

LETHBRIDGE COUNTY Organizational Meeting Thursday, October 18, 2018 - 9:00 a.m. County Administration Building

Page

A. CALL TO ORDER BY CHIEF ADMINISTRATIVE OFFICER

B. OFFICIAL OATH OF OFFICE FOR ALL COUNCILLORS IN ELECTION YEAR

C. VOTING PROCEDURES

- 1. Nominations and Voting by Secret Ballot
- 2 Destruction of Ballots
- 3. Appointment of Scrutineers

D. ELECTION OF REEVE FOR ENSUING YEAR AND OATH OF OFFICE

E. ELECTION OF DEPUTY REEVE FOR ENSUING YEAR AND OATH OF OFFICE

F. APPOINTMENT OF INTERNAL COMMITTEES

No Voting Required - Resolution is required to confirm Pre-Selected Committees

- 1. Airport Transition Committee (1 member)
- 2. Emergency Advisory Committee (Picture Butte, Barons, Nobleford, Coaldale & Coalhurst) (3 Members)

G. APPOINTMENT OF INTERNAL COMMITTEES

Voting Required for each Committee

- 1. Agricultural Service Board Chairman (1 member)
- 2. Audit Committee (3 members)
- 3. Labour Relations Committee (3 members)

H. REPRESENTATIVES FOR EXTERNAL COMMITTEES

No Voting Required - Resolution is required to confirm Pre-Selected Committees

- 1. Barons-Eureka-Warner F.C.S.S. (1 member)
- 2. Chinook Arch Library Board (1 member)
- 3. Coaldale Chamber of Commerce Representative (1 member)
- 4. Community Futures Lethbridge Region (1 member)
- 5. County Co-op Seed Cleaning Plant (1 member)
- 6. Economic Development Lethbridge Initiative (1 member)
- 7. Foothills Little Bow Municipal Association (1 member)
- 8. Green Acres Foundation (1 member)
- 9 Intermunicipal Committee Barons (3 members)
- 10. Intermunicipal Committee Coaldale (3 members)
- **11**. Intermunicipal Committee Coalhurst (3 members)
- **12**. Intermunicipal Committee Nobleford (3 members)
- **13**. Lethbridge & District Exhibition Board (1 member)
- 14. Lethbridge Regional Waste Management Services Commission (2 members)
- 15. Link Pathway Society (1 member)
- 16 . Malloy Drain Steering Committee (2 members)
- 17 . North County Rural Potable Water Board Representative (1 member)
- 18. Oldman River Regional Services Commission (1 member)
- **19**. Picture Butte Chamber of Commerce Representative (1 member)
- 20 . Southern Alberta Waste from Energy Association (1 member)

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N. DATE OF OPEN HOUSE			
4 1. (Res. #569/17 Oct 23/2017 Org Mtg)	<u>4</u> 1	. (Res. #568/17 Oct 23/2017 Org Mitg)	
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OCTOBER 23, 2017

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E. ELECTION OF DEPUTY REEVE

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The Chairman noted that the table was now open for nominations for Deputy Reeve.

S. Campbell nominated K. Benson.

R. Horvath nominated T. Campbell,

A vote was taken, and the Chairman declared KEN BENSON as DEPUTY **REEVE** of Lethbridge County. Deputy Reeve Benson was administered the Oath of Office by Phil North, North & Co.

F. /	APPOINTMEN'	IT OF INTERNAL COMMITTEES			
		F1. Agricultural Service Board and Chairman			
	534/17	K. BENSON	MOVED that all Council members be appointed to sit as the Agricultural Service Board and further that Steve Campbell be selected as the Agricultural Service Board Chairman for 2017/2018.		
		F2. Airport Cor	mmittee (3 Members)		
	535/17	M. ZEINSTRA	MOVED that Reeve Lorne Hickey and Councillors Klaas Vander Veen and Ken Benson be appointed to the Airport Committee for 2017/2018. CARRIED		
		F3. Air Show L	iaison (1 Member)		
	536/17	S. CAMPBELL	MOVED that Councillor Morris Zeinstra be appointed as the Air Show Liaison for 2017/2018. CARRIED		
		F4. Acts App	eal Committee (Soil Conservation, Weed & Pest Control		
			ttee) – Members at Large Appointed (4 Members)		
*	537/17	M. ZEINSTRA	MOVED that County Council appoint the following Members-at- Large to the Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee): Jack Braat, Wilf Scholten, Bryan Harbers and Rob Van Diemen. CARRIED		
1		F5. Audit Committee (2 Members)			
	538/17	K. VANDER VEEN MOVED that Council members Ken Benson and Morris Zeinstra be appointed to the Audit Committee for 2017/2018. CARRIED			
		F6. Economic Development Committee (3 Members)			
		The following Council members indicated a desire to sit on the Economic Development Committee: K. Vander Veen, R. Horvath, T. Campbell and L. Hickey.			
		A vote was taken, and the Chairman declared T. Campbell and L. Hickey appointed to the Economic Development Committee.			
1		Chairman decla	taken to appoint the third member of the Committee. The red K. Vander Veen as the County's third representative on the lopment Committee.		
		ĸ	Reeve		
			Interim Chief Administrative Officer		

		8	COUNTY COUNCIL	OCTOBER 23, 2017	
	APPOINTMENT O	F OFFICIALS			
0		H1. Auditor	9		
E.	562/17	K. VANDER VE	EN MOVED that County Council confi auditor for Lethbridge County for a t		
		H2. County So	licitor		
	563/17	K. BENSON	MOVED that North & Co. be appoint for the ensuing year.	ed as the County's Solicitor CARRIED	
		H3. Returning	Officer		
	564/17	M. ZEINSTRA	MOVED that County Council confirm Spencer-Buckman as Returning Off		
		H5. Subdivisio	on & Development Appeal Board	CARRIED	
C	565/17	M. ZEINSTRA	MOVED that County Council au advertise for a replacement for Mr. 2 will end February 28, 2018.		
	566/17	M. ZEINSTRA	TRA MOVED that County Council confirm the appointments of the current Subdivision & Development Appeal Board Members: Zolton Gergely, Henry Heinen, Roxanne Adams, Fred Bosma and Leroy Pavan.		
ļ	I. PER DIEM RATES, MILEAGE & SUBSISTENCE J. CONVENTION RATE POLICY K. PARTNER ATTENDANCE AND REIMBURSEMENT AT COUNTY FUNCTIONS			NCTIONS	
*	567/17	R. HORVATH	MOVED that a Committee of the Re Administrative Officer and Director formed to research per diem, milea partner attendance and reimburseme further that a report be brought back of the year.	of Corporate Services be age, subsistence rates and ent at County functions and	
Ċ	L. SET SCHEDUL	SET SCHEDULE FOR REGULAR COUNTY COUNCIL MEETINGS			
	568/17	M. ZEINSTRA	MOVED that regular Council meetir the first and third Thursday's of ea 10:00 a.m.		
	M. DATE OF OPEN HOUSE				
	569/17 M. ZEINSTRA MOVED that an Open House be scheduled tentatively fo 3, 2018 to be held at the Lethbridge County Adminis Office pending the completion of the 2017 Audit. CAR				
	N. ADJOURNMENT				
	570/17	M. ZEINSTRA	MOVED the meeting adjourn at 1:12	p.m. CARRIED	
C			he the	1	

Interim Chief Administrative Office

OCTOBER 23, 2017

APPOINTMENT OF OFFICIALS

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	APPOINTMENT O	F OFFICIALS		
F		H1. Auditor		
()	562/17	K. VANDER VE	EN MOVED that County Council confirm KPMG as the external auditor for Lethbridge County for a five-year term (2017-2021). CARRIED	
		H2. County So		
	563/17	K. BENSON	MOVED that North & Co. be appointed as the County's Solicitor for the ensuing year.	
		H3. Returning	Officer	
	564/17	M. ZEINSTRA	MOVED that County Council confirm the appointment of Robin Spencer-Buckman as Returning Officer for Lethbridge County. CARRIED	
		H5. Subdivisio	on & Development Appeal Board	
C	565/17	M. ZEINSTRA	MOVED that County Council authorize Administration to advertise for a replacement for Mr. Zoltan Gergely, whose term will end February 28, 2018.	
	566/17	M. ZEINSTRA	MOVED that County Council confirm the appointments of the current Subdivision & Development Appeal Board Members: Zolton Gergely, Henry Heinen, Roxanne Adams, Fred Bosma and Leroy Pavan. CARRIED	
	I. PER DIEM RATES, MILEAGE & SUBSISTENCE			
	J. CONVENTION	ONVENTION RATE POLICY ARTNER ATTENDANCE AND REIMBURSEMENT AT COUNTY FUNCTIONS		
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6	567/17	R. HORVATH	MOVED that a Committee of the Reeve, Deputy Reeve, Chief Administrative Officer and Director of Corporate Services be formed to research per diem, mileage, subsistence rates and partner attendance and reimbursement at County functions and further that a report be brought back to Council prior to the end of the year. CARRIED	
J	L. SET SCHEDUL	E FOR REGULA	R COUNTY COUNCIL MEETINGS	
1	568/17	M. ZEINSTRA	MOVED that regular Council meetings continue to be held on the first and third Thursday's of each month commencing at 10:00 a.m. CARRIED	
	M. DATE OF OPE	N HOUSE		
	569/17	M. ZEINSTRA	MOVED that an Open House be scheduled tentatively for May 3, 2018 to be held at the Lethbridge County Administration Office pending the completion of the 2017 Audit. CARRIED	
	N. ADJOURNME	<u>IT</u>		
	570/17	M. ZEINSTRA	MOVED the meeting adjourn at 1:12 p.m. CARRIED	
C			Reeve Alla Interim Chief Administrative Office	

	8	COUNTY COUNCIL	OCTOBER 23, 2017
APPOINTMENT O	F OFFICIALS		
	H1. Auditor		
562/17	K. VANDER VE	EN MOVED that County Council cont auditor for Lethbridge County for a	
	H2. County So	licitor	
563/17	K. BENSON	MOVED that North & Co. be appoir for the ensuing year.	nted as the County's Solicitor CARRIED
	H3. Returning	Officer	
564/17	M. ZEINSTRA	MOVED that County Council confir Spencer-Buckman as Returning O	
	H5. Subdivisio	n & Development Appeal Board	CARRIED
565/17	M. ZEINSTRA	MOVED that County Council a advertise for a replacement for Mr. will end February 28, 2018.	
566/17	M. ZEINSTRA	MOVED that County Council confi current Subdivision & Developme Zolton Gergely, Henry Heinen, Ro and Leroy Pavan.	nt Appeal Board Members:
I. PER DIEM RATES, MILEAGE & SUBSISTENCE J. CONVENTION RATE POLICY			
50777		Administrative Officer and Directo formed to research per diem, mile partner attendance and reimbursen further that a report be brought bac of the year.	r of Corporate Services be eage, subsistence rates and ment at County functions and
L. SET SCHEDUL	E FOR REGULA	R COUNTY COUNCIL MEETINGS	11
568/17	M. ZEINSTRA	MOVED that regular Council meet the first and third Thursday's of a 10:00 a.m.	
M. DATE OF OPE	N HOUSE		
569/17	M. ZEINSTRA	MOVED that an Open House be s 3, 2018 to be held at the Lethbu Office pending the completion of the	ridge County Administration
N. ADJOURNMENT			
570/17		MOVED the meeting adjourn at 1:12	2 p.m. CARRIED
		Reeve Interim Chief Adm	ninistrative Office
	562/17 563/17 563/17 565/17 565/17 566/17 <u>1. PER DIEM RAT</u> 566/17 <u>1. PER DIEM RAT</u> 566/17 <u>567/17</u> <u>1. SET SCHEDUL</u> 568/17 <u>M. DATE OF OPE</u> 569/17 <u>N. ADJOURNMEN</u>	APPOINTMENT OF OFFICIALS H1. Auditor 562/17 K. VANDER VE 12. County So 563/17 K. BENSON H3. Returning M. ZEINSTRA H5. Subdivisio M. ZEINSTRA 1. PER DIEM RATES, MILEAGE & J. CONVENTION RATE POLICY K. PARTNER ATTENDANCE AND 567/17 R. HORVATH 568/17 M. ZEINSTRA L. SET SCHEDUL E FOR REGULA 568/17 M. ZEINSTRA M. DATE OF OPEN HOUSE 569/17 M. ZEINSTRA	APPOINTMENT OF OFFICIALS H1. Auditor 562/17 K. VANDER VEEN MOVED that County Council con auditor for Lethbridge County for a H2. County Solicitor 563/17 K. BENSON MOVED that North & Co. be appoin for the ensuing year. H3. Returning Officer 564/17 M. ZEINSTRA MOVED that County Council confit Spencer-Buckman as Returning O H5. Subdivision & Development Appeal Board 565/17 M. ZEINSTRA MOVED that County Council a advertise for a replacement for M will end February 28, 2018. 566/17 M. ZEINSTRA MOVED that County Council a advertise for a replacement for M will end February 28, 2018. 566/17 M. ZEINSTRA MOVED that County Council a advertise for a replacement for M will end February 28, 2018. 566/17 M. ZEINSTRA MOVED that County Council and current Subdivision & Development Zotton Gergely, Henry Heinen, Ro and Leroy Pavan. L PER DIEM RATES, MILEAGE & SUBSISTENCE J. CONVENTION RATE POLICY K. PARTNER ATTENDANCE AND REIMBURSEMENT AT COUNTY F 567/17 R. HORVATH MOVED that a committee of the f Administrative Officer and Directo formed to research per diem, mile partner attendance and reimbursen further that a report be brought bac of the year. L. SET SCHEDULE FOR REGULAR COUNTY COUNCIL MEETINGS 568/17 M. ZEINSTRA M. ZEINSTRA MOVED that an Open House be s 3, 2018 to b held at the Lethb Office pending the co