



AGENDA

Council Meeting

9:30 AM - Thursday, October 6, 2022
Council Chambers

Page

A. CALL TO ORDER

B. ADOPTION OF AGENDA

C. ADOPTION OF MINUTES

4 - 8

1. **County Council Meeting Minutes**
[Council Meeting - 15 Sep 2022 - Minutes](#)

D. SUBDIVISION APPLICATIONS

9 - 18

1. **Subdivision Application #2022-0-131 – Marshall/Gibson**
- Lots 7 & 8, Block 1, Plan 8183EA within NW1/4 30-10-21-W4M
(Hamlet of Shaughnessy)
[Subdivision Application #2022-0-131 – Marshall/Gibson - Lots 7 & 8,](#)
[Block 1, Plan 8183EA within NW1/4 30-10-21-W4M \(Hamlet of](#)
[Shaughnessy\)](#)

19 - 31

2. **Subdivision Application #2022-0-135 – Groenenboom Farms Ltd.**
- N1/2 35-9-23-W4M
[Subdivision Application #2022-0-135 – Groenenboom Farms Ltd. - N1/2](#)
[35-9-23-W4M](#)

E. PUBLIC HEARINGS - 10:00 A.M.

32 - 56

1. **Bylaw 22-013 - Re-designate Plan 0011814 Lot 17 in the SW 6 10-21-**
W4 from Rural Urban Fringe to Grouped Country Residential-
Public Hearing
[Bylaw 22-013 - Re-designate Plan 0011814 Lot 17 in the SW 6-10-21-](#)
[W4 from Rural Urban Fringe to Grouped Country Residential - Public](#)
[Hearing](#)

57 - 91

2. **Bylaw 22-014 - Re-designate a portion of Plan 1012154 Block 5 Lot**
1 in the SE 6 10-20-W4 from Rural Agriculture to Grouped Country
Residential- Public Hearing

F. CLOSED SESSION

1. **10:30 a.m. DELEGATION - Legal Update (FOIP Section 27 - Privileged Information)**

G. DELEGATIONS

- 92 - 102
1. **11:30 a.m. - STARS**
[STARS](#)

H. DEPARTMENT REPORTS

H.1. COMMUNITY SERVICES

- 103 - 128
- H.1.1. **Bylaw 22-015 - Road Closure, Sale and Consolidation-First Reading**
[Bylaw 22-015 - Road Closure, Sale and Consolidation - First Reading](#)

H.2. CORPORATE SERVICES

- 129 - 130
- H.2.1. **Diamond City Community Association Request**
[Diamond City Community Association Request](#)
- 131 - 140
- H.2.2. **Picture Butte High School Sponsorship Request**
[Picture Butte High School Sponsorship Request](#)
- 141 - 143
- H.2.3. **Tax Penalty Waiver Request - Roll #38450100**
[Tax Penalty Waiver Request - Roll #38450100](#)
- 144 - 146
- H.2.4. **Tax Penalty Waiver Request - Roll #48864500**
[Tax Penalty Waiver Request - Roll #48864500](#)

H.3. ADMINISTRATION

- 147 - 149
- H.3.1. **2023 Council Meeting Schedule**
[2023 Council Meeting Schedule](#)
- 150 - 151
- H.3.2. **FCM 2023 Annual Conference and Trade Show - May 25-28, 2023**
[FCM 2023 Annual Conference and Trade Show - May 25-28, 2023](#)

H.4. INFRASTRUCTURE

H.5. MUNICIPAL SERVICES

I. NEW BUSINESS

J. CORRESPONDENCE

152

1. **Lethbridge & District Exhibition Thank You**
[Lethbridge & District Exhibition Thank You](#)

K. COUNTY COUNCIL AND COMMITTEE UPDATES

L. ADJOURN



MINUTES

Council Meeting

9:30 AM - Thursday, September 15, 2022
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, September 15, 2022, at 9:30 AM, in the Council Chambers, with the following members present:

PRESENT: Reeve Tory Campbell
Deputy Reeve Klaas VanderVeen
Councillor Lorne Hickey
Councillor Mark Sayers
Councillor John Kuerbis
Councillor Eric Van Essen
Councillor Morris Zeinstra
Chief Administrative Officer, Ann Mitchell
Director of Community Services, Larry Randle
Director of Public Operations, Jeremy Wickson
Infrastructure Manager, Devon Thiele
Manager of Finance & Administration, Jennifer Place
Executive Assistant, Candice Robison
Supervisor of Planning & Development, Hilary Janzen

A. CALL TO ORDER

Reeve Tory Campbell called the meeting to order at 9:31 a.m.

B. ADOPTION OF AGENDA

221-2022 Councillor Kuerbis MOVED that the September 15, 2022 Lethbridge County Council Meeting Agenda be adopted as presented.

CARRIED

C. ADOPTION OF MINUTES

C.1. County Council Meeting Minutes

222-2022 Deputy Reeve VanderVeen MOVED that the September 1, 2022 Lethbridge County Council Meeting Minutes be adopted as presented.

CARRIED

D. SUBDIVISION APPLICATIONS

E. PUBLIC HEARINGS

F. DELEGATIONS

F.1. 9:30 a.m. - Mike Warkentin - Lethbridge & District Exhibition

Mike Warkentin, Chief Executive Officer for the Lethbridge & District Exhibition was present to provide Council an update on the Agri-Food Hub and Trade Centre.

F.2. 10:00 a.m. - Sgt. Mike Numan - RCMP Quarterly Update

Sgt. Mike Numan and Sgt. Dave Marentette from the RCMP were present to provide Council with a quarterly update.

G. DEPARTMENT REPORTS

G.1. COMMUNITY SERVICES

G.1.1. Animal Control Bylaw Review

- 223-2022 Deputy Reeve VanderVeen MOVED to direct administration to bring forward several amendment options to the current animal control bylaw for the keeping of animals in hamlets in a manner that mirrors the regulations for the keeping of animals on residential properties not located in a hamlet, with or without a permitting system.
- CARRIED

Councillor Zeinstra arrived at the meeting at 10:42 a.m.

Reeve Campbell recessed the meeting at 10:53 a.m.

Reeve Campbell reconvened the meeting at 11:02 a.m.

G.1.2. Bylaw 22-009 MacLaine Acres Area Structure Plan and Bylaw 22-010 Land Use Bylaw Amendment Lethbridge Urban Fringe to Grouped Country Residential - First Reading

- 224-2022 Councillor Hickey MOVED that Bylaw 22-009 be read a first time.
- CARRIED

- 225-2022 Councillor Kuerbis MOVED that Bylaw 22-010 be read a first time.
- CARRIED

G.1.3. Bylaw 22-012 - Re-designate a portion of NE/NW 12-9-19-W4 from Rural Agriculture to Rural Recreation- Third Reading

- 226-2022 Councillor Kuerbis MOVED that Bylaw 22-012 be read a third time.
- CARRIED

G.1.4. Alberta Development Officers Week - September 18-24

- 227-2022 Deputy Reeve VanderVeen MOVED that County Council proclaim the week of September 18-24, to be designated as Alberta Development Officers Week within Lethbridge County and to acknowledge Hilary Janzen and Nathan Hill for their excellent work on behalf of the County.
- CARRIED

G.1.5. Speed Control Bylaw

- 228-2022 Councillor Sayers MOVED to direct administration to develop and Speed Control Bylaw and bring it forward to a future Council meeting.
- CARRIED

G.2. MUNICIPAL SERVICES

G.2.1. Agricultural Service Board Bylaw 22-017 and Terms of Reference

- 229-2022 Councillor Van Essen MOVED that Bylaw 22-017 be read a first time as amended.
- CARRIED
- 230-2022 Councillor Kuerbis MOVED that Bylaw 22-017 be read a second time.
- CARRIED

231-2022	Councillor Sayers	MOVED that Council proceed to third reading of Bylaw 22-017. CARRIED UNANIMOUSLY
232-2022	Councillor Kuerbis	MOVED that Bylaw 22-017 be read a third time. CARRIED
233-2022	Deputy Reeve VanderVeen	MOVED that Council adopt the ASB Terms of Reference as presented. CARRIED

Reeve Campbell recessed the meeting at 12:03 p.m.

Reeve Campbell reconvened the meeting at 12:39 p.m.

G.2.2. South Region Agricultural Service Board Conference in Crowsnest Pass & 2023 Agriculture Service Board Conference in Grand Prairie

234-2022	Deputy Reeve VanderVeen	MOVED that any member of the ASB Board wishing to attend the South Region ASB Conference in Crowsnest Pass or the 2023 ASB Conference in Grande Prairie be authorized to do so. CARRIED
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G.3. CORPORATE SERVICES

G.4. ADMINISTRATION

G.5. INFRASTRUCTURE

H. CORRESPONDENCE

H.1. Picture Butte High School

I. COUNTY COUNCIL AND COMMITTEE UPDATES

I.1. Lethbridge County Council Attendance Update - August 2022

Council reviewed the highlights from the Lethbridge County Council Attendance Update for August 2022.

**Division 1
Councillor Lorne Hickey**

August 4	Lethbridge County Council Meeting
August 9	Triple W Gas Co-op 50th Anniversary Celebration
August 22	Lethbridge County Promotional Video Shoot
August 23	Whoop-Up Days Pancake Breakfast & Parade
August 24	Council/CAO Budget Input Session
August 25	Council Legal Orientation

**Division 2
Reeve Tory Campbell**

August 4	Lethbridge County Council Meeting
August 5	CAO/Reeve Meeting
August 5	Meeting with MP Thomas
August 6	Town of Coaldale Parade
August 12	CAO/Reeve Meeting
August 22	Lethbridge County Promotional Video Shoot
August 22	Media Interview re: Proposed Alberta Police Service

August 23 Whoop-Up Days Pancake Breakfast & Parade
August 24 Council/CAO Budget Input Session
August 25 Council Legal Orientation
August 25 CAO/Reeve Meeting
August 26 Whoop-Up Days Rodeo with Council & City Council
August 27 Exhibition Park Whoop-Up President's/Past President's Supper
August 31 Lethbridge County/Town of Coaldale IDP Meeting

Division 3
Councillor Mark Sayers

August 4 Lethbridge County Council Meeting
August 23 Whoop-Up Days Pancake Breakfast & Parade
August 24 Council/CAO Budget Input Session
August 25 Council Legal Orientation
August 26 Whoop-Up Days Rodeo with Council & City Council

Division 4
Councillor John Kuerbis

August 4 Lethbridge County Council Meeting
August 23 Whoop-Up Days Pancake Breakfast & Parade
August 24 Council/CAO Budget Input Session
August 25 Council Legal Orientation
August 27 Town of Coalhurst Parade

Division 5
Councillor Eric Van Essen

August 4 Lethbridge County Council Meeting
August 23 Whoop-Up Days Pancake Breakfast & Parade
August 24 Council/CAO Budget Input Session
August 25 Council Legal Orientation
August 27 Town of Coalhurst Parade

Division 6
Deputy Reeve Klaas VanderVeen

August 4 Lethbridge County Council Meeting
August 20 Picture Butte Parade
August 23 Whoop-Up Days Parade
August 24 Council/CAO Budget Input Session
August 25 Council Legal Orientation
August 26 SAEWA Meeting

Division 7
Councillor Morris Zeinstra

August 4 Lethbridge County Council Meeting
August 20 Picture Butte Parade
August 23 Whoop-Up Days Pancake Breakfast & Parade
August 24 Council/CAO Budget Input Session
August 25 Council Legal Orientation

J. NEW BUSINESS

K. **CLOSED SESSION**

K.1. Water Discussion - (FOIP Section 16 - Disclosure Harmful to Business Interests of a Third Party & Section 21 - Disclosure Harmful to Intergovernmental Relations)

K.2. Purchase of Water License - (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

K.3. Road Discussion - (FOIP Section 27 - Privileged Information)

235-2022	Councillor Kuerbis	MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the <i>Municipal Government Act</i> , the time being 12:54 p.m. for the discussion on the following: K.1. - Water Discussion (FOIP Section 16 - Disclosure Harmful to Business Interests of a Third Party and Section 21 - Disclosure Harmful to Intergovernmental Relations) K.2. - Purchase of Water License - (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body) K.3. - Road Discussion - (FOIP Section 27 - Privileged Information)
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Present during the Closed Session:
Lethbridge County Council
Senior Management
Administrative Staff
CARRIED

236-2022	Councillor Hickey	MOVED that the Lethbridge County Council Meeting move out of the closed session at 1:48 p.m. CARRIED
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L. **ADJOURN**

237-2022	Councillor Van Essen	MOVED that the Lethbridge County Council Meeting adjourn at 1:49 p.m. CARRIED
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Reeve

CAO

AGENDA ITEM REPORT



Title: Subdivision Application #2022-0-131 – Marshall/Gibson
- Lots 7 & 8, Block 1, Plan 8183EA within NW1/4 30-10-21-W4M
(Hamlet of Shaughnessy)
Meeting: Council Meeting - 06 Oct 2022
Department: ORRSC
Report Author: Steve Harty

APPROVAL(S):

Hilary Janzen, Supervisor of Planning & Development
Larry Randle, Director of Community Services,
Ann Mitchell, Chief Administrative Officer,

Approved - 21 Sep 2022
Approved - 23 Sep 2022
Approved - 23 Sep 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The application is to subdivide (split) an existing 0.32-acre sized parcel and create two equal-lots, 0.16-acres or 50 x 140 ft. each respectively in size, for hamlet residential use. The proposal meets the subdivision criteria of the Land Use Bylaw.

RECOMMENDATION:

That S.D. Application #2022-0-131 be approved subject to the conditions as outlined in the draft resolution.

REASON(S) FOR RECOMMENDATION(S):

The subdivision meets the Hamlet Residential - HR land use district standards, the provincial Subdivision and Development Regulations, the hamlet growth study strategies, and the municipal subdivision policies as stated in the Land Use Bylaw.

PREVIOUS COUNCIL DIRECTION / POLICY:

- Lethbridge County installed municipal water and sewage infrastructure in Shaughnessy and this subdivision is possible with the ability to connect to the hamlet municipal services.
- Hamlet residential lot sizes are within LUB No. 1404, and the lots exceed the minimum width, length, and overall area (as 50' x 100' with 5,000 sq. ft. area overall is required).
- This application supports the County's hamlet growth initiatives and strategies to encourage in-fill development and enable hamlet residential growth.
- The parcel is situated outside the provincially required 300 m buffer setback to the hamlet sewage lagoons for residential use.

BACKGROUND INFORMATION:

The lot is located within the Hamlet of Shaughnessy, on the southwest corner of 1 St. and Becker St. The proposal is to split the existing lot in half and create separate titles for residential use.

The proposal is to split the existing parcel in half along the original hamlet plan lot line and create separate titles. The west lot contains an existing dwelling and rear yard shed while the proposed east lot is vacant. There are no encroachment issues present. Access to the west lot is from Becker St. and the new east lot will have access from 1 St. to the south. There is a developed rear lane on the northside accessible to both lots once subdivided. The cost of connecting to the municipal water and sewer stub-ins for the vacant new east lot will be at the expense of the developer.

The parcel is situated outside the 300 m buffer setback to the hamlet sewage lagoons. The land, along with most in the hamlet, is in an area identified by the province as potentially containing a Historical Resource category 5. The applicant will be responsible for meeting any requirements of the Historical Resource Administrator who has not yet commented or waived the requirement to apply for provincial clearance.

The proposal meets the requirements of the Land Use Bylaw Hamlet Residential land use district and municipal servicing is available. The application was circulated to the required external agencies with no concerns expressed and no utility easements are requested (at time of agenda report).

ALTERNATIVES / PROS / CONS:

The Subdivision Authority could decide to not approve and the parcel would remain as is.

Pros:

- there are no advantages to denying the subdivision as it meets the subdivision criteria of the County

Cons:

- this would contradict the County's hamlet growth initiatives in promoting and encouraging new residential growth opportunities, especially where servicing is available

FINANCIAL IMPACT:

None direct to County, but the future tax situation will change with an increase in additional hamlet residential taxes paid to the municipality for a new dwelling.

LEVEL OF PUBLIC PARTICIPATION:

☐ Inform ☒ Consult ☐ Involve ☐ Collaborate ☐ Empower

ATTACHMENTS:

[5A 2022-0-131 Lethbridge County APPROVAL](#)
[Diagrams for Lethbridge County 2022-0-131](#)

RESOLUTION

2022-0-131

Lethbridge County

Residential subdivision of Lots 7 & 8, Block 1, Plan 8183EA within
NW1/4 30-10-21-W4M

THAT the Residential subdivision of Lots 7 & 8, Block 1, Plan 8183EA within NW1/4 30-10-21-W4M (Certificate of Title No. 221 130 390), to subdivide and split an existing title 0.32-acres (0.14 ha) in size, and create two equal-lots, approximately 0.16-acres (0.07 ha) or 50 x 140 ft. each respectively in size, for hamlet residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created. This agreement may outline the terms and obligations for connecting to the hamlet water and sewer infrastructure.
3. That a final plan of survey be prepared by an Alberta Land Surveyor to create the two lots as approved for final endorsement and registration.
4. That the applicant meets any requirements of the Administrator of *Alberta Culture, Multiculturalism and Status of Women* and must provide to the Subdivision Authority a copy in writing of the Historical Resources Act clearance prior to final endorsement (unless otherwise indicated it is specifically not required).
5. That any easement(s) as required by the utility agencies or the municipality shall be established.

REASONS:

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 9 of the Matters Related to Subdivision and Development Regulation.
3. The Subdivision Authority has determined this proposal conforms to the land use bylaw and the lot sizes exceed the required a 50' x 100' minimum lot size.
4. This subdivision is possible with the provision of municipal water and sewage in the hamlet.

INFORMATIVE:

- (a) Since the proposed subdivision complies with Section 663(c) of the Municipal Government Act, Reserve is not required.
- (b) That a legal description for the proposed parcel be approved by the Surveys Branch, Land Titles Office, Calgary.
- (c) The applicant/owner is advised that other municipal, provincial or federal government or agency approvals may be required as they relate to the subdivision and the applicant/owner is responsible for verifying and obtaining any other approval, permit, authorization, consent or license that may be required to subdivide, develop and/or service the affected land (this may include but is not limited to Alberta Environment and Parks, Alberta Transportation, and the Department of Fisheries and Oceans.)

2022-0-131
Page 1 of 3

- (d) Telus Communications Inc has no objection.
- (e) Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.

- (f) In reference to the above request, please be advised of ATCO Gas' response and notify the landowner of the following:
- ☒ ATCO Gas has no objection

ATCO Gas would also like to make the MD/County and Landowner/Developer aware of the following:

- If conducting any ground disturbance on the subject property, the landowner/developer must ensure the location of all utilities by contacting Utility Safety Partners at 1-800-242-3447 or <https://utilitysafety.ca/>
- For any ground disturbance within 30m of an existing gas line please contact Crossings@atcogas.com to obtain permission (submit locate slip as back up)
- ATCO Gas requires a minimum of 6 months' notice to design and construct a new gas line, or alter an existing gas line. New Service installations, pipeline alterations, and Main extensions will be performed at the landowner/developers expense.
- If the landowner requires a single gas service please visit <https://gas.atco.com/en-ca/products-services-rates/new-services-changes/new-natural-gas-line.html>

Any further questions please email southlandadmin@atco.com.

- (g) ATCO Transmission high pressure pipelines has no objections. Questions or concerns can be forwarded to hp.circulations@atco.com.
- (h) Alberta Health Services has no objections provided all pertinent regulations, standards and by-law requirements are met.
- (i) Alberta Transportation – Leah Olsen, Development/Planning Technologist:

"This will acknowledge receipt of your circulation regarding the above noted proposal. The subsequent subdivision application would be subject to the requirements of Sections 18 and 19 of the Matters Related to Subdivision and Development Regulation, due to the proximity of Highway 25.

Alberta Transportation offers the following comments with respect to this application:

- The requirements of Section 18 of the Regulation is not met.
- The requirements of Section 19 of the Regulation is not met.

Pursuant to Section 20 of the Subdivision and Development Regulation, Alberta Transportation authorizes the subdivision authority to vary the requirements of Section 18 and/or Section 19 of the Regulation to accommodate the proposed subdivision, at the time of subdivision.

Pursuant to Section 678 of the Municipal Government Act, Alberta Transportation is varying the distance for appeals for this subdivision application. Therefore, from the departments perspective, any appeals can be heard by the local Subdivision and Development Appeal Board.

If you have any questions or require additional information, please contact the undersigned."

(j) Lethbridge Northern Irrigation District (LNID) – Alan Harrold, General Manager:

"The above noted *Application for Subdivision* has been reviewed by the Lethbridge Northern Irrigation District (LNID) and is approved subject to the following conditions:

1. Payment of the District's subdivision endorsement fee. The current fee is **\$52.50** (includes GST).

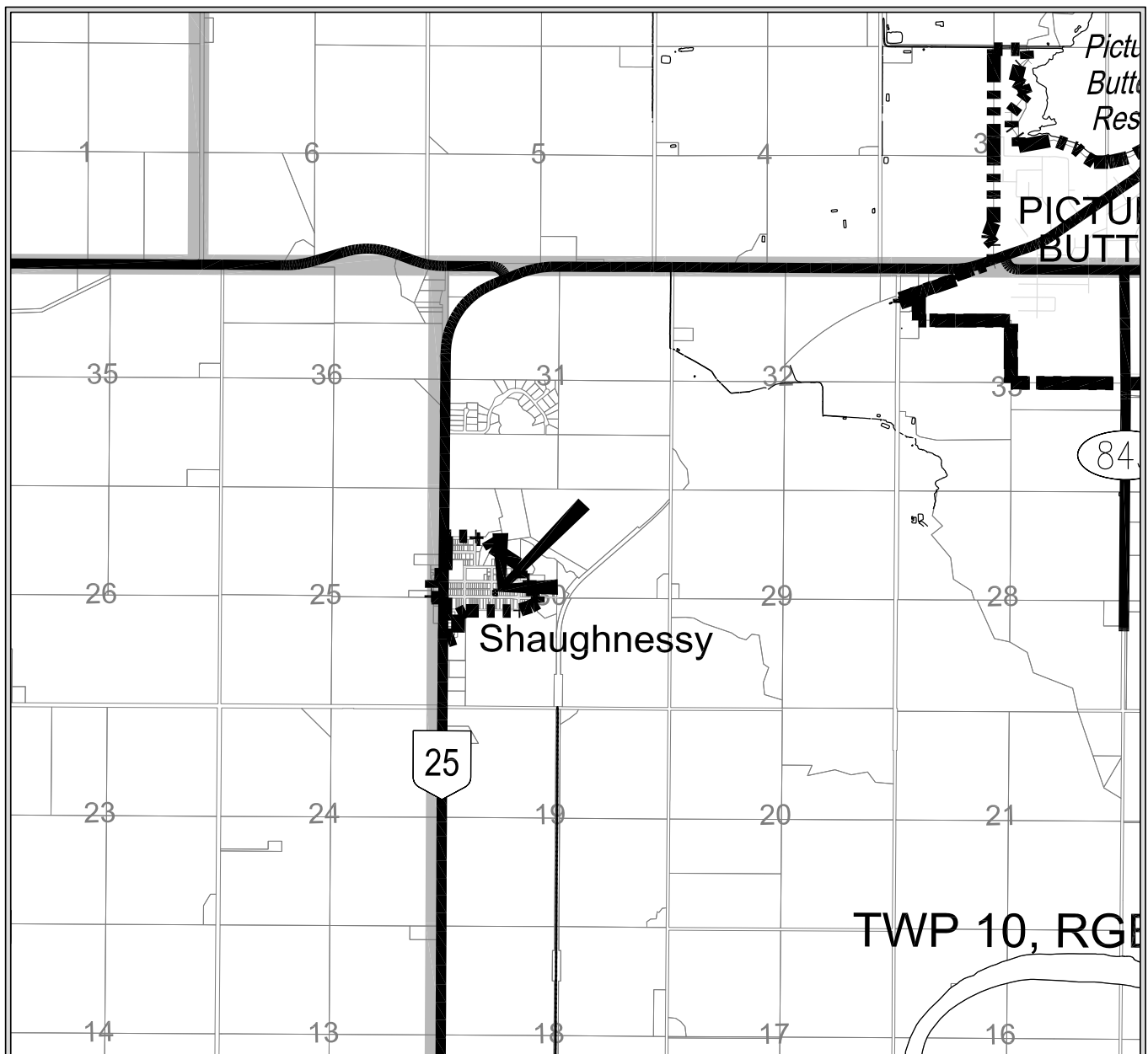
Thank you for the opportunity to comment. If you require more information or would like to set up an appointment to discuss the conditions above, please contact Janet Beck, Land Agent, at the Lethbridge Northern Irrigation District Office, 403-327-3302."

(k) Canada Post has no comment.

MOVER

REEVE

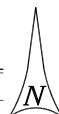
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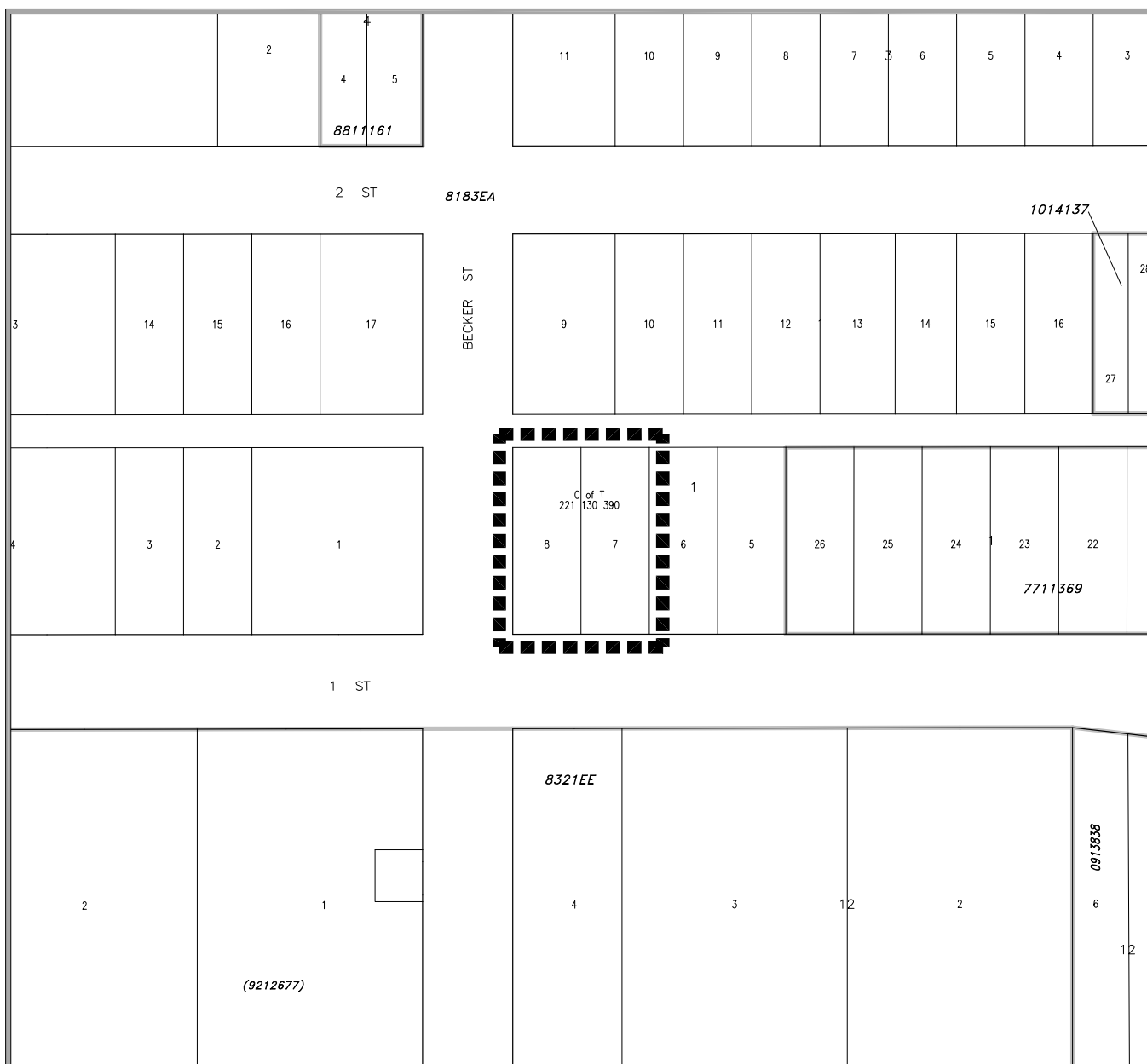


SUBDIVISION LOCATION SKETCH
 LOT 7 & 8; BLOCK 1; PLAN 8183EA
 WITHIN NW 1/4 SEC 30, TWP 10, RGE 21, W 4 M
 MUNICIPALITY: LETHBRIDGE COUNTY
 DATE: AUGUST 15, 2022
 FILE No: 2022-0-131



August 31, 2022 N:\Subdivision\2022\2022-0-131.dwg





SUBDIVISION SKETCH - EXISTING

LOT 7 & 8; BLOCK 1; PLAN 8183EA

WITHIN NW 1/4 SEC 30, TWP 10, RGE 21, W 4 M

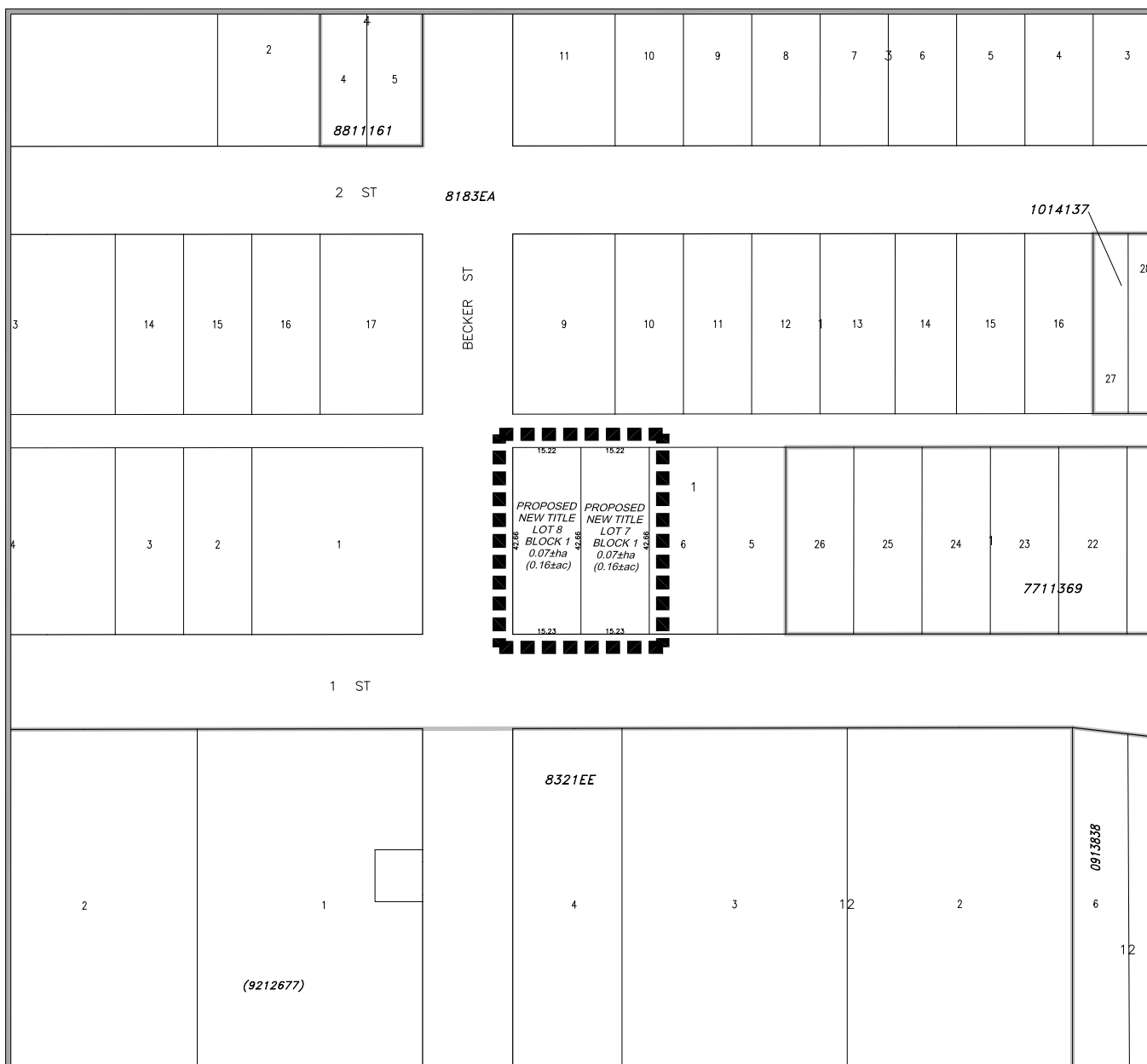
MUNICIPALITY: LETHBRIDGE COUNTY

DATE: AUGUST 15, 2022

FILE No: 2022-0-131



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SUBDIVISION SKETCH - **PROPOSED**

LOT 7 & 8; BLOCK 1; PLAN 8183EA

WITHIN NW 1/4 SEC 30, TWP 10, RGE 21, W 4 M

MUNICIPALITY: LETHBRIDGE COUNTY

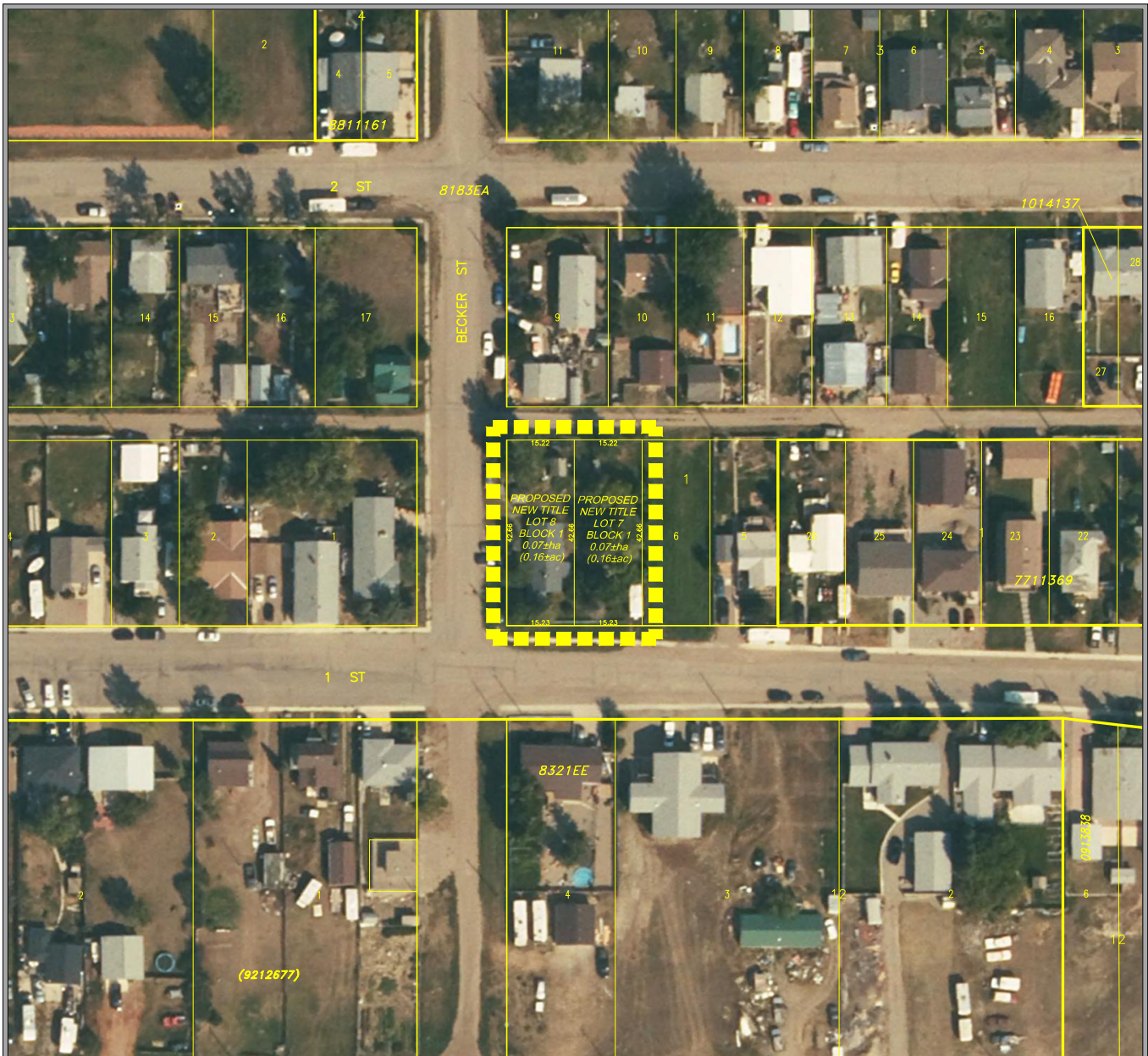
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FILE No: 2022-0-131



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SUBDIVISION SKETCH - **PROPOSED**

LOT 7 & 8; BLOCK 1; PLAN 8183EA

WITHIN NW 1/4 SEC 30, TWP 10, RGE 21, W 4 M

MUNICIPALITY: LETHBRIDGE COUNTY

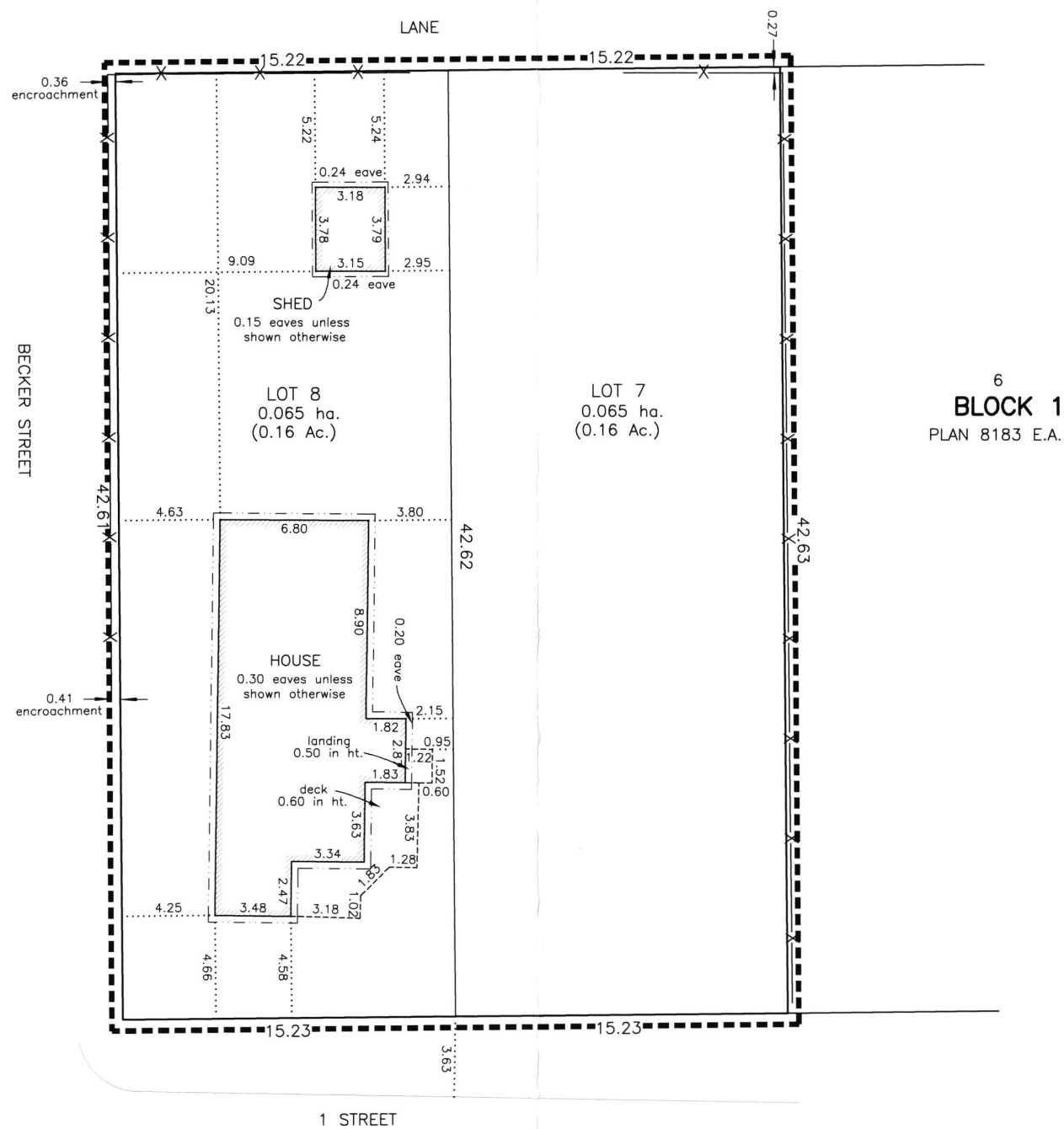
DATE: AUGUST 15, 2022

FILE No: 2022-0-131



August 31, 2022 N:\Subdivision\2022\2022-0-131.dwg


AERIAL PHOTO DATE: 2018



NO.	REVISION	DATE	BY
NOTE : Portion to be approved is outlined thus and contains approximately 0.13 ha. Distances are in metres and decimal parts thereof. Distances and areas are approximate and are subject to change upon final survey.			

ADRIAN GIBSON

TENTATIVE PLAN SHOWING SUBDIVISION BY TITLE SEPARATION of LOTS 7 & 8, BLOCK 1, PLAN 8183 E.A. within N.W.1/4 SEC. 30, TWP. 10, RGE. 21, W.4 M. Village of Shaughnessy

 brown okamura & associates ltd.
Professional Surveyors
2830 - 12 Avenue North, Lethbridge, Alberta

APPROVED Z.J. Prosper, A.L.S.	DRAWN MJ	DATE AUGUST 2/22
	CHECKED ZJP	JOB 22-15641
	SCALE 1:250	DRAWING 22-15641TA

AGENDA ITEM REPORT



Title: Subdivision Application #2022-0-135 – Groenenboom Farms Ltd.
- N1/2 35-9-23-W4M
Meeting: Council Meeting - 06 Oct 2022
Department: ORRSC
Report Author: Steve Harty

APPROVAL(S):

Hilary Janzen, Supervisor of Planning & Development	Approved - 21 Sep 2022
Larry Randle, Director of Community Services,	Approved - 23 Sep 2022
Ann Mitchell, Chief Administrative Officer,	Approved - 23 Sep 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The application is to subdivide and reconfigure three adjacent parcels, by subdividing a 3.41-acre yard for country residential use, and then consolidate the agricultural remnant 150.06-acres to two east adjacent titles, 47.47 & 111.91 acres each respectively in size, thereby creating one enlarged agricultural title of 309.44 acres. The proposal meets the subdivision criteria of the Land Use Bylaw.

RECOMMENDATION:

That S.D. Application #2022-0-135 be approved subject to the conditions as outlined in the draft resolution.

REASON(S) FOR RECOMMENDATION(S):

The proposed subdivision meets the provincial Subdivision and Development Regulations and the municipal subdivision policies as stated in the Land Use Bylaw.

PREVIOUS COUNCIL DIRECTION / POLICY:

- LUB No. 1404 contains policies that enable the subdivision and consolidation of land as a reconfiguration of titles, with no additional titles being created above what presently exist. The landowner starts with three titles and with the subdivision and consolidation will end-up with two titles, which is less than what is presently in existence within the north-half section.
- LUB No. 1404 contains the minimum parcel size requirements as established by Council, and the country residential parcel and the reconfigured agricultural parcel both comply.
- The Subdivision Authority has the discretion to decide on the suitability of the reconfigured parcels and the final parcel sizes as determined to be logical.

BACKGROUND INFORMATION:

Located 3¼-miles southeast of the Hamlet of Monarch, immediately south of Highway 3 and half-mile north of the Oldman River. The application is to both enable a subdivision for the existing residential yard and enlarge the remnant agricultural land by consolidating to the two separate adjacent east titles.

The proposed smaller parcel is for a yard which contains a dwelling, various accessory buildings, and treed yard area. The residence is serviced by the rural water co-op and a private on-site septic field that will remain within the confines of the residential title once subdivided. Access is from the north service road (Highway 3). The NW remnant agricultural title will be consolidated to the NE¼-section which contains two titles. The non-coulee agricultural lands are irrigated and once consolidated they can be farmed as one cohesive agricultural unit. The existing 47.47-acre title in the NE¼ 35-9-23-W4 was created as a title lying south of the centre line of the historic Macleod-to-Lethbridge trail as shown on the 1897 Township plan. Most the subject land is identified as potentially containing a Historical Resource category 5a,h; while a portion of the NW¼ potentially contains a category 4a. However, in this instance, *Alberta Culture, Multiculturalism and Status of Women* determined that formal *Historical Resources Act* approval is not necessary.

There is an abandoned gas well located within the middle of the NW¼-section but does not impact the yard subdivision. There is a 17,500 head beef confined feeding operation located by the family to the southeast, but the yard exceeds the applicable minimum distance separation (MDS). Additionally, the residence was established circa 1992 and has existed prior to the MDS regulations coming into effect.

Overall, the proposal meets the criteria of the County's Land Use Bylaw No. 1404 for a reconfiguration/realignment of titles subdivision (no additional titles being created above what presently exist) and the Rural Agriculture land use district standards. The application was circulated to the required external agencies with no concerns expressed and no utility easements are required. Alberta Transportation has no objections and granted an approval.

ALTERNATIVES / PROS / CONS:

The Subdivision Authority could decide to not approve if it is determined the proposed reconfiguration is not suitable and the titles would remain as is.

Pros:

- there are no advantages to denying the subdivision as it meets the subdivision criteria of the County

Cons:

- there would not be a reduction in the amount of titles that exist, and a refusal would likely be appealed to LPRT by the applicants

FINANCIAL IMPACT:

None, and the existing tax situation will remain the same. However, Municipal Reserve is payable to the County on the 3.41-acres at the market value of \$7,000 per acre (\$2,387).

LEVEL OF PUBLIC PARTICIPATION:

☐ Inform ☒ Consult ☐ Involve ☐ Collaborate ☐ Empower

ATTACHMENTS:

[5A 2022-0-135 Lethbridge County APPROVAL](#)
[Diagrams for Lethbridge County 2022-0-135](#)

[Groenenboom diagrams-maps](#)

RESOLUTION

2022-0-135

Lethbridge County

Country Residential subdivision of N1/2 35-9-23-W4M

THAT the Country Residential subdivision of N1/2 35-9-23-W4M (Certificate of Title No. 161 139 294 +1), to subdivide out a 3.41-acre (1.38 ha) yard parcel from a 153.47-acre (62.11 ha) sized agricultural title for country residential use, and then consolidate the remnant 150.06-acres (60.73 ha) of agricultural land to two east adjacent titles, 47.47 & 111.91 acres (19.21 & 45.29 ha) each respectively in size, thereby creating an enlarged agricultural title of 309.44 acres (125.23 ha) in size; BE APPROVED subject to the following:

RESERVE: The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 3.41-acres at the market value of \$7,000 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a final survey plan as prepared by an Alberta Land Surveyor illustrating the agricultural land in the NW and NE¼ 35-9-23-W4 is consolidated (consolidate the remnant 150.06-acres of agricultural land to two east adjacent titles, 47.47 & 111.91 acres each respectively in size), so that the resulting 309.44-acre title may not be further subdivided without Subdivision Authority approval.
4. That any easement(s) as required by utility companies or the municipality shall be established.

REASONS:

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that the proposed subdivision with the consolidation is suitable for the purpose for which the subdivision is intended pursuant to Section 9 of the Matters Related to Subdivision and Development Regulation.
3. The Subdivision Authority has determined that with the consolidation, the application conforms to the subdivision criteria regarding a realignment/reconfiguration of titles. The landowners start with three titles and with the subdivision and consolidation of land, will end-up with two titles, which is less than what is presently in existence within the north-half section.
4. The resulting parcel size meets and exceeds the minimum agricultural parcel size of 70-acres, and the 3.41-acre yard parcel complies with the bylaw.

INFORMATIVE:

- (a) In accordance with Section 663 of the Municipal Government Act, Reserve is required as cash-in-lieu.
- (b) That a legal description for the proposed parcel be approved by the Surveys Branch, Land Titles Office, Calgary.

(c) The applicant/owner is advised that other municipal, provincial or federal government or agency approvals may be required as they relate to the subdivision and the applicant/owner is responsible for verifying and obtaining any other approval, permit, authorization, consent or license that may be required to subdivide, develop and/or service the affected land (this may include but is not limited to Alberta Environment and Parks, Alberta Transportation, and the Department of Fisheries and Oceans.)

(d) Telus Communications Inc has no objection.

(e) Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.

(f) In reference to the above request, please be advised of ATCO Gas' response and notify the landowner of the following:

☒ ATCO Gas has no objection

☒ ATCO Gas' existing and future lines are protected by an existing Utility Right of Way

ATCO Gas would also like to make the MD/County and Landowner/Developer aware of the following:

- If conducting any ground disturbance on the subject property, the landowner/developer must ensure the location of all utilities by contacting Utility Safety Partners at 1-800-242-3447 or <https://utilitiesafety.ca/>
- For any ground disturbance within 30m of an existing gas line please contact Crossings@atcogas.com to obtain permission (submit locate slip as back up)
- ATCO Gas requires a minimum of 6 months' notice to design and construct a new gas line, or alter an existing gas line. New Service installations, pipeline alterations, and Main extensions will be performed at the landowner/developers expense.
- If the landowner requires a single gas service please visit <https://gas.atco.com/en-ca/products-services-rates/new-services-changes/new-natural-gas-line.html>

Any further questions please email southlandadmin@atco.com.

(g) ATCO Transmission high pressure pipelines has no objections. Questions or concerns can be forwarded to hp.circulations@atco.com.

(h) Alberta Health Services – Sandy Gill:

"Thank you for the opportunity to comment. We wish to provide the following comments:

- We do not foresee any new public health problems being created as a result of the above noted subdivision provided that the applicant complies with all pertinent regulations, by-laws, and standards.
- We do not recommend further residential development on the property due to the close proximity to the confined feeding operation.

Please contact me should you have any questions.

(i) Historical Resources – Barry Newton, Land Use Planner:

"We have reviewed the captioned subdivision application and determined that in this instance formal *Historical Resources Act* approval is not necessary, and submission of a Historic Resources application is not required."

(j) Alberta Transportation – Leah Olsen, Development/Planning Technologist:

“This will acknowledge receipt of your circulation regarding the above noted proposal. The subsequent subdivision application would be subject to the requirements of Sections 18 and 19 of the Matters Related to Subdivision and Development Regulation, due to the proximity of Highway 3.

Alberta Transportation offers the following comments with respect to this application:

- The requirements of Section 18 of the Regulation is met.
- The requirements of Section 19 of the Regulation is met.

Pursuant to Section 678 of the Municipal Government Act, Alberta Transportation is varying the distance for appeals for this subdivision application. Therefore, from the departments perspective, any appeals can be heard by the local Subdivision and Development Appeal Board.

If you have any questions or require additional information, please contact the undersigned.”

(k) Lethbridge Northern Irrigation District (LNID) – Alan Harrold, General Manager:

“The above noted *Application for Subdivision* has been reviewed by the Lethbridge Northern Irrigation District (LNID) and is approved subject to the following conditions:

1. Payment in full of any outstanding irrigation rates that may be assessed on the original parcel at the time of finalization of the subdivision.
2. Payment of the District's subdivision administration fee. The current fee is **\$630.00** (includes GST).
3. A water agreement suitable to meet the needs of the proposed 3.41-acre subdivision may be required if the proposed new subdivision requires the use of irrigation water. In addition, since the delivery would be from the Lateral B6 Pipeline, a landowner construction contribution would be required at the time of signing a water agreement for this parcel. The current 2022 low pressure pipeline rate is **\$3,000 plus GST** plus the cost of a water delivery turnout, if one is required.
4. An Easement for the proposed 3.41-acre subdivision for access to water from the District's works must be in place prior to the supply of domestic/yard usage water.
5. All permanent structures such as buildings with footings, pilings or foundations, septic tanks/ fields, corrals, and silage pits, etc. must meet the minimum set-back distance of 15 meters (50 feet) from the outside boundary of all LNID pipeline right-of-ways and or interests within this parcel
6. Since there are currently three (3) Legal Points of delivery and one Irrigable Unit within the three (3) proposed parcels being consolidated into one (1) enlarged agriculture title of 309.44 acres more or less; the following provisions apply;
 - a. A Remote Delivery Agreement & Easement must be applied for in order to maintain the delivery from the South portion of NE 35-9-23-4 to irrigate approximately 82.30 acres of water rights within the South half of 35-9-23-4. The 2022 fee is \$650.00 (Remote Delivery) plus GST and \$600.00 (Easement) plus GST.
 - b. An Irrigable Unit must be registered concurrently for the South half of 35-9-23-4 (82.30 irrigation acres). The 2022 fee for registration of an Irrigable Unit is \$450.00 plus GST.
 - c. The South portion of NE 35-9-23-4 must be discharged concurrently from the current Irrigable Unit (72). The 2022 fee for discharge of an Irrigable Unit is \$450.00 plus GST.
 - d. The existing delivery off the Lateral B6 Pipeline to the NW 35-9-23-4 (currently with 101.3 irrigation acres) will convert to a convenience delivery and the legal point of delivery for the proposed new consolidated enlarged agriculture title of 309.44 acres will be North ½ of NE 35-9-23-4, continuing to have 8.0 psi.
7. Any alteration to District works required as a result of this subdivision is subject to District approval and payment by the applicant of all applicable costs.

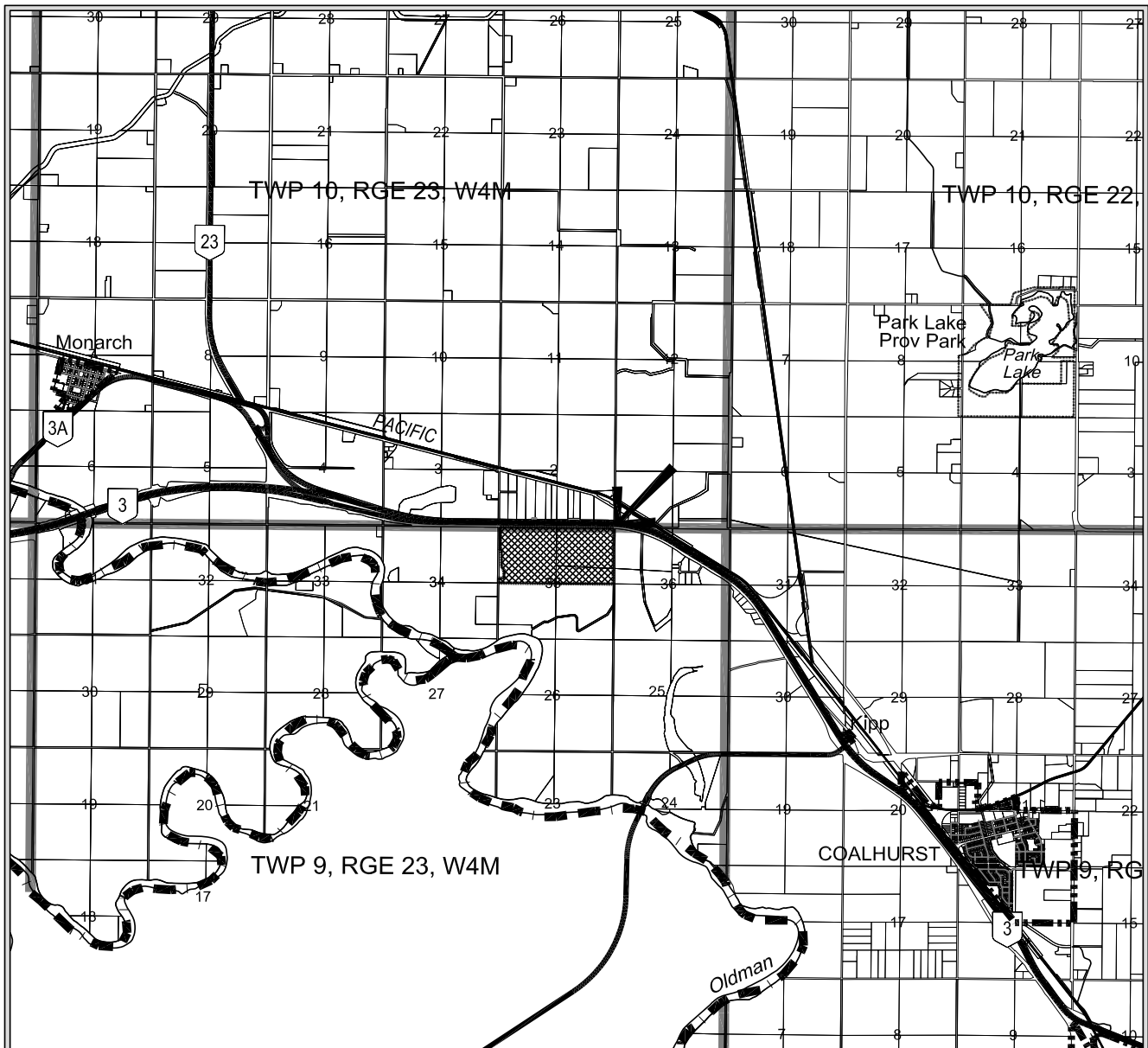
Thank you for the opportunity to comment. If you require more information or would like to set up an appointment to discuss the conditions above, please contact Janet Beck, Land Agent, at the Lethbridge Northern Irrigation District Office, 403-327-3302.

(l) Canada Post has no comment.

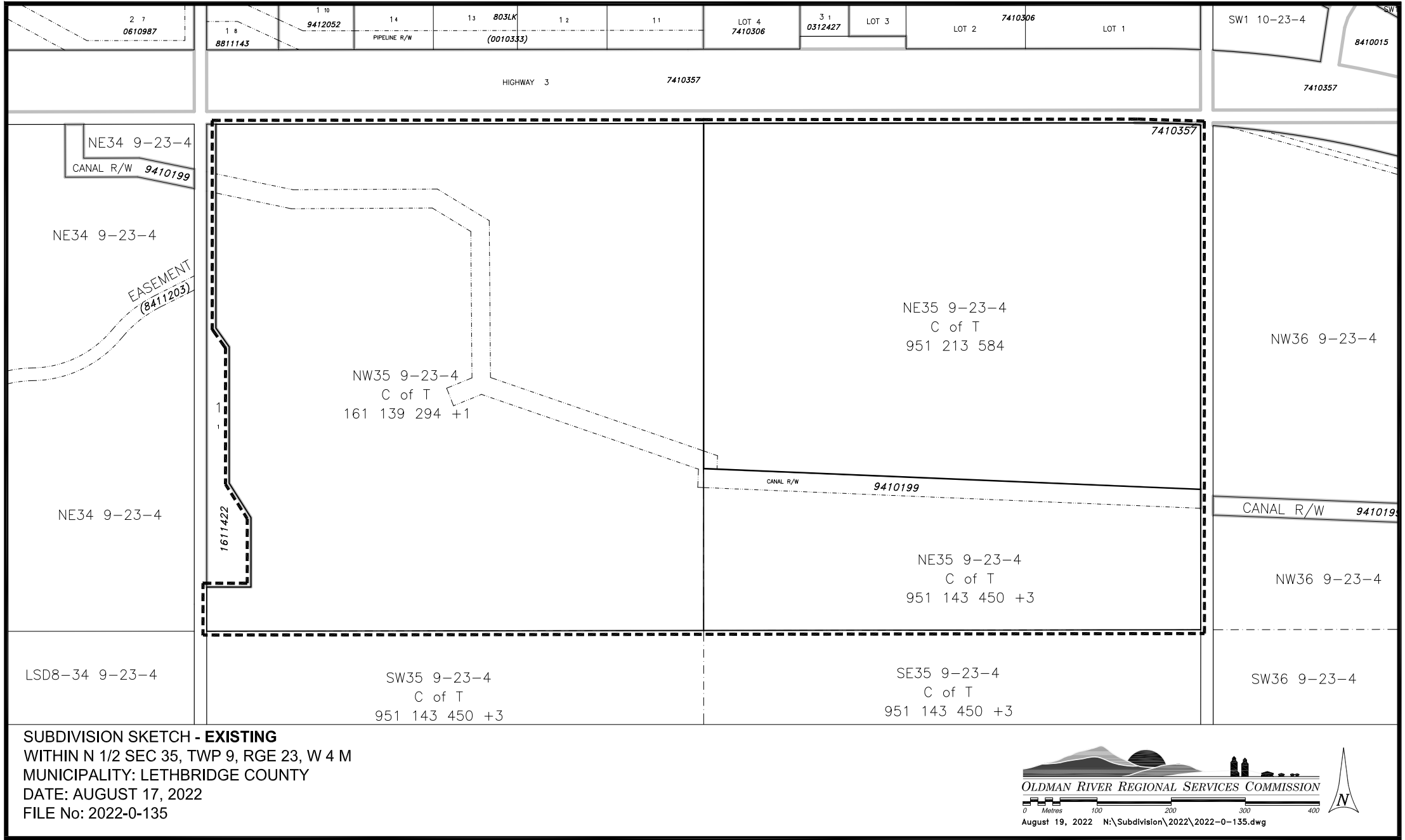
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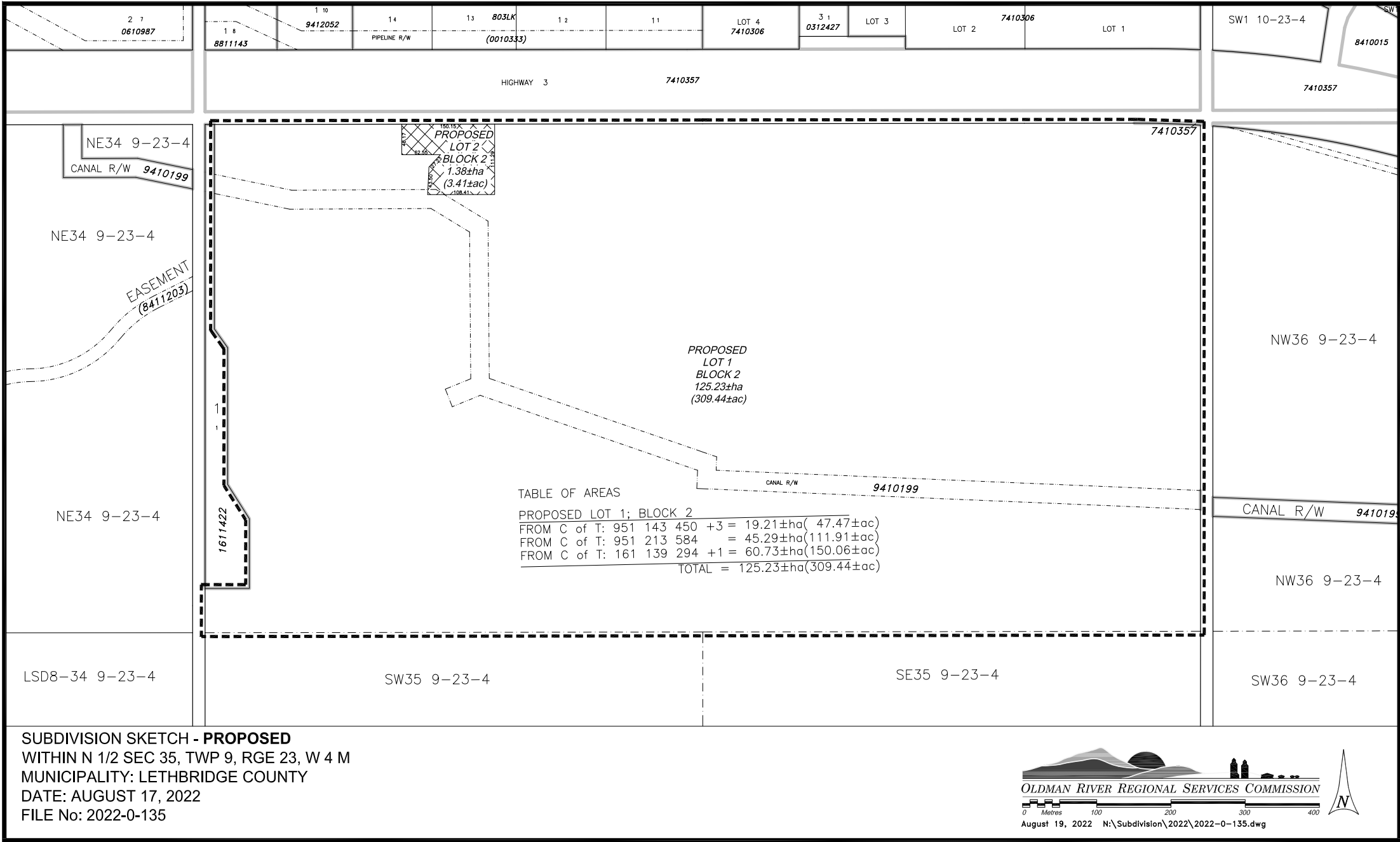
REEVE

DATE



SUBDIVISION LOCATION SKETCH
 WITHIN N 1/2 SEC 35, TWP 9, RGE 23, W 4 M
 MUNICIPALITY: LETHBRIDGE COUNTY
 DATE: AUGUST 17, 2022
 FILE No: 2022-0-135

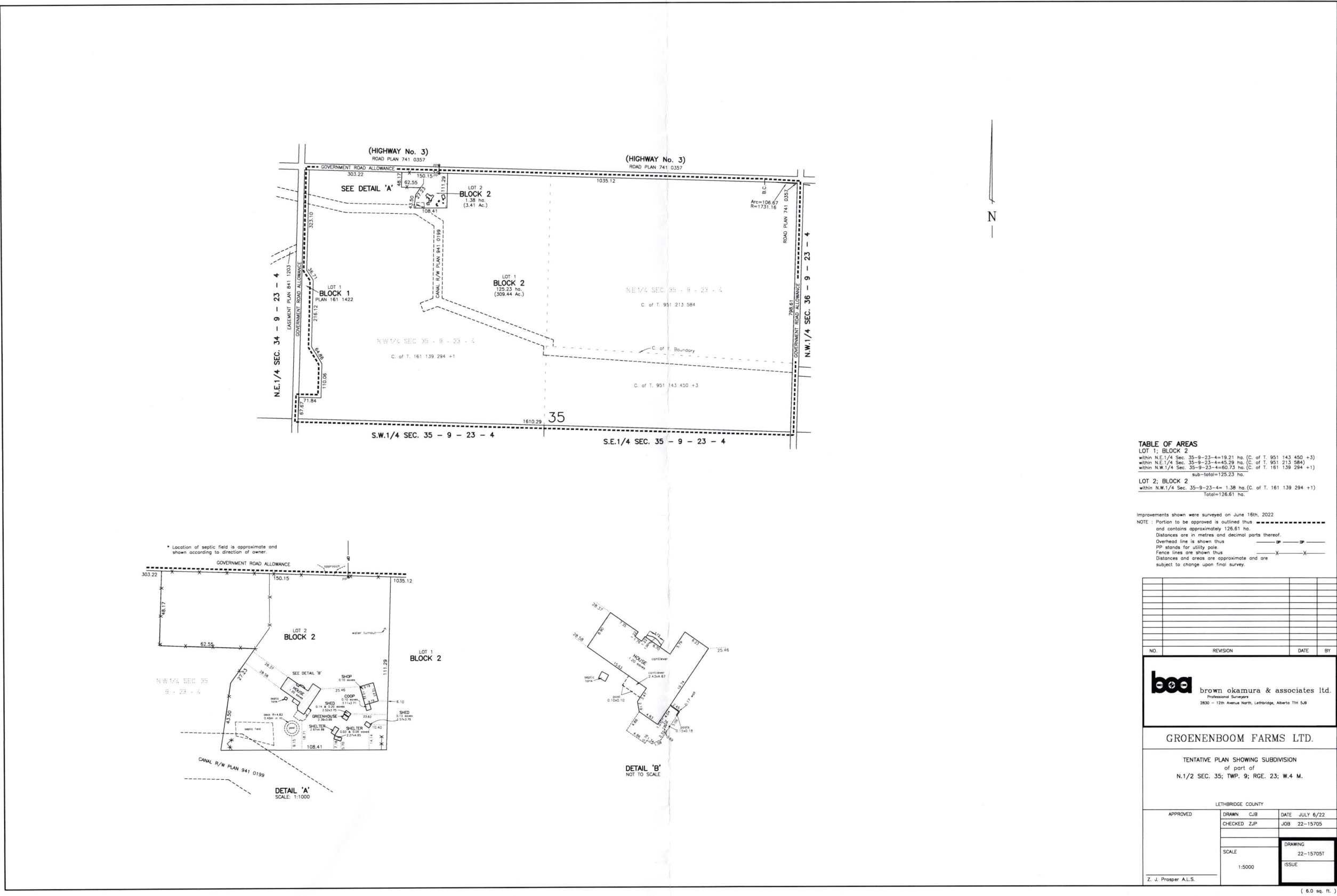






SUBDIVISION SKETCH - **PROPOSED**
WITHIN N 1/2 SEC 35, TWP 9, RGE 23, W 4 M
MUNICIPALITY: LETHBRIDGE COUNTY
DATE: AUGUST 17, 2022
FILE No: 2022-0-135

AERIAL PHOTO DATE: 2018





EXISTING



PROPOSED

AGENDA ITEM REPORT



Title: Bylaw 22-013 - Re-designate Plan 0011814 Lot 17 in the SW 6 10-21-W4 from Rural Urban Fringe to Grouped Country Residential- Public Hearing
Meeting: Council Meeting - 06 Oct 2022
Department: Community Services
Report Author: Hilary Janzen

APPROVAL(S):

Larry Randle, Director of Community Services,
Ann Mitchell, Chief Administrative Officer,

Approved - 23 Sep 2022
Approved - 23 Sep 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

An application has been made to re-designate Plan 0011814 Lot 17 in the SW 6 10-21-W4 from Rural Urban Fringe to Grouped Country Residential.

RECOMMENDATION:

That Bylaw 22-013 be read a second time.
That Bylaw 22-013 be read a third time.

REASON(S) FOR RECOMMENDATION(S):

The proposed rezoning meets the requirements as outlined in the Municipal Development Plan and the Grouped Country Residential Strategy.

PREVIOUS COUNCIL DIRECTION / POLICY:

- The Municipal Development Plan policy 4.13 states that landowners/developers may apply to Lethbridge County to initiate a re-designation process for parcels of land in support of development proposals that may not conform to the existing land use designation.
- Bylaw 22-013 was read for a first time on September 1, 2022.

BACKGROUND INFORMATION:

An application has been made to re-designate Plan 0011814 Lot 17 in the SW 6 10-21-W4 from Rural Urban Fringe to Grouped Country Residential. The intent of this application is to allow for the future subdivision and development of the parcel for Country Residential use.

The application has been circulated to all County Departments and external agencies for review. No concerns or objections were expressed with regards to the proposed bylaw.

The proposed re-designation complies with policies within the Municipal Development Plan Section 8.0 (Residential Policies) and the Grouped Country Residential Land Use Strategy.

- The lands are considered poor/non-agricultural (being a title of less than 20 acres in size).
- The proposed subdivision would not fragment high-quality agricultural land.
- There are no constraints or conflicts with adjacent land uses.
- The future subdivision is small-scale and will not require any additional infrastructure to support the development.

The proposed bylaw was advertised in the September 13 and 20 editions of the Sunny South News and also sent to the adjacent landowners.

ALTERNATIVES / PROS / CONS:

County Council may refuse 2nd Reading of the Bylaw.

Pros: The County could limit the number of residents that could be in proximity to the future industrial area to the south.

Cons: A refusal would not follow the policy and guiding documents of the County.

FINANCIAL IMPACT:

If the bylaw were approved, future development would be taxed at the County's residential tax rate. There are no additional costs to the County (i.e. maintenance of infrastructure) that would arise if that bylaw were approved.

LEVEL OF PUBLIC PARTICIPATION:

☐ Inform ☒ Consult ☐ Involve ☐ Collaborate ☐ Empower

ATTACHMENTS:

[Bylaw 22-013 Application](#)
[22_013_RUF_GCR_Ortho](#)

[Bylaw 22-013 - Signed First Reading](#)
[AT Comments July 20 2022](#)
[LNID Comments July 25 2022](#)
[ATCO - engineering comments](#)
[ATCO Gas Comments](#)
[Fortis Comments](#)
[Telus Comments](#)
[ORRSC Comments](#)



LETHBRIDGE COUNTY
APPLICATION FOR A
LAND USE BYLAW AMENDMENT
Pursuant to Bylaw No. 1404

Form C

OFFICE USE		
Date of Application: <u>July 14, 2022</u>	Assigned Bylaw	No. <u>22-013</u>
Date Deemed Complete: <u>July 15, 2022</u>	Application & Processing Fee:	\$ <u>1500.00</u> pd. <u>July 14, 2022</u>
Redesignation <input checked="" type="checkbox"/> Text Amendment <input type="checkbox"/>	Certificate of Title Submitted:	<input type="checkbox"/> Yes <input type="checkbox"/> No

A refusal is **not** appealable and a subsequent application for amendment involving the same lot and/or the same or similar use may not be made for at least 18 months after the date of refusal. (Refer to sections 53(1))

IMPORTANT NOTE: Although the Development Officer is in a position to advise on the principle or details of any proposals, such advice must not be taken in any way as official consent.

APPLICANT INFORMATION

Name of Applicant: Fred & Susan Van Hell
Mailing Address: PO Box 154
Diamond City, AB
Postal Code: T0K 0T0
Phone: 403-892-2507
Phone (alternate): _____
Email: fredvhe@triplecconstruction.ca

Is the applicant the owner of the property?

☒ Yes

☐ No

IF "NO" please complete box below

Name of Owner: _____	Phone: _____
Mailing Address: _____	Applicant's interest in the property: <input type="checkbox"/> Agent <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other _____

Postal Code: _____	

PROPERTY INFORMATION

Municipal Address: 100007 RR 220
Legal Description: Lot(s) 17 Block _____ Plan 0011814
OR Quarter 5W Section 6 Township 10 Range 21

AMENDMENT INFORMATION

What is the proposed amendment?

☐ Text Amendment

☒ Land Use Redesignation

IF TEXT AMENDMENT:

For text amendments, attach a description including:

- The section to be amended;
- The change(s) to the text; and
- Reasons for the change(s).

IF LAND USE REDESIGNATION:

Current Land Use Designation
(zoning):

Urban Fringe

Proposed Land Use Designation
(zoning) (if applicable):

Country Residential

SITE DESCRIPTION:

Describe the lot/parcel dimensions 155m x 304.8m and lot area/parcel acreage 11.67 ac.

Indicate the information on a scaled PLOT or SITE PLAN: (0-4 acres at 1" = 20'; 5-9 acres at 1" = 100'; 10 acres or more at 1" = 200')

☒ Site or Plot Plan Attached

☐ Conceptual Design Scheme or Area Structure Plan Attached

OTHER INFORMATION:

Section 52 of the *Land Use Bylaw* regulates the information required to accompany an application for redesignation. Please attach a descriptive narrative detailing:

- The existing and proposed future land use(s) (i.e. details of the proposed development);
- If and how the proposed redesignation is consistent with applicable statutory plans;
- The compatibility of the proposal with surrounding uses and zoning;
- The development suitability or potential of the site, including identification of any constraints and/or hazard areas (e.g. easements, soil conditions, topography, drainage, etc.);
- Availability of facilities and services (sewage disposal, domestic water, gas, electricity, fire protection, schools, etc.) to serve the subject property while maintaining adequate levels of service to existing development; and
- Access and egress from the parcel and any potential impacts on public roads.

In addition to the descriptive narrative, an Area Structure Plan or Conceptual Design Scheme may be required in conjunction with this application where:

- redesignating land to another district;
- multiple parcels of land are involved;
- four or more lots could be created;
- several pieces of fragmented land are adjacent to the proposal;
- new internal public roads would be required;
- municipal services would need to be extended; or
- required by Council, or the Subdivision or Development Authority if applicable.

The applicant may also be required to provide other professional reports, such as a:

- geotechnical report; and/or
 - soils analysis; and/or
 - evaluation of surface drainage or a detailed storm water management plan;
 - and any other information described in section 52(2) or as deemed necessary to make an informed evaluation of the suitability of the site in relation to the proposed use;
- if deemed necessary.

SITE PLAN

Plans and drawings, in sufficient detail to enable adequate consideration of the application, must be submitted in **duplicate** with this application, together with a plan sufficient to identify the land. It is desirable that the plans and drawings should be on a scale appropriate to the development. However, unless otherwise stipulated, it is not necessary for plans and drawings to be professionally prepared. Council may request additional information.

DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application. *I/We have read and understand the terms noted below and hereby certify that the registered owner of the land is aware of, and in agreement with this application.*



APPLICANT

REGISTERED OWNER
(if not the same as applicant)

DATE: July 13/2022

FOIP STATEMENT: Personal information on this form is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected here will be used to by Lethbridge County for the purposes of reviewing this application. This form is a public record that is available to anyone. All information contained on this form (including personal information) is disclosed by Lethbridge County to anyone requesting a copy in according with Lethbridge County Policy No. 173 (Freedom of Information and Protection of Privacy (FOIP)). For further information about the collection and use of this information please contact the Lethbridge County FOIP Coordinator at foip@lethcounty.ca or call (403) 328-5525 or come into the office #100, 905-4th Avenue South, Lethbridge Alberta, T1J 4E4.

TERMS

1. Subject to the provisions of the Land Use Bylaw No. 1404 of Lethbridge County, the term "development" includes any change in the use, or intensity of use, of buildings or land.
2. Pursuant to the municipal development plan, an area structure plan or conceptual design scheme may be required by Council before a decision is made.
3. A refusal is not appealable and a subsequent application for redesignation (reclassification) involving the same or similar lot and/or for the same or similar use may not be made for at least 18 months after the date of a refusal.
4. An approved redesignation (reclassification) shall be finalized by amending the land use bylaw map in accordance with section 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26.

Note: Information provided or generated in this application may be considered at a public meeting.

Application for Rezoning -Fred & Susan Van Hell
Urban Fringe to Country Residential

All of the acreages around us are Country Residential
In order to subdivide we need zoning changed to Country Residential
The land we propose to subdivide is flat land
Access to the lot can be achieved either off the North roadway or the West
roadway
Power, Gas, and water are nearby

S.W. 1/4 Sec. 6-10-21-4

9.14m ACCESS RIGHT OF WAY PLAN 931 2392

20.12m GOVERNMENT ROAD ALLOWANCE

155m



Line of Proposed Subdivision (After Zoning Change)

LOT 17

AREA = 4.724 ha.
(11.67 ac.)

304.78m

304.81m

155m

S.W. 1/4 Sec. 6-10-21-4

9.14m ACCESS RIGHT OF WAY PLAN 931 2392.

20.12m GOVERNMENT ROAD ALLOWANCE

155m



Line of Proposed Subdivision (After Zoning Change)

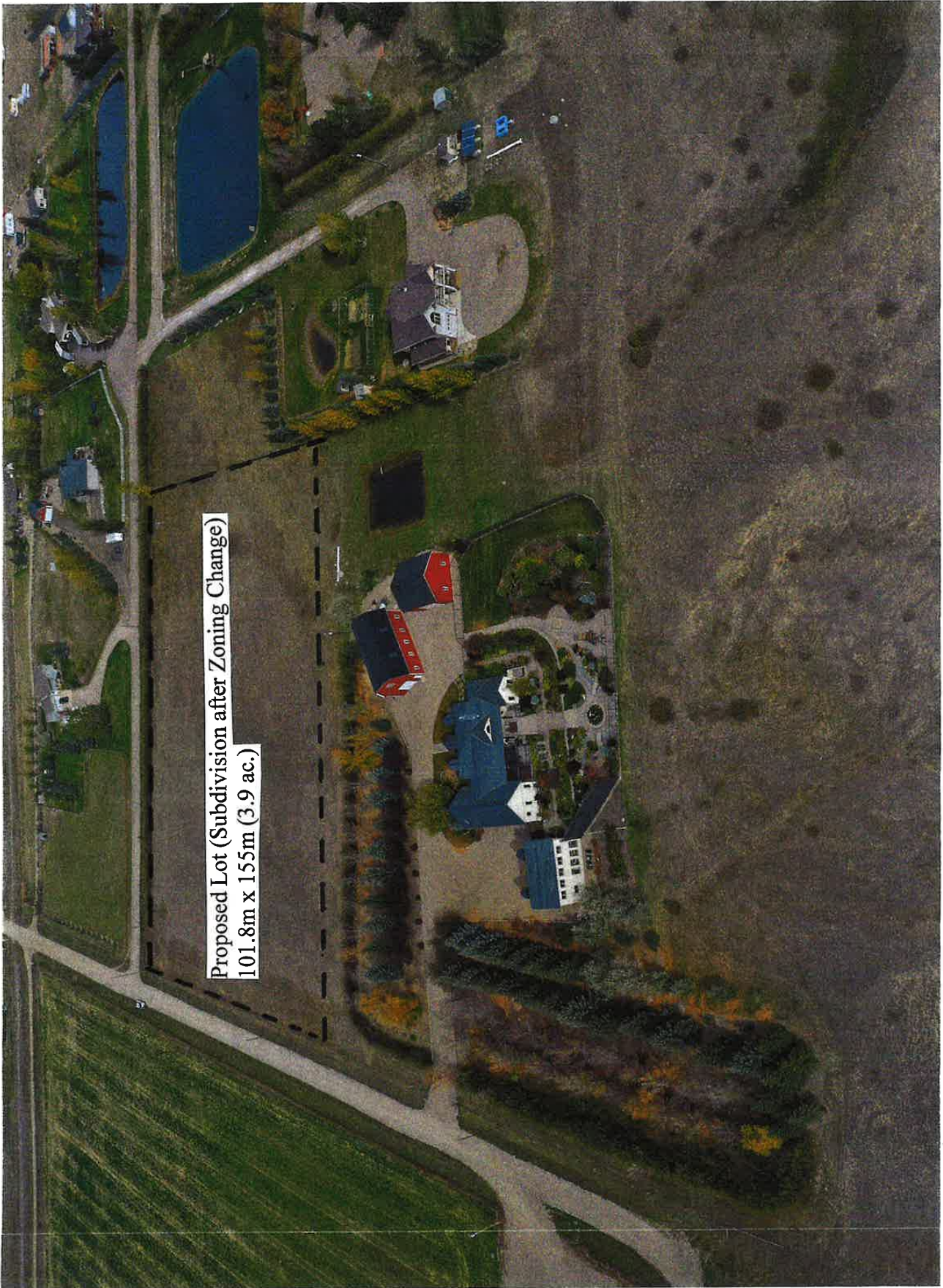
LOT 17

AREA = 4.724 ha.
(11.67 ac.)

304.78m

304.81m

155m



Proposed Lot (Subdivision after Zoning Change)
101.8m x 155m (3.9 ac.)

LETHBRIDGE COUNTY
#100, 905 - 4 AVENUE SOUTH
LETHBRIDGE, ALBERTA
T1J 4E4
TELEPHONE: (403) 328-5525
FAX: (403) 328-5602
O F F I C I A L R E C E I P T

VAN HELL, FRED & SUSAN

GST Reg. #: R106989023
Receipt #: 0331399
Date: 2022/07/14

Account #	Description	Opening Bal	Payment	Amount Due
1.3.599.10.5.00	REZONING		1,500.00	

		** Payment Total:	1,500.00	
682	Cheque			1,500.00



Land Use Redesignation
Bylaw 22-013: Rural Urban Fringe (RUF) to Grouped Country Residential (GCR)
Parcels: All of Plan 0011814 ;; Lot 17
Located in Lethbridge County, AB

 Rural Urban Fringe (RUF) to Rural Recreational (RR)

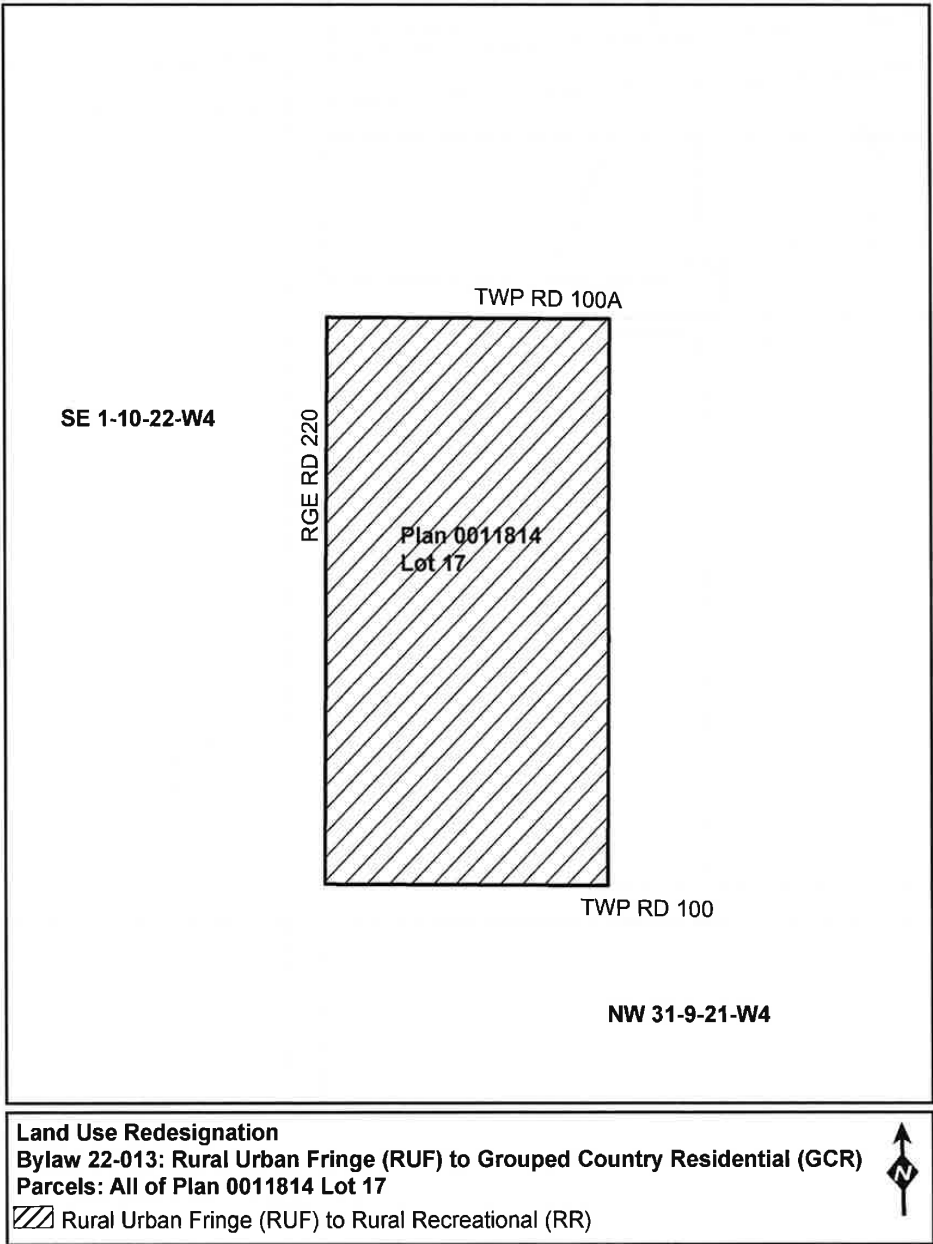


**LETHBRIDGE COUNTY
IN THE PROVINCE OF ALBERTA**

BYLAW NO. 22-013

Bylaw 22-013 of Lethbridge County being a bylaw for the purpose of amending Land Use Bylaw 1404, in accordance with Sections 230, 606 and 692 of the Municipal Government Act, R.S.A. 2000, Chapter M-26.

WHEREAS the purpose of Bylaw 22-013 is to re-designate Plan 0011814 Lot 17 from Rural Urban Fringe (RUF) to Grouped Country Residential (GCR) as shown below;



AND WHEREAS the re-designation of the lands will allow for future residential subdivision and development of the parcel;

AND WHEREAS the municipality must prepare an amending bylaw and provide for its notification and consideration at a public hearing;

NOW THEREFORE, under the authority of the Municipal Government Act, R.S.A. 2000, C-26, as amended, the Council of Lethbridge County in the Province of Alberta duly assembled does hereby enact the following, with the bylaw only coming into effect upon three successful reading thereof;

GIVEN first reading this 1st day of September 2022.



Reeve



Chief Administrative Officer

GIVEN second reading this _____ day of _____, 20____.

Reeve

Chief Administrative Officer

GIVEN third reading this _____ day of _____, 20____.

Reeve

Chief Administrative Officer

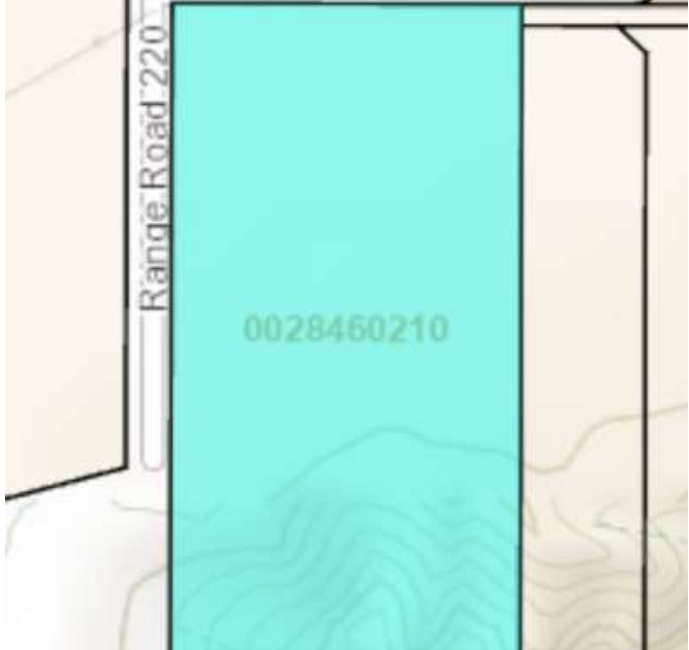
1 st Reading	September 1, 2022
2 nd Reading	
Public Hearing	
3 rd Reading	

File Number: RPATH0004084

July 20, 2022

Lethbridge County
 Hilary Janzen
 100, 905 - 4 Avenue South
 Lethbridge Alberta

Subject: Municipal Referral – Land Use Bylaw Amendment (Future Subdivision)

Description	General Location
<p>File Number: Bylaw 22-013</p> <p>Lethbridge County Bylaw 22013 to redesignate Lot 17, Plan 0011814 from Rural Urban Fringe to Grouped Country Residential to allow for a future subdivision in the SW 6-10-21-W4M in proximity to Highway 25</p>	 <p>The map shows a cyan-colored rectangular area labeled '0028460210'. To the left of this area is a vertical line labeled 'Range Road 220'. The area is surrounded by a light beige background with some faint contour lines at the bottom.</p>

This will acknowledge receipt of your circulation regarding the above noted proposal. The subsequent subdivision application would be subject to the requirements of Sections 18 and 19 of the Subdivision and Development Regulation, due to the proximity of Highway 25, 3X

Pursuant to Section 20 of the Subdivision and Development Regulation, Alberta Transportation authorizes the subdivision authority to vary the requirements of Section 18 and/or Section 19 of the Regulation to accommodate the proposed subdivision, at the time of subdivision.

Yours truly,

Leah Olsen
leah.olsen@gov.ab.ca

Oldman River Regional Services Commission – steveharty@orrscc.com

**LETHBRIDGE NORTHERN
IRRIGATION DISTRICT**

2821 – 18 Avenue North
Lethbridge, AB T1H 6T5
www.lnid.ca

Phone: 403-327-3302
Fax: 403-320-2457
Email: lnid@telus.net

July 25, 2022

Hilary Janzen, RPP, MCIP
Supervisor of Planning & Development
County of Lethbridge
#100, 905 - 4th Avenue South
LETHBRIDGE, AB T1J 4E4

Dear Madam:


**RE: DEVELOPMENT APPLICATION #22-013
PLAN 0011814, LOT 17 WITHIN a Pt. SW 6-10-21-4**

In response to your proposed Land Use Bylaw Amendment received July 15, 2022, relating to the above-noted *parcel of land*, the Lethbridge Northern Irrigation District (LNID) would like the following information/conditions noted:

1. The proposed Application currently has a Domestic Agreement for 3.0 acre-feet of water, with the LNID; however, if any additional irrigation water is required for the proposed *second parcel*, an additional Water Agreement is applicable. In addition, since the delivery would be from the Lateral D1 Pipeline, a landowner construction contribution would be required at the time of signing a water agreement for this parcel. The current 2022 low pressure pipeline rate is \$3,000 plus GST plus the cost of a water delivery turnout if one is required.
2. If any infrastructure, alterations to District works or easements are required for the proposed application to have access to water from District works, it is at the sole cost of the applicant.

Thank you for the opportunity to comment on this proposed development. If you require more information, please contact Gary Burke, Classification Technician, or Janet Beck, Land Agent, at the Lethbridge Northern Irrigation District Office, 403-327-3302.

Yours truly,


Alan Harold
General Manager
AH/JB
By Email: development@lethcounty.ca
cc: Fred & Susan Van Hell

Hilary Janzen

From: Glodzinski, Claudia <claudia.glodzinski@atco.com>
Sent: July 18, 2022 6:01 PM
To: Hilary Janzen
Subject: RE: Lethbridge County Bylaw 22-013 External Circulation

Hi,

No objection from ATCO engineering, however, please confirm with south land administration about URW for the existing line.

Thanks,

Claudia Glodzinski

Engineer in Training, South District Engineering
Natural Gas

E. claudia.glodzinski@ATCO.com
D. SouthDistrictEngineering1@atco.com
C. 403-304-5076
A. 410 Stafford Dr N, Lethbridge, AB, T1H 2A9
OH. 7:30am – 4:00pm Mon-Fri

[ATCO.com](#) [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Hilary Janzen <hjanzen@lethcounty.ca>
Sent: Friday, July 15, 2022 10:45 AM
To: Alberta Transportation (transdevelopmentlethbridge@gov.ab.ca) <transdevelopmentlethbridge@gov.ab.ca>; LNID (lnid@telus.net) <lnid@telus.net>; FortisAlberta Inc. - Referrals (landserv@fortisalberta.com) <landserv@fortisalberta.com>; South District Engineering <SouthDistrictEngineering1@atco.com>; South Land Administration <SouthLandAdministration@atco.cul.ca>; Telus Referrals (All) (circulations@telus.com) <circulations@telus.com>
Subject: Lethbridge County Bylaw 22-013 External Circulation

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Please review and provide comments with regards to proposed Bylaw 22-013. Comments are due by August 5, 2022.

Regards,

Hilary Janzen, RPP, MCIP

Supervisor of Planning and Development
Lethbridge County
905 4th Ave S
Lethbridge, AB T1J 4E4

403.328.5525 office

403.328.5602 fax
www.lethcounty.ca



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Hilary Janzen

From: Minyukova, Veronika <veronika.minyukova@atco.com>
Sent: July 15, 2022 10:58 AM
To: Hilary Janzen
Cc: Lahnert, Jessica
Subject: RE: Lethbridge County Bylaw 22-013 External Circulation

Hello,

ATCO Gas has no objections to the proposed.

Thanks!

Veronika Minyukova
Summer Student – Natural Gas
Land Administrative Support

From: Hilary Janzen <hjanzen@lethcounty.ca>
Sent: Friday, July 15, 2022 10:45 AM
To: Alberta Transportation (transdevelopmentlethbridge@gov.ab.ca) <transdevelopmentlethbridge@gov.ab.ca>; LNID (lnid@telus.net) <lnid@telus.net>; FortisAlberta Inc. - Referrals (landserv@fortisalberta.com) <landserv@fortisalberta.com>; South District Engineering <SouthDistrictEngineering1@atco.com>; South Land Administration <SouthLandAdministration@atco.cul.ca>; Telus Referrals (All) (circulations@telus.com) <circulations@telus.com>
Subject: Lethbridge County Bylaw 22-013 External Circulation

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Please review and provide comments with regards to proposed Bylaw 22-013. Comments are due by August 5, 2022.

Regards,

Hilary Janzen, RPP, MCIP
Supervisor of Planning and Development
Lethbridge County
905 4th Ave S
Lethbridge, AB T1J 4E4

403.328.5525 office
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Hilary Janzen

From: Tracy Davidson <tracy.davidson@fortisalberta.com> on behalf of Land Service <landserv@fortisalberta.com>
Sent: July 26, 2022 10:33 AM
To: Hilary Janzen
Subject: DUE AUGUST 5 Lethbridge County Bylaw 22-013 External Circulation
Attachments: External Circulation - Bylaw 22-013.docx; Bylaw 22-013 Application .pdf; 22_013_RUF_GCR_Ortho.pdf

Good morning,
FortisAlberta Inc. has no concerns regarding this land use bylaw amendment application.

Thank you,

Tracy Davidson | Land Coordinator

FortisAlberta Inc. | 100 Chippewa Road, Sherwood Park, AB, T8A 4H4 | Direct 780-464-8815



We are FortisAlberta. We deliver the electricity that empowers Albertans to succeed. We keep the power on, not just because it's our job, but because we care about the people we serve. We are reliable, honest and dedicated to our work because our employees, customers and communities matter to us.

From: Hilary Janzen <hjanzen@lethcounty.ca>
Sent: Friday, July 15, 2022 10:45 AM
To: Alberta Transportation (transdevelopmentlethbridge@gov.ab.ca) <transdevelopmentlethbridge@gov.ab.ca>; LNID (lnid@telus.net) <lnid@telus.net>; Land Service <landserv@fortisalberta.com>; ATCO Pipelines (SouthDistrictEngineering1@atco.com) <southdistrictengineering1@atco.com>; ATCO Gas - Referrals Lethbridge (southlandadmin@atcogas.com) <southlandadmin@atcogas.com>; Telus Referrals (All) (circulations@telus.com) <circulations@telus.com>
Subject: [CAUTION] DUE AUGUST 5 Lethbridge County Bylaw 22-013 External Circulation

CAUTION:

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- If you believe this is a suspicious email, please use the 'Phish Alert Report' button in your Outlook toolbar or report this email directly to IT Security.

Please review and provide comments with regards to proposed Bylaw 22-013. Comments are due by August 5, 2022.

Regards,

Hilary Janzen, RPP, MCIP
Supervisor of Planning and Development
Lethbridge County

905 4th Ave S
Lethbridge, AB T1J 4E4

403.328.5525 office
403.328.5602 fax
www.lethcounty.ca



Hilary Janzen

From: circulations <circulations@telus.com>
Sent: July 15, 2022 11:35 AM
To: Hilary Janzen
Subject: TELUS REPLY: Lethbridge County Bylaw 22-013 External Circulation

Good morning,

TELUS Communications Inc. has no objections to the above circulation.

Thank you,

Lisa Mendonsa
Real Estate Specialist | TELUS Rights of Way
Customer Network Implementation
18811 107 Avenue NW, Edmonton, AB T5S 2L9
circulations@telus.com



[Facebook](#) [Instagram](#) [Twitter](#) [LinkedIn](#) [YouTube](#)

From: Hilary Janzen <hjanzen@lethcounty.ca>
Sent: Friday, July 15, 2022 10:45 AM
To: Alberta Transportation (transdevelopmentlethbridge@gov.ab.ca) <transdevelopmentlethbridge@gov.ab.ca>; LNID (lnid@telus.net) <lnid@telus.net>; FortisAlberta Inc. - Referrals (landserv@fortisalberta.com) <landserv@fortisalberta.com>; ATCO Pipelines (SouthDistrictEngineering1@atco.com) <southdistrictengineering1@atco.com>; ATCO Gas - Referrals Lethbridge (southlandadmin@atcogas.com) <southlandadmin@atcogas.com>; circulations <circulations@telus.com>
Subject: Lethbridge County Bylaw 22-013 External Circulation

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Please review and provide comments with regards to proposed Bylaw 22-013. Comments are due by August 5, 2022.

Regards,

Hilary Janzen, RPP, MCIP
Supervisor of Planning and Development
Lethbridge County
905 4th Ave S
Lethbridge, AB T1J 4E4

403.328.5525 office
403.328.5602 fax
www.lethcounty.ca



Memo



To: Hilary Janzen - Supervisor of Planning and Development

From: Steve Harty – ORRSC Senior Planner

Date: 2022-9-20

Re: Bylaw No. 22-13 – Redesignation from Rural Urban Fringe (RUF) to Grouped Country Residential (GCR)

SW 6-10-21-W4 (Plan 0011814 Lot 17)

PROPOSAL:

To redesignate land from RUF to GCR for the future subdivision of the 11.7-acre parcel into two lots.

COMMENTS:

The redesignation (rezoning) of the parcel to GCR conforms to the County's Municipal Development Plan (MDP) with respect to policy 6.3.3 as it outlines that GCR may be considered at the discretion of Council based on general criteria, including:

- if it is proposed on lands considered poor/non-agricultural areas, fragmented lands or on parcels 20-acres or less in size;
- adjacent to urban areas; and
- areas where confined feeding operations are excluded (or there would be no conflict or compromise of the minimum distance separation), amongst other matters.

In respect of MDP policy and in considering the suitability of the proposal, the following may be considered:

- The title is 11.7-acres in size and consists of less than 20 acres of farmable land as defined in the bylaw, and therefore is not considered high quality agricultural land and may be considered for other uses in accordance with County policy.
- As basically creating one extra yard parcel, it is fairly innocuous, and the lot sizes exceed the bylaw minimum. The new lot would be to the north and away from the coulee.
- The servicing requirements are minimal to create one extra lot and there will be no infrastructure that the municipality has to take over. The proposal also benefits from gas and electrical utilities available. Most site-specific servicing items can be dealt with at the subdivision application stage.
- It is noted the land is identified in a historic resource HRV5 area, but that will not prohibit subdivision and that can be addressed through the subdivision process. The land is not provincially identified as containing any abandoned underground mining activity.
- The land is southwest of the Hamlet of Diamond City and does not conflict with the hamlet growth study prepared.

Oldman River Regional Services Commission

Ph: 329-1344 Email: admin@orrsc.com

September 20, 2022

- There are other existing acreages to the east and north of the subject parcel which are also designated as GCR, so this small proposal may be deemed compatible with existing land use patterns established in the immediate vicinity.
- The proposal generally aligns with the County's *Grouped Country Residential Land Use Strategy*, as it is small in scale, is occurring on already subdivided land, is adjacent to a hamlet, has limited servicing needs, and does not require any new roads or infrastructure to be taken over by the municipality.

Overall, there are not foreseen to be any issues from a planning perspective or technical point as it is a small subdivision creating one extra lot.

AGENDA ITEM REPORT



Title: Bylaw 22-014 - Re-designate a portion of Plan 1012154 Block 5 Lot 1 in the SE 6 10-20-W4 from Rural Agriculture to Grouped Country Residential- Public Hearing

Meeting: Council Meeting - 06 Oct 2022

Department: Community Services

Report Author: Hilary Janzen

APPROVAL(S):

Larry Randle, Director of Community Services,
Ann Mitchell, Chief Administrative Officer,

Approved - 23 Sep 2022
Approved - 23 Sep 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

An application has been made to re-designate a portion of Plan 1012154 Block 5 Lot 1 in the SE 6 10-20-W4 from Rural Agriculture to Grouped Country Residential.

RECOMMENDATION:

That Bylaw 22-014 be read a second time.
That Bylaw 22-014 be read a third time.

REASON(S) FOR RECOMMENDATION(S):

The proposed rezoning will allow for the future subdivision of the poorer quality agricultural land and would be compatible with the adjacent country residential parcels. The proposal meets many of the requirements as outlined in the Municipal Development Plan and the Grouped Country Residential Strategy to allow for the rezoning and future subdivision of the parcel.

PREVIOUS COUNCIL DIRECTION / POLICY:

- The Municipal Development Plan policy 4.13 states that landowners/developers may apply to Lethbridge County to initiate a re-designation process for parcels of land in support of development proposals that may not conform to the existing land use designation.
- Bylaw 22-014 was read a first time on September 1, 2022.

BACKGROUND INFORMATION:

An application has been made to re-designate a portion of Plan 1012154 Block 5 Lot 1 in the SE 6 10-20-W4 from Rural Agriculture to Grouped Country Residential. The intent of this application is to allow for the future subdivision and development of the parcel for Country Residential use. The

applicant has provided a conceptual design scheme to support the proposed re-designation. The agricultural title is a total of 308 acres (124.6 hectares) and the area proposed for rezoning 6.5 acres (2.64 ha), there for the rezoning and future subdivision would leave a total of 301.5 acres with the agricultural title.

The application has been circulated to all County Departments and external agencies for review. No concerns or objections were expressed with regards to the proposed bylaw.

The proposed re-designation complies with policies within the Municipal Development Plan Section 8.0 (Residential Policies) and the Grouped Country Residential Land Use Strategy.

- The lands are considered poor/non-agricultural of a larger agricultural title (outside of the irrigation pivot).
- The subdivision will not create an agricultural title that is less than 80 acres.
- There are no constraints or conflicts with adjacent land uses.
- There is existing country residential development adjacent to the area.
- The future subdivision (2 additional parcels) is small-scale and will not require any additional infrastructure to support the development.

The proposed bylaw was advertised in the September 13 and 20 editions of the Sunny South News and also sent to the adjacent landowners.

ALTERNATIVES / PROS / CONS:

County Council may refuse 2nd Reading of the Bylaw.

Pros: The County could limit the number of residents that could be in proximity to the future industrial area to the south.

Cons: A refusal would not follow the policy and guiding documents of the County.

FINANCIAL IMPACT:

If the bylaw was approved, future development would be taxed at the County's tax rate.

LEVEL OF PUBLIC PARTICIPATION:

☐ Inform ☒ Consult ☐ Involve ☐ Collaborate ☐ Empower

ATTACHMENTS:

[Bylaw 22-014 RA to GCR Application](#)

[Bylaw 22-014 Maps](#)

[Bylaw 22-014 Concept Plan](#)

[22_014_RA_GCR_Ortho](#)

[Area Map](#)

[Bylaw 22-014 Signed First Reading](#)

[ORRSC Comments](#)

[Telus Comments](#)

[SMRID Comments July 28 2022](#)

[FORTIS Comments](#)

[ATCO Gas Comments](#)

[ATCO engineering](#)

[AT Comments July 20 2022](#)



LETHBRIDGE COUNTY
APPLICATION FOR A
LAND USE BYLAW AMENDMENT
Pursuant to Bylaw No. 1404

Form C

OFFICE USE		
Date of Application: <u>July 14, 2022</u>	Assigned Bylaw	No. <u>22-014</u>
Date Deemed Complete: <u>July 15, 2022</u>	Application & Processing Fee:	\$ <u>1500.00</u> pd. <u>July 12, 2022</u>
Redesignation <input checked="" type="checkbox"/> Text Amendment <input type="checkbox"/>	Certificate of Title Submitted:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

A refusal is **not** appealable and a subsequent application for amendment involving the same lot and/or the same or similar use may not be made for at least 18 months after the date of refusal. (Refer to sections 53(1))

IMPORTANT NOTE: Although the Development Officer is in a position to advise on the principle or details of any proposals, such advice must not be taken in any way as official consent.

APPLICANT INFORMATION

Name of Applicant: M S MACLEAN LIVESTOCK CO. LTD.
Mailing Address: Box 875 Phone: 403-317-5915
LETHBRIDGE, AB Phone (alternate): _____
Fax: _____
Postal Code: T1J 3Z8
Is the applicant the owner of the property? ☒ Yes ☐ No
IF "NO" please complete box below

Name of Owner: _____	Phone: _____
Mailing Address: _____	Applicant's interest in the property: <input type="checkbox"/> Agent <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other _____
Postal Code: _____	

PROPERTY INFORMATION

Municipal Address: RURAL
Legal Description: Lot(s) 1 Block 5 Plan 101 2154
OR Quarter SE Section 6 Township 10 Range 20

AMENDMENT INFORMATION

What is the proposed amendment?

☐ Text Amendment

☒ Land Use Redesignation

IF TEXT AMENDMENT:

For text amendments, attach a description including:

- The section to be amended;
- The change(s) to the text; and
- Reasons for the change(s).

IF LAND USE REDESIGNATION:

Current Land Use Designation
(zoning):

RA

Proposed Land Use Designation
(zoning) (if applicable):

GCR

SITE DESCRIPTION:

Describe the lot/parcel dimensions 308m x 87m and lot area/parcel acreage 2.64 ha (6.5 ac)
Indicate the information on a scaled PLOT or SITE PLAN: (0-4 acres at 1" = 20'; 5-9 acres at 1" = 100'; 10 acres or more at 1" = 200')

☒ Site or Plot Plan Attached

☒ Conceptual Design Scheme or Area Structure Plan Attached

OTHER INFORMATION:

Section 52 of the *Land Use Bylaw* regulates the information required to accompany an application for redesignation. Please attach a descriptive narrative detailing:

- The existing and proposed future land use(s) (i.e. details of the proposed development);
- If and how the proposed redesignation is consistent with applicable statutory plans;
- The compatibility of the proposal with surrounding uses and zoning;
- The development suitability or potential of the site, including identification of any constraints and/or hazard areas (e.g. easements, soil conditions, topography, drainage, etc.);
- Availability of facilities and services (sewage disposal, domestic water, gas, electricity, fire protection, schools, etc.) to serve the subject property while maintaining adequate levels of service to existing development; and
- Access and egress from the parcel and any potential impacts on public roads.

In addition to the descriptive narrative, an Area Structure Plan or Conceptual Design Scheme may be required in conjunction with this application where:

- redesignating land to another district;
- multiple parcels of land are involved;
- four or more lots could be created;
- several pieces of fragmented land are adjacent to the proposal;
- new internal public roads would be required;
- municipal services would need to be extended; or
- required by Council, or the Subdivision or Development Authority if applicable.

The applicant may also be required to provide other professional reports, such as a:

- geotechnical report; and/or
 - soils analysis; and/or
 - evaluation of surface drainage or a detailed storm water management plan;
 - and any other information described in section 52(2) or as deemed necessary to make an informed evaluation of the suitability of the site in relation to the proposed use;.
- if deemed necessary.

SITE PLAN

Plans and drawings, in sufficient detail to enable adequate consideration of the application, must be submitted in **duplicate** with this application, together with a plan sufficient to identify the land. It is desirable that the plans and drawings should be on a scale appropriate to the development. However, unless otherwise stipulated, it is not necessary for plans and drawings to be professionally prepared. Council may request additional information.

DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application. *I/We have read and understand the terms noted below and hereby certify that the registered owner of the land is aware of, and in agreement with this application.*

MAC MACLEAN
APPLICANT

M.S. MACLEAN LIVESTOCK CO LTD
REGISTERED OWNER
(if not the same as applicant)

DATE: July 11/22

[Signature]

IMPORTANT: This information may also be shared with appropriate government/ other agencies and may also be kept on file by the agencies. This information may also be used by and for any or all municipal programs and services. Information provided in this application may be considered at a public meeting. The application and related file content will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions about the collection of this information, please contact Lethbridge County.

TERMS

1. Subject to the provisions of the Land Use Bylaw No. 1404 of Lethbridge County, the term "development" includes any change in the use, or intensity of use, of buildings or land.
2. Pursuant to the municipal development plan, an area structure plan or conceptual design scheme may be required by Council before a decision is made.
3. A refusal is not appealable and a subsequent application for redesignation (reclassification) involving the same or similar lot and/or for the same or similar use may not be made for at least 18 months after the date of a refusal.
4. An approved redesignation (reclassification) shall be finalized by amending the land use bylaw map in accordance with section 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26.

Note: Information provided or generated in this application may be considered at a public meeting.

LETHBRIDGE COUNTY
 #100, 905 - 4 AVENUE SOUTH
 LETHBRIDGE, ALBERTA
 T1J 4E4
 TELEPHONE: (403) 328-5525
 FAX: (403) 328-5602
O F F I C I A L R E C E I P T

MACLEAN, M.S. LIVESTOCK CO. LTD.

GST Reg. #: R106989023
 Receipt #: 0331214
 Date: 2022/07/12

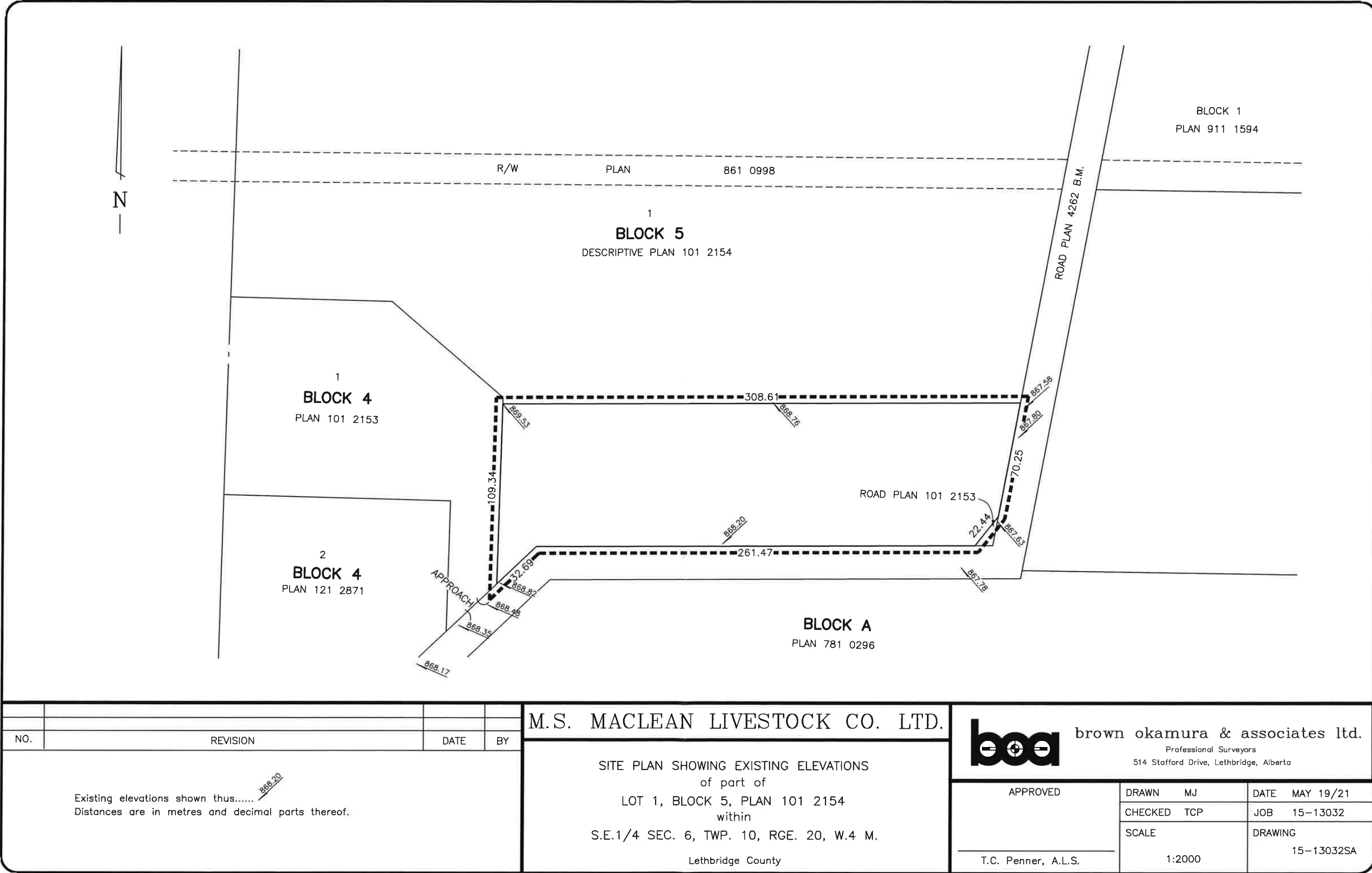
Account #	Description	Opening Bal	Payment	Amount Due
1.3.599.10.5.00	LAND USE BYLAW AMENDMENT		1,500.00	


** Payment Total: 1,500.00

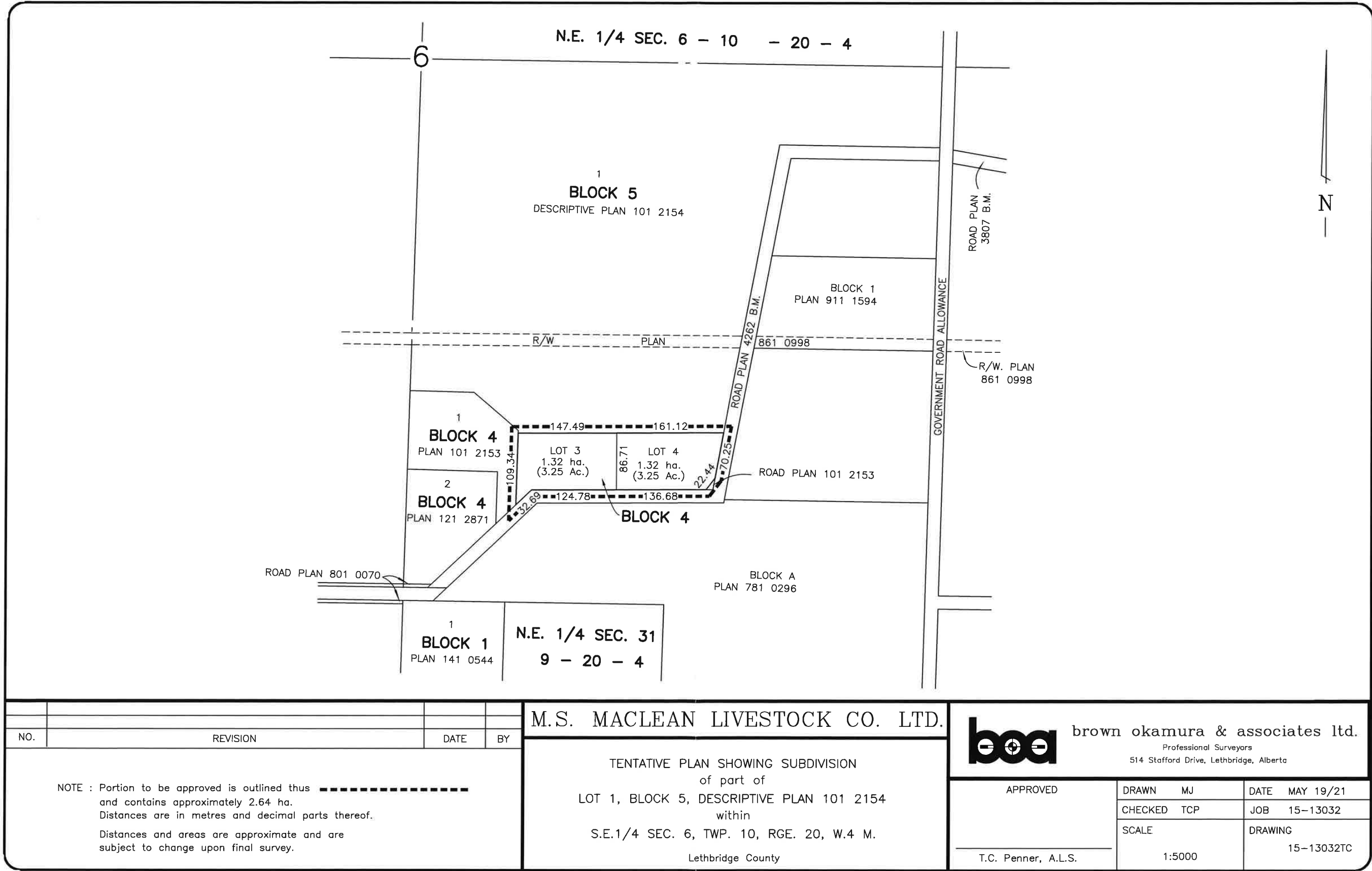
15951

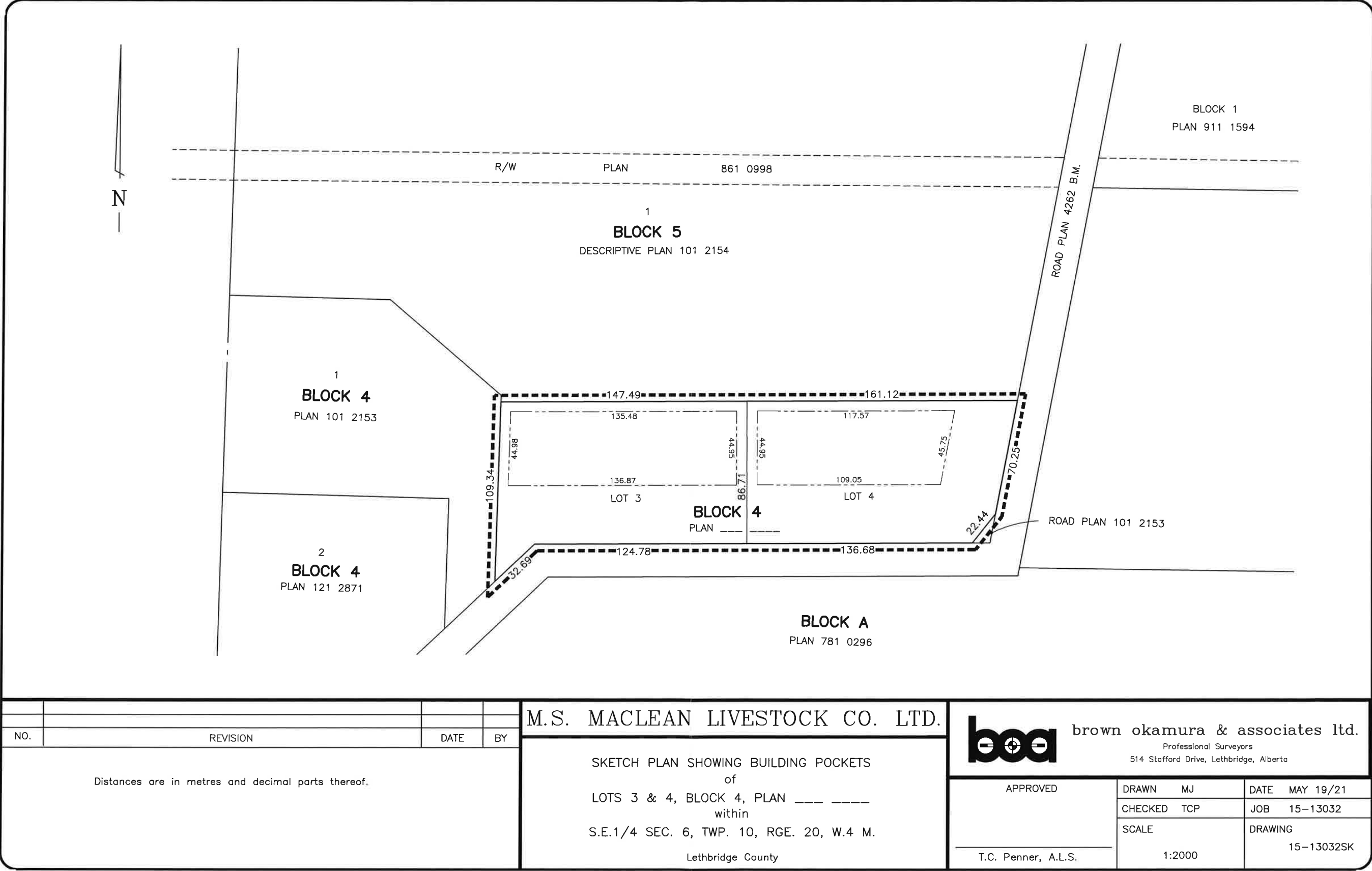
Cheque


1,500.00



				M.S. MACLEAN LIVESTOCK CO. LTD.				<div></div> <div>brown okamura & associates ltd.</div> <div>Professional Surveyors</div> <div>514 Stafford Drive, Lethbridge, Alberta</div>				
NO.	REVISION		DATE	BY	SITE PLAN SHOWING EXISTING ELEVATIONS of part of LOT 1, BLOCK 5, PLAN 101 2154 within S.E.1/4 SEC. 6, TWP. 10, RGE. 20, W.4 M. Lethbridge County				APPROVED		DRAWN MJ	DATE MAY 19/21
<div>Existing elevations shown thus..... Distances are in metres and decimal parts thereof.</div> <div>868.20</div>				CHECKED TCP					JOB 15-13032			
				SCALE 1:2000					DRAWING 15-13032SA			
				T.C. Penner, A.L.S.								





				M.S. MACLEAN LIVESTOCK CO. LTD.				<div> brown okamura & associates ltd.</div> <div>Professional Surveyors</div> <div>514 Stafford Drive, Lethbridge, Alberta</div>					
NO.	REVISION			DATE	BY	<div>SKETCH PLAN SHOWING BUILDING POCKETS</div> <div>of</div> <div>LOTS 3 & 4, BLOCK 4, PLAN ____</div> <div>within</div> <div>S.E.1/4 SEC. 6, TWP. 10, RGE. 20, W.4 M.</div> <div>Lethbridge County</div>				APPROVED		DRAWN MJ	DATE MAY 19/21
<div>Distances are in metres and decimal parts thereof.</div>										CHECKED TCP		JOB 15-13032	
										SCALE		DRAWING	
						T.C. Penner, A.L.S.		1:2000	15-13032SK				

Conceptual Design Scheme

In support of Grouped Country Residential Re-designation
Bylaw Amendment (Bylaw No. _____)

Legal Description of Lands Included:

PLAN 1012154, BLOCK 5, LOT 1
Lethbridge County

Registered Owner:

M S MACLEAN LIVESTOCK CO LTD.

Prepared By: Brown, Okamura & Associates Ltd.
Reference File: 15-13032

Introduction

The following concept plan and design scheme is to be used in support of an application to re-zone a portion of land within the SE 1/4 SEC. 6-10-20-4 in Lethbridge County. The current titled area is currently being subdivided to be separated into the respective quarter sections. The proposed new parcel contains 30.94 hectares (76.46 acres) more or less, is zoned Rural Agricultural (RA) and is proposed to be zoned Grouped Country Residential (GCR). A tentative plan showing a conceptual design for the subdivision can be found in Appendix A.

This report and application has been prepared and submitted by Brown, Okamura & Associates Ltd. (BOA) on behalf of the owner, M S MACLEAN LIVESTOCK CO LTD.

Development Concept

The landowner currently owns the agricultural land within the south east quarter lying north and west of Township Road 100A. The landowner is proposing to create two 3.25-acre parcels from a dry land portion of the otherwise irrigated quarter section. The parcels of land will front on Township Road 100A.

The existing land use for the parcel is dry land crop. The south and east boundaries of the land are defined by Township Road 100A. The west boundary of the parcel is coincident with another country residential lot; Plan 1012153, Block 4, Lot 1. The north side of the property will bound the existing irrigated field. The property, being dry land, is not viable for the high yield potential of the rest of the farmland and is comparable the other country residential parcels in the vicinity.

The parcel of land to be developed is generally flat. However, it does slope from west to east and north to south. The gently sloping land is favorable for residential use, with suitable building sites throughout the proposed parcels. The land will have ample room for septic field construction, drainage and building foundations for home structures.

Building setbacks and other lot development will be in accordance with the County of Lethbridge Land Use Bylaw. A sketch plan showing building pockets has been provided in Appendix B.

Transportation

Township Road 100A bounds the site to the south and to the east. It is an existing public road with gravel surface that is maintained by Lethbridge County. Each proposed lot will front onto the Township Road and will access the road through separate approaches. A development agreement will be entered into with Lethbridge County prior to development of road approaches.

Potable Water

Potable water for the proposed lots will be provided by cistern and hauled water. They are awaiting a licence availability from water co-op.

Fire Protection

This development concept does not include any new fire protection dugouts. Existing dugouts in the area may be used as a source of water for fire-fighting. Individual residential sprinkler systems or fire water cisterns may also be considered by lot purchasers. This property is covered by the Coaldale Fire and Rescue Service.

Sanitary Wastewater

The proposed lots in this subdivision will be serviced by individual on-site septic systems. A preliminary investigation to evaluate the suitability of existing soils and the feasibility of on-site septic systems for each lot has been prepared and is included in Appendix C. The initial investigation did not identify any barriers to individual on-site septic systems. Further investigation and design would be required once the location for the proposed field for each lot is identified.

Storm-water

The natural drainage patterns of this site currently run from north to south and west to east. A site plan prepared by BOA showing the existing site elevations is found in Appendix D.

Development of this parcel, including dwellings and access roads, is not expected to significantly affect the natural drainage. No significant impacts to downstream drainage courses are expected. If required at time of development, additional measures to help mitigate increased runoff from the development will be integrated into detailed engineering design drawings.

Utilities

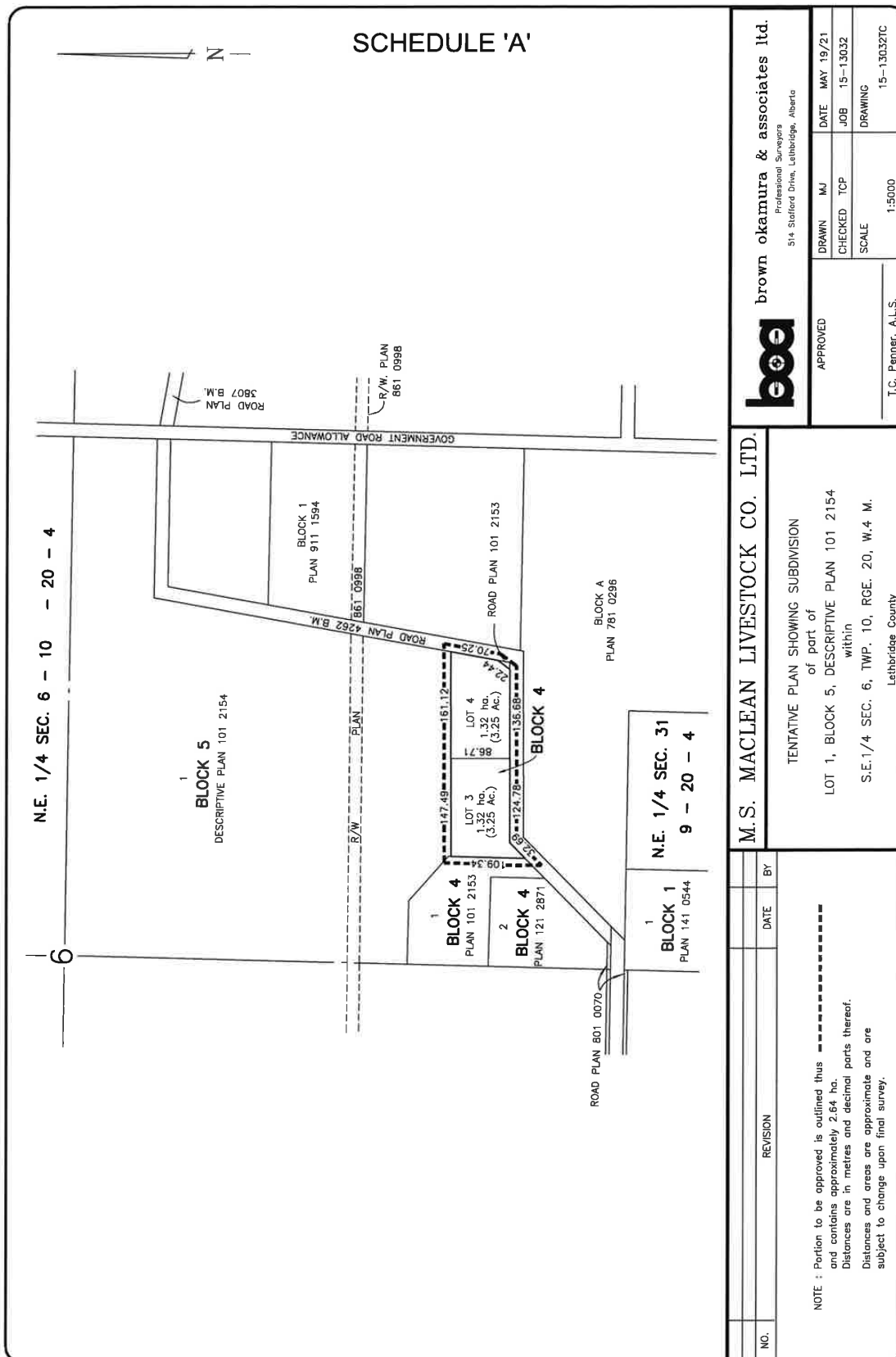
An ATCO gas line runs through the subject property and adjacent to the proposed lots. Natural gas services are available.

A single-phase power line runs along the south side of Township Road 100A. Electrical services are available.

Closure

Should you require additional information to support this application, please contact:

Thomas Penner, ALS
Brown, Okamura & Associates Ltd.
2830 - 12 Avenue North
Lethbridge, Alberta
(403) 329-4688 ext.128
thomas@bokamura.com



BLOCK 5
DESCRIPTIVE PLAN 101 2154

BLOCK 4
PLAN 101 2153

BLOCK 4
PLAN 121 2871

BLOCK A
PLAN 781 0296

ROAD PLAN 4262 B.M.

ROAD PLAN 101 2153

LOT 3

LOT 4

PLAN

1

2

32.68

124.78

136.68

70.25

20.44

161.12

117.57

109.05

45.75

44.95

44.95

135.46

136.87

44.98

86.71

109.34

147.49

R/W

PLAN

861 0998

BLOCK 1
PLAN 911 1594

[illegible]

SCHEDULE 'C'



Down To Earth Labs Inc.
The Science of Higher Yields

Southland Contractors Inc.
Box 505
Coaldale, AB T1M 1M5

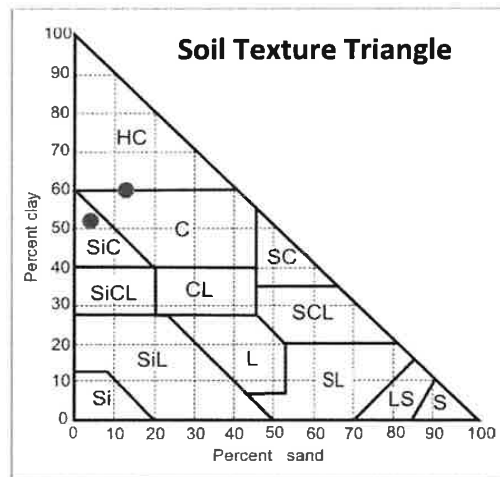
Report #: 125913
Report Date: 2021-12-17
Received: 2021-12-15
Completed: 2021-12-17
Test Done: ST

Project :
McLean

3510 6th Ave North
Lethbridge, AB T1H 5C3
403-328-1133
www.downtoearthlabs.com
info@downtoearthlabs.com


			Sample ID: 211215L004	Sample ID: 211215L005
			Cust. Sample ID: 1	Cust. Sample ID: 1
Analyte	Units	Limit	17-39	39-108
Sand	%	0.1	4.1	13.0
Silt	%	0.1	43.9	27.0
Clay	%	0.1	52.0	60.0
Soil Texture	-	1	Silty Clay	Heavy Clay

This property is suitable for a pressurized mound type system or secondary treatment tanks with a standard field or a holding tank as allowed by the authority having jurisdiction. Lot owners/developers must ensure that the design of the system chosen meets the requirements of the Standard of Practice in force at the time of development.



Raygan Boyce - Chemist

[illegible]

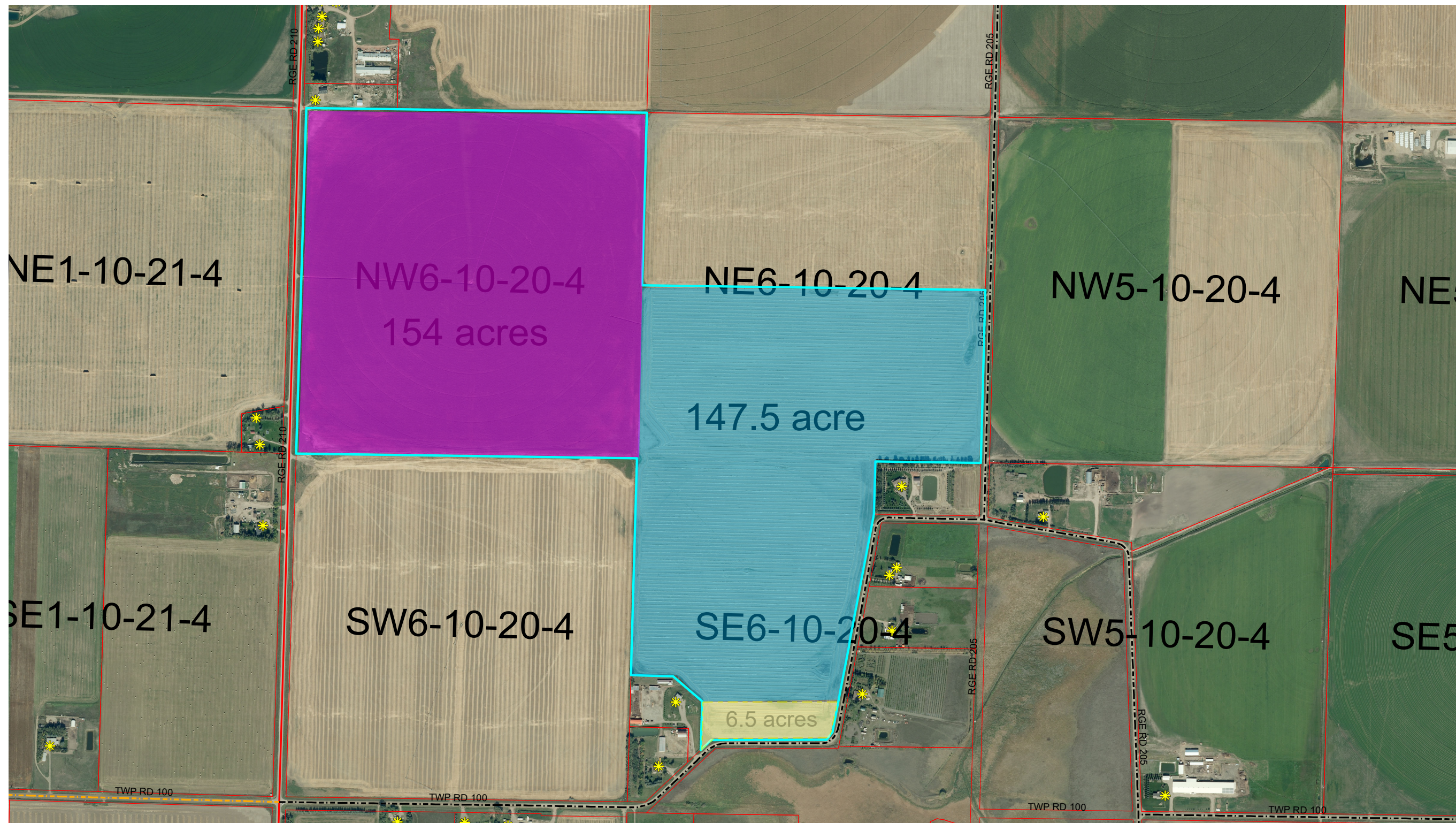
M.S. MACLEAN LIVESTOCK CO. LTD.		brown okamura & associates ltd. Professional Surveyors 514 Stafford Drive, Lethbridge, Alberta	
SITE PLAN SHOWING EXISTING ELEVATIONS of part of LOT 1, BLOCK 5, PLAN 101 2154 within S.E.1/4 SEC. 6, TWP. 10, RGE. 20, W.4 M. Lethbridge County			
Existing elevations shown thus..... Distances are in metres and decimal parts thereof.		DRAWN MJ CHECKED TCP SCALE DATE MAY 19/21 JOB 15-13032 DRAWING 15-13032SA 1:2000 T.C. Penner, A.L.S.	
REVISION		DATE	
BY			
NO.			



Land Use Redesignation
Bylaw 22-014: Rural Urban Fringe (RUF) to Grouped Country Residential (GCR)
Parcels: Portion of Plan 1012154; Block 5; Lot 1
Approximately 6.5 Acres
Located in Lethbridge County, AB

 Rural Agriculture (RA) to Grouped Country Residential (GCR)



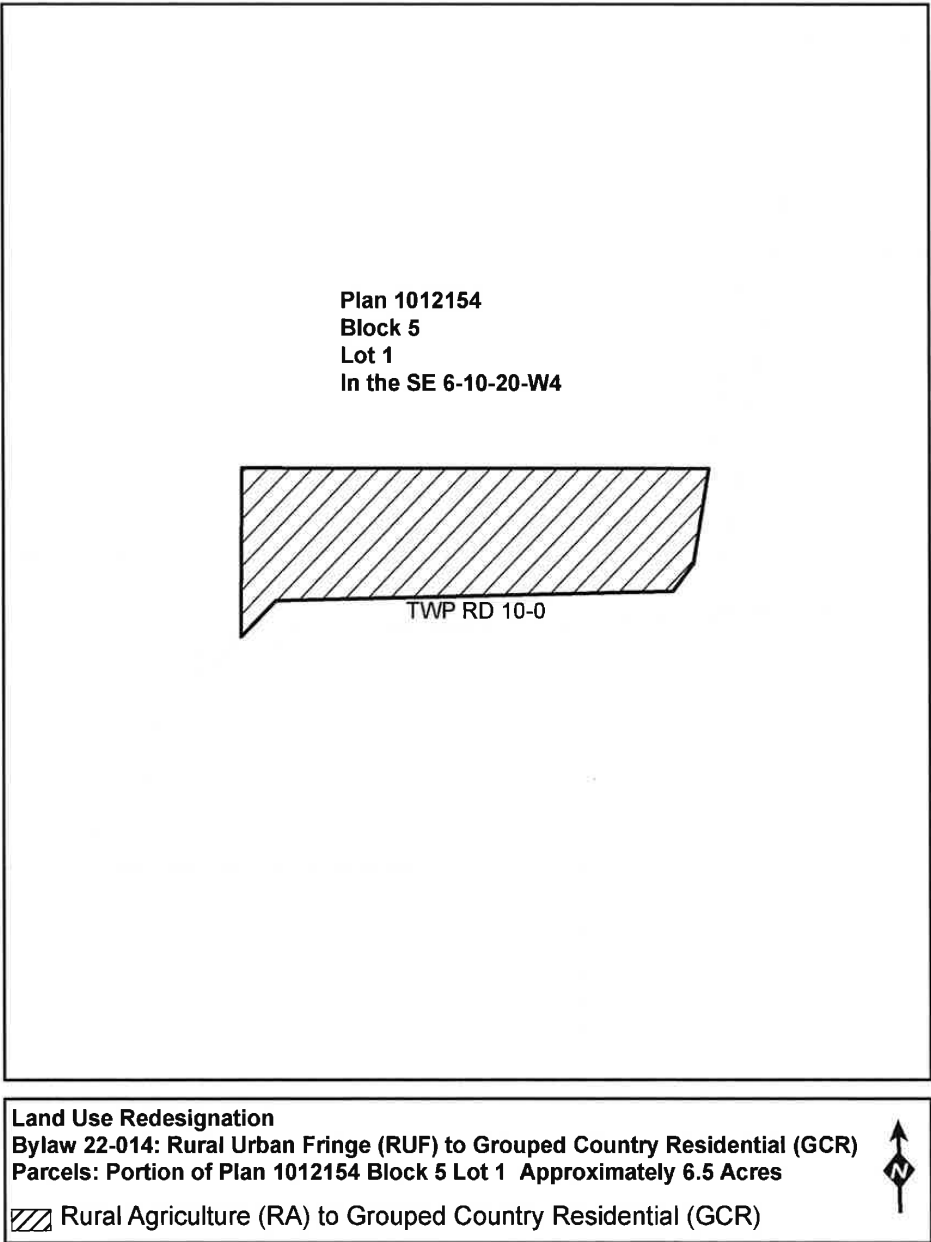


**LETHBRIDGE COUNTY
IN THE PROVINCE OF ALBERTA**

BYLAW NO. 22-014

Bylaw 22-014 of Lethbridge County being a bylaw for the purpose of amending Land Use Bylaw 1404, in accordance with Sections 230, 606 and 692 of the Municipal Government Act, R.S.A. 2000, Chapter M-26.

WHEREAS the purpose of Bylaw 22-014 is to re-designate a 6.5 acre portion of Plan 1012154 Block 5 Lot 1 from Rural Agriculture (RA) to Grouped Country Residential (GCR) as shown below;



AND WHEREAS the re-designation of the lands will allow for future residential subdivision and development of the parcel;

AND WHEREAS the applicant has submitted a Conceptual Design Scheme in support of the re-designation:

AND WHEREAS the municipality must prepare an amending bylaw and provide for its notification and consideration at a public hearing;

NOW THEREFORE, under the authority of the Municipal Government Act, R.S.A. 2000, C-26, as amended, the Council of Lethbridge County in the Province of Alberta duly assembled does hereby enact the following, with the bylaw only coming into effect upon three successful reading thereof;

GIVEN first reading this 1st day of September 2022.



Reeve



Chief Administrative Officer

GIVEN second reading this _____ day of _____, 20____.

Reeve

Chief Administrative Officer

GIVEN third reading this _____ day of _____, 20____.

Reeve

Chief Administrative Officer

1 st Reading	September 1, 2022
2 nd Reading	
Public Hearing	
3 rd Reading	

Memo



To: Hilary Janzen - Supervisor of Planning and Development

From: Steve Harty – ORRSC Senior Planner

Date: 2022-09-22

Re: Bylaw No. 22-014 – Redesignation from Rural Agriculture (RA) to Grouped Country Residential (GCR)

Plan 1012154, Block 5, Lot 1 in a portion of the SE 6-10-20-W4 (Maclean)

PROPOSAL:

The application is to redesignate (bylaw amendment) land from Rural Agriculture (RA) to Grouped Country Residential (GCR) for the future subdivision of the 6.5-acre area to create two potential lots.

COMMENTS:

In respect of the suitability of the proposal, the following matters may be considered:

- The applicants have prepared a basic concept plan to outline the proposal. The servicing requirements are minimal to create two lots and there are shallow utility services available to the area. There will be no infrastructure that the municipality will need to take over.
- The plan includes a preliminary soil investigation to evaluate the suitability and the feasibility of on-site septic systems. The initial investigation did not identify any barriers to individual on-site septic systems. This land is suitable for a pressurized mound type system or secondary treatment tanks with a standard field.
- The subject land is within the 8-Mile Lake catchment basin. A detailed storm water drainage analysis has not been provided but a general description of the elevations and drainage patterns. As this plan is for a small future two lot proposal, and provided the County is satisfied, further drainage management may be addressed at the time of development where additional measures to help mitigate increased runoff from the development can be integrated into detailed engineering design drawings or lot grading plans.
- As the land fronts onto Township Road 10-0, no new roads are needed to be constructed to access the future lots which is advantageous. The main factor for consideration will be the condition and suitability of the gravel surfaced road to serve two extra lots in the area.
- The area CFO information indicates the proposal meets the MDS to neighboring chicken operations in the area. The largest, a chicken CFO to the east (16,000 breeders, 8,000 pullets), is over 780 m away which is over twice the MDS required.
- Our land review indicates there are no environmentally significant features, wetlands or provincially identified historical resources affecting the subject land. There are also no abandoned gas wells in the area (there is a gas transmission pipeline traversing the ¼-section, but it is 160m to the north and will not impact the proposal).

Oldman River Regional Services Commission
Ph: 329-1344 Email: admin@orrsc.com

In respect of the County's Municipal Development Plan (MDP), it contains policy direction that outlines GCR may be considered at the discretion of Council based on general criteria.

- With consideration of CFOs, the MDP states that GCR considerations are to include a determination that the land is in an area where there would be no conflict or compromise of the minimum distance separation, which this proposal does conform to.
- The landowner is proposing to create two 3.25-acre parcels from a dry land portion of the otherwise irrigated agricultural land. The proposed 6.5-acre area is to be subdivided from a larger agricultural parcel and is itself not a parcel less than 20-acres in size or consist of less than 20-acres of farmable land as defined in the MDP as some of the preferred criteria. However, the applicant is requesting Council apply discretion and consider that the area is irregular, is not being irrigated, and is not considered high quality agricultural land.
- Further to the applicant's proposal, there are seven existing country residential lots adjacent or in the vicinity to this proposal, although not designated as GCR as they were approved under previous policy. This small proposal to enable two future lots could be viewed as being compatible with existing residential acreages already established in the area.

The proposal should also be viewed as to how it aligns with the County's *Grouped Country Residential Land Use Strategy* and the preferred scenarios for grouped country residential use. This proposal is for a low intensity, small-scale future subdivision and is proposed in an area of similar subdivisions. Overall, the proposal has limited servicing needs, and does not require any infrastructure to be taken over by the municipality.

Based on the information provided, Council may apply its discretion to determine the suitability of the proposal and may refuse or adopt the redesignation bylaw for GCR use at its prerogative.

Hilary Janzen

From: circulations <circulations@telus.com>
Sent: July 18, 2022 1:33 PM
To: Hilary Janzen
Subject: TELUS REPLY: Lethbridge County Bylaw 22-014 (Land Use Bylaw Amendment)

Good afternoon,

TELUS Communications Inc. has no objections to the above circulation.

Thank you,

Lisa Mendonsa
Real Estate Specialist | TELUS Rights of Way
Customer Network Implementation
18811 107 Avenue NW, Edmonton, AB T5S 2L9
circulations@telus.com



[Facebook](#) [Instagram](#) [Twitter](#) [LinkedIn](#) [YouTube](#)

Please do NOT e-mail me directly. To avoid delays in processing, send all e-mails to circulations@telus.com

From: Hilary Janzen <hjanzen@lethcounty.ca>
Sent: Friday, July 15, 2022 2:08 PM
To: Alberta Transportation (transdevelopmentlethbridge@gov.ab.ca) <transdevelopmentlethbridge@gov.ab.ca>; SMRID (lpark@smrid.ab.ca) <lpark@smrid.ab.ca>; FortisAlberta Inc. - Referrals (landserv@fortisalberta.com) <landserv@fortisalberta.com>; ATCO Pipelines (SouthDistrictEngineering1@atco.com) <southdistrictengineering1@atco.com>; ATCO Gas - Referrals Lethbridge (southlandadmin@atcogas.com) <southlandadmin@atcogas.com>; circulations <circulations@telus.com>
Subject: Lethbridge County Bylaw 22-014 (Land Use Bylaw Amendment)

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Please review the attached circulation from Lethbridge County. Comments are due August 5, 2022.

Thank you,

Hilary Janzen, RPP, MCIP
Supervisor of Planning and Development
Lethbridge County
905 4th Ave S

Lethbridge, AB T1J 4E4

403.328.5525 office
403.328.5602 fax
www.lethcounty.ca



July 20, 2022

Lethbridge County - Lethbridge
905 4 Ave S
Lethbridge, AB
T1J 4E4

Dear Sir/Madam:

**RE: Lethbridge County Land Use Bylaw Amendment
Bylaw 22-014
Plan 1012154, Block 5, Lot 1 (SE 06-10-20-W4)**

Further to your July 15, 2022 Land Use Bylaw Amendment in respect to the above-noted land, this is to advise that the District has no objections to the redesignation from Rural Agriculture to Grouped Country Residential. However, if the owners plan to use non potable water from the District, they will be required to set up a water co-op since there is more than 1 lot. This involves purchasing an allotment of water and entering into a metered Water Conveyance agreement with the District. All works required will be at the landowner's expense.

The portion of land currently contains 75.74 irrigation rights, the landowner may need to transfer and/or sell irrigation rights to reflect the change in area.

Yours truly,



Linda Park
Land Administrator

pc. MS MacLean Livestock Co. Ltd.
Box 875
Lethbridge, AB
T1J 3Z8

Hilary Janzen

From: Tracy Davidson <tracy.davidson@fortisalberta.com> on behalf of Land Service <landserv@fortisalberta.com>
Sent: July 26, 2022 10:37 AM
To: Hilary Janzen
Subject: FW: [CAUTION] DUE AUGUST 5 Lethbridge County Bylaw 22-014 (Land Use Bylaw Amendment)
Attachments: External Circulation - Bylaw 22-014.docx; Bylaw 22-014 RA to GCR Application.pdf; Bylaw 22-014 Concept Plan.pdf; 22_014_RA_GCR_Ortho.pdf

Hello,
FortisAlberta Inc. has no concerns regarding this land use bylaw amendment application.

Thank you,

Tracy Davidson | Land Coordinator

FortisAlberta Inc. | 100 Chippewa Road, Sherwood Park, AB, T8A 4H4 | Direct 780-464-8815



We are FortisAlberta. We deliver the electricity that empowers Albertans to succeed. We keep the power on, not just because it's our job, but because we care about the people we serve. We are reliable, honest and dedicated to our work because our employees, customers and communities matter to us.

From: Hilary Janzen <hjanzen@lethcounty.ca>
Sent: Friday, July 15, 2022 2:08 PM
To: Alberta Transportation (transdevelopmentlethbridge@gov.ab.ca) <transdevelopmentlethbridge@gov.ab.ca>; SMRID (lpark@smrid.ab.ca) <lpark@smrid.ab.ca>; Land Service <landserv@fortisalberta.com>; ATCO Pipelines (SouthDistrictEngineering1@atco.com) <southdistrictengineering1@atco.com>; ATCO Gas - Referrals Lethbridge (southlandadmin@atcogas.com) <southlandadmin@atcogas.com>; Telus Referrals (All) (circulations@telus.com) <circulations@telus.com>
Subject: [CAUTION] DUE AUGUST 5 Lethbridge County Bylaw 22-014 (Land Use Bylaw Amendment)

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Please review the attached circulation from Lethbridge County. Comments are due August 5, 2022.

Thank you,

Hilary Janzen, RPP, MCIP
Supervisor of Planning and Development

Lethbridge County
905 4th Ave S
Lethbridge, AB T1J 4E4

403.328.5525 office
403.328.5602 fax
www.lethcounty.ca



Hilary Janzen

From: Minyukova, Veronika <veronika.minyukova@atco.com>
Sent: July 15, 2022 2:14 PM
To: Hilary Janzen
Cc: Lahnert, Jessica
Subject: RE: Lethbridge County Bylaw 22-014 (Land Use Bylaw Amendment)

Hello,

ATCO Gas has no objections to the proposed.

Thanks!

Veronika Minyukova
Summer Student – Natural Gas
Land Administrative Support

From: Hilary Janzen <hjanzen@lethcounty.ca>
Sent: Friday, July 15, 2022 2:08 PM
To: Alberta Transportation (transdevelopmentlethbridge@gov.ab.ca) <transdevelopmentlethbridge@gov.ab.ca>; SMRID (lpark@smrid.ab.ca) <lpark@smrid.ab.ca>; FortisAlberta Inc. - Referrals (landserv@fortisalberta.com) <landserv@fortisalberta.com>; South District Engineering <SouthDistrictEngineering1@atco.com>; South Land Administration <SouthLandAdministration@atco.cul.ca>; Telus Referrals (All) (circulations@telus.com) <circulations@telus.com>
Subject: Lethbridge County Bylaw 22-014 (Land Use Bylaw Amendment)

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Please review the attached circulation from Lethbridge County. Comments are due August 5, 2022.

Thank you,

Hilary Janzen, RPP, MCIP
Supervisor of Planning and Development
Lethbridge County
905 4th Ave S
Lethbridge, AB T1J 4E4

403.328.5525 office
403.328.5602 fax
www.lethcounty.ca



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Hilary Janzen

From: Glodzinski, Claudia <claudia.glodzinski@atco.com>
Sent: July 18, 2022 6:04 PM
To: Hilary Janzen
Subject: RE: Lethbridge County Bylaw 22-014 (Land Use Bylaw Amendment)

Hi,

No objections from ATCO engineering, however, please confirm with south land administration due to existing main line and URW.

Thanks,

Claudia Glodzinski

Engineer in Training, South District Engineering
Natural Gas

E. claudia.glodzinski@ATCO.com
D. SouthDistrictEngineering1@atco.com
C. 403-304-5076
A. 410 Stafford Dr N, Lethbridge, AB, T1H 2A9
OH. 7:30am – 4:00pm Mon-Fri

[ATCO.com](#) [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Hilary Janzen <hjanzen@lethcounty.ca>
Sent: Friday, July 15, 2022 2:08 PM
To: Alberta Transportation (transdevelopmentlethbridge@gov.ab.ca) <transdevelopmentlethbridge@gov.ab.ca>; SMRID (lpark@smrid.ab.ca) <lpark@smrid.ab.ca>; FortisAlberta Inc. - Referrals (landserv@fortisalberta.com) <landserv@fortisalberta.com>; South District Engineering <SouthDistrictEngineering1@atco.com>; South Land Administration <SouthLandAdministration@atco.cul.ca>; Telus Referrals (All) (circulations@telus.com) <circulations@telus.com>
Subject: Lethbridge County Bylaw 22-014 (Land Use Bylaw Amendment)

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Please review the attached circulation from Lethbridge County. Comments are due August 5, 2022.

Thank you,

Hilary Janzen, RPP, MCIP

Supervisor of Planning and Development
Lethbridge County
905 4th Ave S
Lethbridge, AB T1J 4E4

403.328.5525 office

403.328.5602 fax
www.lethcounty.ca



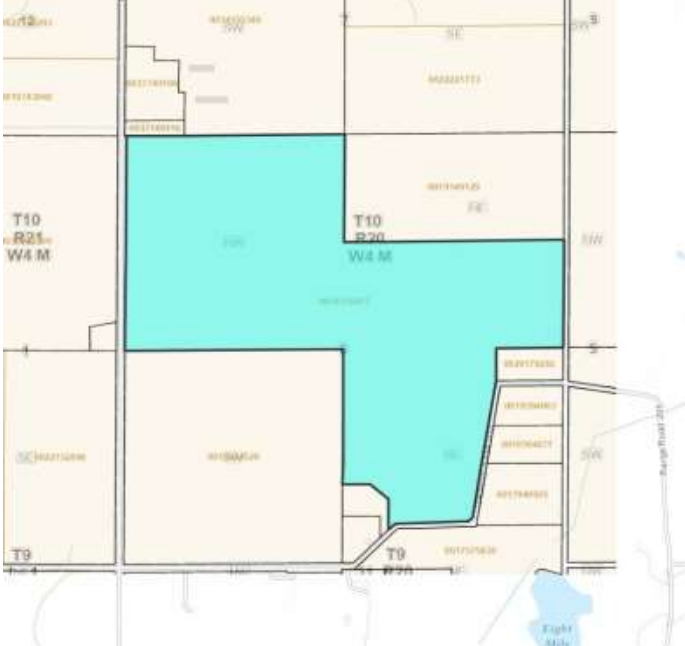
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File Number: RPATH0004089

July 20, 2022

Lethbridge County
hjanzen@lethcounty.ca
100, 905 - 4 Avenue South
Lethbridge Alberta

Subject: Municipal Referral – Land Use Bylaw Amendment (Future Subdivision)

Description	General Location
<p>File Number: Bylaw 22-014</p> <p>Lethbridge County Bylaw 22-014 to redesignate a portion of Lot 1, Block 5, Plan 1012154 from Rural Agriculture to Grouped Country Residential to allow the applicant to subdivide the parcel and create two Grouped Country Residential parcels in the NW 6-10-20-W4M and the E 6-10-20-W4M</p>	

This will acknowledge receipt of your circulation regarding the above noted proposal. The subsequent subdivision application would be subject to the requirements of Sections 18 and 19 of the Subdivision and Development Regulation, due to the proximity of 3 and 4 Bypass.

Pursuant to Section 20 of the Subdivision and Development Regulation, Alberta Transportation authorizes the subdivision authority to vary the requirements of Section 18 and/or Section 19 of the Regulation to accommodate the proposed subdivision, at the time of subdivision.

Yours truly,

Leah Olsen
leah.olsen@gov.ab.ca

Oldman River Regional Services Commission – steveharty@orrscc.com



CRITICAL CARE, ANYWHERE.

24 / 7 SAFETY NETWORK

Access to All Available Resources

- * Includes GIS mapping
- * Pre-set coordinates

Transport Physicians

- * Medical oversight all critical calls
- * Mechanism of injury/illness
- * Determine and dispatch/deploy appropriate level of response
- * 1-10 ratio for STARS community assistance
- * 99 emergency requests per day

Over 36,000 emergency requests received last year.



EMERGENCY LINK CENTRE (ELC)

WE ARE ALL STARS®

MINUTES COUNT!

Transport Physicians

- * Coordinate complex logistics
- * Schedule with receiving hospitals
 - ✓ Neuro-Surgeons
 - ✓ Mobilize Specialty Teams
 - ✓ Cardiac Cath Lab
 - ✓ CAT Scanner
(prerequisite for stroke patients)

Physicians in Virtual Consultation

- * Face-to-face decisions
- * Transmit *real-time* diagnostics
- * Positive Results!
 - ✓ Critical/trauma patients
 - ✓ Direct delivery to O.R.
 - ✓ Improved patient outcomes

A game changer !



TRANSPORT PHYSICIAN PILOT PROJECT

WE ARE ALL STARS®



- * Outperforms BK117
- * Speed, range, fuel efficiency
- * Powerful twin engines
- * Advanced avionics
- * Superior safety

A NEW FLEET - AIRBUS H145



- * 5-bladed system
- * Increased lift/load capacity
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- * Increased availability
- * Reduced cost

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WE ARE ALL STARS®

HIGHEST LEVEL OF CRITICAL CARE

- * World-Class Expertise
 - Critical Care Flight Nurse
 - ALS Paramedic
- * Transport Physician Oversight
- * Virtual Enhancements
 - Bluetooth
 - Integrated Wi-Fi
 - Satellite Connectivity
- * Cutting Edge Diagnostic Tools
- * Transmit *Real-time* Results
- * Night Vision Goggles (NVG)
 - 1st Canadian HEMS provider
- * Life-saving Blood Onboard
 - 1st medical provider in North America

Critical Care – Anywhere.

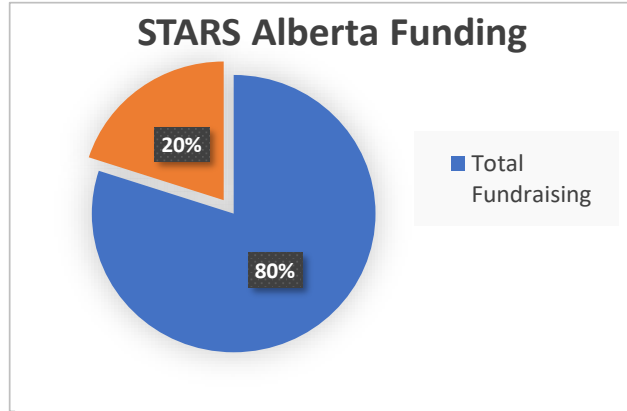


AIRBUS H145 INTENSIVE CARE UNIT (ICU)

WE ARE ALL STARS®

FUELED BY GENEROSITY

Achieving successes together

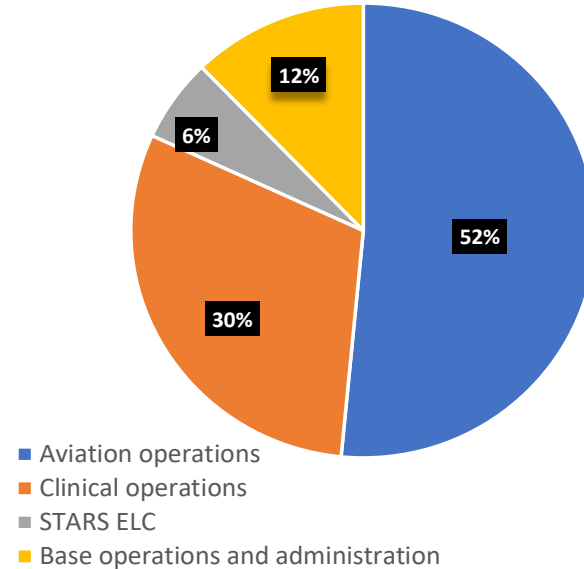


Funding in Thousands

AB Government Funding	\$	7,990
AB Operating expenditures	\$	39,950
AB Government funding as a Percentage of costs		20%

STARS Gross Fundraising	\$	17,310
AB Lottery (net)	\$	12,810
Calendar (net)	\$	417
Site Registration/Emergency contact centre	\$	2,702

STARS Alberta Expenditures (3 Bases)



LEADERSHIP ABOVE AND BEYOND

- * STARS – An Essential Service
- * Emergency Protective Services Asset
- * 90% Regional partnerships across Alberta
 - Based on per capita or annual fixed-rate
 - Urban: Min. \$2 per capita
 - Rural: Up to \$90 per capita
- * Over \$2M+ sustainable operational funding

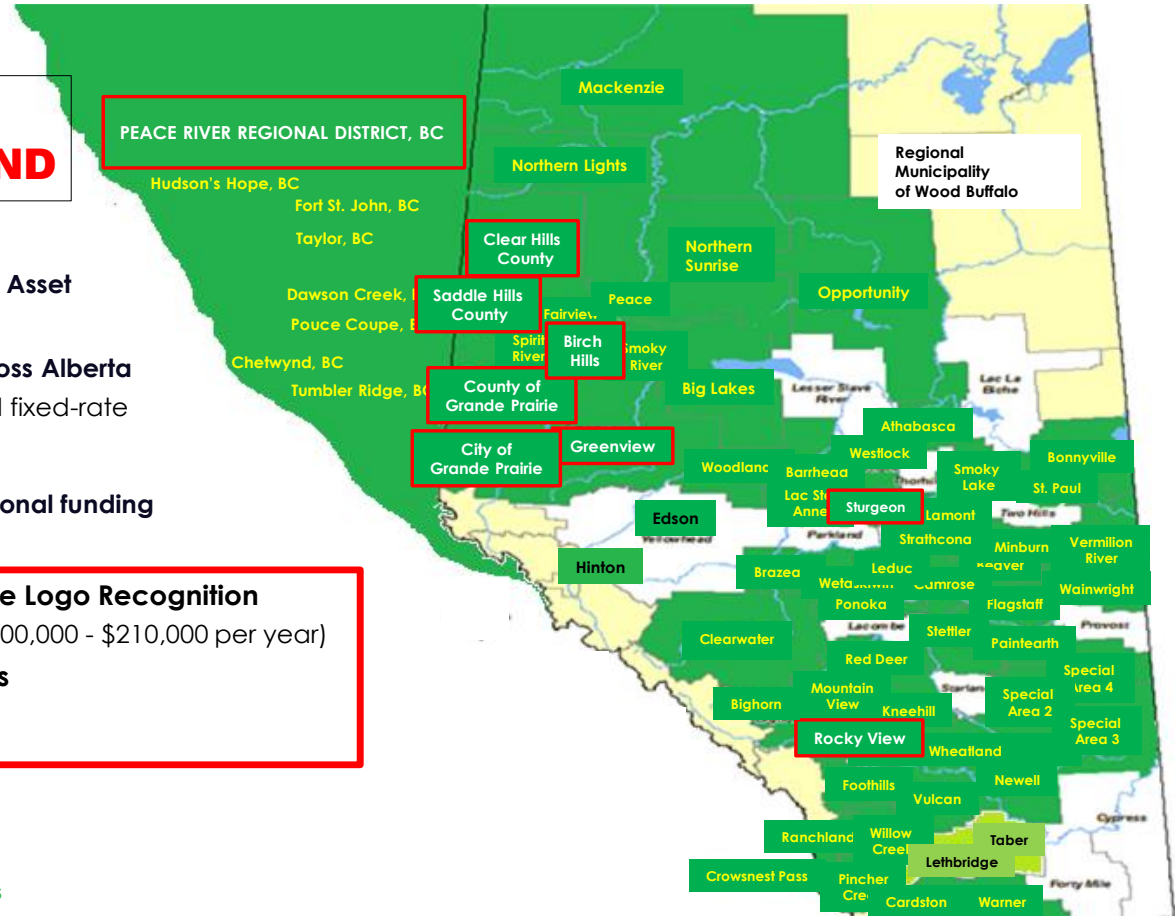
(7) Municipal Leaders Receive Logo Recognition

Annual Standing Motion (\$100,000 - \$210,000 per year)

(2) Upcoming Logo Unveillings

Sturgeon County
Birch Hills County

* GREEN represents municipal supporters

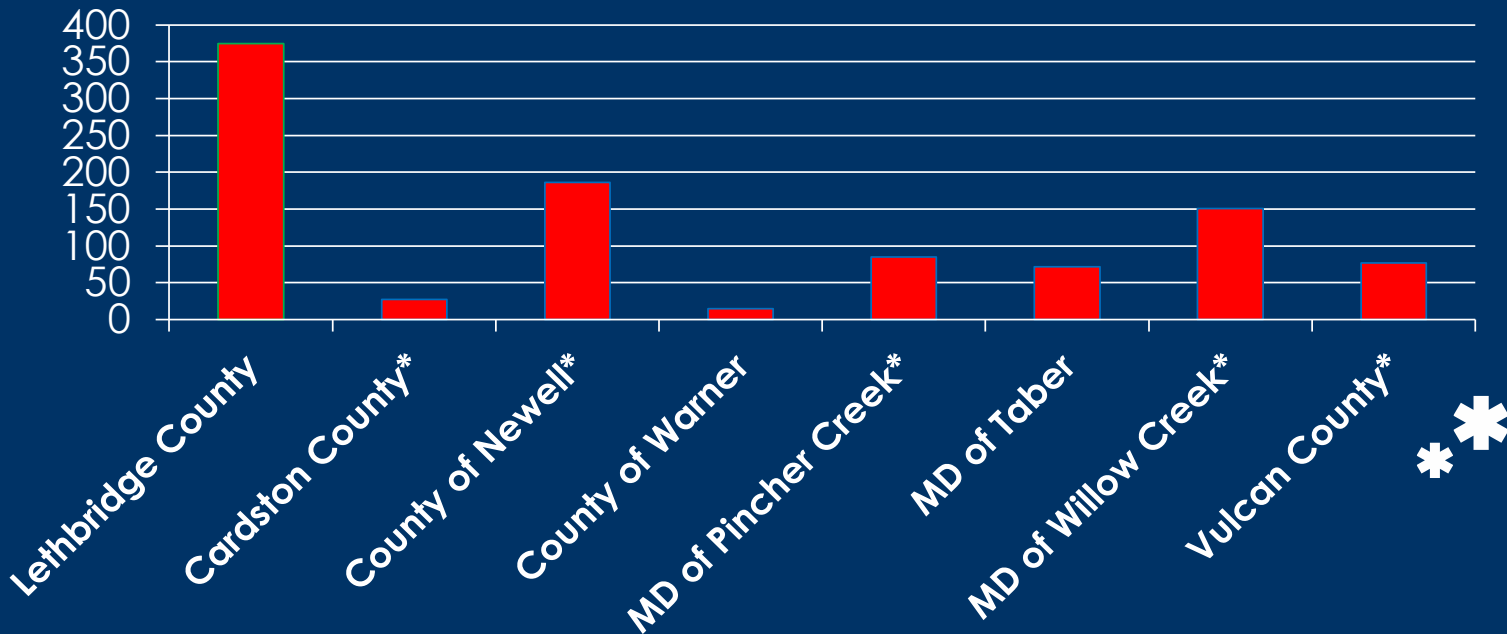


Within Lethbridge County Boundaries @ Aug. 31, 2022	2017	2018	2019	2020	2021	2022	TOTAL
Near Barons (scene call)			1				1
Near Coaldale (scene call)					1		1
Lethbridge Hospital (inter-facility transfers)	59	58	58	67	67	51	360
Near Lethbridge (scene calls)		1		2	3	2	8
Near Nobleford (scene call)						1	1
Near Picture Butte (scene calls)					2	2	4
TOTAL Average 1 per week / 60+ missions per year	59	59	59	69	73	56	375



Neighbors Helping Neighbors = 988 STARS Missions Flown

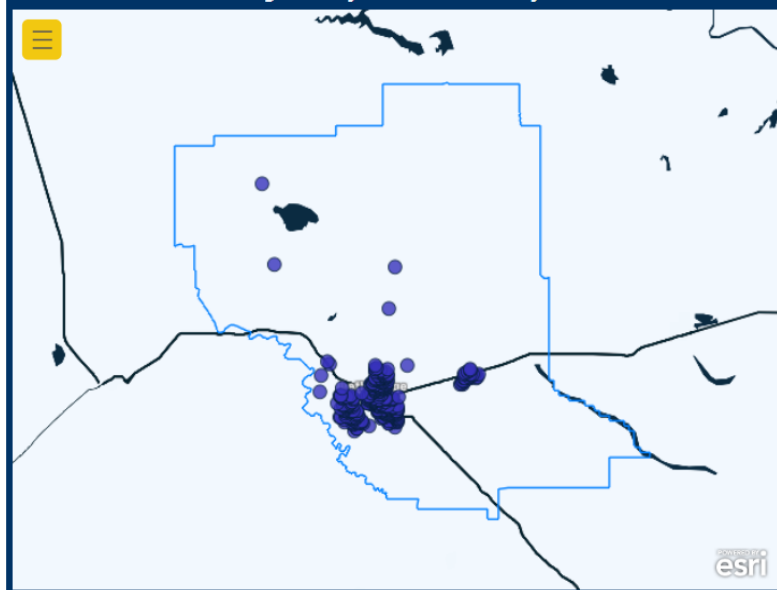
2017 – August 31, 2022



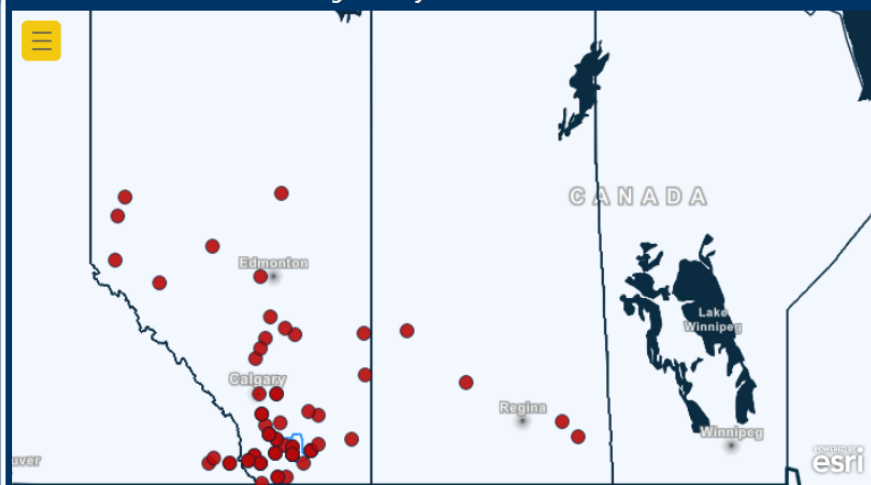
* Represents municipal supporters

Within Lethbridge County Boundaries - Patients Flown by STARS (2010-Present)

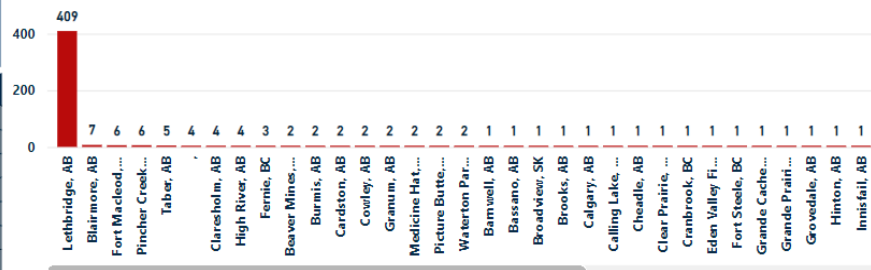
Lethbridge County Residents Flown by STARS



Locations where Lethbridge County Residents Travelled and Needed STARS



Count by Pickup Location



Resident Community	5 Yrs Ago	4 Yrs Ago	3 Yrs Ago	2 Yrs Ago	Last Year	5 Year Total	Total Since 2010
Lethbridge	32	32	36	45	36	181	409
Coaldale	3	2	5	4	6	20	51
Coalhurst	0	1	4	0	2	7	12
Picture Butte	0	1	0	4	2	7	15
Nobleford	0	1	0	0	2	3	10
Barons	0	1	0	0	0	1	1
Total	35	38	45	53	48	219	498

STARS was born out of necessity.

- * On a fateful day, December 1st, 1985
- * A critically ill newborn in Lethbridge County area
- * This radically changed the delivery of critical care across Alberta and Western Canada
- * Today, more than 50,000 missions have been flown
- * With no cost to the patient.

OUR REQUEST

Lethbridge County to join municipal leaders across Alberta in a life-saving partnership to support STARS operations for your residents and area.

\$2 per capita / per year

2023, 2024, 2025

(In conjunction with Council term)

A life is saved every day. Partnership makes it possible.



Kelly Waldron, STARS 1st Patient

AGENDA ITEM REPORT



Title: Bylaw 22-015 - Road Closure, Sale and Consolidation- First Reading
Meeting: Council Meeting - 06 Oct 2022
Department: Community Services
Report Author: Hilary Janzen

APPROVAL(S):

Larry Randle, Director of Community Services,
Ann Mitchell, Chief Administrative Officer,

Approved - 16 Sep 2022
Approved - 19 Sep 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

An application has been made to close a portion of the lane in Diamond City located north of Clark Avenue and to be consolidated with the adjacent lots to the south.

RECOMMENDATION:

That Bylaw 22-015 be read a first time.

REASON(S) FOR RECOMMENDATION(S):

Proceeding with First Reading will allow County Administration to set up the Public Hearing time and date and send out the notices to the adjacent landowners and the utility companies.

PREVIOUS COUNCIL DIRECTION / POLICY:

- Policy 109A - Road Allowance Closure and Sale approved by County Council on March 6, 2014 with revisions approved on November 5, 2020.

BACKGROUND INFORMATION:

An application has been received for the closure, sale and consolidation of a portion of the lane on Plan 0811302. The road in question is undeveloped and upon review, County Administration has determined that the road is not required as part of the County's road network.

Alberta Transportation has been circulated the proposed road closure and has no objections with the County proceeding with the closure, sale and consolidation.

If approved, the portions of the lane-way will be consolidated to the adjacent properties to the south.

It is anticipated that the Public Hearing for the road closure will be held during the council meeting in November 2022.

ALTERNATIVES / PROS / CONS:

County Council may deny first reading of the bylaw if there are concerns with the proposed road closure. This would be contrary to legal advice which has been that first reading of the bylaw shall be given as the applicant and the public have the right to attend and speak at a Public Hearing which is set up upon first reading of the bylaw. The Public Hearing process allows County Council the opportunity to hear out all positions on the Bylaw and make an informed decision. If first reading is not given the applicant would have the right to appeal that decision to the Court of Appeal of Alberta.

FINANCIAL IMPACT:

If the road closure is approved the proceeds of the sale will be \$4,560.00

LEVEL OF PUBLIC PARTICIPATION:

☐

Inform

☒

Consult

☐

Involve

☐

Collaborate

☐

Empower

ATTACHMENTS:

[Road Closure Application - Van Maanan](#)

[Bylaw 22-015 - Van Maanan, Marvin - Road Closure Sale & Consolidation](#)

[Bylaw 22-015 - Van Maanan, Marvin - Road Closure Sketch](#)

[AT Comments - September 1 2022](#)



LETHBRIDGE COUNTY
APPLICATION FOR ROAD CLOSURE

OFFICE USE		
Date of Application: <u>August 15, 2022</u>	Assigned Bylaw	No. <u>22-015</u>
Date Deemed Complete: <u>August 23, 2022</u>	Application & Processing Fee:	\$ <u>1500.00</u>
	Assessed Value:	\$

APPLICANT INFORMATION

Name of Applicant: MARVIN VAN MAANEN
Mailing Address: PO Box 10 Phone: 403-894-8004
DIAMOND CRT, AB
Postal Code: T0K 0T0 Email: marvin.vanmaanen@gmail.com

Name of Owner: SEE OWNER SCHEDULE
(if not the applicant)
Mailing Address: _____ Phone: _____

Postal Code: _____ Email: _____

ROAD CLOSURE INFORMATION

The applicant shall provide the following information:

- A map showing proposed road closure area and the applicant's property,
- Copy of the certificate of title(s) to which the road closure would be consolidated to,
- Legal Description of the proposed Road Closure (acceptable at the Land Titles Office)
- If there are other adjacent landowners provide written confirmation that they have been consulted with on the proposed road closure,
- Provide the reasons for the road closure request, and
- Application fee payment (See Schedule of Fees).

DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application.

The applicant is responsible for all road closure costs including the road closure application fee, all costs associated with the Transfer of Land (surveying costs, transfer documents, registration, etc.), land purchase costs (based on the assessed value).



APPLICANT



DATE

*FOIP STATEMENT: Personal information on this form is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected here will be used to by Lethbridge County for the purposes of reviewing the Road Closure application. **This form is a public record that is available to anyone.** All information contained on this form (including personal information) is disclosed by Lethbridge County to anyone requesting a copy in according with Lethbridge County Policy No. 173 (Freedom of Information and Protection of Privacy (FOIP)). For further information about the collection and use of this information please contact the Lethbridge County FOIP Coordinator at foip@lethcounty.ca or call (403) 328-5525 or come into the office #100, 905-4th Avenue South, Lethbridge Alberta, T1J 4E4.*

Note: Information provided or generated in this application may be considered at a public meeting.

Lethbridge County Council
CC: Hilary Janzen
#100, 905- 4th Avenue South
Lethbridge, Alberta
T1J 4E4

RE: Application for Closure of Portion of Lane on Plan 0811302

Thank you for considering this application to close a portion of the lane on Plan 0811302. On behalf of the landowners, I am requesting the closure of the lane at the back of Lot 20 & 21 of Block J in Diamond City. The areas are identified on the attached sketch. The right of way currently remains unused as a public lane as it has never been developed and the north half of the required lane right of way has been incorporated into the lot to the north and no longer exists.

As Lethbridge County has no interest in developing this portion of lane in the future, the owners would like to request the closure of lane right of way and incorporate the land into their respective properties.

Should council have any further questions regarding this request, I would be happy to answer those questions and discuss the matter further.

Sincerely,

Marvin Van Maanen
403-894-8004

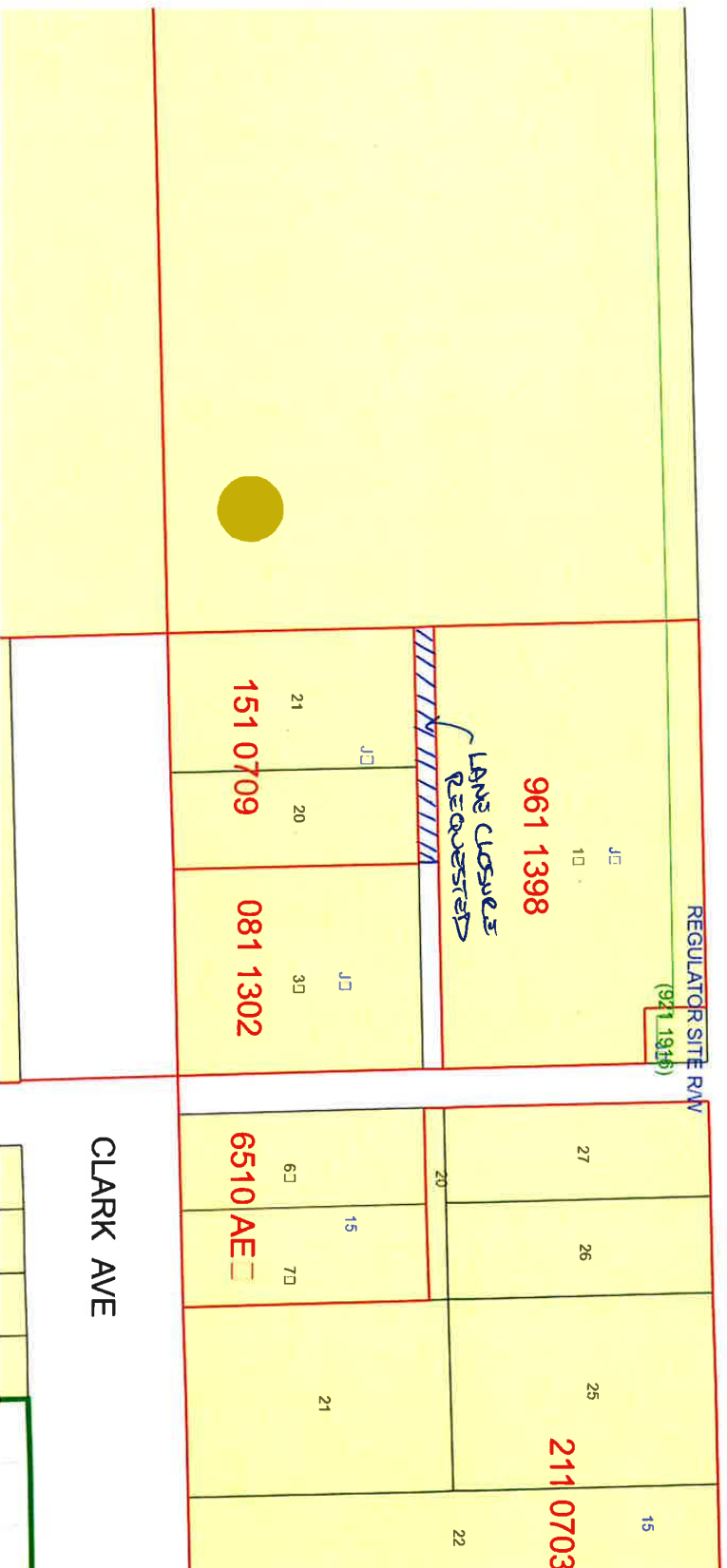
On behalf of:

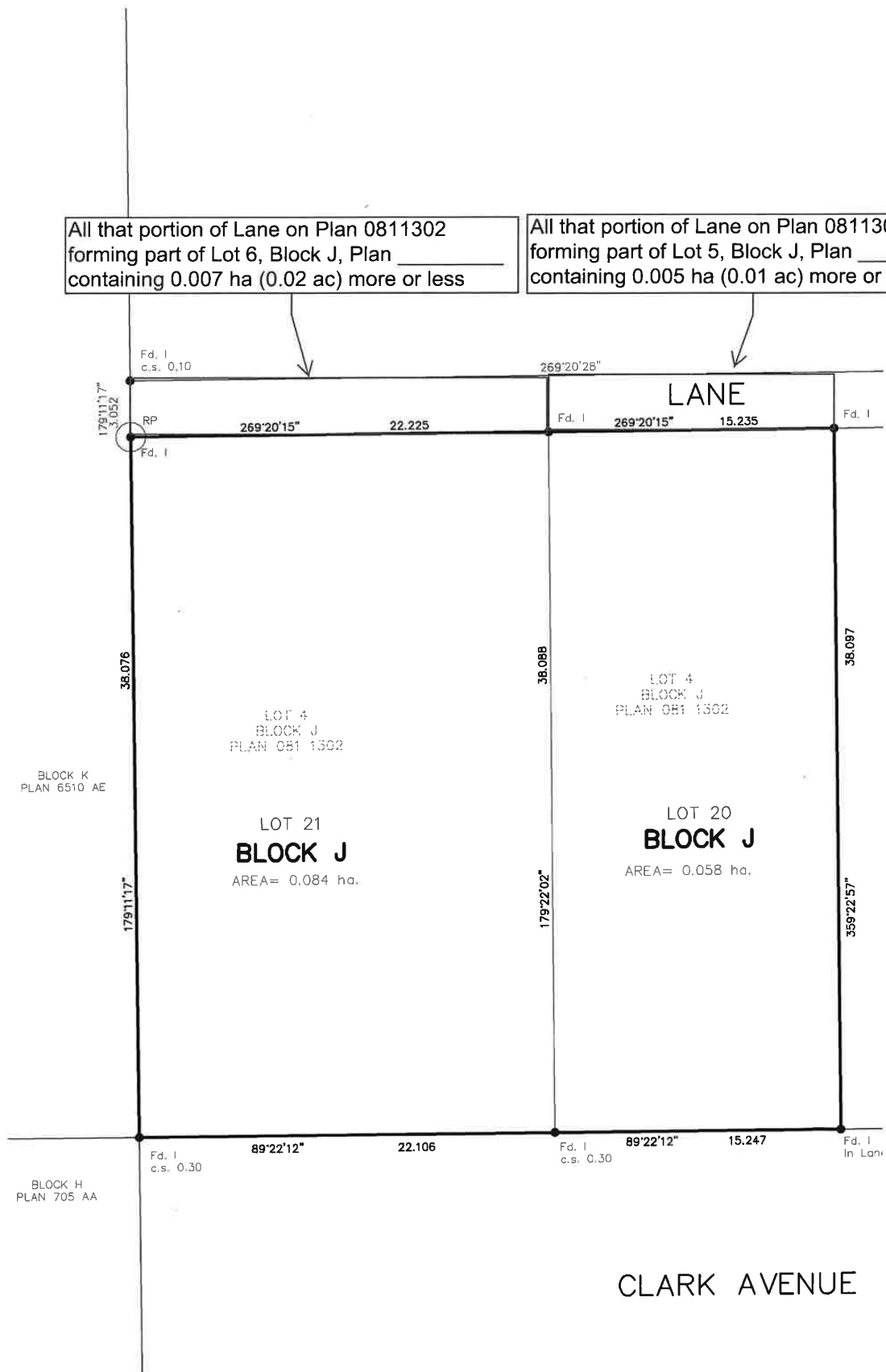
Johan & Janice Van Maanen
163 Clark Ave
PO Box 5
Diamond City, AB
T0K 0T0
403-382-7844

And

Phillip & Andrea Entz
159 Clark Ave
PO Box 116
Diamond City, AB
T0K 0T0
403-593-4786

MCKECHNEY AVE







LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0036 602 837 1510709;J;20 171 069 929

LEGAL DESCRIPTION
PLAN 1510709
BLOCK J
LOT 20
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE
ATS REFERENCE: 4;21;10;6;NW

MUNICIPALITY: LETHBRIDGE COUNTY

REFERENCE NUMBER: 161 288 883

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
171 069 929	31/03/2017	TRANSFER OF LAND	\$49,000	\$49,000

OWNERS

JOHANNES VAN MAANEN

AND

JANICE M VAN MAANEN

BOTH OF:

BOX 5

DIAMOND CITY

ALBERTA T0K 0T0

AS JOINT TENANTS

(DATA UPDATED BY: CHANGE OF ADDRESS 181091985)

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION		
NUMBER	DATE (D/M/Y)	PARTICULARS
741 091 031	27/09/1974	IRRIGATION ORDER/NOTICE THIS PROPERTY IS INCLUDED IN THE LETHBRIDGE NORTHERN IRRIGATION DISTRICT

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2

171 069 929

REGISTRATION

NUMBER	DATE (D/M/Y)	PARTICULARS
901 114 423	07/05/1990	EASEMENT OVER BLOCK 'H' ON PLAN 705 AA FOR BENEFIT OF BLOCKS 'J' AND 'K' ON PLAN 6510 AE (PORTION AS DESCRIBED)
901 207 988	13/08/1990	EASEMENT OVER BLOCK 'K' PLAN 6510 AE FOR BENEFIT OF BLOCK 'J' PLAN 6510 AE
001 093 902	10/04/2000	EASEMENT OVER LOT 1 IN BLOCK 'J' ON PLAN 9611398 FOR BENEFIT OF LOT 2 IN BLOCK 'J' ON PLAN 9611398
071 481 843	26/09/2007	CAVEAT RE : RESTRICTIVE COVENANT PURSUANT TO MUNICIPAL GOVERNMENT ACT CAVEATOR - COUNTY OF LETHBRIDGE. 905-4 AVE SOUTH LETHBRIDGE ALBERTA T1J0P4 AGENT - ROBYN SINGLETON
081 102 087	18/03/2008	CAVEAT RE : DEVELOPMENT AGREEMENT PURSUANT TO MUNICIPAL GOVERNMENT ACT CAVEATOR - COUNTY OF LETHBRIDGE. 100, 905-4 AVENUE SOUTH LETHBRIDGE ALBERTA T1J4E4
151 076 553	19/03/2015	CAVEAT RE : DEVELOPMENT AGREEMENT PURSUANT TO MUNICIPAL GOVERNMENT ACT CAVEATOR - LETHBRIDGE COUNTY. #100, 905 - 4 AVENUE SOUTH LETHBRIDGE ALBERTA

TOTAL INSTRUMENTS: 007

(CONTINUED)

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 15 DAY OF AUGUST,
2022 AT 07:45 A.M.

ORDER NUMBER: 45172689

CUSTOMER FILE NUMBER:



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0036 602 845 1510709;J;21 211 033 662

LEGAL DESCRIPTION
PLAN 1510709
BLOCK J
LOT 21
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE
ATS REFERENCE: 4;21;10;6;NW

MUNICIPALITY: LETHBRIDGE COUNTY

REFERENCE NUMBER: 211 024 254

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
211 033 662	08/02/2021	TRANSFER OF LAND	\$283,000	\$283,000

OWNERS

PHILIP ENTZ
OF 159 CLARK AVENUE
DIAMOND CITY
ALBERTA T0K 0T0

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
741 091 031	27/09/1974	IRRIGATION ORDER/NOTICE THIS PROPERTY IS INCLUDED IN THE LETHBRIDGE NORTHERN IRRIGATION DISTRICT
901 114 423	07/05/1990	EASEMENT OVER BLOCK 'H' ON PLAN 705 AA FOR BENEFIT OF BLOCKS 'J' AND 'K' ON PLAN 6510 AE (PORTION AS DESCRIBED)
901 207 988	13/08/1990	EASEMENT

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2

211 033 662

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

OVER BLOCK 'K' PLAN 6510 AE FOR BENEFIT OF BLOCK
'J' PLAN 6510 AE

001 093 902 10/04/2000 EASEMENT
OVER LOT 1 IN BLOCK 'J' ON PLAN 9611398 FOR
BENEFIT OF LOT 2 IN BLOCK 'J' ON PLAN 9611398

071 481 843 26/09/2007 CAVEAT
RE : RESTRICTIVE COVENANT PURSUANT TO MUNICIPAL
GOVERNMENT ACT
CAVEATOR - COUNTY OF LETHBRIDGE.
905-4 AVE SOUTH
LETHBRIDGE
ALBERTA T1J0P4
AGENT - ROBYN SINGLETON

081 102 087 18/03/2008 CAVEAT
RE : DEVELOPMENT AGREEMENT PURSUANT TO MUNICIPAL
GOVERNMENT ACT
CAVEATOR - COUNTY OF LETHBRIDGE.
100, 905-4 AVENUE SOUTH
LETHBRIDGE
ALBERTA T1J4E4

151 076 553 19/03/2015 CAVEAT
RE : DEVELOPMENT AGREEMENT PURSUANT TO MUNICIPAL
GOVERNMENT ACT
CAVEATOR - LETHBRIDGE COUNTY.
#100, 905 - 4 AVENUE SOUTH
LETHBRIDGE
ALBERTA

211 033 663 08/02/2021 MORTGAGE
MORTGAGEE - COMPUTERSHARE TRUST COMPANY OF CANADA.
C/O PARADIGM QUEST INC
390 BAY ST, SUITE 1800
TORONTO
ONTARIO M5H2Y2
ORIGINAL PRINCIPAL AMOUNT: \$279,604

TOTAL INSTRUMENTS: 008

(CONTINUED)

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 15 DAY OF AUGUST,
2022 AT 07:45 A.M.

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INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

LETHBRIDGE COUNTY
#100, 905 - 4 AVENUE SOUTH
LETHBRIDGE, ALBERTA
T1J 4E4
TELEPHONE: (403) 328-5525
FAX: (403) 328-5602
O F F I C I A L R E C E I P T

VAN MAANEN, MARVIN

GST Reg. #: R106989023
Receipt #: 0334749
Date: 2022/08/15

Account #	Description	Opening Bal	Payment	Amount Due
1.3.423.30.0.00	ROAD CLOSURE		1,500.00	

** Payment Total: 1,500.00

MASTERCARD-PHONE

Master Card

1,500.00

**LETHBRIDGE COUNTY
IN THE PROVINCE OF ALBERTA**

BYLAW 22-015

A BYLAW OF LETHBRIDGE COUNTY FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND CREATING TITLE TO AND DISPOSING OF PORTIONS OF A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS, the lands hereafter described are no longer required for public travel,

WHEREAS, application has been made to Council to have the roadway closed, and;

WHEREAS, the Council of LETHBRIDGE COUNTY deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter creating title to and disposing of same, and;

WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and;

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw;

NOW THEREFORE BE IT RESOLVED that the Council of LETHBRIDGE COUNTY in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

TITLE 1

ALL THAT PORTION OF LANE ON PLAN 0811302 FORMING PART OF LOT 5, BLOCK J, PLAN _____
CONTAINING 0.005 HECTARES (0.01 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

TITLE 2

ALL THAT PORTION OF LANE ON PLAN 0811302 FORMING PART OF LOT 6, BLOCK J, PLAN _____
CONTAINING 0.007 HECTARES (0.02 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

GIVEN first reading this _____ day of _____, 20____.

Reeve

Chief Administrative Officer

Approved this _____ day of _____, 20____.

Minister of Transportation

GIVEN second reading this _____ day of _____, 20__.

Reeve

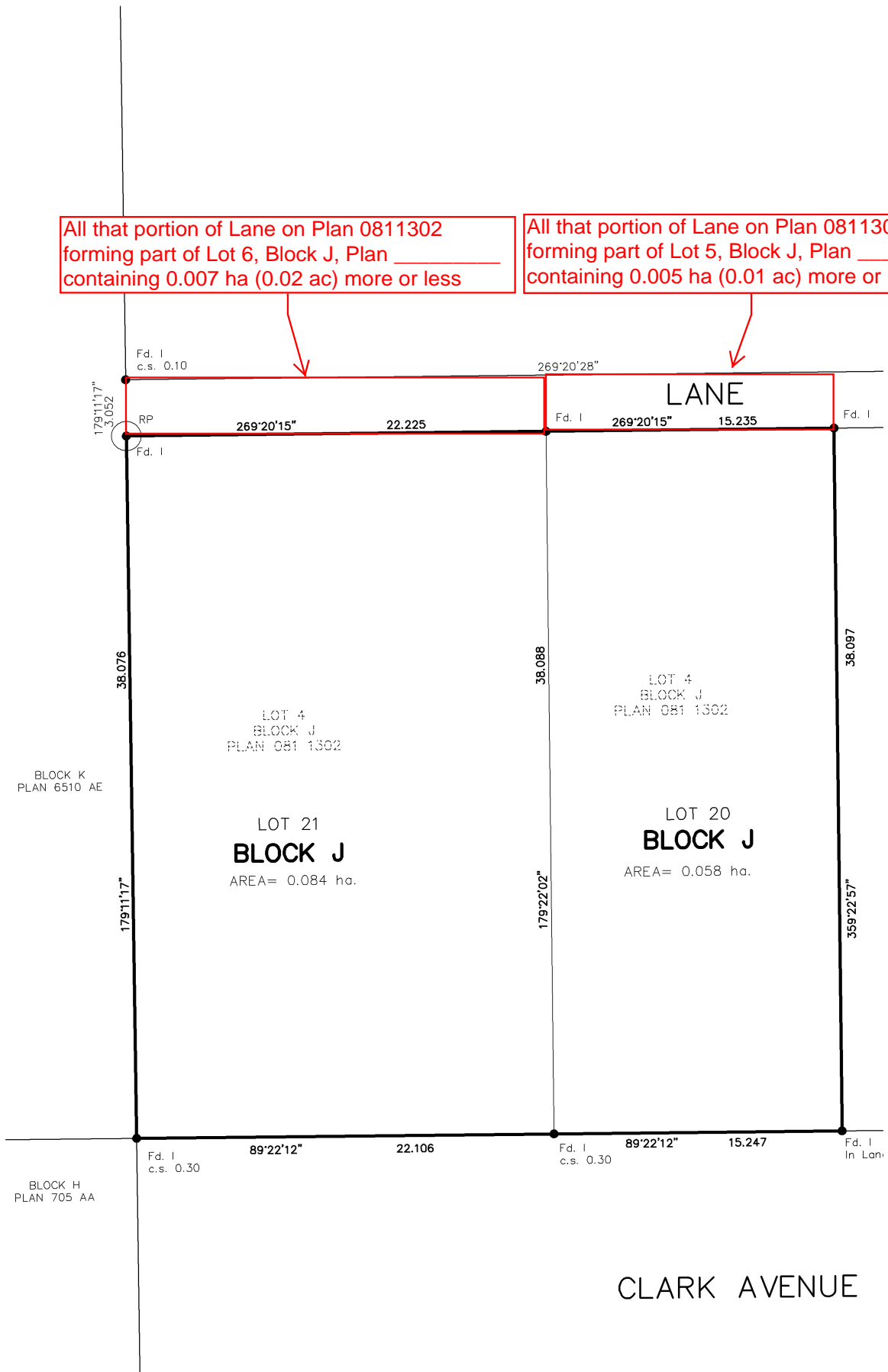
Chief Administrative Officer

GIVEN third reading this _____ day of _____, 20__.

Reeve

Chief Administrative Officer

First Reading	
Send to Minister of Transportation	
Public Hearing	
Second Reading	
Third Reading	





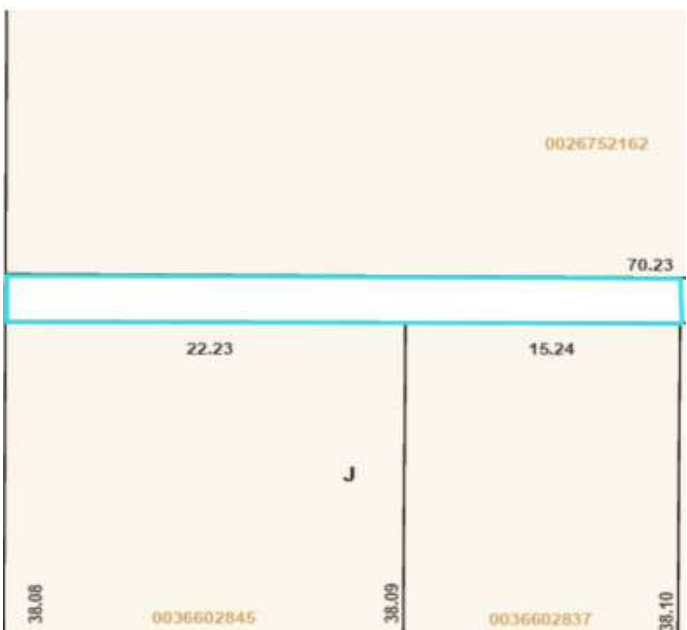
Construction and Maintenance Division
Southern Region
909 - 3 Avenue N. Administration Building
Lethbridge, AB T1H 0H5
(403) 388-3105

File Number: RPATH0004981

September 1, 2022

Lethbridge County
hjanzen@lethcounty.ca
100, 905 - 4 Avenue South
Lethbridge Alberta

Subject: Municipal Referral - Road Closure Application

Description	General Location
File Number: Bylaw 22-015 Lethbridge County Bylaw 22-015 - Road Closure - close a portion of Road Plan 0811302 in the NW 6-10-21-W4M	

This will acknowledge receipt of the above referenced road closure application, which is subject to the requirements of the *Municipal Government Act*.

Classification: Protected A

Alberta Transportation has the following additional comments and/or requirements with respect to this proposal:

Reference to the caption noted proposed road closure.

Given the information provided, closure would not adversely affect physical or legal access to any properties in the vicinity and access is adequately afforded all properties by alternate routes. Strictly from Alberta Transportation's point of view, we have no objections/concerns with the road closure as proposed.

Therefore, once first reading has been passed the road closure bylaw package including third party referrals could be forwarded by email only to transdevelopmentlethbridge@gov.ab.ca and cc leah.olsen@gov.ab.ca for review by the Lethbridge District Office, Development Control. If additional processing time is required or deficiencies are identified, you will be advised by email.

Upon completion of the review by Lethbridge Development Control, you will be advised by email to send all original and supporting documents by mail or courier to Head Office in Edmonton for final processing and endorsement at:

Alberta Transportation
Technical Standards Branch
2nd Floor, Twin Atria Building
4999 – 98th Avenue NW
Edmonton, Alberta
T6B 2X3
Attn: Road Closure Lead

I trust this will allow you to proceed and finalize the proposed road closure bylaw. If however I could be of further assistance in the meantime please contact me. Thank you for the referral and opportunity to comment.

Additional information is available for road closure [by bylaw](#), or [by resolution](#).

Thank you for the opportunity to provide comment on the proposed road closure. If you have any questions or require additional information, please contact the undersigned.

Yours truly,

Leah Olsen
leah.olsen@gov.ab.ca

AGENDA ITEM REPORT



Title: Diamond City Community Association Request
Meeting: Council Meeting - 06 Oct 2022
Department: Corporate Services
Report Author: Jennifer Place

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 15 Sep 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The Diamond City Community Association sent a request to Administration with regards to having Lethbridge County act as a Charitable Partner on their behalf for the Diamond City Hall upgrade donations. As the association does not have charitable status, they cannot issue donation receipts for income tax purposes.

RECOMMENDATION:

MOVED that County Council agrees to commit Lethbridge County to act as the Charitable Partner and issue Charitable Tax Receipts for donations made for the Diamond City Community Hall upgrades.

REASON(S) FOR RECOMMENDATION(S):

As a municipality, the Government of Canada states that, "Registered municipalities are qualified donees and can issue official donation receipts for income tax purposes".

This request also aligns with Council's Strategic Value of Relationships - Building strong relationships with our internal and external stakeholders strengthens the broader community.

PREVIOUS COUNCIL DIRECTION / POLICY:

232/18 K. VANDER VEEN

MOVED that County Council agrees to commit Lethbridge County to act as the Charitable Partner and issue Charitable Tax Receipts for donations made to the Lethbridge United Services Institute (LUSI) Project. CARRIED

BACKGROUND INFORMATION:

In 2018, Lethbridge County Council passed a resolution to have the County collect donations on behalf of the Lethbridge United Services Institute (LUSI) for their project and issue donation receipts.

Administration collected the donations, issued receipts and paid out the donation funds on a regular basis to LUSI until the project was complete.

ALTERNATIVES / PROS / CONS:

To not act as a Charitable partner for the Diamond City Association.

PRO - Less administration for County Staff

CON - Donation receipts would not be issued to donors and may deter some people from donating.

FINANCIAL IMPACT:

There is no direct financial impact to the County.

LEVEL OF PUBLIC PARTICIPATION:

☒ **Inform** ☐ **Consult** ☐ **Involve** ☐ **Collaborate** ☐ **Empower**

AGENDA ITEM REPORT



Title: Picture Butte High School Sponsorship Request
Meeting: Council Meeting - 06 Oct 2022
Department: Corporate Services
Report Author: Jennifer Place

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 16 Sep 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The County has received a letter from the Picture Butte High School regarding the upcoming ASAA 1A Girls Volleyball Provincial tournament the school will be hosting. There will be 12 teams from across the Province participating in the tournament being held November 24-26, 2022. As there are costs associated with hosting this type of event the school has reached out with a sponsorship request.

RECOMMENDATION:

That County Council support the ASAA 1A Girls Volleyball Tournament being held at the Picture Butte High School by providing sponsorship in the amount of \$500 per the Donations Policy #161 from the Donation Reserve.

REASON(S) FOR RECOMMENDATION(S):

The request meets the criteria of the Donation Policy #161 eligibility, specifically;
Section 1. Eligibility

- a. Consideration of providing support of community programs, organizations, events and activities through donations shall be limited to those that demonstrate any of the following:
- (i) a need for financial support or specific in-kind from the County;
 - (ii) are held for the enjoyment and benefit of the general public;
 - (iii) are hosted on a yearly basis or recognize significant milestones events; and/or
 - (iv) take place within the County boundaries.

and Section 1. b(iii) youth and adult sports teams and associated programs/events, activities and school reunions.

The \$500 donation from Council would cover one of the cost of a Championship Game per the letter.

PREVIOUS COUNCIL DIRECTION / POLICY:

Council has a Donations Policy in place and has made various donations in the past.

BACKGROUND INFORMATION:

The letter from the Picture Butte High School was included as correspondence at the September 15th Council meeting, with direction to bring back a report for Council consideration.

ALTERNATIVES / PROS / CONS:

Council could deny the request for funding.

PRO - Would eliminate the expense to the County.

CON - Would contradict the purpose of the Donation Policy.

FINANCIAL IMPACT:

Funds would come from the donation reserve that has a current balance of \$22,449.

LEVEL OF PUBLIC PARTICIPATION:



Inform



Consult



Involve



Collaborate



Empower

ATTACHMENTS:

[Picture Butte High School](#)

[161 Donations to Community Organizations REVISED 2021](#)



Picture Butte High School

Principal:

Mr. M. Lowe

mark.lowe@pallisersd.ab.ca

Box 1280

Picture Butte, AB

T0K 1V0

Fax No: (403) 732 – 4757

Phone: (403) 732 – 4404

June 22, 2022

Dear Sponsor:

Lethbridge County

On November 24-26, 2022, Picture Butte High School will be hosting the ASAA 1A Girls Volleyball Provincials. The tournament will consist of 12 of the top volleyball teams from all of Alberta. This is our first time hosting a girl's provincial volleyball event and we are very excited for this opportunity. Our girls' team attended provincials last year and they will be working hard to represent our school and community with pride.

This year we are going out of our way to make the tournament a memorable one for the athletes, parents, school and community by providing live streaming, an outstanding banquet, and exciting opening ceremonies. Live video streaming has become a must at Provincials, as many teams are traveling extremely far and family and friends are unable to make the journey. This year Picture Butte High School is going the extra mile to provide a top notch, sports experience that will include: instant replay, video extras during time outs, and advertising for all of our sponsors throughout the event. We have hired Feature Productions to help with the event.

This endeavor does come at a cost; however, we are now able to showcase and advertise local businesses throughout the games with live feed, as long as they are not in direct competition with the major sponsors that continually support all ASAA Provincials at all levels. Your sponsorship of this event will allow us to showcase your logos, or short ads for your business, which will be displayed in the gym and on the internet. In turn, this opportunity has the potential to increase your businesses exposure throughout Alberta, Canada, and virtually the world.

Sponsorship Packages:

Diamond: 26 games (round robin and championship)- \$2500

The Round Robin: 20 games (all around robin)- \$1500

Gold: 6 games (all championship)- \$1000

The Daily: 10 games (Thursday or Friday round robin)- \$750

Per Games Rates:

Games 1-15 - \$250/game

Consolation Game - \$300

3rd Place Game - \$400

Fun-Cam (weekend) - \$500

Instant Replay (weekend) - \$1000

Championship Game - \$500

We will also be accepting donations for raffle prizes at our banquet or other gifts in kind. Please speak to Casey Scheidegger, our Athletic Director, or myself at 732-4404, if you would like to gain some quality air time and be involved in this exciting opportunity. We look forward to working with you!

Yours sincerely,

Mark

Mark Lowe, Principal
Picture Butte High School

*Summer Contact
Joanna Johnson
403-315-9601*



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013 **SECTION:** 100 NO. 161 Page 1 of 7
APPROVED BY: County Council **SUBJECT:** Donations to Community Organizations, Programs, Events & Activities
REVISED DATE: September 2, 2021

Purpose

- To establish consistent guidelines for Council to donate financial resources or provide in-kind support to community programs, organizations, events & activities.
- To provide the authority to the Chief Administrative Officer (CAO) regarding requests for donations up to a value of \$200.
- To provide clear procedures for Administration and Council to provide and respond to requests for donations.

Policy Statement

Lethbridge County appreciates the positive contributions that community organizations make to the quality of life in the County, and recognizes that municipal government support may be required to help further the goals of community programs, organizations, events and activities.

Policy Guidelines and Procedures

1. Eligibility

- a. Consideration of providing support of community programs, organizations, events and activities through donations shall be limited to those that demonstrate any of the following:
 - (i) a need for financial support or specific in-kind from the County;
 - (ii) are held for the enjoyment and benefit of the general public;
 - (iii) are hosted on a yearly basis or recognize significant milestones events; and/or
 - (iv) take place within the County boundaries.
- b. The following are not eligible for support under this policy
 - (i) private functions;
 - (ii) capital facilities and equipment including requests for gravel donations;



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013

SECTION: 100 NO. 161 Page 2 of 7

APPROVED BY: County Council

SUBJECT: Donations to Community
Organizations, Programs,
Events & Activities

REVISED DATE: September 2, 2021

- (iii) youth and adult sports teams and associated programs/events, activities and school reunions; and
- (iv) programs, organizations, events and activities that receive support from the County through other programs or policies.
- (v) major County and inter-County events (eg. Lethbridge International Air Show).

2. Donations

- a. Donations may be cash or in-kind contributions
- b. In-kind contributions are donations that do not involve a direct cash contribution but instead might include providing promotional items or County services or other materials or supplies.

3. Criteria

- a. In evaluating each application, decisions will be based on merit with consideration being given to the following:
 - (i) evidence for the need;
 - (ii) number of local residents served;
 - (iii) quality of management (established track record, proposal well thought out, etc.);
 - (iv) number of local volunteers;



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013 **SECTION:** 100 NO. 161 Page 3 of 7
APPROVED BY: County Council **SUBJECT:** Donations to Community Organizations, Programs, Events & Activities
REVISED DATE: September 2, 2021

- (v) mitigation of barriers to services for people with mental and physical disabilities and minority groups;
- (vi) level of involvement with other community partners;
- (vii) agreement to acknowledge the County's contribution in all publicity related events or activities relating to the event.

4. Funding Allotment & Allocation

a. The County shall support this based on the following:

- (i) Applicants are able to request a maximum amount of \$500 or up to \$1,000 for in-kind donations.
No gravel will be granted. The funds will be provided from the Donations Reserve. Any donations exceeding the policy limits will be allocated from Councillor's Discretionary Reserve funds.

5. Grant Applications

a. Applications must be completed in full and contain the following:

- (i) name, address and contact information for the organization;
- (ii) the amount of financial support being requested;
- (iii) a description of the program, event or activity and associated dates and timelines;
- (iv) a budget identifying the proposed revenue and expenditure pertinent to the request;
- (v) an explanation of how the County's support will be recognized during the program, event or activity.



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013

SECTION: 100 NO. 161 Page 4 of 7

APPROVED BY: County Council

SUBJECT: Donations to Community
Organizations, Programs,
Events & Activities

REVISED DATE: September 2, 2021

- (vi) completed application forms must be submitted to the County. If the application is not properly filled-out, the grant application will not be considered.
- (vii) must be received at least 30 days before the date of the need for support.

- b. County Council shall be the deciding authority on all applications, except for donation requests of \$200 or less, which the CAO will have the authority to approve.

6. Accountability of Funds

- a. Applicants will be notified in writing once a final decision on their application has been made.
- b. Applicants who are provided with support pursuant to this policy shall be accountable for the expenditures of funds provided.
- c. The entire amount of financial support provided must be used exclusively for the program, organization, event or activity identified in the application.
- d. The community programs, activities and events must be conducted within six months of the date the donation is approved.
- e. If the community programs, activities or events do not occur within the allotted time, a written letter of request for an extension must be submitted. If an extension is not received, or if an extension is not granted, the community organization or group shall return all the funds provided by the County.
- f. The County's support must be recognized during the program, event or activity in the manner described in the application.



Lethbridge County Policy Handbook

EFFECTIVE: August 1, 2013 **SECTION:** 100 NO. 161 Page 5 of 7
APPROVED BY: County Council **SUBJECT:** Donations to Community
Organizations, Programs,
Events & Activities
REVISED DATE: September 2, 2021

- g. Organizations, programs, events and activities receiving support pursuant to this policy must be conducted in accordance with all applicable laws, statutes, and regulations.

7. Door Prizes

- a. If the request is for a door prize, silent auction item or other similar promotional item, a written request is required. Funds for door prizes, silent auctions items or promotional items of a value of a \$200 or less shall be decided upon by the CAO.



Lethbridge County Policy Handbook

--- DONATION REQUEST APPLICATION ---

Community Organization: _____

Name: _____

Address: _____

Phone Number/Cell Number: _____

Board of Directors (Names & Positions): _____

Amount of Funding Requested or Description of In-Kind Donation Requested:
\$ _____

Description of Request including Timelines:

Other sources of funding: _____

Total cost of program, event or activity: \$ _____

Total Budget:



Lethbridge County Policy Handbook

Description of how Lethbridge County's contribution may be recognized:

Other supporting information (Please attach separate sheet if necessary):

Name (please print)

Signature on behalf of Community Organization

Date

Phone Number: _____

Email: _____

Address: _____

***** Donations made by Lethbridge County are not to be regarded as a
commitment by the County to continue such donations in the future.**

AGENDA ITEM REPORT



Title: Tax Penalty Waiver Request - Roll #38450100
Meeting: Council Meeting - 06 Oct 2022
Department: Corporate Services
Report Author: Jennifer Place

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 21 Sep 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

A tax penalty waiver request has been received in the amount of \$177.75.

RECOMMENDATION:

That County Council not waive tax penalties in the amount of 177.75 as requested for tax roll 38450100.

REASON(S) FOR RECOMMENDATION(S):

Administration has made the recommendation as penalties were levied per the Tax Penalty Bylaw #1273 and additionally a waiver of penalty could set some precedent for future requests of a similar nature.

PREVIOUS COUNCIL DIRECTION / POLICY:

Historically County Council has not waived tax penalties, however, the Municipal Government Act states the following with regards to cancellation, reduction, refund or deferral of taxes;

Section 347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

BACKGROUND INFORMATION:

Ms. Heuston contacted the County Administrative office on September 15th to inquire about a penalty waiver, following receipt of a tax statement from the County indicating that the 2022 Tax Levy was outstanding and a 5% Penalty had been added. As noted in the attached letter, it was understood that

the taxes had been paid in full, however, there seems to have been some miscommunication between the owner and the taxes remained outstanding as of the July 31st due date.

Attached is a copy of Ms. Heuston's request to Council for a waiver of the tax penalty in the amount of \$177.75. The outstanding taxes and penalties have since been paid in full.

ALTERNATIVES / PROS / CONS:

1) Waive tax penalty in the amount of \$177.75 as per the request

Pro - Would satisfy the penalty waiver request

Con - There is a tax penalty bylaw in place, and waiving the penalty could set a precedent for similar future requests

FINANCIAL IMPACT:

Loss of tax penalty in the amount of \$177.75.

LEVEL OF PUBLIC PARTICIPATION:



Inform



Consult



Involve



Collaborate



Empower

ATTACHMENTS:

[Tax Notice 4-21-010-06-NW](#)

From: [Mathew Patenaude](#)
To: [Candice Robison](#)
Cc: [Jennifer Place](#); [Kennedy Ammann](#)
Subject: FW: Tax Notice 4-21-010-06-NW
Date: Thursday, September 15, 2022 11:27:36 AM

FYI

-----Original Message-----

From: Courtney Heuston <courtneyemh@gmail.com>
Sent: Thursday, September 15, 2022 11:06 AM
To: mailbox <mailbox@lethcounty.ca>
Subject: Tax Notice 4-21-010-06-NW

To whom it may concern:

In regards to the tax notice received by Courtney Heuston for parcel 4-21-010-06-NW (Roll# 38450100). The parcel is owned jointly by Scott, Linda, and Courtney Heuston. Finances for our farm and other matters have been held in the responsibility of my late mother, Linda Heuston. She had mentioned to myself in July that the taxes were paid. However, Linda unfortunately passed away August 29th, 2022 and to my surprise I just received the notice that the taxes were in fact unpaid. I am currently settling up with what is currently owed in Lethbridge County as of September 15, 2022. I am extremely apologetic for the circumstances that have arisen, but if Lethbridge County would take into consideration to waive the late fees that have incurred since July 31, 2022 it would be greatly appreciated.

Regards,

-CHouston

Courtney Heuston, MSc
Real Estate Centre- Lethbridge
REALTOR®
(M)403-394-8935

AGENDA ITEM REPORT



Title: Tax Penalty Waiver Request - Roll #48864500
Meeting: Council Meeting - 06 Oct 2022
Department: Corporate Services
Report Author: Jennifer Place

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 21 Sep 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

A tax penalty waiver request has been received in the amount of \$229.64.

RECOMMENDATION:

That County Council not waive tax penalties in the amount of \$229.64 as requested for tax roll 48864500.

REASON(S) FOR RECOMMENDATION(S):

Administration has made the recommendation as penalties were levied per the Tax Penalty Bylaw #1273 and additionally a waiver of penalty could set some precedent for future requests of a similar nature.

PREVIOUS COUNCIL DIRECTION / POLICY:

Historically County Council has not waived tax penalties, however, the Municipal Government Act states the following with regards to cancellation, reduction, refund or deferral of taxes;

Section 347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

BACKGROUND INFORMATION:

An emailed letter was received from Dave and Diann Fender with regards to penalty that was incurred due to late payment. As stated in the letter the payment was made 3 days after the July 31st

due date and a penalty of \$229.64 was applied. The penalty was applied as of August 31st and is calculated at 5% of the 2022 tax levy as per the bylaw.

The bylaw states that penalty is to be applied on outstanding balances as indicated below:

July 31st - 5% on current unpaid tax levy

September 30th - 5% on current unpaid tax levy

November 30th - 5% on current unpaid tax levy

January 31st - 15% on all remaining unpaid balances

Attached is a copy of the letter received for Council information. The 2022 taxes have been paid, however the penalty amount of \$229.64 remains outstanding.

ALTERNATIVES / PROS / CONS:

1) Waive tax penalty in the amount of \$229.64 as per the request

Pro - Would satisfy the penalty waiver request

Con - There is a tax penalty bylaw in place, and waiving the penalty could set a precedent for similar future requests

FINANCIAL IMPACT:

Loss of tax penalty in the amount of \$229.64.

LEVEL OF PUBLIC PARTICIPATION:



Inform



Consult



Involve



Collaborate



Empower

ATTACHMENTS:

[Tax Penalty Waiver #48864500](#)

September 21, 2022

Re: Property Tax Penalty Charge for David and Diann Fender.
Roll # 48864500
4 - 22 - 009 - 05 - SW
Plan 9811517

Dear Council Members:

Due to a rare oversight on our part, our property taxes were paid 3 days after the July 31st due date. If you check our County of Lethbridge records you will see that we typically pay our county bills about two weeks early.

A statement for the late payment of our property taxes recently arrived. The statement indicates that we owe a late fee of \$229.64. That amounts to a penalty of over 600% per annum.

We hope that someone at the County office will look at our situation and reconsider the 600% penalty charged to us.

Thank you and we look forward to hearing from you.

Sincerely,

Dave and Diann Fender

AGENDA ITEM REPORT



Title: 2023 Council Meeting Schedule
Meeting: Council Meeting - 06 Oct 2022
Department: Administration
Report Author: Ann Mitchell

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 13 Sep 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

Administration is recommending that the 2023 Council Meeting Schedule be approved with one Council Meeting each for the months of January, February, March, July and August.

RECOMMENDATION:

That County Council approves the 2023 Council Meeting Schedule with one Council Meeting each for the months of January, February, March, July and August and further that these dates be advertised in the Sunny South News, County's website and social media pages.

REASON(S) FOR RECOMMENDATION(S):

For the dates in 2023, historically at the beginning of the year there are conferences, workshops, training and strategic planning events that take up Council's time. By scheduling one meeting per month for January, February and March it allows Council to attend planning and legislative events. Scheduling one meeting during the summer months of July and August allows Council to attend summer vacations and activities.

PREVIOUS COUNCIL DIRECTION / POLICY:

Procedural Bylaw sets out all the dates of Council meetings during the year with revisions to meeting dates brought forward to Council for approval as needed.

BACKGROUND INFORMATION:

The Agricultural Service Board Provincial Conference is from January 18-20, 2023. February is a short month and the Brownlee Virtual Emerging Trends is usually held the third week of February. March has the RMA Convention from March 20-21, 2023. Typically Council only schedules one meeting in July and August.

Special Meetings of Council can be scheduled at any time should an issue arise.

ALTERNATIVES / PROS / CONS:

Council could consider the following when deliberating this decision:

Pros:

- Will allow attendance by Council at County Council meetings as well as planned conferences, workshops and events.

Cons:

- County Council could choose not to set the meeting dates.

Alternative:

- County Council could change or choose alternative dates to hold the meetings.

FINANCIAL IMPACT:

No financial impact at this time.

LEVEL OF PUBLIC PARTICIPATION:**Inform****Consult****Involve****Collaborate****Empower****ATTACHMENTS:**

[2023 Council Meeting Schedule](#)

2023

Lethbridge County Council Meeting Schedule

January						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- Statutory Holiday
- Lethbridge County Council Meeting
- Rural Municipalities of Alberta (RMA) Convention (Spring: March 20-22) (Fall: November 6-9)
- Federation of Canadian Municipalities (FCM) Conference (May 25-28)
- Organizational Meeting
- Agricultural Service Board Meeting
- ASB Provincial Conference

AGENDA ITEM REPORT



Title: FCM 2023 Annual Conference and Trade Show - May 25-28, 2023
Meeting: Council Meeting - 06 Oct 2022
Department: Administration
Report Author: Ann Mitchell

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer,

Approved - 27 Sep 2022

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The FCM Annual Conference and Trade Show is being held May 25-28, 2023 in Toronto, Ontario. Administration is seeking information as to which members of Council wish to attend.

RECOMMENDATION:

That the members of Council wishing to attend the FCM 2023 Annual Conference and Trade Show, scheduled for May 25-28, 2023 in Toronto be authorized to do so.

REASON(S) FOR RECOMMENDATION(S):

Lethbridge County is a member of FCM and has supported this event in the past.

PREVIOUS COUNCIL DIRECTION / POLICY:

Council has alternated attending the FCM Annual Conference in the past. Last years conference was open to all of Council to attend due to the pandemic affecting the previous couple of conferences.

BACKGROUND INFORMATION:

The 2023 FCM Annual Conference and Trade Show will be held in Toronto. In previous years Council alternated attending the conference as follows:

2016 - Three members of Council attended
2017 - Two members of Council attended
2018 - Four members of Council attended
2019 - Four members of Council attended
2020 - Was cancelled
2021 - Held Virtual - no attendance
2022 - Three members of Council attended

Details of this years conference are still forthcoming.

ALTERNATIVES / PROS / CONS:

Alternative:

That Council not attend the FCM 2023 Annual Conference and Trade Show.

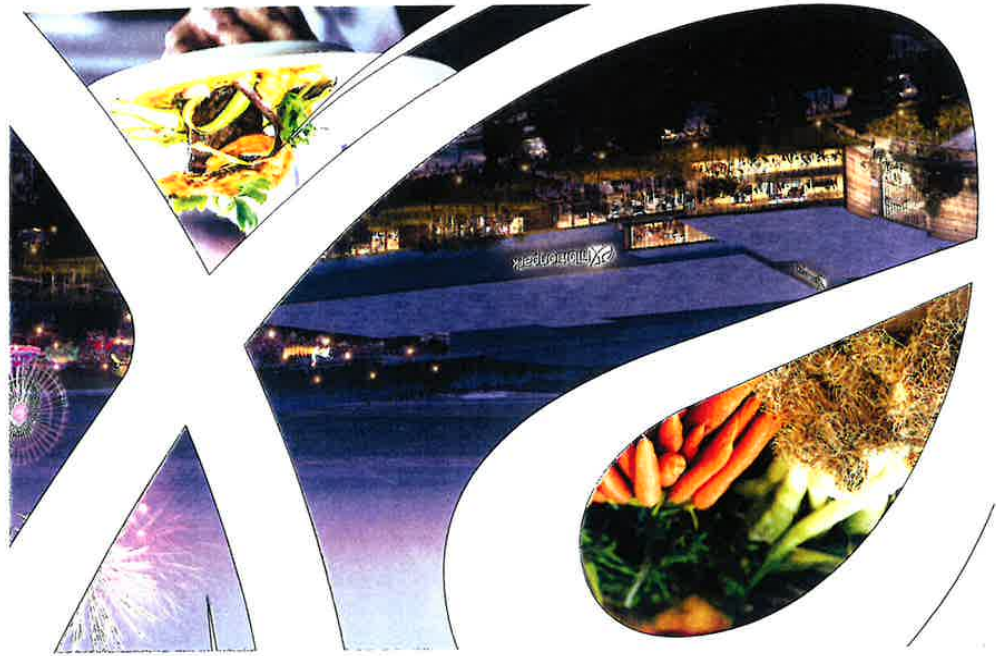
FINANCIAL IMPACT:

For Council to attend this conference the following costs will be incurred:

- Conference registration fees
- Flights
- Hotel

LEVEL OF PUBLIC PARTICIPATION:

☒ **Inform** ☒ **Consult** ☐ **Involve** ☒ **Collaborate** ☐ **Empower**



LETHBRIDGE & DISTRICT EXHIBITION

Ann,

To you and the entire team at Lethbridge County, I can't thank you enough for pumping out pancakes on parade morning and for being our guests. It was great getting to know Council a little better.

Thank you again,
Mike Walkentin