



# LETHBRIDGE COUNTY

## Organizational Meeting

Thursday, October 18, 2018 - 9:00 a.m.

### County Administration Building

Page

#### **A. CALL TO ORDER BY CHIEF ADMINISTRATIVE OFFICER**

#### **B. OFFICIAL OATH OF OFFICE FOR ALL COUNCILLORS IN ELECTION YEAR**

#### **C. VOTING PROCEDURES**

- 1 . Nominations and Voting by Secret Ballot
- 2 . Destruction of Ballots
- 3 . Appointment of Scrutineers

#### **D. ELECTION OF REEVE FOR ENSUING YEAR AND OATH OF OFFICE**

#### **E. ELECTION OF DEPUTY REEVE FOR ENSUING YEAR AND OATH OF OFFICE**

#### **F. APPOINTMENT OF INTERNAL COMMITTEES**

##### **No Voting Required - Resolution is required to confirm Pre-Selected Committees**

- 1 . Airport Transition Committee (1 member)
- 2 . Emergency Advisory Committee (Picture Butte, Barons, Nobleford, Coaldale & Coalhurst) (3 Members)

#### **G. APPOINTMENT OF INTERNAL COMMITTEES**

##### **Voting Required for each Committee**

- 1 . Agricultural Service Board Chairman (1 member)
- 2 . Audit Committee (3 members)
- 3 . Labour Relations Committee (3 members)

#### **H. REPRESENTATIVES FOR EXTERNAL COMMITTEES**

##### **No Voting Required - Resolution is required to confirm Pre-Selected Committees**

- 1 . Barons-Eureka-Warner F.C.S.S. (1 member)
- 2 . Chinook Arch Library Board (1 member)
- 3 . Coaldale Chamber of Commerce Representative (1 member)
- 4 . Community Futures Lethbridge Region (1 member)
- 5 . County Co-op Seed Cleaning Plant (1 member)
- 6 . Economic Development Lethbridge Initiative (1 member)
- 7 . Foothills Little Bow Municipal Association (1 member)
- 8 . Green Acres Foundation (1 member)
- 9 . Intermunicipal Committee - Barons (3 members)
- 10 . Intermunicipal Committee - Coaldale (3 members)
- 11 . Intermunicipal Committee - Coalhurst (3 members)
- 12 . Intermunicipal Committee - Nobleford (3 members)
- 13 . Lethbridge & District Exhibition Board (1 member)
- 14 . Lethbridge Regional Waste Management Services Commission (2 members)
- 15 . Link Pathway Society (1 member)
- 16 . Malloy Drain Steering Committee (2 members)
- 17 . North County Rural Potable Water Board Representative (1 member)
- 18 . Oldman River Regional Services Commission (1 member)
- 19 . Picture Butte Chamber of Commerce Representative (1 member)
- 20 . Southern Alberta Waste from Energy Association (1 member)



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#### **I. REPRESENTATIVES FOR EXTERNAL COMMITTEES**

##### **Voting Required for each Committee**

1. ASB Delegates with Voting Privileges at ASB Conventions (2 members + 1 alternate)
2. County Irrigation Committee / Alberta Irrigation Projects Association (2 Members: 1 southside of river, 1 northside of river)
3. Highway 3 Twinning Development Association (1 member)
4. Intermunicipal Committee - City of Lethbridge (3 members)
5. Intermunicipal Committee - Picture Butte (3 members)
6. Lethbridge Regional Water Services Commission (2 members)
7. SouthGrow Regional Initiative (1 member)

#### **J. RESOLUTION TO CONFIRM THE RESULTS OF THE COUNCIL COMMITTEE APPOINTMENTS**

#### **K. APPOINTMENT OF OFFICIALS**

1

1. Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee) - Members-at-Large (4 members) (Res. #537/17 Oct 23/2017 Org Mtg)

#### **L. PER DIEM RATES, MILEAGE & SUBSISTENCE, CONVENTION RATE POLICY, PARTNER ATTENDANCE & REIMBURSEMENT AT COUNTY FUNCTIONS**

2

1. (Res. #567/17 Oct 23/2017 Org Mtg)

#### **M. SET SCHEDULE FOR REGULAR COUNTY COUNCIL MEETINGS**

3

1. Council meetings are presently held every 1st and 3rd Thursday of the month (Res. #568/17 Oct 23/2017 Org Mtg)

#### **N. DATE OF OPEN HOUSE**

4

1. (Res. #569/17 Oct 23/2017 Org Mtg)

#### **O. ADJOURNMENT**

E. ELECTION OF DEPUTY REEVE

The Chairman noted that the table was now open for nominations for Deputy Reeve.

S. Campbell nominated K. Benson.  
R. Horvath nominated T. Campbell.

A vote was taken, and the Chairman declared **KEN BENSON** as **DEPUTY REEVE** of Lethbridge County. Deputy Reeve Benson was administered the Oath of Office by Phil North, North & Co.

F. APPOINTMENT OF INTERNAL COMMITTEESF1. Agricultural Service Board and Chairman

534/17 K. BENSON MOVED that all Council members be appointed to sit as the Agricultural Service Board and further that Steve Campbell be selected as the Agricultural Service Board Chairman for 2017/2018. **CARRIED**

F2. Airport Committee (3 Members)

535/17 M. ZEINSTRÄ MOVED that Reeve Lorne Hickey and Councillors Klaas Vander Veen and Ken Benson be appointed to the Airport Committee for 2017/2018. **CARRIED**

F3. Air Show Liaison (1 Member)

536/17 S. CAMPBELL MOVED that Councillor Morris Zeinstra be appointed as the Air Show Liaison for 2017/2018. **CARRIED**

F4. Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee) – Members at Large Appointed (4 Members)

537/17 M. ZEINSTRÄ MOVED that County Council appoint the following Members-at-Large to the Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee): Jack Braat, Wilf Scholten, Bryan Harbers and Rob Van Diemen. **CARRIED**

F5. Audit Committee (2 Members)

538/17 K. VANDER VEEN MOVED that Council members Ken Benson and Morris Zeinstra be appointed to the Audit Committee for 2017/2018. **CARRIED**

F6. Economic Development Committee (3 Members)

The following Council members indicated a desire to sit on the Economic Development Committee: K. Vander Veen, R. Horvath, T. Campbell and L. Hickey.

A vote was taken, and the Chairman declared T. Campbell and L. Hickey appointed to the Economic Development Committee.

A re-vote was taken to appoint the third member of the Committee. The Chairman declared K. Vander Veen as the County's third representative on the Economic Development Committee.

  
Reeve

  
Interim Chief Administrative Officer

APPOINTMENT OF OFFICIALSH1. Auditor

562/17

K. VANDER VEEN

MOVED that County Council confirm KPMG as the external auditor for Lethbridge County for a five-year term (2017-2021).  
CARRIED

H2. County Solicitor

563/17

K. BENSON

MOVED that North & Co. be appointed as the County's Solicitor for the ensuing year.  
CARRIED

H3. Returning Officer

564/17

M. ZEINSTR

MOVED that County Council confirm the appointment of Robin Spencer-Buckman as Returning Officer for Lethbridge County.  
CARRIED

H5. Subdivision & Development Appeal Board

565/17

M. ZEINSTR

MOVED that County Council authorize Administration to advertise for a replacement for Mr. Zoltan Gergely, whose term will end February 28, 2018.  
CARRIED

566/17

M. ZEINSTR

MOVED that County Council confirm the appointments of the current Subdivision & Development Appeal Board Members: Zoltan Gergely, Henry Heinen, Roxanne Adams, Fred Bosma and Leroy Pavan.  
CARRIED

I. PER DIEM RATES, MILEAGE & SUBSISTENCEJ. CONVENTION RATE POLICYK. PARTNER ATTENDANCE AND REIMBURSEMENT AT COUNTY FUNCTIONS

567/17

R. HORVATH

MOVED that a Committee of the Reeve, Deputy Reeve, Chief Administrative Officer and Director of Corporate Services be formed to research per diem, mileage, subsistence rates and partner attendance and reimbursement at County functions and further that a report be brought back to Council prior to the end of the year.  
CARRIED

L. SET SCHEDULE FOR REGULAR COUNTY COUNCIL MEETINGS

568/17

M. ZEINSTR

MOVED that regular Council meetings continue to be held on the first and third Thursday's of each month commencing at 10:00 a.m.  
CARRIED

M. DATE OF OPEN HOUSE

569/17

M. ZEINSTR

MOVED that an Open House be scheduled tentatively for May 3, 2018 to be held at the Lethbridge County Administration Office pending the completion of the 2017 Audit.  
CARRIED

N. ADJOURNMENT

570/17

M. ZEINSTR

MOVED the meeting adjourn at 1:12 p.m.

CARRIED

  
Reeve

  
Interim Chief Administrative Officer

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562/17

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