:57:16

The crew returns to the STARS base to prepare for the next patient who needs us.

Your support keeps us in the fight for life.

\$10M

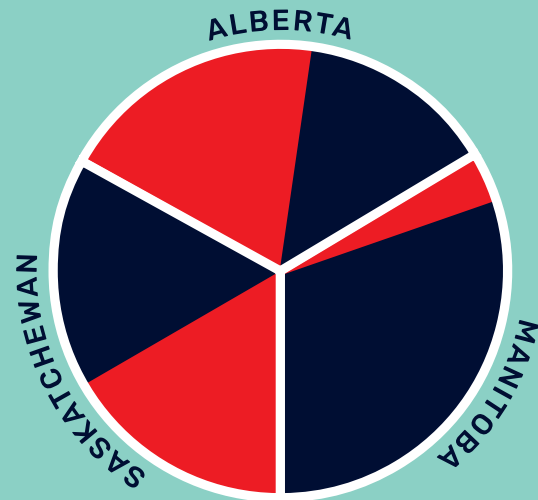
APPROXIMATE ANNUAL
COST PER BASE

34,853

ANNUAL DONORS

555

ACTIVE VOLUNTEERS



FUNDRAISING

GOVERNMENT FUNDING



Coming full circle

A few years after her mission, Charlotte is working at an immunization clinic, and Pat happens to be there to receive a vaccine.

She sits down next to Charlotte, who is shocked at the name that pops up on her screen. She looks up and says, "Pat Jeffery, you saved my life!"

"Maybe, in a way, I helped save her life so down the road, she could help save mine by giving me my vaccination," Pat would later say.

“Before STARS, people died. I would not have survived by ground ambulance. Instead, I got to see my kids graduate. STARS is a wonderful thing, and I’m ever so grateful to STARS for saving my life. And if anybody’s thinking that it’ll never happen to them, they don’t know, because I didn’t think it would ever happen to me.”

- Charlotte McHugh, STARS VIP



**You shape the
future of
critical care.**

Your support helps save people like Charlotte, wherever they are, whenever they need critical care. Together, we are on the leading edge of advances in technology and medicine, we’re expanding care methods to meet the patient’s needs, and together we are providing critical care into the future.

Thank you.

Have questions about what we do
or what it means to be an ally?

We want to hear from you!

GLEND A FARNDEN

SR. MUNICIPAL RELATIONS LIAISON

780-512-6205

gfarnden@STARS.CA



1-888-797-8277 | info@stars.ca | stars.ca



AGENDA ITEM REPORT



Title: Lethbridge County Council Attendance Update - December 2023
Meeting: Council Meeting - 18 Jan 2024
Department: Administration
Report Author: Candice Robison

APPROVAL(S):

Cole Beck, Chief Administrative Officer

Approved - 09 Jan 2024

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

To remain transparent to its citizens, Lethbridge County Council members report on their activities and events attended throughout the month.

RECOMMENDATION:

No motion required.

REASON(S) FOR RECOMMENDATION(S):

To remain transparent to the citizens of Lethbridge County.

PREVIOUS COUNCIL DIRECTION / POLICY:

A County Council update is provided monthly.

BACKGROUND INFORMATION:

In order to remain transparent to its citizens, Lethbridge County Council members provide a monthly report on their activities and events for the prior month.

ALTERNATIVES / PROS / CONS:

By not reporting activities and events attended by members of Council, citizens are unaware of the events occurring within the region and are unaware of the participation of Council with regards to community events.

FINANCIAL IMPACT:

None at this time.

LEVEL OF PUBLIC PARTICIPATION:



Inform



Consult



Involve



Collaborate



Empower

ATTACHMENTS:

[Lethbridge County Council Attendance Update - December 2023](#)

**Lethbridge County Council Attendance
December 2023**

Division 1

Councillor Lorne Hickey

December 6	FCSS Board Meeting
December 7	Lethbridge County Council Meeting
December 8	Blackrock Christmas Dinner
December 12	Green Acres Christmas Dinner
December 14	Land Use Bylaw Review Workshop #3
December 15	Lethbridge County Christmas BBQ
December 21	Lethbridge County Council Meeting

Division 2

Reeve Tory Campbell

December 2	Mayor's Prayer Breakfast
December 2	Coaldale & District Emergency Services Awards Ceremony
December 6	Exhibition Park Board Meeting
December 7	Lethbridge County Council Meeting
December 7	Chinook Arch Library Board Meeting
December 8	Media
December 14	Land Use Bylaw Review Workshop #3
December 14	Exhibition Park Board Meeting
December 15	Lethbridge County Christmas BBQ
December 16	Exhibition Park Board Meeting
December 18	Exhibition Park Board Meeting
December 20	EDL Board Meeting
December 21	Lethbridge County Council Meeting

Division 3

Councillor Mark Sayers

December 7	Lethbridge County Council Meeting
December 12	Regional Water Commission Meeting
December 14	Land Use Bylaw Review Workshop #3
December 15	Lethbridge County Christmas BBQ
December 21	Lethbridge County Council Meeting

Division 4

Deputy Reeve John Kuerbis

December 5	Meeting with Community Futures Executive Director
December 7	Lethbridge County Council Meeting
December 11	Regional Waste Commission Meeting
December 12	Regional Water Commission Meeting
December 12	Meeting with Community Futures Executive Director

December 14	Land Use Bylaw Review Workshop #3
December 15	Lethbridge County Christmas BBQ
December 19	Meeting with Community Futures Executive Director
December 19	Picture Butte Emergency Services Awards Ceremony
December 21	Lethbridge County Council Meeting

Division 5

Councillor Eric Van Essen

December 7	Lethbridge County Council Meeting
December 14	Land Use Bylaw Review Workshop #3
December 15	Lethbridge County Christmas BBQ
December 21	Lethbridge County Council Meeting

Division 6

Councillor Klaas VanderVeen

December 6	Link Pathway Meeting
December 7	Lethbridge County Council Meeting
December 11	Regional Waste Commission Meeting
December 21	Lethbridge County Council Meeting
December 22	SAEWA Meeting

Division 7

Councillor Morris Zeinstra

December 4	Solar Open House
December 7	Lethbridge County Council Meeting
December 14	Land Use Bylaw Review Workshop #3
December 15	Lethbridge County Christmas BBQ
December 19	Picture Butte Emergency Services Awards Ceremony
December 21	Lethbridge County Council Meeting