



# Agenda

Council Meeting | Thursday, April 16, 2026 | 9:00 AM | Council Chambers

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Page

**A. CALL TO ORDER**

**B. ADOPTION OF AGENDA**

**C. ADOPTION OF MINUTES**

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1. **County Council Meeting Minutes**  
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**D. DEPARTMENT REPORTS**

**D.1. DEVELOPMENT & INFRASTRUCTURE**

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- D.1.1. **Bylaw 26-001 - Amendment to the Land Use Bylaw to Redesignate 105071 Range Road 220 (Plan 0110514 Block 1 Lot 1, portion of NW-31-10-21-W4) from Rural Agriculture (RA) to Direct Control (DC)**  
[Bylaw 26-001 - Amendment to the Land Use Bylaw to Redesignate 105071 Range Road 220 \(Plan 0110514 Block 1 Lot 1, portion of NW-31-10-21-W4\) from Rural Agriculture \(RA\) to Direct Control \(DC\)](#)

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- D.1.2. **Bylaw 26-004 Road Closure, Consolidation and Sale Township Road 10-4 - Barbara Stewart**  
[Bylaw 26-004 Road Closure, Consolidation and Sale Township Road 10-4 - Barbara Stewart](#)

**D.2. CORPORATE SERVICES**

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- D.2.1. **Bylaw 26-011 - 2026 Business Tax Bylaw**  
[Bylaw 26-011 - 2026 Business Tax Bylaw](#)

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- D.2.2. **Bylaw 26-012 - 2026 Business Tax Rate Bylaw**  
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- D.2.3. **2025 Audited Financial Statements**  
[2025 Audited Financial Statements](#)

**D.3. ADMINISTRATION**

- 45 - 63 D.3.1. **2026 Stirling Wind Benefit Project Funding Allocations**  
[2026 Stirling Wind Benefit Project Funding Allocations](#)
- 64 - 67 D.3.2. **2026 Calgary Stampede BMO Farm Family Awards**  
[2026 Calgary Stampede BMO Farm Family Awards](#)
- D.3.3. **FCM Conference 2026 - Edmonton**

## **E. CORRESPONDENCE**

- 68 1. **Lethbridge Coaldale 4-H Beef Club & Warner Beef Club - Country Classic Show & Sale**  
[Lethbridge Coaldale 4-H Beef Club & Warner Beef Club - Country Classic Show & Sale](#)
- 69 2. **Chinook Equipment Grand Opening**  
[Chinook Equipment Grand Opening](#)
- 70 - 73 3. **Schizophrenia Society of Alberta - Lethbridge Strides of Hope Walk Invitation**  
[SSA Lethbridge Strides of Hope Invitation \(2026\)](#)  
[Strides of Hope Poster 2026](#)  
[Strides of Hope Social Media Tipsheet](#)
- 74 4. **Big Brothers Big Sisters - McHappy Day**  
[McHappy Day 2026](#)
- 75 5. **2026 Tim Hortons Smile Cookie Campaign - BEW FCSS**  
[2026 Tim Hortons Smile Cookie Campaign - BEW FCSS](#)
- 76 - 81 6. **ASB Summer Tour - Wheatland County - July 14-16**  
[ASB Summer Tour](#)
- 82 - 83 7. **Green Acres Foundation**  
[Green Acres Foundation](#)
- 84 8. **HALO Air Ambulance**  
[HALO Air Ambulance](#)

## **F. COUNTY COUNCIL AND COMMITTEE UPDATES**

- 85 - 89 1. **Lethbridge County Council Attendance Update - March 2026**  
[Lethbridge County Council Attendance Update - March 2026](#)

## **G. NEW BUSINESS**

## **H. CLOSED SESSION**

1. **Delegation of Authority (ATIA Section 28 - Local public body confidences)**
2. **CAO Report - C.Beck (ATIA Sections 19, 20, 28 and 29)**

**I. ADJOURN**



# Minutes

Council Meeting | Thursday, April 2, 2026 | 9:00 AM | Council Chambers

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The Council Meeting of Lethbridge County was called to order on Thursday, April 2, 2026, at 9:00 AM, in the Council Chambers, with the following members present:

**PRESENT:**

- Reeve Tory Campbell
- Deputy Reeve John Kuerbis
- Councillor Lorne Hickey
- Councillor Mark Sayers
- Councillor Kevin Slomp
- Councillor Eric Van Essen
- Councillor Tony Ankermann
- Chief Administrative Officer Cole Beck
- Director, Development & Infrastructure Devon Thiele
- Director, Corporate Services Hailey Pinksen
- Director, Operations Ryan Thomson
- Director, Growth & Engagement Trevor Lewington
- Legislative Coordinator & Executive Assistant Candice Robison
- Manager, Planning and Development Kaylyn Franklin
- Senior Planner Steve Harty

**A. CALL TO ORDER**

Reeve Tory Campbell called the meeting to order at 9:01 a.m.

Reeve Tory Campbell read the following land acknowledgement:

*In the true spirit of reconciliation, we acknowledge all those who call this land home now and for thousands of years in the past. May we respect each other and find understanding together and recognize the benefits that this land provides to all of us.*

**B. ADOPTION OF AGENDA**

56-2026	Deputy Reeve Kuerbis	MOVED that the April 2, 2026 Lethbridge County Council Meeting Agenda be adopted as presented	CARRIED
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**C. ADOPTION OF MINUTES**

**C.1. County Council Meeting Minutes**

57-2026	Councillor Slomp	MOVED that the March 5, 2026 Lethbridge County Council Minutes be adopted as presented.	CARRIED
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**D. SUBDIVISION APPLICATIONS**

**D.1. Subdivision Application #2026-0-016 – Kreft/Discreet Holdings Ltd. - Block B, Plan 4434JK within the SW1/4 19-9-20-W4M and part of NW1/4 19-9-20-W4M**

58-2026	Deputy Reeve Kuerbis	MOVED that the Agricultural and Country Residential subdivision of Block B, Plan 4434JK within the SW1/4 19-9-20-W4M and part of NW1/4 19-9-20-W4M (Certificate of Title No. 031 150 552 +7, 161 097 351), to ; BE APPROVED subject to the following:
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CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the remnant 25.38-acres is consolidated to the adjacent north ¼-section (NW 19-9-20-W4M) title and is to be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.
4. That the applicant submits a final plan as prepared by an Alberta Land Surveyor for the parcel being subdivided as approved, acceptable for registration at Land Titles.
5. That any easement(s) as required by utility companies, or the municipality shall be established.

CARRIED

**D.2. Subdivision Application #2026-0-028 - Hofsink  
- NW1/4 14 & SW1/4 23-10-20-W4M**

59-2026 Councillor Slomp MOVED that the Agricultural subdivision of NW1/4 14 & SW1/4 23-10-20-W4M (Certificate of Title No. 981 286 055+1, 981 271 114), to ;BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created, which may address any access requirements.
3. That the applicant submits a plan as prepared by a certified Alberta Land Surveyor, that certifies the exact location and dimensions of the land being subdivided and consolidated to reconfigure the boundaries of the two adjacent parcels to create the 27.74 and 145.76-acre titles, prepared in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.
4. That any conditions of Alberta Transportation and Economic Corridors, in relation to Highway 845 and access, shall be met by the applicant, including the dedication of a 30 metre service road right of way by caveat along the highway frontage.
5. That any easement(s) as required by utility companies, or the municipality shall be establish

CARRIED

**D.3. Subdivision Application #2026-0-010 - Luco  
- Lot 3, Block 1, Plan 2411720 within SE1/4 7-8-21-W4M**

60-2026 Councillor Hickey MOVED that the Private Utility subdivision of Lot 3, Block 1, Plan 2411720 within SE1/4 7-8-21-W4M (Certificate of Title No. 241 230 327 +1), to subdivide a 0.76-acre (0.31 ha) lot from a title 4.03-acres (1.63 ha) in size for a private utility use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.

3. That the applicant submits a final surveyed plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided as approved.
4. That the 0.76-acres is consolidated to the adjacent west title (Lot 2, Block 1, Plan 2411720) and is to be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.
5. That the applicant is responsible for confirming the gas line location with ATCO Gas and providing any easement(s) that may be required by ATCO Gas prior to finalization.
6. That the applicant is responsible for meeting any requirements of Nav Canada or Transport Canada pertaining to the subdivision of land due to the airport located in close proximity.

CARRIED

**D.4. Subdivision Application #2026-0-005 – RME Ventures Group Ltd.  
- Lot 5, Block 1, Plan 1113171 within W1/2 10-9-21-W4M (Chinook Industrial Park)**

61-2026 Councillor Hickey MOVED that the Industrial subdivision of Lot 5, Block 1, Plan 1113171 within W1/2 10-9-21-W4M (Certificate of Title No. 241 188 150 (Pending Transfer at LTO)), to subdivide an 83.89-acre title and create 17 industrial lots, ranging in size from 2.02-acres to 20.37-acres (0.817 to 8.243 ha), one 13.83-acre (5.598 ha) PUL, and 5.57-acres (2.25 ha) of roadway, for Rural General Industrial use; BE APPROVED subject to the following:

RESERVE:

The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 83.89-acres at the market value of \$60,000 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes. AND FURTHER that once paid, the existing Deferred Reserve caveat registered on the title (Registration No. 241053435) be discharged in its entirety concurrently with the final endorsement.

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created. This agreement may address the requirements for roads, drainage, servicing, and the provision of any applicable security, servicing fees, improvement levy payments, including the 43 Street levy, as applicable.
3. That a final subdivision plan of survey, as prepared by an Alberta Land Surveyor, shall be provided for final endorsement as approved.
4. The applicant is responsible for paying to Lethbridge County their development portion of the Endeavour to Assist in the recovery of the costs for the original Chinook Area Structure Plan, calculated at \$62,586.03, prior to final endorsement.
5. The applicant is responsible for payment of the applicable servicing and off-site levy fee payments, applicable to their proposal, including the City of Lethbridge fees (43 Street levy, Water Agreement Connection Fee), which may be addressed through the terms of the Development Agreement.
6. That an easement agreement and surveyed drainage right-of-way plan, as prepared by an Alberta Land Surveyor, shall be provided to be registered for a 10-metre swale near the east boundary to be dedicated for drainage as per the tentative subdivision plan.
7. That a 3.5m utility right-of-way be registered along the lot frontages and a 9m utility right-of-way along the west perimeter of the PUL, as per the tentative subdivision plan, in conjunction with associated easement agreement(s) shall be established, as required by the municipality.

8. That the applicant shall meet and conditions or requirements of Alberta Transportation and Economic Corridors (ATEC). If requested by ATEC, the applicant shall be responsible for providing at their expense any updates of the TIA, and the associated costs of any road and intersection upgrades for 43 St. and Highway 3 as required, which may be addressed in the terms of the Development Agreement with Lethbridge County. 2026-0-005 Page 1 of 4

9. That the applicant shall be responsible for the costs associated with the relocation of the buried TELUS Optic cable line (R/W Plan 881 0684) and shall provide the necessary utility easement and right-of-way required by TELUS to accommodate the relocation.

CARRIED

**E. DELEGATIONS**

**E.1. 9:30 a.m. - Lance Wehlage - Benchmark Assessment Consultants Inc.**

Lance and Logan Wehlage from Benchmark Assessment Consultants Inc. were in attendance to provide council an assessment overview.

Reeve Campbell recessed the meeting at 9:50 a.m.

Reeve Campbell reconvened the meeting at 10:00 a.m.

**F. PUBLIC HEARINGS - 10:00 AM**

**F.1. Bylaw No. 25-028 – Public Hearing for Amendment to the Land Use Bylaw to amend Part 8 Subdivision Criteria with minor complimentary text amendments to Part 3 Land Use Districts**

Reeve Campbell called a recess to the Council Meeting, for the Public Hearing for Bylaw 25-028 at 10:01 a.m.

62-2026 Deputy Reeve Kuerbis MOVED that the Public Hearing for Bylaw 25-028 commence at 10:01 a.m. CARRIED

The Manager, Planning and Development reviewed Bylaw 25-028.

Reeve Campbell asked if anyone wished to speak in favour or opposition of Bylaw 25-028.

No further comments were made.

63-2026 Councillor Sayers MOVED that the Public Hearing for Bylaw 25-028 adjourn at 10:09 a.m. CARRIED

Reeve Campbell reconvened the regular meeting at 10:09 a.m.

64-2026 Councillor Sayers MOVED that Bylaw No. 25-028, be read a second time as amended. CARRIED

65-2026 Councillor Slomp MOVED that Bylaw No. 25-028, be read a third time as amended. CARRIED

**F.2. Bylaw 26-005 – Amendment to the Municipal Development Plan to Amend Part 4 Plan Policies Relating to Large-Scale Commercial Solar Collection - Public Hearing**

Reeve Campbell called a recess to the Council Meeting, for the Public Hearing for Bylaw 26-005 at 10:11 a.m.

66-2026 Councillor Hickey MOVED that the Public Hearing for Bylaw 26-005 commence at 10:11 a.m. CARRIED

The Manager, Planning and Development reviewed Bylaw 26-005.

Reeve Campbell asked if anyone wished to speak in favour or opposition of Bylaw 26-005.

No further comments were made.

67-2026 Councillor Slomp MOVED that the Public Hearing for Bylaw 26-005 adjourn at 10:16 a.m. CARRIED

Reeve Campbell reconvened the regular meeting at 10:15 a.m.

68-2026 Deputy Reeve Kuerbis MOVED that Bylaw 26-005, be read a second time. CARRIED

69-2026 Councillor Ankermann MOVED that Bylaw 26-005, be read a third time. CARRIED

**F.3. Bylaw 26-006 – Amendment to the Land Use Bylaw to add Solar Energy Commercial (SEC) Overlay District to Part 3 and to Add SEC Overlay District to a Portion of SW-36-7-22-4; SE-36-7-22-4; SW-31-7-21-4; Portion of NE-25-7-22-4; NW-30-7-21-4; NE-30-7-21-4; SE-31-7-21-4; Portion of SW-30-7-21-4; and SE-30-7-21-4 - Public Hearing**

Reeve Campbell called a recess to the Council Meeting, for the Public Hearing for Bylaw 26-006 at 10:19 a.m.

70-2026 MOVED that the Public Hearing for Bylaw 26-006 commence at 10:20 a.m. CARRIED

The Manager, Planning and Development reviewed Bylaw 26-006.

Reeve Campbell asked if anyone wished to speak in favour or opposition of Bylaw 26-006.

No further comments were made.

71-2026 MOVED that the Public Hearing for Bylaw 26-006 adjourn at 10:26 a.m. CARRIED

Reeve Campbell reconvened the regular meeting at 10:26 a.m.

72-2026 Councillor Slomp MOVED that Bylaw 26-006, be read a second time. CARRIED

73-2026 Councillor Sayers MOVED that Bylaw 26-006, be read a third time. CARRIED

**F.4. Bylaw 26-008 - Advertising and Public Notification - Supplementary Report**

Reeve Campbell called a recess to the Council Meeting, for the Public Hearing for Bylaw 26-008 at 10:29 a.m.

74-2026 Deputy Reeve Kuerbis MOVED that the Public Hearing for Bylaw 26-008 commence at 10:29 a.m. CARRIED

The Manager, Planning and Development reviewed Bylaw 26-008.

Reeve Campbell asked if anyone wished to speak in favour or opposition of Bylaw 26-008.

No further comments were made.

75-2026 Councillor Sayers MOVED that the Public Hearing for Bylaw 26-008 adjourn at 10:35 a.m. CARRIED

Reeve Campbell reconvened the regular meeting at 10:35 a.m.

76-2026 Councillor Sayers MOVED that Bylaw 26-008, be read a second time. CARRIED

77-2026 Deputy Reeve Kuerbis MOVED that Bylaw 26-008, be read a third time. CARRIED

78-2026 Councillor Slomp MOVED to rescind Policy 106 effective December 31, 2026. CARRIED

79-2026 Deputy Reeve Kuerbis MOVED to direct Administration to implement a phased resident communication plan through the remainder of 2026 to promote awareness of and transition primarily to the County's digital communication channels. CARRIED

Reeve Campbell recessed the meeting at 10:50 a.m.

Reeve Campbell reconvened the meeting at 11:00 a.m.

## **G. DEPARTMENT REPORTS**

### **G.1. DEVELOPMENT & INFRASTRUCTURE**

**G.1.1. Bylaw 26-007 - Amendment to the Land Use Bylaw to Redesignate Plan 931 2354, Block 1, Lot 1 (within NW-24-9-22-W4M) from Urban Fringe (UF) to Grouped Country Residential (GCR)**

80-2026 Deputy Reeve Kuerbis MOVED that Bylaw 26-007, be read a first time. CARRIED

## **H. CORRESPONDENCE**

### **H.1. Town of Picture Butte Centennial**

Council reviewed an invitation from the Town of Picture Butte for their upcoming Centennial Commemorative Plaque Unveiling being held on April 15, 2026.

### **H.2. Letter from Jack Leeuwenburgh**

Council reviewed the letter from Jack Leeuwenburgh regarding concerns on Range Road 210.

### **H.3. SouthGrow March Report**

Council reviewed the SouthGrow March Report.

## **I. COUNTY COUNCIL AND COMMITTEE UPDATES**

### **I.1. Lethbridge County Council Attendance Update - February 2026**

Council reviewed the highlights from the Lethbridge County Council Attendance Update for February 2026.

#### **Division 1**

**Councillor Lorne Hickey**

February 5	Lethbridge County Council Meeting
February 5	Land Use Bylaw Workshop
February 17	Green Acres Executive Meeting & Finance Meeting
February 19	Lethbridge County Council Meeting
February 25	Green Acres Board Meeting

**Division 2**

**Reeve Tory Campbell**

February 5	Lethbridge County Council Meeting
February 5	Land Use Bylaw Workshop
February 6	Ministerial Meet and Greet, U of L
February 18	EDL Board Meeting-Virtual
February 21	SACA Year of the Horse Spring Festival
February 23	Water Reservoir Tour, Town of Coaldale
February 26	Creative Activities Plan Launch, U of L

**Division 3**

**Councillor Mark Sayers**

February 4	Link Pathway Meeting
February 4	FCSS Board Meeting
February 5	Lethbridge County Council Meeting
February 5	Land Use Bylaw Workshop
February 19	Lethbridge County Council meeting

**Division 4**

**Deputy Reeve John Kuerbis**

February 3	Weekly Meeting with Community Futures Executive Director
February 5	Lethbridge County Council Meeting
February 5	Land Use Bylaw Workshop
February 10	Weekly Meeting with Community Futures Executive Director
February 17	Weekly Meeting with Community Futures Executive Director
February 19	Lethbridge County Council Meeting
February 23	Water Reservoir Tour, Town of Coaldale
February 25	Meeting with Prairies Can
February 25	Community Futures Board Meeting

**Division 5**

**Councillor Kevin Slomp**

February 5	Lethbridge County Council Meeting
February 5	Land Use Bylaw Workshop
February 9	Meeting with Director, Growth & Engagement
February 11	Library System Board Orientation (Teams)
February 19	Lethbridge County Council Meeting

**Division 6**

**Councillor Eric Van Essen**

February 5	Lethbridge County Council Meeting
February 5	Land Use Bylaw Workshop
February 7	Coaldale Chamber Awards Banquet
February 13	Meeting with Director, Growth & Engagement
February 19	Lethbridge County Council Meeting

**Division 7**

**Councillor Tony Ankermann**

February 5	Lethbridge County Council Meeting
February 5	Land Use Bylaw Workshop
February 19	Lethbridge County Council Meeting
February 21	SACA Year of the Horse Spring Festival
February 23	Water Reservoir Tour, Town of Coaldale
February 28	Turin Community Pancake Breakfast Meet & Greet

**J. CLOSED SESSION**

**J.1. Land Disposition - (ATIA Section 30 - Disclosure harmful to economic and other interests of a public body)**

**J.2. Land Disposition - (ATIA Section 30 - Disclosure harmful to economic and other interests of a public body)**

**J.3. CAO Report - C. Beck (ATIA Sections 19, 20, 28 and 29)**

81-2026 Deputy Reeve Kuerbis MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the Municipal Government Act, the time being 11:16 a.m. for the discussion on the following:

- J.1. - Land Disposition - (ATIA Section 30 - Disclosure harmful to economic & other interests of a public body)
- J.2. - Land Disposition - (ATIA Section 30 - Disclosure harmful to economic & other interests of a public body)
- J.3. - CAO Report - C. Beck (ATIA Section 19, 20, 28 and 29)

Present during the Closed Session:  
Lethbridge County Council  
Chief Administrative Officer  
Senior Management  
Administrative Staff

CARRIED

82-2026 Councillor Hickey MOVED that the Lethbridge County Council Meeting move out of the closed session at 12:10 p.m.

CARRIED

**J.1. Land Disposition - (ATIA Section 30 - Disclosure harmful to economic and other interests of a public body)**

83-2026 Councillor Slomp MOVED that Council approve the sale of Plan 6481DI; Block 1; Lot 7 to the highest offered purchase price.

CARRIED

**J.2. Land Disposition - (ATIA Section 30 - Disclosure harmful to economic and other interests of a public body)**

84-2026 Councillor Van Essen MOVED that Council approve the sale of Plan IRR146; Block RW; Lot 8 for the offered purchase price.

CARRIED

**K. ADJOURN**

85-2026 Councillor Van Essen MOVED that the Lethbridge County Council Meeting adjourn at 12:14 p.m.

CARRIED

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Reeve

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CAO

# AGENDA ITEM REPORT



**Title:** Bylaw 26-001 - Amendment to the Land Use Bylaw to Redesignate 105071 Range Road 220 (Plan 0110514 Block 1 Lot 1, portion of NW-31-10-21-W4) from Rural Agriculture (RA) to Direct Control (DC)

**Meeting:** Council Meeting - 16 Apr 2026

**Department:** Development & Infrastructure

**Report Author:** Kaylyn Franklin

## APPROVAL(S):

Kaylyn Franklin, Manager, Planning and Development	Approved - 07 Apr 2026
Devon Thiele, Director, Development & Infrastructure	Approved - 08 Apr 2026
Cole Beck, Chief Administrative Officer	Approved - 08 Apr 2026

## STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

## EXECUTIVE SUMMARY:

The proposed redesignation will enable a Direct Control District to accommodate a small-scale Social Care Facility, including supportive housing, within an existing rural yard site operated by Kavana. The development includes agricultural-based day programming and limited supportive housing for children and young adults with special needs.

The proposal maintains the rural character of the property, includes clear operational limits, and has addressed all circulation comments. No objections were received through public consultation. Administration supports the application as it aligns with Municipal Development Plan policies.

## RECOMMENDATION:

That Bylaw 26-001, be read a first time.

## REASON(S) FOR RECOMMENDATION(S):

Administration recommends that Bylaw 26-001 as the proposed use is compatible with the surrounding rural area, supports housing options and community-based services, and is appropriately limited in scale through the Direct Control Bylaw. All technical concerns have been addressed, and no objections were received through public consultation.

## PREVIOUS COUNCIL DIRECTION / POLICY:

- Municipal Development Plan (MDP), Policy 14.8, the review and decision-making process for applications regarding the redesignation, subdivision, or development of land will take into consideration the compatibility of a proposed use with existing uses in the area.

- MDP, Policy 6.0, the County shall provide a range of housing types as reflected in the Land Use Bylaw.
- MDP, Policy 15.12, County recognizes the importance of community associations and non-profit groups that assist or provide services or social opportunities to citizens.

**BACKGROUND INFORMATION:**

The purpose of the proposed redesignation is to accommodate a new Social Care Facility, including supportive housing, to be operated by Kavana, a newly formed organization. The facility will be located within the existing dwelling and yard site.

The proposed development includes day programming with agricultural-based experiences, as well as supportive housing and respite care intended to support the development of children and young adults with special needs. The parcel is intended to remain rural in character, maintaining its agricultural and residential context.

The proposed Direct Control Bylaw establishes the following operational parameters:

- A maximum of 10 social care patrons at any one time for day programming;
- A maximum of 5 clients for supportive housing or respite care; and
- A maximum of 6 single-day events per year.

Circulation

The application was circulated to internal departments and external agencies for review and comment.

- Administration initially identified concerns regarding emergency access provisions. These concerns have been addressed by the applicant through the submission of a Fire Sweep Plan.
- Alberta Transportation and Economic Corridors has advised that a permit will be required from the Province.

Public Consultation

The County issued a formal circulation notice by mail on December 9, 2025. No objections were received. One comment was received by an adjacent landowner seeking clarification on whether the proposal would impact Minimum Distance Separation (MDS) requirements as regulated by the Natural Resources Conservation Board (NRCB). Administration clarified that this redesignation would not impact MDS because the residential use is existing.

**ALTERNATIVES / PROS / CONS:**

1. To table Bylaw 26-001 for further information or discussion.

Pros - None

Cons - Would delay the consideration for the application.

**FINANCIAL IMPACT:**

There are no financial implications.

**LEVEL OF PUBLIC PARTICIPATION:**

- Inform
  Consult
  Involve
  Collaborate
  Empower

**ATTACHMENTS:**

- [Bylaw 26-001 Amendment to LUB Reading Page](#)
- [Schedule A Direct Control District Kavana 2026-04-07](#)

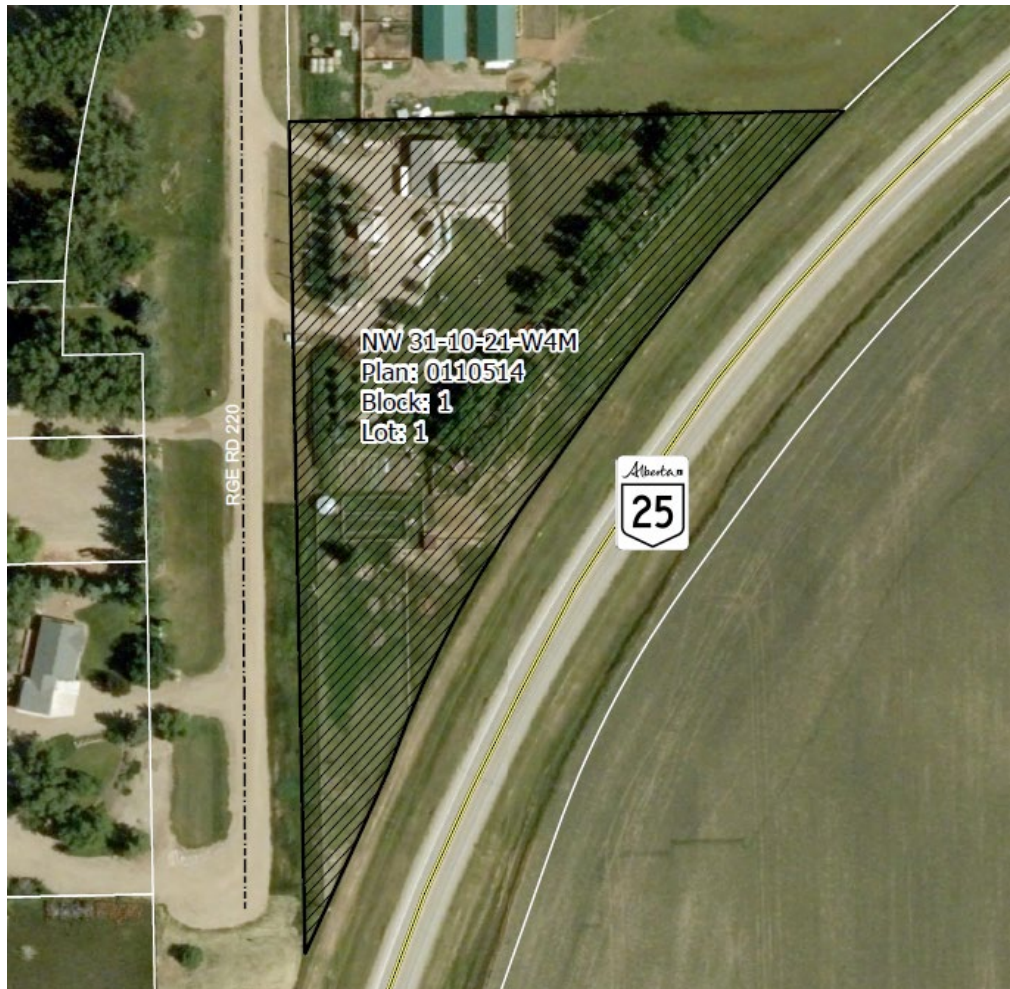
[Bylaw 26-001 - RA to DC Rezoning Map  
Application\\_Redacted](#)

LETHBRIDGE COUNTY  
IN THE PROVINCE OF ALBERTA

BYLAW NO. 26-001

Bylaw 25-027 of Lethbridge County being a bylaw for the purpose of amending Land Use Bylaw 24-007, in accordance with Sections 230, 606 and 692 of the Municipal Government Act, R.S.A. 2000, Chapter M-26 as amended.

WHEREAS the purpose of Bylaw 26-001 is to redesignate Plan 0110514 Block 1 Lot 1 containing 1.25 ha (3.077 Acres) more or less from Rural Agriculture to Direct Control as shown below;



AND WHEREAS the redesignation of the lands is for the purpose of allowing a supportive housing and social care facility within the existing residential dwelling and yard;

AND WHEREAS the municipality must prepare an amending bylaw and provide for its notification and consideration at a public hearing;

NOW THEREFORE, under the authority of the Municipal Government Act, R.S.A. 2000, C-26, as amended, the Council of Lethbridge County in the Province of Alberta duly assembled does hereby enact the following, with the bylaw only coming into effect upon three successful reading thereof;

1. To redesignate a title legally described as Plan 0110514 Block 1 Lot 1 containing 1.25 ha (3.077 Acres) more or less from Rural Agriculture to Direct Control as shown on the map.
2. Bylaw No. 24-007, being the municipal Land Use Bylaw, is hereby amended.

3. The land use district map shall be amended to reflect this change.

GIVEN first reading this 16 day of April 2026.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

GIVEN second reading this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

GIVEN third reading this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

**Schedule 'A'**  
**DIRECT CONTROL BYLAW NO. 26-001**

**1. PURPOSE**

To provide a means whereby Council may regulate and control the use and Development on a site-specific basis for the following Lot:

Descriptive Plan 0110514 Block 1 Lot 1 in NW 31-10-21-4 (title comprised of 3.08 acres) in total) as shown in Map 1.

For the specific purpose of allowing the Lot, including the existing residential Dwelling and yard to be used for Institutional Uses, specifically a Social Care Facility operated by Kavana. Social Care Facility will include day programming with agricultural-related experiences (may be considered a Hobby Farm) and Supportive Housing to support the development of children and young adults with special needs. The Lot is to remain rural agricultural and residential in character.

**2. PERMITTED, DISCRETIONARY AND PROHIBITED USES**

**(1) Permitted Uses**

Accessory Buildings, Structures and Uses to an Approved Permitted Use

Dwelling:

- Single Detached Site-built
- Single Detached Manufactured Home 1
- Single Detached Manufactured Home 2
- Single Detached Ready-to-move
- Single-detached Moved-in

Shipping Containers, Temporary (see Part 2 – Development Not Requiring a Development Permit)

Signs Type 1

Solar Collectors, Individual (roof, wall mount) (see Part 2 – Development Not Requiring a Development Permit)

**(2) Discretionary Uses**

Accessory Buildings, Structures and Uses to an Approved Discretionary Use

Additions to Existing Buildings

Home Occupation 1, 2, and 3(see Part 5 – Use Specific Land Use Provisions)

Horticulture

Institutional

Institutional Workshop / Specialty Manufacturing

Secondary Suites (see Part 5 of the Land Use Bylaw)

Sign Type 2

Social Care Facility  
Solar Collectors, Individual (ground mount)  
Supportive Housing

**(3) Prohibited Uses**

Any use which is not listed as either a Permitted or Discretionary Use, or is not ruled to be similar to a Permitted or Discretionary Use in accordance with Part 1 Section 31 of the Land Use Bylaw, is a prohibited Use.

**3. DEFINITIONS**

**Customer** means any non-resident person, paying or non-paying, visiting the Lot for the purposes of participating or purchasing goods or services from the Institutional Workshop / Specialty Manufacturing Use.

**Institutional** means a Use by or for the Kavana organization for social care purposes.

**Institutional Workshop / Specialty Manufacturing** means a development that is associated with not-for-profit sales of products produced or manufactured on-site or off-site by the social care clients. This includes but not limited to, agricultural related products, horticultural related products, food related products, various artisan and craftsman products, cabinetry and wood working, and any other small product assembly.

**Social Care Facility** means a place of non-residential care, supervision, life-skills training, and/or support services to children or adults with special needs. The facility may be open to the community periodically for the purpose of supporting the development and opportunities for the social care clients, without restricting the generality of the term, this includes organization-led community events and sales of Institutional Workshop / Specialty Manufacturing products.

**Supportive Housing** means a temporary, permanent, or some combination thereof accommodation, care, supports or supervision for persons with special needs within the Social Care Facility. This Use does not include a hospital, sanatorium, seniors long-term care facility, jail, prison, reformatory or hostel.

**Land Use Bylaw** means the Lethbridge County Land Use Bylaw No. 24-007.

All other words or terms have the same meaning as what is specified in the Land Use Bylaw.

**4. SITE SUITABILITY**

- The Subdivision Authority or Development Authority shall take into consideration, all applicable sections of the Land Use Bylaw No. 24-007, when making a decision on an application for Subdivision or Development in this Direct Control District.

- The Subdivision Authority or Development Authority may place any or all of the following conditions, in addition to a Development Agreement, on Subdivision or Development Permit approval to ensure any concerns over the suitability of the land and Development are satisfied:
  - the provision of a professional geotechnical investigation/test and report to ensure the Site is suitable in terms of topography, stability, soil characteristics, flooding subsidence, erosion and sanitary sewerage servicing;
  - require the developer to provide suitable access, so the Site will be legally and physically accessible to a developed municipal road or if within 300 metres (984 feet) of a provincial highway will meet the requirements of Alberta Transportation and Economic Coordinator;
  - stipulate the alteration of proposed Lot configurations, Building sizes or locations to ensure any Setback requirements of this Land Use Bylaw or the Subdivision and Development Regulation can be met;
  - any reasonable measures to ensure any other requirements of this Land Use Bylaw are complied with;
  - any measures to adequately ensure applicable provincial legislation such as the Safety Codes Act is complied with or not compromised; and
  - The Development Authority will provide direction as to which sections of the Bylaw are relevant and applicable to each particular Lot.

## 5. MINIMUM LOT SIZE

The minimum lot size shall be 3.08 acres.

## 6. MINIMUM YARD SETBACK REQUIREMENTS

- (1) **Side** - 6.1 metres (20 feet);
- (2) **Rear Yard (Highway 25)** – 70.0 metres (230 feet) from the centre line or 40.0 metres (131 feet) from the right-of-way boundary, whichever is greater;
  - (a) for any development adjacent to provincial roadways classified as a four-lane divided highway or freeways/expressways, the required setback distances and accesses will be reviewed on a highway-by-highway/development-by-development basis and shall be as prescribed by Alberta Transportation and Economic Corridors;
  - (b) any greater distance that may be required by the Development Authority in order to facilitate future road widening, service road dedication, to reduce potential snow drifting, or vision restrictions; and
- (3) **Front Yard (Range Road 220)** – 15.2 metres (50 feet).

## **7. ACCESSORY BUILDINGS AND STRUCTURES**

- (1) An Accessory Building shall not be located in the required setback from a Public Roadway or on an Easement.
- (2) An Accessory Building shall be setback a minimum 3.0 metres (10 feet) from the principal dwelling and from all other structures on the same lot.
- (3) Where a structure is attached to the principal building on a site by a roof, an open or enclosed structure, a floor or foundation, it is to be considered a part of the principal building and is not an accessory building.
- (4) Maximum height – No Accessory Buildings shall exceed 8.5 m (28 feet) in height.
- (5) Maximum size of accessory buildings or structures:
  - (a) the maximum size of an Accessory Building or Structure shall not exceed 371.61 m<sup>2</sup> (4,000 sq. feet) and
  - (b) the maximum size is the combined total size for all Accessory Buildings on a Parcel (the cumulative square footage of all accessory buildings).

## **8. INSTITUTIONAL WORKSHOP / SPECIALTY MANUFACTURING**

- (1) The Development Permit application for the Institutional Workshop / Specialty Manufacturing is required for the general non-profit sales by the Kavana organization but shall not be limited to the specific product.
- (2) Customer Visits
  - (a) A maximum of 15 Customers may be on-site at one time and shall not exceed 100 Customers per week.
- (3) Parking must be provided on-site and if located in the Setback area from Highway 25 is subject to the approval of Alberta Transportation and Economic Corridors.
- (4) The Use is not permitted to employ any employees, rather the producing, manufacturing and associated sales are administered by the children and adults receiving supports from the Social Care Facility.

## **9. SOCIAL CARE FACILITY**

- (1) The Social Care Facility may host day programming for children and adults with a maximum of 10 social care patrons at one time.
- (2) Social Care Facility may host single-day, temporary indoor and/or outdoor community event, subject that the Lot shall not have more 25 non-social care clients related-vehicles on the Lot in a single day.
- (3) Parking must be provided on-site and if located in the Setback area from Highway 25 is subject to the approval of Alberta Transportation and Economic Corridors.
- (4) The Social Care Facility may not host more than six (6) single-day events per year.

## 10. SUPPORTIVE HOUSING

- (1) The applicant is required as part of the development permit application, to provide information on the following:
  - (a) the type of client served;
  - (b) the number of clients accommodated;
  - (c) the number of staff employed; and
  - (d) the submission of a plan that describes how communication with neighbours will be carried out and how neighbourhood compatibility problems are to be resolved.
- (2) All Supportive Housing that may be approved are subject to the following conditions and requirements:
  - (a) The total occupancy by clients and staff shall be specified in any Development Permit. The total number of clients shall not exceed more than one (1) per bedroom to a maximum of 5 social care clients on the Lot.
  - (b) Site lighting must be designed not to "flood or spill" into adjacent property.
  - (c) On-site parking is required with the provision of one (1) space per three (3) beds plus one (1) space per employee.
  - (d) All applications for Supportive Housing shall, as a condition of approval, obtain the necessary approvals required from regulatory agencies and shall comply with provincial standards.

## 11. GENERAL STANDARDS OF DEVELOPMENT

- At the discretion of the Development Authority having regard for the Land Use Bylaw.
- The development shall provide emergency access route, to the satisfaction of the Development Authority.
- The Lot shall maintain a residential character similar in nature to the Grouped Country Residential district.
- Prior to development, a Development Permit is required for each prescribed Permitted and Discretionary Use in this district.

## 12. SIGN REGULATIONS

- As per the Land Use Bylaw.

## 13. OTHER STANDARDS

- All finished lot grading shall be constructed and maintained to the satisfaction of the Lethbridge County and shall be in accordance with the Engineering Guidelines and Minimum Servicing Standards.

- Approaches and Driveway access shall be in accordance with the Lethbridge County Engineering Guidelines and Minimum Servicing Standards or as otherwise stipulated by Council.
- Any additional standards as required by the Development Authority.

#### **14. OTHER REQUIREMENTS**

- At the time of any Development Permit application a Site, Layout, and Grading Plan is required – that shows the property dimensions, building locations, parking areas, outdoor storage areas, and utility easements and servicing areas, including the septic field location and any dugouts or storm ponds.
- At the time of any Development Permit application, the provision of Professionally Prepared Reports / Study Plans may be required. This includes but is not limited to a professional geotechnical investigations/tests and report, storm water management plans, and septic evaluation reports.
- Servicing
  - the landowner shall be responsible for ensuring all required servicing is provided to the development, including potable water and private septic. If an on-site private septic treatment system is used to handle sewage disposal, then the system and field must be installed by a certified installer licensed with the provincial department of Municipal Affairs.
- At the time of the Development Permit application, the Development Authority may impose Landscaping or Screening requirements if, in their opinion, they would serve to improve the quality or compatibility with nearby uses, as per Part 4 of the Land Use Bylaw.
- At the time of the Development Permit application, the Development Authority may impose additional restrictions to a new use, in consideration for the intensity of the existing uses on site.

#### **15. SUBDIVISION**

- No further subdivision of this Lot shall be allowed. Council, acting in the capacity of the Subdivision Authority, shall make decisions on any future Subdivision applications with respect to this bylaw.

#### **16. DELEGATION OF AUTHORITY**

- The Development Officer in accordance with the Land Use Bylaw and pursuant to Section 641 (3) of the Municipal Government Act may approve Development Permit applications for Permitted Uses, provided that they conform to the standards of this bylaw.
- County Council shall be the Development Authority to decide on applications for Discretionary Uses and any Waivers of development standards.

## 17. APPROVAL PROCEDURE

- Where the Development Officer as the Development Authority has been delegated the authority to decide upon Development Permit applications and has done so, then immediately upon issuance shall cause a notice of the decision to be issued to the applicant and persons likely to be affected accordance with Part 1.
- Before consideration of an application for a Development requiring a Waiver on the subject Lot, Council shall:
  - Cause a notice to be issued by the designated officer to any person likely to be affected.
  - Ensure that the notice contains the date and time that Council will hear the application for Waiver of Development standards.
  - Hear any persons that claims to be affected by the decision on the application.
- Council may then approve the Development application with or without conditions or refuse the application with reasons.
- Where Council has decided on a Development Permit application, the Development Officer acting on behalf of Council, shall cause a notice of the decision to be issued to the applicant and persons likely to be affected accordance with Part 1.
- When applicable, the County should seek comments from other agencies such as the planning advisor, Alberta Health Service, Alberta Transportation and Economic Corridors, or any applicable provincial or federal government department.

## 18. APPEAL PROCEDURE

- Pursuant to Section 685(4)(a) of the Municipal Government Act, if a decision with respect to a Development Permit application is made by Council, there is no appeal to the Subdivision and Development Appeal Board.
- Pursuant to Section 685(4)(b) of the Municipal Government Act, if the Development Officer has been delegated the Authority to decide upon Development Permit applications as the Development Authority, then the appeal to the Subdivision and Development Appeal Board is limited to whether the Development Officer followed the directions of Council.



**Bylaw 26-001: Rural Agriculture to Direct Control**

**Plan 0110514; Block 1 Lot 1; (Portion of NW 31-10-21-W4M) Approx 3.077 Acres Located in Lethbridge County, AB**

 **Bylaw 26-001 - Rural Agriculture (RA) to Direct Control (DC)**



**FORM C: APPLICATION FOR A LAND USE BYLAW AMENDMENT**

Pursuant to Land Use Bylaw No. 24-007

OFFICE USE		
Date of Application: <u>Nov 4 / 25</u>	Assigned Bylaw	No. <u>26-001</u>
Date Deemed Complete: <u>Nov 14 / 25</u>	Application & Processing Fee:	\$ <u>1500.00</u>
<input checked="" type="checkbox"/> Redesignation <input type="checkbox"/> Text Amendment	Certificate of Title Submitted:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

A refusal is **not** appealable and a subsequent application for amendment involving the same lot and/or the same or similar use may not be made for at least 18 months after the date of refusal. [Refer to Part 1, Sections 54 to 56 of bylaw.]

**IMPORTANT NOTE:** Although the Development Officer is in a position to advise on the principle or details of any proposals, such advice must not be taken in any way as official consent.

**APPLICANT INFORMATION**

Name of Applicant: kavana  
Mailing Address: Box 759  
Picture Butte AB  
email: [REDACTED]  
Postal Code: T0K 1V0

Phone: Fred [REDACTED]  
Phone (alternate): \_\_\_\_\_  
Fax: \_\_\_\_\_

Is the applicant the owner of the property?     Yes     No  
IF "NO" please complete box below

Name of Owner: Pelleboer Farms Ltd  
Mailing Address: Box 57  
Monarch AB  
Postal Code: T0L 1M0

Phone: [REDACTED]

Applicant's interest in the property:  
 Agent  
 Contractor  
 Tenant  
 Other \_\_\_\_\_

**PROPERTY INFORMATION**

Municipal Address: 105071 RR 220

Legal Description: Lot(s) 1 Block 1 Plan 0110514  
OR Quarter \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

**FORM C: APPLICATION FOR A LAND USE BYLAW AMENDMENT**

Pursuant to Land Use Bylaw No. 24-007

**AMENDMENT INFORMATION**

**What is the proposed amendment?**

Text Amendment

Land Use Redesignation

IF TEXT AMENDMENT:

For text amendments, attach a description including:

- The section to be amended;
- The change(s) to the text; and
- Reasons for the change(s).

IF LAND USE REDESIGNATION:

**Current Land Use Designation (zoning):**

agricultural/residential

**Proposed Land Use Designation (zoning) (if applicable):**

direct control

**SITE DESCRIPTION:**

Describe the **lot/parcel dimensions** \_\_\_\_\_ and **lot area/parcel acreage** 3.08  
Indicate the information on a scaled PLOT or SITE PLAN: (0-4 acres at 1" = 20'; 5-9 acres at 1" = 100'; 10 acres or more at 1" = 200')

**Site or Plot Plan Attached**

**Conceptual Design Scheme or Area Structure Plan Attached**

**OTHER INFORMATION:**

Section 55 of the *Land Use Bylaw* regulates the information required to accompany an application for redesignation. Please **attach a descriptive narrative** detailing:

- The existing and proposed future land use(s) (i.e. details of the proposed development);
- If and how the proposed redesignation is consistent with applicable statutory plans;
- The compatibility of the proposal with surrounding uses and zoning;
- The development suitability or potential of the site, including identification of any constraints and/or hazard areas (e.g. easements, soil conditions, topography, drainage, etc.);
- Availability of facilities and services (sewage disposal, domestic water, gas, electricity, fire protection, schools, etc.) to serve the subject property while maintaining adequate levels of service to existing development; and
- Access and egress from the parcel and any potential impacts on public roads.

In addition to the descriptive narrative, an Area Structure Plan or Conceptual Design Scheme may be required in conjunction with this application where:

- redesignating land to another district;
- multiple parcels of land are involved;
- four or more lots could be created;
- several pieces of fragmented land are adjacent to the proposal;
- new internal public roads would be required;
- municipal services would need to be extended; or
- required by Council, or the Subdivision or Development Authority if applicable.

**FORM C: APPLICATION FOR A LAND USE BYLAW AMENDMENT**

Pursuant to Land Use Bylaw No. 24-007

The applicant may also be required to provide other professional reports, such as a:

- geotechnical report; and/or
- soils analysis; and/or
- evaluation of surface drainage or a detailed storm water management plan;
- and any other information described in Part 1, section 55(2) or as deemed necessary to make an informed evaluation of the suitability of the site in relation to the proposed use;

if deemed necessary.

**SITE PLAN**

Plans and drawings, in sufficient detail to enable adequate consideration of the application, must be submitted in **duplicate** with this application, together with a plan sufficient to identify the land. It is desirable that the plans and drawings should be on a scale appropriate to the development. However, unless otherwise stipulated, it is not necessary for plans and drawings to be professionally prepared. Council may request additional information.

**DECLARATION OF APPLICANT/AGENT**

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application. *I/We have read and understand the terms noted below and hereby certify that the registered owner of the land is aware of, and in agreement with this application.*

\_\_\_\_\_

**APPLICANT**

\_\_\_\_\_

**REGISTERED OWNER** (if not the same as applicant)

Nov 01 2025

**DATE**

*IMPORTANT: The personal information requested on this form is being collected under the authority of Section 4(c) of the Protection of Privacy Act (POPA). The information will be used for the purpose for which it was collected. For further information about the collection and use of this information please contact Lethbridge County by email at [atippcoordinator@lethcounty.ca](mailto:atippcoordinator@lethcounty.ca) or call 403-328-5525.*

**TERMS**

1. Subject to the provisions of the Land Use Bylaw No. 24-007 of Lethbridge County, the term "development" includes any change in the use, or intensity of use, of buildings or land.
2. Pursuant to the Municipal Development Plan, an area structure plan or conceptual design scheme may be required by Council before a decision is made.
3. A refusal is not appealable and a subsequent application for redesignation (reclassification) involving the same or similar lot and/or for the same or similar use may not be made for at least 18 months after the date of a refusal.
4. An approved redesignation (reclassification) shall be finalized by amending the land use bylaw map in accordance with section 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26.

Note: Information provided or generated in this application may be considered at a public meeting.

# AGENDA ITEM REPORT



**Title:** Bylaw 26-004 Road Closure, Consolidation and Sale Township Road 10-4 - Barbara Stewart  
**Meeting:** Council Meeting - 16 Apr 2026  
**Department:** Development & Infrastructure  
**Report Author:** Kaylyn Franklin

## APPROVAL(S):

Kaylyn Franklin, Manager, Planning and Development	Approved - 07 Apr 2026
Devon Thiele, Director, Development & Infrastructure	Approved - 07 Apr 2026
Cole Beck, Chief Administrative Officer	Approved - 08 Apr 2026

## STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

## EXECUTIVE SUMMARY:

An application has been submitted to close a portion of Township Road 10-4 and consolidate approximately 5.35 acres with adjacent lands. While the applicant has historically used and maintained the area and has received support from an adjacent landowner, the undeveloped road allowance currently provides legal access to multiple parcels, including provincially owned land.

Administration and Alberta Transportation and Economic Corridors (ATEC) do not support the proposed closure for consolidation and sale, citing significant concerns related to loss of legal access, creation of landlocked parcels, and long-term implications for future subdivision and development. Further the application is not supported Policy 109A Road Closure, as it would remove legal access to multiple parcels and result in landlocked conditions and reduce access to the river valley.

Administration is therefore recommending refusal of first reading of Bylaw 26-004.

## RECOMMENDATION:

To refuse first reading of Bylaw 26-004.

## REASON(S) FOR RECOMMENDATION(S):

Administration recommends refusal of first reading of Bylaw 26-004 for the following reasons:

- The proposed road closure would eliminate legal public access to multiple titled parcels, including provincially owned land.
- Approval would result in the creation of landlocked parcels, which is not supported from a planning or legislative perspective.

- The undeveloped road allowance serves an important long-term function in maintaining access, regardless of current ownership patterns.
- Land ownership may change over time; however, the need for legal access remains constant and must be preserved.
- Emergency access to the existing country residential parcel may be compromised, posing potential safety risks.
- While ATEC may consider a closure for lease, this alternative does not address the core concerns identified by Administration.

#### **PREVIOUS COUNCIL DIRECTION / POLICY:**

Policy 109A – Road Closures, which provides direction and evaluation criteria for road closure applications.

Policy 109A establishes that road closures should not be supported where the closure would:

- Restrict or eliminate legal access to any parcel of land, include access to any Crown lands or privately held parcels; or
- Prevent existing public access to nearby lands for any purpose including recreational pursuits.

#### **BACKGROUND INFORMATION:**

An application was received for the proposed road closure of Township Road 10-4, specifically the portion of the road allowance lying south of SE-29-10-24-W4M and SW-29-10-24-W4M. The proposal is to close and consolidate approximately 5.35 acres.

The application identifies the following rationale in support of the request:

- The applicant's family has licensed the land for many years and maintains the gravel lane used to access their yard site.
- The undeveloped road right-of-way provides access to the river; however, a steep coulee limits practical public access.
- The Hutterian Brethren Church of Whitelake Colony, an adjacent landowner, does not rely on the road right-of-way for access and has provided written support for the application.

The Applicant formerly leased the road allowance for grazing and cultivation, the lease expires April 30, 2026 as per Policy 109, Use of Undeveloped Road Rights-of-Way.

#### Circulation

The application was circulated to internal departments, including Planning and Development, Operations, and Emergency Services, as well as Alberta Transportation and Economic Corridors (ATEC).

All internal departments do not support the proposed road closure for the following reasons:

- The undeveloped road allowance provides access to SW-29-10-24-W4M, which is provincially owned and currently leased to the applicant (Barbara Stewart).
- There are currently five (5) titles, including the provincially owned parcel, that rely on Township Road 10-4 for legal access.
- Although these titles are presently under common ownership or control, Lethbridge County evaluates road closure applications from a long-term land use and access perspective.
- Road closure applications must not restrict or eliminate access to any titled parcel, as ownership may change over time, while legal access requirements remain constant.

- Emergency access may not be adequately maintained for the existing country residential parcel, which would be left without legal public access.
- Access to Oldman River for recreational purposes would be eliminated.

ATEC does not support the road closure for consolidation and sale, citing concerns that future subdivision and/or development could result in landlocked parcels. However, ATEC has indicated it may be amenable to considering a road closure for lease purposes.

Throughout the review process, Administration communicated to the applicant that the proposal would not be supported. The applicant has requested that the application proceed to for consideration despite this feedback.

**ALTERNATIVES / PROS / CONS:**

1. To approve first reading of Bylaw 26-004, as amended, for road closure for lease purposes.

Pros - None

Cons - Does not address or resolve Administration’s concerns.

2. To approve first reading of Bylaw 26-004 (Road Closure for consolidation and sale)

Pros - None

Cons - Creates four (4) landlocked titles and eliminates legal public access to multiple parcels, and introduces long term risks.

**FINANCIAL IMPACT:**

There are no financial implications.

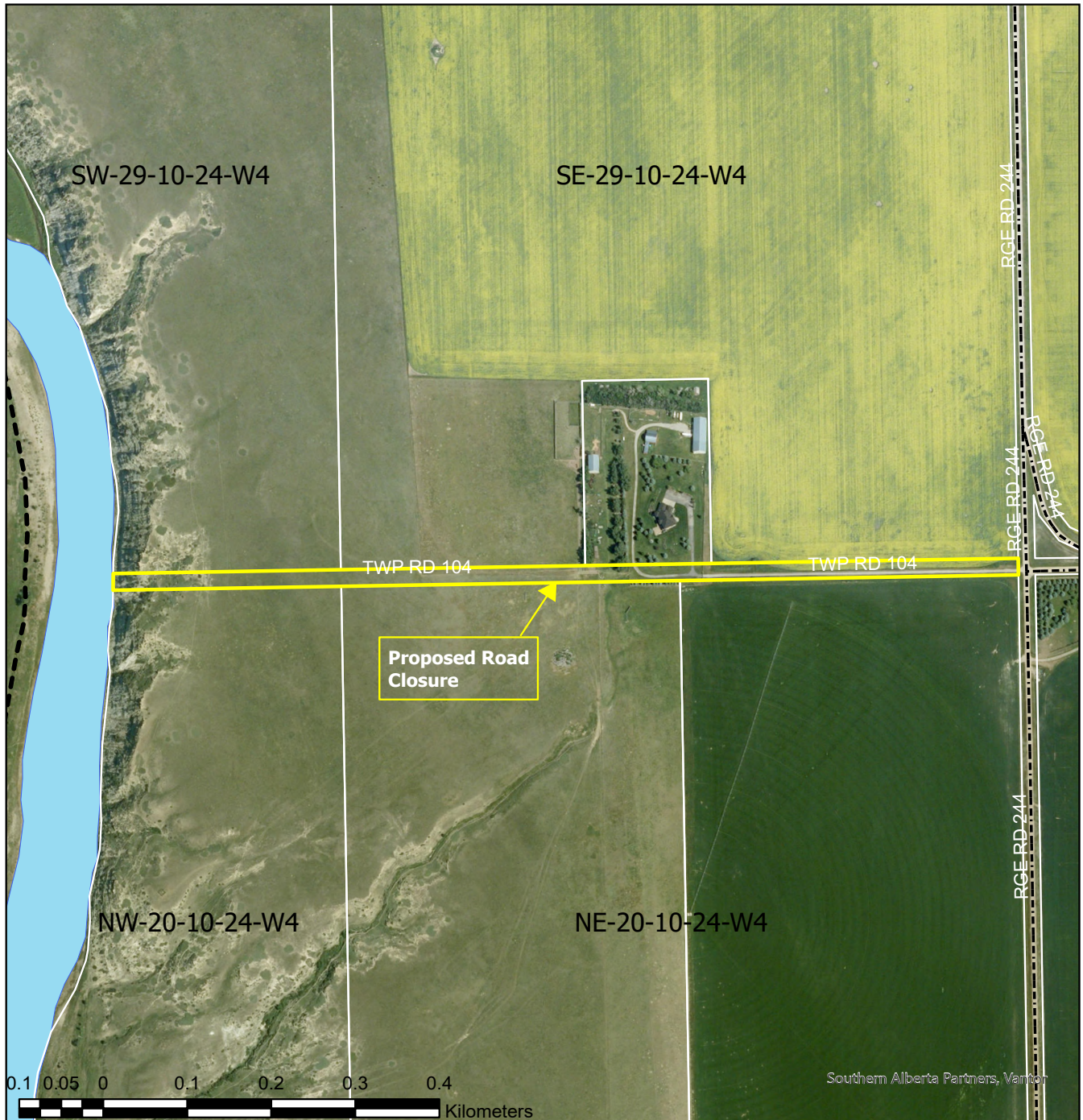
**LEVEL OF PUBLIC PARTICIPATION:**

- Inform**
 **Consult**
 **Involve**
 **Collaborate**
 **Empower**

**ATTACHMENTS:**


[Bylaw 26-004 Map](#)

[SE 29 10 24 W4 Rd Closure Application - Redacted Redacted](#)



**Bylaw 26-004: Road Closure Sale and Consolidation**

**That Portion of Road Allowance Lying South of SE-29-10-24-W4M & SW-29-10-24-W4M (All Within the Boundaries of Lethbridge County) Approximately 5.35 Acres**

 Bylaw 26-004 - Road Closure Sale and Consolidation





Jan 15  
Rd closure for Sale  
Send Link.

## Application For Road Closure

Office Use	
Date of Application:	Date Application Deemed Complete:
Application & Processing Fee:	Assessed Value:

### Applicant Information

**Applicant's Name:** BARBARA STEWART  
 Phone/Cell Phone: [REDACTED] Email: [REDACTED]  
 Mailing Address: PO Box 129 Monarch, AB TOLIMO  
**Registered Owner's Name:** BARBARA STEWART / PATTI STEWART  
 Phone/Cell Phone: [REDACTED] Email: [REDACTED]  
 Mailing Address: PO Box 129 Monarch, AB TOLIMO

### Required Documentation to be Submitted with Application

- A map showing proposed road closure area and the applicant's property.
- Copy of the certificate of title(s) to which the road closure would be consolidated to.
- Legal Description of the proposed Road Closure (acceptable at the Land Titles Office) provided by a surveyor.
- If there are other adjacent landowners provide written confirmation that they have been consulted with on the proposed road closure.
- Provide the reasons for the road closure request.
- Application fee payment (See Schedule of Fees).

### Declaration of Applicant/Agent

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application.

The applicant is responsible for all road closure costs including the road closure application fee, all costs associated with the Transfer of Land (surveying costs, transfer documents, registration, etc.) and purchase costs (based on the assessed value).

Date: 17 Dec 2025 Applicant's Signature: [REDACTED]

*FOIP STATEMENT: Personal information on this form is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected here will be used by Lethbridge County for the purposes of reviewing the Road Closure application. For further information about the collection and use of this information please contact the Lethbridge County FOIP Coordinator at foip@lethcounty.ca or call (403) 328-5525.*

**Note: Information provided or generated in this application may be considered at a public meeting.**

#100, 905 4 Avenue South  
Lethbridge, Alberta T1J 4E4  
P: 403.328.5525 Toll-free: 855.728.5602  
E: mailbox@lethcounty.ca

Prefer purchase

December 16, 2025 at 6:54 PM

## Application for Road Closure

For many years our family has held a Licence of Occupation for the undeveloped road allowance SE 29-10-24-W4 which passes through our adjacent lands. This road allowance travels to the west from Range Road 244 and Township Road 10-4, where it ends at a steep drop-off to the Oldman River below.

My sister Patti Stewart and I own these adjacent lands -  
SE 29-10-24-W4  
NE 20-10-24-W4 - west portion  
NW 20-10-24-W4  
SW 29-10-24 W4 - 69.3 acres Crown land  
My home is a subdivided 8.35 acre portion of SE 29-10-24-W4

Presently we maintain the road allowance as a gravelled lane leading from the range road into my yard, and the remaining portion is pasture leading from my yard to the river. This land was homesteaded by my family. When the yard was developed, the existing fenceline was used as the southern yard boundary, and therefore a small portion of the road allowance passes through the subdivided yard.

The gravelled lane is adjacent to the northern border of NE 20-10-24-W4 (80 acres) owned by Whitelake Hutterite Bretheran. My sister and I have an irrigation easement on this parcel with Whitelake for a LNID pipeline which provides water to my yard. A deep roadside ditch and a solid fence separate the lane from the Whitelake land. They access NE 20-10-24-W4 directly via two gates along Range Road 244.

Over the years, my father, and now I have rarely received a public request to access the Crown land. As stated earlier, a sheer and dangerous drop off to the river prevents its access from here. When requested, access permission is granted as per the Government of Alberta's Recreation Access Regulations.

In summary, my sister Patti Stewart and I ask to Apply for Road Closure of the undeveloped road allowance SE 29-10-24-W4 for the following reasons.

- \*My family has been granted Licence of Undeveloped Road Allowance for many years.
- \*The road allowance services my sister and me providing access to my home and our pasture.
- \*Whitelake Colony does not use the lane to access their land.
- \*This road allowance is a short distance, and ends at a steep embankment to the river below.
- \*If public access is requested to the adjoining Crown land, it is granted. There is no river access from here and therefore almost no requests have been made over many decades.

Supporting documentation is included with this application. I am awaiting a reply from Whitelake Colony to confirm that they have no objection to this application.

Thank you for your consideration.

Barbara Stewart

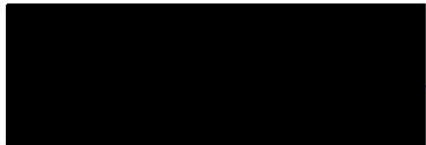


08 January 2026

Lethbridge County

Re: Application for Road Closure SE 29-10-24-W4  
Barbara and Patti Stewart

The application for Road Allowance Closure has been discussed with the White Lake Hutterite Brethren as they own land adjacent to a portion of the proposed closure, namely Pt NE 20-10-24-W4. There is no objection to this application.



David Hofer  
White Lake Hutterite Brethren



Barbara Stewart



# AGENDA ITEM REPORT



**Title:** Bylaw 26-011 - 2026 Business Tax Bylaw  
**Meeting:** Council Meeting - 16 Apr 2026  
**Department:** Corporate Services  
**Report Author:** Hailey Pinksen

## APPROVAL(S):

Cole Beck, Chief Administrative Officer

Approved - 10 Apr 2026

## STRATEGIC ALIGNMENT:



**Governance**



**Relationships**



**Region**



**Prosperity**

## EXECUTIVE SUMMARY:

As per the *Municipal Government Act (MGA)*, a Business Tax Bylaw must be passed annually before May 1st of each year in which the bylaw is to be implemented, following approval of the municipal budget and prior to passing a Business Tax Rate Bylaw. The attached Bylaw 26-011 has been prepared for 2026 with no changes in content from the 2025 Bylaw with the exception of the bylaw numbering and dates and is being submitted to Council for consideration of all three readings.

## RECOMMENDATION:

That Bylaw 26-011 being the 2026 Business Tax Bylaw be read a first time.

That Bylaw 26-011 being the 2026 Business Tax Bylaw be read a second time.

That Bylaw 26-011 being the 2026 Business Tax Bylaw be considered for third reading.

That Bylaw 26-011 being the 2026 Business Tax Bylaw be read a third time.

## REASON(S) FOR RECOMMENDATION(S):

Council has approved the 2026 Budget which includes provisions and projections for business tax revenues and project expenses.

## PREVIOUS COUNCIL DIRECTION / POLICY:

The County's first Business Tax Bylaw (No. 1500) was passed in 2017 and has been passed on an annual basis since that time. Business tax revenues have been projected in the 2026 budget at \$1.5 million; Council approved the 2026 Capital and Operating Budgets on December 4, 2025.

## BACKGROUND INFORMATION:

The *Municipal Government Act (MGA)* gives municipalities the option to levy a business tax.

A Business Tax Bylaw must be passed annually prior to May 1st and prior to passing a Business Tax Rate Bylaw. The following MGA sections apply:

- Section 247 – adopt the annual operating and capital budgets prior to adopting the annual business tax bylaw - *2026 Capital and Operating Budgets were approved on December 4, 2025;*
- Section 371 – pass a business tax bylaw prior to May 1st – *on April 16th agenda;*
- Section 377(1) - *Each Council that has passed a Business Tax Bylaw must pass a Business Tax Rate bylaw annually - included on April 16th agenda*

The 2026 Capital Budget includes business tax as a municipal revenue source and established the revenue requirement from business tax. The Business Tax Bylaw provides the authority for business taxes to be collected from specific businesses operating within Lethbridge County as identified within the bylaw. The Business Tax Bylaw has been implemented to generate municipal revenues for Lethbridge County to assist with the maintenance and improvements of its paved roads, bridges and for debt repayment.

**ALTERNATIVES / PROS / CONS:**

Council can choose not to approve the attached bylaw:

PRO - A 2026 business tax levy would not be issued to applicable agricultural operations.

CON - Amendments to the 2026 Budget would be required to determine new funding sources and/or cancel anticipated projects. As well a funding source for the 2026 Market Access Network debenture payments would be required.

**FINANCIAL IMPACT:**

Business tax revenues are a source of funding for current and future capital fiscal plans and are specifically allocated to the maintenance and improvement of the County's paved roads and bridges.

The 2026 Capital and Operating Budgets for the Market Access Network program has been passed by council, with \$1.5 million of those revenues being generated from the 2026 Business Tax.

**LEVEL OF PUBLIC PARTICIPATION:**

- Inform       Consult       Involve       Collaborate       Empower

# AGENDA ITEM REPORT



**Title:** Bylaw 26-012 - 2026 Business Tax Rate Bylaw  
**Meeting:** Council Meeting - 16 Apr 2026  
**Department:** Corporate Services  
**Report Author:** Hailey Pinksen

## APPROVAL(S):

Cole Beck, Chief Administrative Officer

Approved - 10 Apr 2026

## STRATEGIC ALIGNMENT:



**Governance**



**Relationships**



**Region**



**Prosperity**

## EXECUTIVE SUMMARY:

As per the *Municipal Government Act (MGA)*, a Business Tax Rate Bylaw must be passed annually following approval of the budget and the passing of a Business Tax Bylaw, which identifies the purpose and details of the business tax and the authority to levy the tax. The Business Tax Rate Bylaw has been prepared for 2026 with a 2% increase from 2025.

During the 2026 budget deliberations process Council had a discussion around reviewing the current business tax rate for animal units and whether or not to implement an increase to the rate due to inflationary cost increases related to materials and equipment, that have taken place since the business tax was first approved in 2017.

Since budget approval in December, Council has continued to discuss options and applicable increase amounts and provided direction to administration to bring forward the 2026 Business Tax Rate Bylaw to include a 2% (\$0.05) increase to the animal unit rate, increasing it from \$2.60 to \$2.65.

## RECOMMENDATION:

That Bylaw 26-012, being the 2026 Business Tax Rate Bylaw be read a first time.

That Bylaw 26-012, being the 2026 Business Tax Rate Bylaw be read a second time.

That Bylaw 26-012, being the 2026 Business Tax Rate Bylaw be considered for third reading.

That Bylaw 26-012, being the 2026 Business Tax Rate Bylaw be read a third time.

## REASON(S) FOR RECOMMENDATION(S):

Council has approved the 2026 Budget which includes provisions and projections for the business tax and falls inline with the passing of the 2026 Business Tax Bylaw establishing the authority to collect a business tax.

**PREVIOUS COUNCIL DIRECTION / POLICY:**

The County's first Business Tax and Business Tax Rate Bylaws were passed in 2017 and have been passed on an annual basis since. The 2026 Business Tax revenues are projected to be \$1.5 million as per the 2026 budget which was approved on December 4, 2025.

**BACKGROUND INFORMATION:**

The *Municipal Government Act (MGA)* gives municipalities the option to levy a business tax.

The following MGA sections apply:

- Section 247 – adopt the annual operating and capital budgets prior to adopting the annual business tax bylaw - *2026 Operating and Capital Budget has been passed.*
- Section 371 – pass a business tax bylaw prior to May 1st– *request to be passed at the April 16, 2026 Council Meeting;*
- *Section 377(1) - Each Council that has passed a Business Tax Bylaw must pass a Business Tax Rate bylaw annually.*
- *Section 377(2) - The Business Tax Rate Bylaw must set the business tax rate - request to be passed at the April 16, 2026 Council Meeting;*

The 2026 Capital Budget includes business tax as a municipal revenue source and established the revenue requirement from business tax. The Business Tax Bylaw provides the authority for business taxes to be collected from businesses operating within Lethbridge County. The Business Tax Rate Bylaw establishes the rate at which the business tax will be levied.

The proposed 2026 Business Tax Rate Bylaw# 26-012 presented mirrors the 2025 Business Tax Rate Bylaw #25-014 but has been updated for the current year and includes a \$0.05 increase to the animal rate. If the 2026 Business Tax Rate Bylaw is approved, the 2026 Business Tax notices will be prepared, with the goal of having them mailed out June 1, 2026.

**ALTERNATIVES / PROS / CONS:**

Council can choose to further increase or reduce the business tax rate amount from \$2.55 per animal unit to any denomination they are comfortable with.

PRO - Applicable operators would receive an increase or decrease to the 2026 business tax levy depending upon Council's decision.

CON - If the rate was decreases, an amendment to the 2026 Budget may be required to determine any funding gaps. If the rate is increased any unspent business tax funds would be transferred to the reserve for future use.

Council can choose to not approve the attached bylaw:

PRO - Operators would not be issued a business tax levy .

CON - Amendments to the 2026 Budget would be required to determine new funding sources and/or to cancel anticipated projects funded through the business tax. As well a funding source for the 2026 Market Access Network debenture payments would be required.

**FINANCIAL IMPACT:**

Business tax revenues are a source of funding for current and future capital fiscal plans and are specifically allocated to the maintenance and improvement of the County's paved roads and bridges as budgeted.

**LEVEL OF PUBLIC PARTICIPATION:**



Inform



Consult



Involve



Collaborate



Empower

# AGENDA ITEM REPORT



**Title:** 2025 Audited Financial Statements  
**Meeting:** Council Meeting - 16 Apr 2026  
**Department:** Corporate Services  
**Report Author:** Hailey Pinksen

## APPROVAL(S):

Cole Beck, Chief Administrative Officer

Approved - 10 Apr 2026

## STRATEGIC ALIGNMENT:



**Governance**



**Relationships**



**Region**



**Prosperity**

## EXECUTIVE SUMMARY:

The 2025 Audited Financial Statements have been reviewed and presented to the Audit Committee and Council as a whole, by the Auditors, KPMG LLP and is being recommended for approval.

## RECOMMENDATION:

That Council approves the transfer of \$365,966 from the Tax Equalization Reserve to offset the unrestricted surplus deficit.

That Council approved the Audited Financial Statements for the fiscal year ended December 31, 2025 as presented by KPMG LLP.

## REASON(S) FOR RECOMMENDATION(S):

The Municipal Government Act Section 276 (1) States:

Each municipality must prepare annual financial statements of the municipality for the immediately preceding year in accordance with

(a) Canadian generally accepted accounting principles for municipal governments, which are the standards approved by the Public Sector Accounting Board included in the CPA Canada Public Sector Accounting Handbook published by the Chartered Professional Accountants of Canada, as amended from time to time, and

(b) any modification of the principles or any supplementary accounting standards or principles established by the Minister by regulation.

## PREVIOUS COUNCIL DIRECTION / POLICY:

Annual Approval of the Financial Statements is a requirement of the Municipal Government Act (MGA).

**BACKGROUND INFORMATION:**

The County's auditors, KPMG LLP have audited and prepared the financial statements and have provided an unqualified opinion. The statements meet the requirements of Section 276 of the Municipal Government Act and are consistent with Canadian generally accepted accounting principals as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants.

**ALTERNATIVES / PROS / CONS:**

Audited Annual Financial Statements must be approved by Council and submitted to the Province no later than May 1st of each year.

**FINANCIAL IMPACT:**

None

**LEVEL OF PUBLIC PARTICIPATION:**

- Inform       Consult       Involve       Collaborate       Empower

# AGENDA ITEM REPORT



**Title:** 2026 Stirling Wind Benefit Project Funding Allocations  
**Meeting:** Council Meeting - 16 Apr 2026  
**Department:** Corporate Services  
**Report Author:** Candice Robison

## APPROVAL(S):

Cole Beck, Chief Administrative Officer

Approved - 10 Apr 2026

## STRATEGIC ALIGNMENT:



**Governance**



**Relationships**



**Region**



**Prosperity**

## EXECUTIVE SUMMARY:

In 2023, Lethbridge County was approached by Potential Renewables Inc. to participate in community funding through the Stirling Wind Project, an initiative developed as part of the company's community relations commitment to reinvest in the areas where their wind turbines operate. Council formally approved the associated agreement at the September 21, 2023 meeting.

Under this agreement, Lethbridge County's 14 turbines generate an annual community contribution. For 2026, the total contribution is \$15,217, of which 40% (\$6,086.80) is designated for open allocation as outlined in the agreement. The fixed allocation of \$5,131 supports environmental education and community fee assistance programs, with scholarship amounts administered separately.

During the current review period, it was identified that \$10,262 in fixed allocation funds from 2024 and 2025 had not been directed toward eligible programs as intended. These funds remain available and will be carried forward, bringing the total available for fixed allocations in the 2026 cycle to \$15,393.

## RECOMMENDATION:

That County Council approve the Stirling Wind Project Community Benefit Fund — Open Allocation in the amount of \$6,086.80, distributed to the following recipients:

Recipient	Amount
Jam for Jax	\$1,217.36
Picture Butte Fish & Game Association	\$1,217.36
Interfaith Food Bank Society of Lethbridge	\$1,217.36
Picture Butte Fish & Game Association	\$1,217.36
TIME Society	\$1,217.36

That County Council further approve the Stirling Wind Project Community Benefit Fund — Fixed Allocation in the amount of \$15,393.00, distributed to the following recipients:

Recipient	Amount
Picture Butte High School	\$6,000.00
John Davidson School	\$6,000.00
FCSS	\$3,393.00

**REASON(S) FOR RECOMMENDATION(S):**

The recommendation has been made based on input provided by Potentia Renewables Inc.

**PREVIOUS COUNCIL DIRECTION / POLICY:**

In 2025, Council approved funds for the following five organizations:

- Fresh Start Recovery Centre
- Friends of St. Joseph's School
- Interfaith Food Bank Society of Lethbridge
- Kinette Club of Coaldale
- Lethbridge Therapeutic Riding Association

**BACKGROUND INFORMATION:**

Potentia Renewables Inc. has confirmed that the unused fixed allocation funds from 2024 and 2025 may be combined with the 2026 distribution. The following allocations have been recommended for the fixed allocation portion:

**Environmental Education**

Recipient	Amount
Picture Butte High School	\$6,000.00
John Davidson School	\$6,000.00

**Community Fee Assistance**

Recipient	Amount
FCSS	\$3,393.00

Pursuant to Article 5 of the agreement, the open allocation portion of the Community Benefit Fund is distributed annually at 40% of the total contribution, equating to \$6,086.80 per year.

The open allocation application period has now closed. All 13 applications received were submitted to Potentia Renewables Inc. for eligibility review, as the administering body for the Stirling Wind Community Benefit Fund. Their funding recommendations are outlined in the table below.

Applicant	Project	Funding Request	Recommended Funding
Jam for Jax	Skate Jam	\$1,500.00	\$1,217.36
Picture Butte Fish and Game Association	Youth Camp	\$6,000.00	\$1,217.36
Interfaith Food Bank Society of Lethbridge	Interfaith Learning Garden	\$2,000.00	\$1,217.36
Picture Butte Fish and Game Association	Junior Archery	\$3,000.00	\$1,217.36
TIME Society	2026 Father Daughter Ball	\$4,000.00	\$1,217.36

Applicant	Project	Funding Request	Recommended Funding
<b>Total</b>		<b>\$16,500.00</b>	<b>\$6,086.80</b>
<b>Available Balance</b>			<b>(\$6,086.80)</b>
<b>Unfunded Portion</b>		<b>\$10,413.20</b>	<b>\$0.00</b>

Council retains the authority to adjust the recommended allocations at its discretion, with any changes to be communicated to Potentia Renewables Inc. Council may also supplement awards with funds from its own resources if it chooses to do so. It should be noted that the open allocation funds are separate and distinct from the fixed allocation funds designated for scholarship and related purposes.

**ALTERNATIVES / PROS / CONS:**

As the County has an agreement for the funding, the funds must be allocated, however Council does have the following options:

- Council could amend the applications as they see fit.
- Council can add funding from its own resources.

**FINANCIAL IMPACT:**

There is no additional cost to the County based on the proposed funding allocation, the 2026 grant funds have been received.

**LEVEL OF PUBLIC PARTICIPATION:**

- Inform**
 **Consult**
 **Involve**
 **Collaborate**
 **Empower**

**ATTACHMENTS:**

[Stirling Wind Project Agreement](#)

## COMMUNITY BENEFITS AGREEMENT

THIS AGREEMENT dated as of the 1st day of November (the "Execution Date"), 2023.

### BETWEEN:

**STIRLING RENEWABLE ENERGY LP**, a limited partnership registered in the Province of Alberta, by and through its General Partner, **STIRLING WIND PROJECT LTD.**, a corporation incorporated pursuant to the laws of the Province of Alberta, (the "**Proponent**");

and

**LETHBRIDGE COUNTY**,  
a county in the Province of Alberta, (the "**Recipient**")

### WHEREAS

- A. The Proponent is developing an approximately 113-megawatt (MW) wind energy facility known as the Stirling Wind Project (the "**Project**") located, in part, within the Recipient's geographical boundaries.
- B. In recognition of the Proponent's community relations efforts the Proponent desires to provide certain contributions more particular described herein for the benefit of the Recipient and its residents in accordance with the terms of this Agreement.
- C. The Parties wish to set out the terms and conditions under which the Annual Contributions will be paid to the Recipient and the terms and conditions upon which the Community Benefit Fund will be established and administered.

**NOW THEREFORE** in consideration of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency which is hereby acknowledged, the Parties agree with each other as follows:

#### **Article 1 - Definitions**

- 1.1 In this Agreement, in addition to terms defined elsewhere in this Agreement, the following terms have the following meanings:
  - (a) "**Acting improperly**" means to act in breach of a duty of good faith, impartiality or trust;
  - (b) "**Agreement**" means this Agreement, including all Schedules, as it may be confirmed, amended, modified, supplemented or restated by written agreement between the Parties;

- (c) "**Annual Contributions**" shall mean Fifteen Thousand Two Hundred and Seventeen (\$15,217.00) Canadian dollars;
- (d) "**Anti-Corruption Laws**" means all applicable anti-corruption laws, including but not limited to, the *Corruption of Foreign Public Officials Act* (Canada), the *Criminal Code* (Canada), and any other similar legislation in any jurisdiction;
- (e) "**Arm's length**" has the meaning ascribed thereto in the *Income Tax Act* (Canada);
- (f) "**COD**" means the date on which commercial operation of the Project is attained within the meaning of a PPA. The expected COD is December 31, 2023. The Proponent will notify the Recipient of COD upon meeting this milestone;
- (g) "**Community Benefit Fund**" has the meaning ascribed thereto in Section 4.1;
- (h) "**Council**" means the council of the Recipient;
- (i) "**Effective Date**" means the date first above written;
- (j) "**Expenditure Application**" has the meaning ascribed thereto in Section 4.4;
- (k) "**Fixed Allocation**" has the meaning ascribed thereto in Section 5.1(a).
- (l) "**Government Official**" means:
  - (i) any officer or employee of a government or public international organization or any department or agency thereof or any government- owned or controlled entity (including government owned enterprises);
  - (ii) any person acting in an official function or capacity for a government or public international organization;
  - (iii) any person who holds a legislative or judicial position of any kind;
  - (iv) any political party or party official, or political office candidate;
  - (v) any individual who holds or performs the duties of an appointment, office or position created by custom or convention, including, tribal leaders and members of royal families;
  - (vi) public bodies performing a function of government and representatives thereof (including bands under the Indian Act (Canada) and the chief and council thereof);
  - (vii) any person who holds themselves out to be the authorized intermediary of a Government Official; and
  - (viii) includes any person not dealing at arm's length with any of the foregoing.

- (m) **"Open Allocation"** has the meaning ascribed thereto in Section 5.1(b);
- (n) **"Parties"** means the Proponent and the Recipient and "Party" shall mean either or both of the Parties as the context requires;
- (o) **"PPA"** means a Power Purchase Agreement and/or an Offtake Agreement entered into between Proponent and third party purchaser.
- (p) **"Project"** has the meaning set forth in the Recitals hereof;
- (q) **"Proponent Marks"** has the meaning ascribed thereto in Section 8.7;
- (r) **"AESO"** means the Independent System Operator, a not-for-profit corporation established under the Electric Utilities Act, SA, c E-5.1, operating as the Alberta Electric System Operator;
- (s) **"Term"** has the meaning ascribed thereto in Section 2.1; and
- (t) **"Turbine"** means an individual wind turbine installed as part of the Project for the purposes of producing electric energy.

**Article 2 - Term**

- 2.1 Subject to Section 2.2, this Agreement shall become effective on Effective Date and shall continue thereafter for a period expiring on the earlier of (i) the date which is 25 years following COD; and (ii) the day all the turbines in the Project are decommissioned (the **"Term"**).
- 2.2 Notwithstanding anything to the contrary in this Article 2, if the COD does not occur within three (3) years of the Effective Date, this Agreement shall terminate and be deemed to be null and void and of no further force or effect.

**Article 3 –Annual Contributions by the Proponent and Community Support**

- 3.1 Annual Contributions:
  - (a) Subject to the terms and conditions contained herein, commencing within 90 calendar days of COD, and continuing annually within 90 calendar days of the anniversary of the COD throughout the Term, the Proponent agrees to pay the Recipient the Annual Contribution.
  - (b) The Annual Contribution for any year in the Term less than 365 days shall be prorated using the percentage that the numbers of days in such year of the Term, as applicable, is to 365.
  - (c) Notwithstanding anything to the contrary in this Agreement, the Annual Contribution shall not be payable by the Proponent for any year during the Term in which there exists an event or circumstance (other than ordinary course and scheduled maintenance) that

the Proponent determines has resulted in the loss or material inability of the Project to produce power for at least half of such year which affects 25% or more of the Turbines.

3.2 Community Support:

- (a) In the event that the Recipient (i) proposes or passes a bylaw or authorizes any other municipal action that (1) discriminates against the Proponent, or (2) violates applicable laws, or (ii) defaults under any applicable road use agreement, or (iii) engages in conduct in bad faith in a manner that materially interferes with, unduly delays or frustrates the Proponent's ability to construct, reconstruct, replace, use, monitor, maintain, operate, relocate and/or remove the Project, then the obligation of the Proponent to pay the any Annual Contribution shall be at an end and of no further force and effect.
- (b) The Recipient and the Proponent shall work cooperatively throughout the Term, including meeting at least once each year, to develop and review plans for ensuring that the Proponent is appropriately recognized by the Recipient and its residents for the financial contribution made by the Proponent to the Community Benefit Fund for the betterment of the community.
- (c) Without limiting the generality of the foregoing, the Recipient and the Proponent shall consult and agree on specific protocols for public recognition and branding of initiatives financed in large part from the Community Benefit Fund. For the purpose of publicly recognizing and branding initiatives financed using the Community Benefit Contributions received from the Proponent, the Recipient shall ensure that such level of public recognition and branding is commensurate with the amount that such financing is to the total cost of the particular initiative. In no event shall funds spent on any public recognition and branding exceed \$500.00 per year, unless both the Proponent and Receipt agree in writing.

**Article 4 - Creation and Administration of Community Benefit Fund**

- 4.1 The Recipient agrees to establish a segregated community benefit fund (the "**Community Benefit Fund**") financed solely by the Annual Contributions made by the Proponent. Subject to the limitations set forth in Section 4.2, the Community Benefit Fund shall be utilized in any lawful manner by the Recipient in its discretion provided that such uses shall be exclusively for the benefit of the Recipient and its residents.
- 4.2 The Parties acknowledge and agree that the Proponent has certain legal, regulatory and business standards and company policy interests with respect to anti-bribery matters and Anti-Corruption Laws. Therefore, the Recipient agrees that the Community Benefit Fund and the Annual Contributions received by the Recipient pursuant to this Agreement shall not be used for any unlawful, improper or unethical purpose, including the provision of benefits to the Recipient's employees, representatives or consultants or other such persons who have or could reasonably be perceived as having any improper conflict of interest with the Recipient or its elected or appointed representatives that could, in each case, give rise to perceptions of corruption or conflict of interest. For certainty, and without limiting the generality of the foregoing, the Recipient acknowledges and agrees that the Community Benefit Fund shall not

be used in respect of:

- (a) the provision of any payments, compensation or benefits of any kind to elected officials, officers, employees, contractors, volunteers and agents of the Recipient, or to any person not dealing at arm's length with any of the foregoing including, without limitation, family members of such persons; and
  - (b) the provision of any payments or expenditures by the Recipient in respect of general operating expenses of the Recipient (*provided*; that the Community Benefit Fund may be used in respect of direct expenses incurred by the Recipient for administration of this Agreement including, without limitation, advertising, photocopying, postage and stationery);
- 4.3 By way of example, and without in any way impeding the generality of the limitations set forth immediately above, the Community Benefit Fund is intended to fund community projects, events, or other one-time capital improvements from which the Recipient and its residents will realize a benefit.
- 4.4 Subject to Section 4, all proposed expenditures or application of funds from the Community Benefit Fund shall require approval by the Council in a public forum and shall necessarily include a written report detailing such approved expenditures or application of funds. The Recipient shall, by no later than May 30 of each year of the Term following the first year that an Annual Contribution is received by the Recipient provide a written report to the Proponent of monies received and expenditures made out of the Community Benefit Fund, including a detailed description of the initiatives on which the funds were spent, during the preceding year. The Recipient shall not be obligated to approve or distribute one hundred percent (100%) of the funds related to any Annual Contribution in any year of the Term and such funds may accrue up to an aggregate maximum amount of Fifty Thousand (\$50,000.00) Canadian Dollars and be distributed in subsequent years of the Term in accordance with this Agreement.
- 4.5 If the Recipient proposes to use the Community Benefit Fund for an expenditure which, notwithstanding the primary intention of the expenditure being for the benefit the Recipient and its residents, may reasonably be considered as a real or apparent impropriety or corruption, conflict of interest, illicit use of influence, offering or soliciting improper payment to any Government Official or to any person to influence that or another person to act in breach of a duty of good faith, impartiality or trust, to reward the person for acting improperly, or where the recipient may be considered to be acting improperly by receiving the thing of value, then the Recipient agrees that it shall, prior to submitting the proposed expenditure to Council in accordance with Section 4.3, first submit an application to the Proponent for the Proponent's prior written approval of such expenditure (the "**Expenditure Application**"). In reviewing the Expenditure Application, the Proponent may request (subject to applicable laws) any additional information from the Recipient that it deems necessary to inform the Proponent of such application and render its decision in respect of the Expenditure Application. The Proponent covenants and agrees to review any Expenditure Application and render its decision in a commercially reasonable time period.
- 4.6 Upon reasonable notice to the Recipient, the Proponent shall have the right to inspect all

records created and maintained which relate to the transactions undertaken by the Recipient with regard to the Community Benefit Fund.

- 4.7 The Parties acknowledge that the Annual Contributions and the Community Benefit Fund established pursuant to this Agreement:
- (a) have not been, or will not be, paid by the Proponent to secure any improper advantage applicable to the activities under this Agreement or the Project or applicable to either of the Parties or their respective affiliates in relation to the activities under, or funds paid or distributed under, this Agreement, in respect of the Community Benefit Fund;
  - (b) shall not be construed to create any obligation (including any obligation of favourable treatment) of the Recipient to the Proponent, except as specifically set out herein; and
  - (c) are for the overall benefit of the Recipient and its residents and in recognition of the Proponent's community relations efforts.
- 4.8 It is understood that any contracts entered into between the Proponent and the Recipient are not intended to secure any improper advantage for the Proponent under this Agreement or with respect to the Project.
- 4.9 The Parties have not made, offered or accepted, and shall not make, offer or accept, any payment, gift, promise or other advantage, whether directly or through affiliates or intermediaries, in violation of the anti-bribery laws or Anti-Corruption Laws applicable to the activities under this Agreement or in respect of the Project.

#### **Article 5 – Annual Contribution General Guidelines**

- 5.1 The Community Benefit Fund will be distributed as follows each year:
- (a) 60% of the Annual Contribution \$(9,131.00)/annum) to be fixed (“**Fixed Allocation**”) for distribution as per section 5.2 below;
  - (b) 40% of the Annual Contribution (\$6,086.00/annum) to be distributed through an open application process (“**Open Allocation**”).
- 5.2 The Fixed Allocation shall be distributed in the following manner:
- (a) Environmental Education: a minimum of two environmentally focused programs will be conducted in Lethbridge County schools, with reasonable efforts to prioritize R.I. Baker Middle School, John Davidson School and Kate Andrews High School, each year, preferably one entire middle school grade and one high school grade (i.e.: Grade fives and elevens). The full cost of this program will be covered by the fund and the provider of the program will be agreed upon by the Recipient and Proponent. Annual maximum \$4,000.00.
  - (b) University or College Scholarships: a minimum of one scholarship to be awarded to high achieving student(s) currently enrolled in Lethbridge County schools with

reasonable efforts to prioritize Kate Andrews High School, that are attending an accredited University or College in Canada or the United States, ideally in the field of Science, Technology, Engineering or Mathematics, the following year. Annual maximum per scholarship: \$2,000.00. Annual maximum for all scholarships: \$4,000.00.

- (c) Community Fee Assistance Program: a subsidy program to provide funds directly to programs on behalf of eligible individuals to access recreation, arts, libraries, culture programs or activities (i.e.: swim passes/lessons, arts. or sport program registration (formal or drop-in); or community provided transportation for necessities or programs (i.e.: handi-bus vouchers/passes). Barons Eureka Warner Family and Community Support Services will administer the Community Fee Assistance Program, and in doing so establish parameters for eligibility, application process and complete list of eligible expenses.
- (d) Where funds remain after the fulfillment of section 5.2a and b. above, or where a suitable program cannot be provided the balance of the fixed allocation funds may be made available through the Community Fee Assistance Program or Open Allocation process. Recipient will notify Proponent if funds are unable to be allocated per section 5.2a and b.

5.3 The Open Allocation process is detailed below:

- (a) Applications will be accepted from any locally based registered organization or party on an annual basis. Complete applications must be submitted to the Recipient prior to March 1st of each calendar year. Applications will be created and provided on the Recipient's website. A link to the applications will also be inserted on the Proponent's website.
- (b) Open Allocation funding recommendations will be made by the Recipient's Community Services Coordinator in cooperation with a representative of the Proponent with final approval by Recipient's Council. A representative of the Proponent will be invited to review the Open Allocation applications by March 15 and recommend applications to the Recipient by April 15.
- (c) Any funding that is not allocated will be reallocated to the Community Fee Assistance Program or carried over to the next intake.

5.4 Open Allocation funding categories include

- (a) Environmental enhancement - projects, events or initiatives that improve environmental quality, reduce environmental degradation, or increase community awareness of environmental issues
- (b) Social Welfare – projects, events or initiatives that provide support to at-risk groups or individuals within the community

- (c) Arts & Culture - projects, events or initiatives that celebrate local artists or culture or provide opportunities for groups or individuals to experience or create art
- (d) Health and Wellness - projects, events or initiatives that promote healthy lifestyles and choices and general community wellness
- (e) Education & Science - projects, events or initiatives that support learning and use of technology and innovation to improve the community
- (f) Emergency Relief - projects, events or initiatives that support individuals or businesses to adapt or recover from emergency situations.
- (g) Applications will be required to submit the appropriate form and provide any details deemed necessary by the Recipients review committee.
- (h) Fixed and Open Allocation funding decisions will be announced by June 15<sup>th</sup>, and all applicants will be advised in writing of the status of their application. All Fixed and Open Allocation funding decisions will be approved by the Recipient's Council.

**Article 6 – Annual Contribution General Eligibility, Approval and Accountability**

5.5 Eligible organizations or parties based in the Recipients geographical boundaries include:

- (a) Charitable organizations registered with CRA
- (b) Registered or incorporated not-for-profit organizations, under the Agricultural Societies Act, The Alberta Societies Act or Part 9 of the Companies Act, in good standing
- (c) Schools
- (d) Individuals or groups at the discretion of the Recipient and Proponent

5.6 Funding is not intended for ongoing operations or expenses, but to fund projects, special events or initiatives. Projects should be generally available to or benefit the community as a whole and funding should be utilized within an 18-month period from approval. Projects fulfilling more than one funding category and/or located within the Palliser School Division and Lethbridge County boundaries will be given preference. Funding can be provided for any amount between \$100 and \$10,000 annually. Examples include educational programs, capital projects or equipment (i.e.: community garden enhancements, school upgrades, playgrounds, seniors centre), community events related to funding categories (i.e.: Farmer's Market, Long Table, Culture Days, Children's Festival, Music or Art festivals), or initiatives (i.e.: Holiday Train, Plein Air Paintout, Artisan Markets, etc.).

5.7 Ineligible projects, organizations and parties include:

- (a) Individuals or individual pursuits unless approved by Council for consideration
- (b) For profit organizations

- (c) Projects occurring outside Lethbridge County or surrounding area
- (d) Sporting events, tournaments, bonspiels, etc.
- (e) Third party fundraisers or fundraising events
- (f) Conferences, trade shows, conventions (unless directly related to the funding categories)
- (g) Private foundations
- (h) Expenses incurred prior to project approval

5.8 The following factors shall be considered during the approval process:

- (a) Community enhancement/enrichment
- (b) Environmental protection/enhancement
- (c) Overall community impact
- (d) Efficient use of funds

5.9 Accountability of Funds:

- (a) Applicants provided financial support in amounts of \$1,000 or greater, pursuant to this policy will be required to provide a report on their project including how the funds were expended and the benefits to the community and their participants.
- (b) The program, event or activity will be undertaken without alteration from the description in the application.
- (c) The entire amount of financial support provided must be used exclusively for the program, event or activity identified in the application.
- (d) If the organization is unable to conduct the program, event or activity in the current year, a written letter of request for an extension must be submitted. If an extension request is not received, or if an extension is not granted, the organization shall return the funds provided by the County.
- (e) The support of the County and Stirling Wind shall be recognized during the program, event or activity in the manner described in the application.
- (f) Programs, events, and activities receiving support pursuant to this policy must be conducted in accordance with all applicable laws, statutes, and regulations.

- (g) Organizations receiving support pursuant to this policy must repay to the County any unexpended portion of the funds provided, or any amounts expended for the purposes other than those specified in the application.

**Article 7 - Representations, Warranties and Covenants of the Recipient**

- 7.1 As of the date hereof and throughout the term of this Agreement, the Recipient represents, warrants, and covenants to and with the Proponent that:
- (a) the Recipient has obtained approval and has authority to execute and deliver this Agreement and to perform its obligations hereunder;
  - (b) this Agreement has been duly executed and delivered by the Recipient and constitutes a valid and binding obligation of the Recipient enforceable against it in accordance with its terms;
  - (c) the existence of this Agreement and the commitments under this Agreement will in no way influence or be considered by the Recipient in connection with its decision-making processes relating to any decisions concerning the Proponent or in respect of the issuance of any permits or approvals by the Recipient for which it could exercise influence over either for or against the Proponent;
  - (d) the Recipient will comply with all applicable Anti-Corruption Laws;
  - (e) the receipt and/or use (as applicable) of the Annual Contributions and the Community Benefit Fund by the Recipient does not and will not violate any applicable laws, including but not limited to any anti-bribery laws or Anti-Corruption Laws;
  - (f) no part of the Annual Contributions or the Community Benefit Fund has been or will be offered, promised, or given, directly or indirectly (including through an agent, subcontractor, or other intermediary):
    - (i) to or for the personal benefit of any Government Official in order to influence or reward official action; or
    - (ii) to any person to influence that or another person to act in breach of a duty of good faith, impartiality or trust, to reward the person for acting improperly, or where the recipient would be acting improperly by receiving the thing of value;
  - (g) neither the Recipient nor any of its representatives, agents or administrators will receive or agree to accept any payment, gift or other advantage which violates Anti-Corruption Laws in relation to the Proponent, this Agreement or the Community Benefit Fund;
  - (h) the Recipient will not, without prior written consent of the Proponent, assign or delegate any of its rights or obligations under this Agreement to a third party. The Recipient will not share any part of the Community Benefit Fund with third parties except as authorized under this Agreement or otherwise authorized in writing by the Proponent;
  - (i) all reporting obligations, including the conditions contained or contemplated herein and

any obligations to regulatory agencies and tax authorities, will be met in connection with the Community Benefit Fund and the use thereof;

- (j) the Recipient will notify the Proponent promptly, and in any event within three (3) business days, upon becoming aware of any breach, imminent breach or suspected or potential breach of this Agreement by the Recipient or its representatives, agents or administrators; and the Recipient will communicate all of the representations and warranties set out in this Agreement to all persons who perform services for it or on its behalf in relation to the Proponent or the Community Benefit Fund, including any contractors, agents or representatives.

7.2 In the event that the Proponent has reason to believe that a breach of any of the conditions, representations, warranties or undertakings in this Agreement has occurred or is imminent, the Proponent may, in its sole and unfettered discretion, take any or all of the following actions:

- (a) withhold any contributions under this Agreement until such time as it has received confirmation to its satisfaction that no breach has occurred or is likely to occur;
- (b) take such other steps as are reasonably necessary to avoid a violation of Anti-Corruption Laws and amending this Agreement to include such additional conditions, representations, warranties, undertakings, and other provisions as it believes necessary, and the Recipient hereby agrees that this Agreement will be so amended to include such additional provisions;
- (c) report any conduct that constitutes or may constitute a violation of applicable Anti-Corruption Laws to the appropriate authorities; or
- (d) terminate this Agreement immediately in the event that the Proponent concludes, in its sole opinion, that the Recipient has breached any condition, representation, warranty, or undertaking under this Agreement relating to compliance with Anti-Corruption Laws, or that any such breach is likely to occur unless the Agreement is terminated.

7.3 The Recipient acknowledges and agrees to the restrictions regarding the management, administration, allocation, distribution and use of the Community Benefit Fund by the Recipient pursuant to this Agreement and understands that these restrictions reflect the Proponent's diligence in ensuring that it remains in compliance with all relevant foreign and domestic anti-bribery legislation and Anti-Corruption Laws at all times. The Recipient shall work cooperatively with the Proponent and make reasonable commercial efforts to implement additional reasonable governance processes, business standards, procedures and controls regarding anti-bribery and anti-corruptions in relations to its obligations under this Agreement, including those necessary to avoid any real or apparent impropriety or corruption, conflict of interest, illicit use of influence, offering or soliciting improper payment and interference with the Proponent's development, management and ownership of the Project and the use of the Community Benefit Fund.

7.4 Notwithstanding anything to the contrary herein, the Recipient, in its administration and management of the Community Benefit Fund, shall refrain from offering, giving or promising, directly or indirectly in any manner whatsoever, money or anything of value to a

Canadian or foreign Government Official to influence the official in his or her official capacity, induce the official to do or omit to do an act in violation of his or her lawful duty, or to secure any improper advantage in order to assist in obtaining or retaining business for or with, or directing business to, any person.

#### **Article 8 – General**

- 8.1 The Recipient is responsible for all taxes imposed on it in connection with the receipt and use of the Annual Contributions by the Recipient. The Proponent shall have no liability with respect to any such taxes. Upon request by the Proponent, the Recipient agrees to use reasonable efforts to cooperate and deliver any documentation relating to the Annual Contributions, the Community Benefit Fund or this Agreement, which the Proponent deems necessary to prepare or inform the Proponent's tax filings.
- 8.2 The Proponent shall not be liable for any loss, injury, or damage to the Recipient or for any loss, injury or damage to its elected officials, officers, employees, representatives, servants, contractors, and agents or to the property of the Recipient or its elected officials, officers, employees, representatives, servants, contractors, or agents, resulting from or relating to this Agreement, the Annual Contributions or the Community Benefit Fund.
- 8.3 The Recipient agrees to indemnify the Proponent against any claims, losses, costs, fines, or damages that arise in connection with the Annual Contributions, the Community Benefit Fund and/or a violation of the terms and conditions of this Agreement.
- 8.4 The Recipient shall keep proper books and records of transactions in accordance with the Municipal Government Act, the Public Sector Accounting Board (PSAB) and applicable County policies in relation to the Annual Contributions, the Community Benefit Fund and its uses thereof. The Recipient shall also use appropriate internal accounting controls to ensure that transactions and payments are recorded as necessary for the purpose of preparing financial statements in accordance with applicable accounting standards.
- 8.5 The Proponent or its designee has the right to audit and monitor the Recipient's receipt and use of the Annual Contributions and the Community Benefit Fund for a term of not less than seven (7) years from the date of receipt of the final Annual Contribution by the Recipient. Such an audit may include, but is not limited to, a review of all documents concerning the Annual Contributions and the Community Benefit Fund and its use, as well as interviews regarding the same with the Recipient's employees, representatives or other personnel. The Recipient will cooperate with any such audit, including providing the Proponent with documents requested in original form and making available individuals for interview as the Proponent may deem necessary.
- 8.6 The Recipient is required to keep all records relating to the Annual Contributions and the Community Benefit Fund and its uses thereof for not less than seven (7) years following the termination or expiry, as applicable, of this Agreement.
- 8.7 In recognition of the Proponent's Annual Contributions and the establishment of the Community Benefit Fund and further to the obligations set forth in Section 3.2(b) and (c), the Recipient agrees that it will unless otherwise requested by the Proponent display the

Proponent's corporate name, logos, marks and signage (the "**Proponent Marks**"), as reasonable and applicable, on the Recipient's infrastructure or at any applicable community event for which the Community Benefit Fund was utilized in respect thereof. The parties agree that, prior to the Recipient utilizing or displaying the Proponent Marks, the Recipient shall provide the Proponent with thirty (30) days' written notice of its intention to display any such Proponent Marks in each instance, and the Proponent shall have an ability to request changes in the use or display of such Proponent Marks or, in the Proponent's sole discretion, reject the use of the Proponent Marks by the Recipient in respect of a particular matter.

- 8.8 This Agreement shall be governed by the laws of the Province of Alberta and the laws of Canada applicable therein.
- 8.9 This Agreement constitutes the entire agreement between the Parties pertaining to the Annual Contributions and the Community Benefit Fund and overrides and hereby renders null and void any and all prior agreements, discussions, undertakings, correspondences, statements, understandings, or communications whatsoever, whether written or oral, regarding the subject matter of this Agreement.
- 8.10 Any notices or statements to be delivered or given by either Party to this Agreement must, unless otherwise permitted, be in writing and shall be delivered to the address and to the individual indicated below:

- (a) to the Recipient:

Lethbridge County  
100,905 4<sup>th</sup> Avenue South  
Lethbridge, Alberta T1J 4E4

Attention: Cole Beck, Chief Administrative Officer  
Email: [cbeck@lethcounty.ca](mailto:cbeck@lethcounty.ca)

- (b) to the Proponent:

Stirling Renewable Energy LP  
c/o Potentia Renewables Inc.  
200 Wellington Street West, Suite 1102  
Toronto, ON M5V 3C7

Attention: Legal  
Email: [legalnotices@potentiarenewables.com](mailto:legalnotices@potentiarenewables.com) and [windbm@potentiarenewables.com](mailto:windbm@potentiarenewables.com)

- 8.11 Either Party may give notice to the other Party hereto in the manner herein provided of a change of address or designation of individual. Any notices personally delivered or delivered by electronic mail shall be deemed given when so delivered; and any notices mailed shall be deemed to have been given on the third business day after being mailed by registered mail, provided if there is any disruption in postal service, they shall be deemed to have been given and received on the day of actual delivery.

- 8.12 This Agreement shall in no way be interpreted and construed as creating any agency, partnership, joint venture relationship, or taxable entity between the Parties for any purpose whatsoever. This Agreement shall inure to the benefit of and be binding upon the Parties hereto and their respective heirs, executors, administrators, predecessors, successors and permitted assigns.
- 8.13 All references in his Agreement to dollars are in Canadian currency.
- 8.14 All of the provisions of this Agreement shall be treated as separate and distinct, and if any provision hereof is declared invalid, the other provisions shall nevertheless remain in full force and effect.
- 8.15 This Agreement may only be amended in writing by the parties. The non-exercise of, or delay in exercising, any power or right under this Agreement does not operate as a waiver of that power or right, nor does any single exercise of a power or right preclude any other or further exercise of it or the exercise of any other power or right. A power or right of a Party under this Agreement may only be waived in writing by that Party.
- 8.16 This Agreement may be executed in any number of original or electronic PDF counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one agreement.

**[This space intentionally left blank; execution page to follow.]**

**IN WITNESS WHEREOF** the Parties have executed this Agreement with effect as of the date first above written.

**Lethbridge County**

**Stirling Renewable Energy LP**, by and through its general partner, Stirling Wind Project Ltd.

Signature:

Signature:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
*Authorized Representative of Recipient*

\_\_\_\_\_  
*Authorized Signatory of the Proponent*

Signature:



\_\_\_\_\_  
Name:

*Cole Beck*

\_\_\_\_\_  
Title: Chief Administrative Officer  
Lethbridge County

\_\_\_\_\_  
*Authorized Representative of Recipient*



# AGENDA ITEM REPORT



**Title:** 2026 Calgary Stampede BMO Farm Family Awards  
**Meeting:** Council Meeting - 16 Apr 2026  
**Department:** Administration  
**Report Author:** Candice Robison

## APPROVAL(S):

Cole Beck, Chief Administrative Officer

Approved - 08 Apr 2026

## STRATEGIC ALIGNMENT:



**Governance**



**Relationships**



**Region**



**Prosperity**

## EXECUTIVE SUMMARY:

The Calgary Stamped BMO Farm Family Awards presentation will take place on Monday, July 6, 2026 as part of the Stampede festivities. An invitation has come from the organizers for County representation to attend the event.

## RECOMMENDATION:

That County Council select a Councillor and guest of his choice to represent Lethbridge County at the 2026 BMO Farm Family Awards scheduled for July 6, 2026.

## REASON(S) FOR RECOMMENDATION(S):

To support agriculture and farm families in our municipality by participating in this event that celebrates the values of western heritage and generational farms.

## PREVIOUS COUNCIL DIRECTION / POLICY:

Historically, the councillor of the division in which the nominee resides is selected with a guest of their choice to join the nominee in the days' activities. Two spots are available and no extra tickets will be granted through this invitation. This years award winner representing Lethbridge County is Rod Gschaid who lives in electoral Division 1.

## BACKGROUND INFORMATION:

Annually Lethbridge County's Agriculture Service Board nominates an outstanding farm family to be awarded the Bank of Montreal Farm Family Award during the Calgary Stampede. The nominees will be hosted at a recognition program during the 2026 Calgary Stampede. As special guests, they will enjoy a daylong itinerary of Stampede events, including brunch and tickets to the rodeo. Representation must be submitted by April 27.

## ALTERNATIVES / PROS / CONS:

Alternative: Do not send representation

**FINANCIAL IMPACT:**

A Council representative would be approved for attendance and related expenses.

**LEVEL OF PUBLIC PARTICIPATION:**

Inform       Consult       Involve       Collaborate       Empower

**ATTACHMENTS:**

[2026 Calgary Stampede BMO Farm Family Awards](#)



Thank you for submitting your Municipal District or County's nomination for the Calgary Stampede BMO Bank of Montreal Farm Family Awards. The time and effort that was put into the application is much appreciated; we would be unable to present these awards without the involvement and cooperation of the municipal districts and counties.

We cordially invite you and a guest to join in on the festivities Monday, July 6 as we honor the 2026 BMO Bank of Montreal Farm Family Award recipients. The day will begin in Champions Ballroom C on the second level of the BMO Centre on Stampede Park with registration and welcome reception at 10 a.m. Brunch will be served at 10:30 a.m. followed by the award presentations. The rodeo begins at 1:30 p.m. and the Farm Family award recipients, bank representatives, event volunteer hosts and the MD & county representatives spend the afternoon taking-in the rodeo. Following the rodeo, everyone is free to enjoy other Stampede activities at their leisure. We ask that you please RSVP **by April 27** so we can accurately plan for the day. More final details about the day will be sent out in June.

Thank you again for your assistance in presenting the Calgary Stampede BMO Farm Family Award to a very worthy recipient. If you have any questions, comments or require further information please do not hesitate to contact me.

Sincerely,

Kristin Dennett  
BMO Farm Family Event Coordinator  
[kdennett@calgarystampede.com](mailto:kdennett@calgarystampede.com)  
406-760-8541



## Farm Family Awards Brunch RSVP

MD/County of \_\_\_\_\_

Will be sending \_\_\_\_\_  
First Name Last Name

\_\_\_\_\_  
First Name Last Name

To represent our Municipal District Office

Please return this form **no later than April 27, 2026**

to

Kristin Dennett  
Calgary Stampede Agriculture Office  
**Phone:** 406-760-8541  
**Email:** [kdennett@calgarystampede.com](mailto:kdennett@calgarystampede.com)



**To Whom It May Concern,**

The Lethbridge Coaldale 4-H Beef Club and the Warner Beef Club are proud to announce our **second annual joint event—the Country Classic Show & Sale**, taking place on **June 6, 2026**, at **Perlich Brothers Auction Market**.

This exciting collaboration between our two clubs gives members the opportunity to showcase the results of their year-long efforts, while building valuable connections with fellow 4-H youth. For many, this will be their first time participating in a joint show and for others this will renew the enjoyment they had competing and connecting with others at last year's show. This promises to be a memorable experience full of learning and growth—true to the 4-H motto: *"Learn to do by doing."*

We are currently seeking **sponsorship and support from local businesses and community members** to help offset some of the event costs. Your contribution would go a long way in helping us provide:

- Participation hats for all youth members
- Awards for our overall **Champion and Reserve Champion steer, female, and Showman** (targeting \$100 value each)
- Banners, ribbons, and other recognition materials
- Food costs and thank you's for our volunteers and judges

As a sponsor, your name or business will be **announced multiple times during the show** and **displayed prominently** around the show ring. Your support, no matter the size, directly contributes to the success of our youth and helps us continue building strong, community-minded leaders through 4-H.

There is no obligation to sponsor, and both clubs are deeply grateful for the ongoing encouragement and generosity we receive from our communities.

If you are interested in sponsoring or have any questions, please don't hesitate to contact one of our leaders listed below:

**Kim Daniels**

Lethbridge Coaldale 4-H Beef Club  
lethbridgecoaldale4hbeef@gmail.com

**Adam & Becky Doenz**

Warner Beef Club  
warnerbeef4hclub@gmail.com

Thank you for considering our request and for supporting the next generation of agricultural leaders!

Sincerely,

*The Country Classic Planning Committee*  
Lethbridge Coaldale & Warner 4-H Beef Clubs



Good Afternoon Tory,

Mike here with Chinook Equipment. I would just like to personally invite you to Chinook Equipments Grand Opening Friday May 22 from 1 - 4pm.

Please email back if you have any questions or to let me know you will make it.

Kind regards,





SCHIZOPHRENIA SOCIETY OF ALBERTA

April 1, 2026

Dear SSA Supporter,

**On behalf of the Schizophrenia Society of Alberta (SSA), I invite you to join us for our Strides of Hope Walk on May 22, 2026.** Held in honor of World Schizophrenia Day, this event is a meaningful opportunity to show your support for Albertans affected by schizophrenia and other severe mental illnesses while representing your constituents.

Walks will take place from 12:30 pm – 1:30 pm in six cities where SSA provides our in-person programs: Calgary, Camrose, Edmonton, Lethbridge, Medicine Hat, and Red Deer. Please find the attached walking route and meeting location details for the Strides of Hope Walk closest to you.

Your presence at the walk would be greatly appreciated. We also invite you to consider sharing a post on the day of the event to help raise awareness. A few key facts are included below for reference:

**Schizophrenia Facts:**

- 1 in 100 people live with schizophrenia worldwide - nearly 50,000 Albertans.
- When factoring in families and caregivers, schizophrenia affects approximately 185,000 Albertans.
- 96% of individuals living with schizophrenia report experiencing discrimination in their community.
- Schizophrenia is a treatable brain disorder, just as common as Type 1 Diabetes.
- With early treatment and ongoing support, many people living with schizophrenia can manage their symptoms and lead fulfilling lives.

**SSA Social Media Handles:**

- Facebook - @SchizophreniaSocietyofAlberta
- Instagram - @Schizophrenia.Society.Alberta

**Event Hashtags:** #WorldSchizophreniaDay | #SSAStridesofHope

With your participation, we can take meaningful steps toward reducing stigma, raising awareness, and supporting individuals and families affected by schizophrenia. To confirm your attendance or request additional information, please contact Ciara Molander at 403-896-7556 or [info@schizophrenia.ab.ca](mailto:info@schizophrenia.ab.ca).

Thank you for your support!

Sincerely,

Rubyann Rice  
Provincial Executive Director  
Schizophrenia Society of Alberta

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**Provincial Office**  
4809 – 48 Avenue  
Red Deer, AB, T4N 3T2

**P:** (403) 986-9440  
**E:** [info@schizophrenia.ab.ca](mailto:info@schizophrenia.ab.ca)

[www.schizophrenia.ab.ca](http://www.schizophrenia.ab.ca)

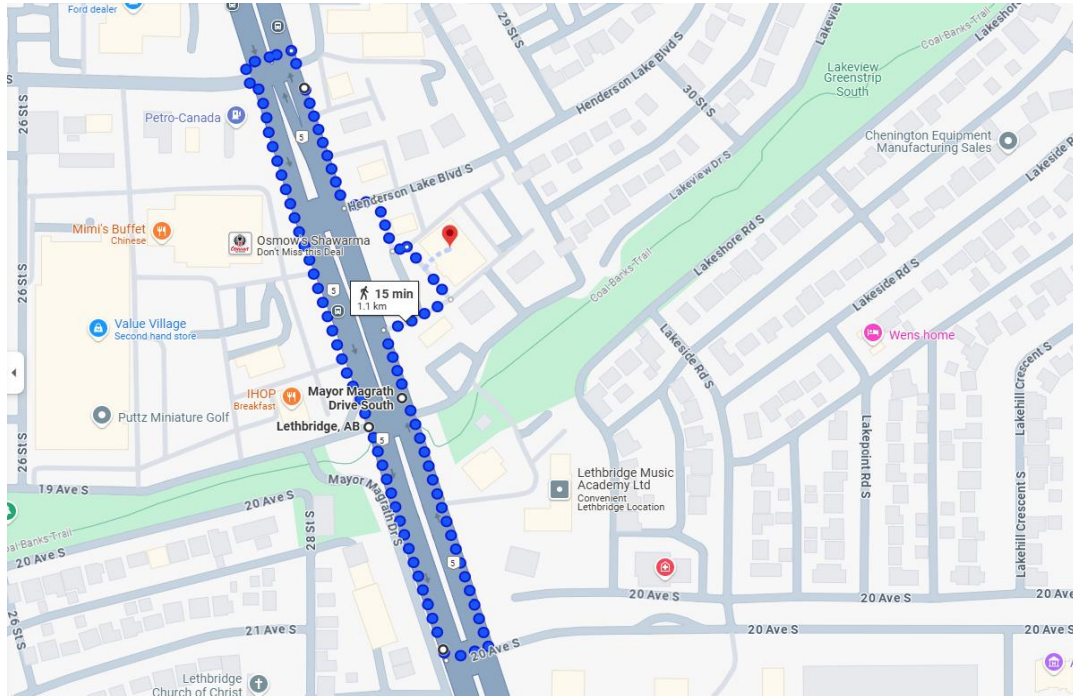


**Charitable Registration** 13048-5816-RR0001



**Lethbridge Strides of Hope Walk meeting location:** The Keg Steakhouse Parking lot located at 1717 Mayor Magrath Dr S, Lethbridge, AB T1K 2R7

**Walk Route:**



**Provincial Office**  
4809 – 48 Avenue  
Red Deer, AB, T4N 3T2

**P:** (403) 986-9440  
**E:** info@schizophrenia.ab.ca

[www.schizophrenia.ab.ca](http://www.schizophrenia.ab.ca)



**Charitable Registration** 13048-5816-RR0001



SCHIZOPHRENIA  
SOCIETY OF ALBERTA

# STRIDES OF HOPE WALK

WALKING TO SUPPORT ALBERTANS  
AFFECTED BY SCHIZOPHRENIA

**FRIDAY MAY 22, 2026**  
**12:30 PM - 1:30 PM**

Held in honour of World  
Schizophrenia Day, join our walk to  
help raise awareness and reduce  
stigma around schizophrenia!



Sign up today!



 403-986-9440

 [info@schizophrenia.ab.ca](mailto:info@schizophrenia.ab.ca)

 [www.schizophrenia.ab.ca](http://www.schizophrenia.ab.ca)



## Strides of Hope Social Media Tipsheet

Thank you for helping raise awareness and reduce the stigma surrounding schizophrenia! Below are some helpful tips and sample messages to guide your social media posts as we honor World Schizophrenia Day on May 24<sup>th</sup> and **host our Strides of Hope Walk on May 22<sup>nd</sup>**.

### Create Your Own Message

Feel free to use some of our sample posts below or personalize it with your own words to show your support for World Schizophrenia Day and the Schizophrenia Society of Alberta.

### Sample Messages:

- The Schizophrenia Society of Alberta is hosting their annual Strides of Hope Walk on May 22<sup>nd</sup>, in honour of World Schizophrenia Day. Join me in supporting the vital work they do! In Alberta alone, over 50,000 individuals are living with schizophrenia and face discrimination and stigma every day. This hinders their ability to access employment, housing, and essential support. Let's work together to end the stigma and create an inclusive and caring community for all! #WorldSchizophreniaDay #SSAStridesofHope
- Join me on May 22<sup>nd</sup> for SSA's Strides of Hope Walk in recognition of World Schizophrenia Day! Help raise awareness and reduce stigma by walking in support of those affected by schizophrenia. Let's walk toward a more inclusive future! #SSAStridesofHope #WorldSchizophreniaDay
- Want to make an impact? Donate or fundraise for the Schizophrenia Society of Alberta in honor of World Schizophrenia Day. Your support helps fund SSA's essential programs for Albertans affected by schizophrenia.

### Hashtags:

- #WorldSchizophreniaDay
- #SSAStridesofHope

### Engage and Encourage:

Tag friends, family, or colleagues to join the cause. Ask them to share the message to expand the reach!

### Tag us!

- **Facebook:** @SchizophreniaSocietyofAlberta
- **Instagram:** @Schizophrenia.Society.Alberta



**McHappy Day<sup>®</sup>**  
**For the love of families.**

I am writing to invite you to participate in the upcoming **32nd McHappy Day**, taking place on **Wednesday, May 6, 2026**, at our Coaldale McDonald's location.

McHappy Day is McDonald's Canada's longest-running and largest charitable initiative, with over 1,400 restaurants participating nationwide in support of Ronald McDonald House (RMH) Canada and local charities. For more than 40 years, McDonald's Canada has helped keep families close to their sick children during difficult times. In an average year, RMH supports over 26,000 families from more than 3,400 communities, and the need continues to grow.

Big Brothers Big Sisters is proud to be the Coaldale McHappy Day recipient, with **75% of proceeds supporting local mentorship programs** and **25% supporting RMH Alberta**.

Funds raised will directly support mentoring programs for youth ages 6–16 by helping screen and train mentors, create meaningful matches, and provide ongoing support to ensure safe, positive relationships. These connections help young people build confidence, strengthen relationships, and improve overall well-being. Funding also helps provide nutritious lunches and snacks, ensuring every child comes to program supported and ready to learn.

We are seeking the support of individuals, businesses, and community leaders to help us reach this goal. Attached is an order form for Extra Value Meal for \$7, Happy Meal for \$4, and Any Size Coffee Coupons for \$1.

It is also a long-standing tradition for community leaders to join us in person on McHappy Day. In partnership with local franchisee Jordan Brown, we warmly invite you to attend and participate alongside our team. Your involvement helps strengthen the impact of both Big Brothers Big Sisters and RMH. Please let me know if you are interested in volunteering at the restaurant on McHappy Day.

Thank you for your consideration and support. To attend or learn more, please contact us at Big Brothers Big Sisters.

Sincerely,  
Sam Machan  
Big Brothers Big Sisters  
sam.machan@bigbrothersbigsisters.ca  
403.328.9355

**From:** Zakk Morrison <[zakk.morrison@fcss.ca](mailto:zakk.morrison@fcss.ca)>

**Sent:** Thursday, April 2, 2026 5:21 PM

**Subject:** 2026 Tim Hortons Smile Cookie Campaign - BEW FCSS

Good afternoon, Reeve Campbell.

I would like to begin by sincerely thanking you for your continued support of BEW FCSS.

At the end of this month, the annual Tim Hortons Smile Cookie Campaign will begin, and we are pleased to invite you and your Councils to participate in our kick-off event, as well as to volunteer to decorate cookies throughout the campaign week. One thought to consider: the end of the week tends to slow down a bit. With that in mind, perhaps we could plan for the Lethbridge County crew to stop by on **Thursday or Friday** to help maintain momentum heading into the weekend. Let Becky and I know if that would be an option.

We recognize that you and your Councils are deeply community-driven and manage many commitments. With that in mind, we would be grateful for whatever level of participation you are able to provide.

Please find the formal invitation letter attached for additional details.

Wishing you a wonderful Easter weekend.

Warmest regards, Zakk



**Zakk Morrison, M.Sc., CHE**  
Executive Director  
2107-13<sup>th</sup> St.  
Coaldale, AB, T1M 1C5  
Tel: 403-715-2260



# ASB Summer Tour Schedule

## July 14, 2026 – Registration & Welcome Events

<b>Time</b>	<b>Activity</b>	<b>Location</b>
12:00 PM – 9:00 PM	Tour Registration	Strathmore
9:00 AM – 4:00 PM	Golf Tournament	TBA
12:00 PM – 4:00 PM	Blackfoot Crossing Historical Park	Blackfoot Crossing Historical Park, Siksika Nation
5:00 PM – 9:00 PM	Wine and Cheese Welcome Reception	Strathmore

## July 15, 2026 – Day 1 Tour

<b>Time</b>	<b>Activity</b>	<b>Location</b>
7:00 AM – 8:30 AM	Registration	Strathmore
6:30 AM – 8:00 AM	Breakfast	Strathmore
8:30 AM	Bus Departs	Strathmore
—	Tour Stop 1	TBA
—	Tour Stop 2	TBA
12:00 PM	Lunch	TBA
1:00 PM	Bus Departs	TBA
—	Tour Stop 3	TBA
—	Tour Stop 4	TBA
—	Tour Stop 5	TBA
4:00 PM	Bus Returns	Strathmore
5:00 PM – 7:00 PM	Supper	Strathmore
7:00 PM – 9:00 PM	Entertainment	Strathmore

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## July 16, 2026 – Day 2 Tour

<b>Time</b>	<b>Activity</b>	<b>Location</b>
6:30 AM – 8:00 AM	Breakfast	Strathmore
8:30 AM	Bus Departs	Strathmore
—	Tour Stop 6	TBA
—	Tour Stop 7	TBA



4/10/26, 5:58 PM

ASB Summer Tour Schedule - Wheatland County

12:00 PM	Lunch	TBA
1:00 PM	Bus Departs	TBA
—	Tour Stop 8	TBA
—	Tour Stop 9	TBA
—	Tour Stop 10	TBA
4:00 PM	Bus Returns	Strathmore
5:30 PM – 10:00 PM	Banquet and Entertainment	Strathmore





# Tour Summary

## **EH Farms**

EH Farms is a family-owned farm that specializes in raising Red Mangalitsa pigs, which are known for their curly, sheep-like wool coats and high-fat content (often referred to as the “Kobe beef” of pork). On this farm the focus is on sustainable, holistic production with “nose-to-tail” consumption. The family also shares their story, educating consumers about life on the farm and the vital role agriculture plays in their lives.

## **Solar Sheep**

Solar Sheep Inc. is an Alberta-based agrivoltaics company that integrates managed sheep grazing with solar energy sites, offering “Sheep as a Service” along with consulting, vegetation management, and land-stewardship solutions designed to improve soil health, biodiversity, and long-term sustainability.

## **Origin Malting**

Origin Malting & Brewing Co.’s brewing operation is built on a true “field-to-pint” model, where the Hilton family grows their own premium barley, malts it in-house for complete quality control, and crafts beer using ingredients sourced directly from their farm. This vertically integrated process allows them to maintain exceptional consistency, traceability, and flavour while showcasing the agricultural heritage behind every pint they produce.

## **Archibald Biodiversity Centre**

The Archibald Biodiversity Centre, a one-of-a-kind facility operated by the Wilder Institute (Calgary Zoo), is a conservation and research facility dedicated to protecting threatened wildlife through science-based breeding programs, habitat restoration, and species recovery initiatives. The centre houses and breeds at-risk species, preparing them for release back into the wild to support long-term population recovery.

## **Rural Routes Agricultural Academy**

Rural Route Agriculture Academy is a K–12 charter school in Wheatland County that delivers hands-on, agriculture-focused education through project-based, nature-based learning, helping students build real-world skills, environmental stewardship, and strong community values.

## **Strathmore Seed Cleaning Plant**

The Strathmore Seed Cleaning Plant is a modern facility and unique in that the operation provides professional seed cleaning, commercial grain separation, C-can loading, bagging, and pedigreed seed to local producers and grain exporters.



### **Target Airspray**

Target Airspray is a family-run aerial application company that operates with a focus on efficient coverage, strong customer relationships, and the same commitment to quality crop protection that has sustained it for more than five decades. Target Air uses three turbine powered Thrush 510 aircraft each equipped with the most modern GPS guidance systems to provide the highest quality of pest control applications in the most efficient and timely manner possible.

### **Western Irrigation District**

The Western Irrigation District (WID) is a long-standing Alberta water-management organization that has, for more than 75 years, delivered raw water to irrigators and communities east of Calgary. Learn more about the future of on-farm water storage, irrigation technology, and water conservation.

[Return Home](#)

## About Wheatland County

Wheatland County is a municipal district in south-central Alberta, Canada, east of Calgary with a population of 8,738 in 2021. Located in Census Division No. 5, its municipal office is located east of Strathmore on Highway 1.

### **Wheatland County Office**

242006 Range Road 243  
Wheatland County, AB T1P 2C4

403-934-3321

### **Hours of Operation**

Monday to Friday, 8 a.m. – 4:30 p.m.

## Helpful Links





122 – 5th Avenue South, Lethbridge, AB T1J 0S9 • 403-328-1155 • www.greenacres.ab.ca

VIA EMAIL  
April 13, 2026

Reeve Campbell and Council  
Lethbridge County  
#100, 905 – 4<sup>th</sup> Avenue South  
Lethbridge, AB T1J 4E4

Dear Reeve Campbell and Council:

On behalf of Green Acres Foundation, please be advised that the Foundation is in the final planning stage to rebuild Piyami Lodge, located in Picture Butte. This project is being partially funded through the recently announced provincial Lodge Modernization Grant (\$5.8M) and a \$3.5M grant through CMHC. In addition, the Town of Picture Butte is also providing monetary support. The Board of Directors of Green Acres Foundation is funding \$17.7M toward this rebuild project.

To proceed with our financial commitment, Green Acres Foundation is required to secure \$9M in external financing. The Alberta Housing Act and the Management Body Operations and Administration Regulation states:

Borrowing 25(1) “Subject to subsection (2), a management body may borrow any sums required to carry out its powers, functions and duties under the Act”,

25(2) “A sum borrowed under this section must be repaid, or the loan must be otherwise retired, within the fiscal year in which the loan is made unless

(a) the Minister approves otherwise, or

(b) The Minister has, on the request of the management body, established a borrowing limit in respect of the management body and the borrowing is within the borrowing limit”.

Our request to the Minister for approval to borrow \$9M for the Piyami Lodge rebuild project requires a letter from each of our member municipalities (City of Lethbridge, Lethbridge County, Town of Nobleford, Town of Coaldale, Town of Picture Butte, Town of Coalhurst, Village of Barons) supporting Green Acres Foundation’s request. We require a letter of support from Lethbridge County:

1. Lethbridge County supports the proposal of Green Acres Foundation to borrow up to \$9M for the \$27M capital rebuild project of Piyami Lodge and;
2. Lethbridge County understands that the request for \$9M in external financing requires ministerial approval and;

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*Providing housing and services since 1960*

3. Lethbridge County acknowledges that under the Alberta Housing Act, member municipalities continue to be requisitioned to fund operating costs of senior lodge facilities.”

Please note that Green Acres Foundation is in good financial standing and your municipality will not be registered on any external financing.

Thank you for your continued partnership and consideration of this request. Should you require further information, please contact myself, your representative to the Green Acres Foundation board, or Dawna Coslovi, CEO, Green Acres Foundation.

Sincerely,

**GREEN ACRES FOUNDATION**



Lorne Hickey  
Chair

Cc: Cole Beck, Chief Administrative Officer



Dear Reeve Campbell,

On behalf of HALO Air Ambulance, I am pleased to invite you to attend our 3rd Annual Flight Up the Night Gala, taking place on Saturday, April 25, 2026, at the Countryside Barn in Lethbridge County.

This special evening brings together community leaders, local businesses, and supporters to celebrate and support the life-saving work HALO provides across Southern Alberta. Guests will enjoy a locally inspired buffet dinner, live entertainment, and an engaging program highlighting the critical emergency air medical services we provide every day.

We would be honoured to have you join us for this memorable evening. Tickets are available for purchase, and I would be happy to assist with securing your seat or table if needed.

✍️ Tickets can be purchased here: [2026 Flight Up The Night - Canadahelps](#)

Your attendance would demonstrate meaningful support for HALO's mission and provide an opportunity to connect with others who are committed to strengthening emergency services in our region.

If you have any questions or would like assistance with tickets, please feel free to reach out.

Warm regards,

**Jolene McIvor**

*Program Development Coordinator*

HALO Air Ambulance

# AGENDA ITEM REPORT



**Title:** Lethbridge County Council Attendance Update - March 2026  
**Meeting:** Council Meeting - 16 Apr 2026  
**Department:** Administration  
**Report Author:** Candice Robison

## APPROVAL(S):

Cole Beck, Chief Administrative Officer

Approved - 08 Apr 2026

## STRATEGIC ALIGNMENT:



**Governance**



**Relationships**



**Region**



**Prosperity**

## EXECUTIVE SUMMARY:

To remain transparent to its citizens, Lethbridge County Council members report on their activities and events attended throughout the month.

## RECOMMENDATION:

No motion required.

## REASON(S) FOR RECOMMENDATION(S):

To remain transparent to the citizens of Lethbridge County.

## PREVIOUS COUNCIL DIRECTION / POLICY:

A County Council update is provided monthly.

## BACKGROUND INFORMATION:

In order to remain transparent to its citizens, Lethbridge County Council members provide a monthly report on their activities and events for the prior month.

## ALTERNATIVES / PROS / CONS:

By not reporting activities and events attended by members of Council, citizens are unaware of the events occurring within the region and are unaware of the participation of Council with regards to community events.

## FINANCIAL IMPACT:

None at this time.

## LEVEL OF PUBLIC PARTICIPATION:



Inform



Consult



Involve



Collaborate



Empower

**ATTACHMENTS:**

[Lethbridge County Council Attendance Update - March 2026](#)

**Lethbridge County Council Attendance  
March 2026**

**Division 1**

**Councillor Lorne Hickey**

March 5	Lethbridge County Council Meeting
March 16	Chamber Costco Tour
March 18	Green Acres Executive Meeting & Finance Meeting
March 23	Economic Development for Elected Officials
March 24	McNally Community Association Meeting
March 25	Green Acres Board Meeting
March 31	Supper Meeting with Town of Coaldale

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**Division 2**

**Reeve Tory Campbell**

March 5	Lethbridge County Council Meeting
March 5	Rotary Ag Scholarship Dinner
March 6	Mayors & Reeves – Virtual
March 9	Rural Road Infrastructure Meeting, ILWG, Mountain View County
March 18	EDL AGM
March 23	Economic Development for Elected Officials
March 24	Council to Council, Town of Coalhurst
March 25	Growing Opportunities Workshop
March 26	SouthGrow Economic Development Summit
March 31	SACI Tour, Lethbridge Polytechnic
March 31	Prospective Investment Meeting, Lethbridge County
March 31	Supper Meeting with Town of Coaldale

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**Division 3**

**Councillor Mark Sayers**

March 4	FCSS Board Meeting
March 5	Lethbridge County Council Meeting
March 5	ORRSC Board Meeting
March 23	Economic Development for Elected Officials
March 25	Growing Opportunities Workshop
March 31	Supper Meeting with Town of Coaldale

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**Division 4****Deputy Reeve John Kuerbis**

March 16	EOEP Course
March 17-18	Spring RMA Conference
March 19	Weekly Meeting with Community Futures Executive Director
March 23	Economic Development for Elected Officials
March 24	Council to Council, Town of Coalhurst
March 25	Community Futures Monthly Board Meeting
March 25	Meeting with Prairies Can Assistant Deputy Minister
March 26	Southern Alberta Economic Development Summit
March 30	Commission Orientation Training
March 31	Waste Commission Rebranding Workshop
March 31	Supper Meeting with Town of Coaldale
March 31	Weekly Meeting with Community Futures Executive Director

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**Division 5****Councillor Kevin Slomp**

March 5	Lethbridge County Council Meeting
March 5	Chinook Arch Planning and Facilities Committee Meeting
March 16	EOEP Course
March 17-18	Spring RMA convention
March 23	Economic Development for Elected Officials
March 24	Council to Council, Town of Coalhurst
March 26	Streets Alive Grand Opening
March 30	Commission Orientation Training
March 31	Waste Commission Rebranding Workshop
March 31	Supper Meeting with Town of Coaldale

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**Division 6****Councillor Eric Van Essen**

March 5	Lethbridge County Council Meeting
March 12	Picture Butte Chamber Meeting
March 23	Economic Development for Elected Officials
March 24	Council to Council, Town of Coalhurst
March 25	Growing Opportunities Workshop
March 31	SACI Tour, Lethbridge Polytechnic
March 31	Supper Meeting with Town of Coaldale

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**Division 7**

**Councillor Tony Ankermann**

March 4	Alberta Sugar Beet Growers AGM
March 5	Lethbridge County Council Meeting
March 16	EOEP Course
March 17-18	Spring RMA Convention
March 23	Economic Development for Elected Officials
March 24	Council to Council, Town of Coalhurst
March 25	Growing Opportunities Workshop
March 26	Southern Alberta Economic Development Summit
March 26	Streets Alive Grand Opening
March 30	Commission Orientation Training
March 31	SACI Tour, Lethbridge Polytechnic
March 31	Supper Meeting with Town of Coaldale

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