



AGENDA

County Council Meeting

9:00 AM - Wednesday, January 15, 2020
Council Chambers

Page

A. CALL TO ORDER - OPENING REMARKS

B. AMENDMENTS/DELETIONS - CONFIRMATION OF AGENDA

C. CONFIRMATION OF MINUTES

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1. **County Council Meeting Minutes for December 19, 2019**
[County Council December 19, 2019 Minutes](#)

D. UNFINISHED BUSINESS

E. NOTICES OF MOTION

F. REPORTS

G. APPOINTMENTS

8 - 26

1. **9:05 a.m.- Gerrit Sinke, Deputy Chief of Training and Safety and Heath Wright, Chief Fire Marshall, City of Lethbridge Fire Services Delegation Re: Fire Services Training Program Grant Application Update**
2. **9:30 a.m. - PUBLIC HEARING-** **Bylaw 19-045 - L.A. Power Systems Ltd. - Amendment to the Land Use Bylaw From: Rural Urban Fringe (RUF) To: Rural General Industrial (RGI) - Plan 0210316, Block 1, Lot 1 in the SE 10-11-23-W4 - Public Hearing**
[Bylaw 19-045 Land Use Bylaw Amendment RUF to RGI- Public Hearing - Pdf](#)

H. BYLAWS

(excluding public hearings)

27 - 35

1. **Bylaw 20-001 - Precon Manufacturing Ltd. - Amendment to the Land Use Bylaw From: Rural Urban Fringe (RUF) To: Rural General Industrial (RGI) - NE 20-9-22-W4 - First Reading**

I. MUNICIPAL SERVICES

- 36 - 37 1. **Acts Appeal Committee 2020 Appointments (Soil Conservation, Weed and Pest Control)**
[Acts Appeal Committee 2020 Appointments - Pdf](#)

J. COMMUNITY SERVICES

K. CORPORATE SERVICES

- 38 - 43 1. **2020 - 2024 Capital Budget**
[2020 -2024 Capital Budget - Pdf](#)
- 44 - 49 2. **2020 - 2022 Operating Budget**
[2020 -2022 Operating Budget - Pdf](#)
- 50 - 56 3. **Bylaw 20-003 - 2020 Utility Rates Schedule "A"**
[Bylaw 20-003 Utility Rates Schedule "A" - Pdf](#)
- 57 - 61 4. **City of Lethbridge - ACP-IC Grant Support**
[City of Lethbridge - ACP-IC Grant Support - Pdf](#)

L. ADMINISTRATION

- 62 - 63 1. **Corporate Retreat**
[Corporate Retreat 2020 - Pdf](#)

M. INVITATIONS

- 64 - 68 1. **Picture Butte and District Chamber of Commerce Annual General Meeting- January 31, 2020**
[Picture Butte and District Chamber of Commerce Annual General Meeting- January 31, 2020 - Pdf](#)
- 69 - 71 2. **Consul General of Japan- Birthday Celebration for His Majesty the Emperor of Japan- February 20, 2020**
[Consul General of Japan- Birthday Celebration for His Majesty the Emperor of Japan- February 20, 2020 - Pdf](#)
- 72 - 75 3. **Southern Alberta Chinese Association- Chinese New Year Gala - February 1, 2020, Coast Hotel**
 [Southern Alberta Chinese Association- Chinese New Year Gala- February 1, 2020 - Pdf](#)

N. COUNTY COUNCIL UPDATES

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1. **County Councillor Activities Attended for December 2019**
[Councillor Activities for December 2019](#)

O. CLOSED SESSION

P. ADJOURN



MINUTES

County Council Meeting

9:00 AM - Thursday, December 19, 2019
Council Chambers

The County Council of Lethbridge County was called to order on Thursday, December 19, 2019, at 9:00 AM, in the Council Chambers, with the following members present:

PRESENT:

- Reeve Lorne Hickey
- Deputy Reeve Steve Campbell
- Councillor Tory Campbell
- Councillor Robert Horvath
- Councillor Ken Benson
- Councillor Klaas VanderVeen
- Councillor Morris Zeinstra
- Acting Chief Administrative Officer Larry Randle
- Infrastructure Manager Devon Thiele
- Manager of Finance & Administration Jennifer Place
- Director of Public Operations Jeremy Wickson
- Executive Administrative Assistant Donna Irwin

EXCUSED:

LATE:

A. CALL TO ORDER - OPENING REMARKS

Reeve Hickey called the meeting to order at 9:02 a.m.

B. AMENDMENTS - CONFIRMATION OF AGENDA

There were no additions or deletions to the December 19, 2019 Council agenda.

560-2019	Councillor Benson	MOVED that County Council approve the December 19, 2019 County Council Agenda as presented.	CARRIED
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C. CONFIRMATION OF MINUTES

C.1. December 5, 2019 Regular County Council Meeting Minutes

561-2019	Deputy Reeve S.Campbell	MOVED that County Council approves the December 5, 2019 County Council Minutes as presented.	CARRIED
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D. UNFINISHED BUSINESS

E. NOTICES OF MOTION

F. REPORTS

G. APPOINTMENTS

G.1. 9:30 a.m.: Shannon Frank, Executive Director, Oldman Watershed Council

Reeve Hickey welcomed Ms. Shannon Frank, Executive Director, Oldman Watershed Council to the meeting at 9:30 a.m. Ms. Frank presented Council with a video that was produced in partnership with Lethbridge County and Farm Credit Canada. Three videos were produced and one will be shown today. The topic of all three videos is sustainable agriculture in Lethbridge County and feature local

producers and County staff talking about beneficial management practices being used on farms in the County.

Reeve Hickey thanked Ms. Frank for the presentation. Ms. Frank departed at 9:56 a.m.

G.2. 10:00 a.m. - Asset Management Phase 2 Update - Michael Bly, GIS & Asset Coordinator and Chris Vanderheyden, Senior Asset Management Consultant, Public Sector Digest

Reeve Hickey welcomed Mr. Michael Bly, GIS & Asset Coordinator, Lethbridge County and Mr. Chris Vanderheyden, Senior Asset Management Consultant, Public Sector Digest to the meeting at 10:00 a.m. The delegation provided Council with an update on Phase 2 of Asset Management and covered some of the following topics:

Risk and Criticality Model Development - Complete
Lifecycle Model Development - In progress
Levels of Service Framework Development - In progress
Asset Management Training - Ongoing
Building Condition Assessments - Complete
Roads Condition Assessment - Complete

Phase 2 will be complete by the end of 2019 and in 2020 Phase 3 will focus on developing the framework and building financial strategies and then the development of a comprehensive Asset Management Plan.

562-2019 Councillor Zeinstra MOVED that County Council receives the Asset Management Phase 2 presentation for information. CARRIED

Reeve Hickey thanked the delegation for their presentation. The delegation retired at 10:30 a.m.

H. BYLAWS
(excluding public hearings)

H.1. Bylaw 19-046 - D.R.T. Farms - Amendment to the Land Use Bylaw From: Lethbridge Urban Fringe (LUF) To: Grouped Country Residential - Plan 1810943 Block 1 Lot 2 in the SE 10-9-2-W4 - First Reading

563-2019 Councillor Horvath MOVED that Bylaw 19-046 be read a first time. CARRIED

I. MUNICIPAL SERVICES

I.1. 2020 Fleet Capital Budget

564-2019 Deputy Reeve S.Campbell MOVED that County Council proceeds with the approval of the 2020 Fleet Capital Budget in the amount of \$1,865,000. CARRIED

I.2. Agricultural Service Board Summer Tour - Rescind Motion to Host

565-2019 Councillor T.Campbell MOVED that County Council rescind motion #296/19 to host the Agricultural Service Board Summer Tour in 2023, and have administration send a letter of withdrawal from hosting the event to the President of the Alberta Association of Agricultural Fieldman.

The Reeve declared that Item I2 be tabled to allow for the 9:30 a.m. presentation to Council.

At 10:40 a.m. Reeve Hickey declared Item I2 be lifted from the table.

At this time, Councillor T. Campbell requested permission to withdraw his motion. There were no objections, so the motion was declared to be withdrawn.

- 566-2019 Councillor T.Campbell MOVED that Administration bring a report back to Council in 2020 regarding hosting the Agricultural Service Board Summer Tour 2023; and further that the \$50,000 in the 2020 Budget for the ASB 2023 Tour be removed from the 2020 Budget. CARRIED

J. COMMUNITY SERVICES

J.1. Community Peace Officer Policies:

Policy 215 - Exhibit Handling & Disposal of Cannabis

Policy 216 - Known-Risk Policy and Protocol

Policy 217 - CPO Communication System Policy

- 567-2019 Councillor Benson MOVED that Policy No. 215 Exhibit Handling and Disposal of Cannabis be adopted by County Council. CARRIED
- 568-2019 Councillor VanderVeen MOVED that Policy No. 216 - Known Risk Policy and Protocol be adopted by County Council. CARRIED
- 569-2019 Councillor Horvath MOVED that Policy No. 217 CPO Communications Policy No. 217 be adopted by County Council. CARRIED

K. CORPORATE SERVICES

K.1. 2020 Interim Operating Budget Approval

- 570-2019 Councillor VanderVeen MOVED that County Council approve the 2019 Approved Budget in the amount of \$28,043,565 in operating expenditures as the 2020 Interim Operating Budget until such time as a Final 2020 Operating Budget is approved. CARRIED

L. ADMINISTRATION

M. INVITATIONS

N. COUNTY COUNCIL UPDATES

N.1. Councillor Events November 2019

Members of Council declared the events they attended for the month of November 2019.

• **Reeve Lorne Hickey**

- November 1st – Mayors & Reeves meeting
- November 4th – Emergency Services meeting
- November 6th – Reeve & CAO meeting
- November 7th – County Council meeting
- November 11-15th – 2019 RMA Fall Convention – Edmonton
- November 20th – Reeve & CAO meeting
- November 21st – County Council meeting
- November 25 to 27th – 2020 Budget meetings
- November 29th – Legacy of the Land Banquet, MD of Willow Creek
- November 30th – Mayor's Prayer Breakfast

• **Deputy Reeve Ken Benson**

- November 1st – Lethbridge Chamber of Commerce – Minister of Finance luncheon meeting
- November 4th – Emergency Services Update
- November 7th – County Council meeting
- November 11 – 15th – 2019 RMA Fall Convention – Edmonton
- November 21st – County Council meeting
- November 25 to 27th – 2020 Budget meetings

- **Councillor Tory Campbell**
 - November 4th – Emergency Services Update
 - November 7th – County Council meeting
 - November 12th -15th – 2019 Fall RMA Convention – Edmonton
 - November 21st – County Council meeting
 - November 22nd – Coaldale Parade of Lights
 - November 25th – 27th – 2020 Budget meetings
 - November 30th – Coaldale & District Emergency Services Awards & Banquet
- **Councillor Steve Campbell**
 - November 4th – Emergency Services Update
 - November 7th – County Council meeting
 - November 12th – 15th – 2019 Fall RMA Convention – Edmonton
 - November 20th – Barons / County IDP meeting
 - November 21st – County Council meeting
 - November 25th – 27th – 2020 Budget meetings
 - November 29th – Nikka Yuko Japanese Garden Winter Lights Festival
- **Councillor Robert Horvath**
 - November 1st – Highway 3 Twinning Development Association Board Meeting
 - November 4th – Emergency Services Update
 - November 7th – County Council meeting
 - November 12-15th – 2019 RMA Fall Convention, Edmonton
 - November 21st – County Council meeting
 - November 25-27th – 2020 Budget meetings
- **Councillor Morris Zeinstra**
 - November 7th – County Council meeting
 - November 25th – 27th – 2020 Budget meetings
 - November 29th – MD of Willow Creek Legacy of the Land Banquet
- **Councillor Klaas VanderVeen**
 - November 4th – Emergency Services Update
 - November 7 – County Council meeting
 - November 8th – SAEWA Meeting with Nathan Neudorf
 - November 11th – Picture Butte Remembrance Day Ceremonies
 - November 11th – 15th – 2019 RMA Fall Convention – Edmonton
 - November 20th – Economic Development Lethbridge meeting
 - November 21st – County Council meeting
 - November 22nd – SAEWA meeting
 - November 25th to 27th – 2020 Budget meetings

O. CLOSED SESSION

P. ADJOURN

571-2019	Councillor Benson	MOVED that the meeting adjourn at 11:30 a.m.	CARRIED
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Reeve

CAO

AGENDA ITEM REPORT



Title: Bylaw 19-045 - L.A. Power Systems Ltd. - Amendment to the Land Use Bylaw
From: Rural Urban Fringe (RUF) To: Rural General Industrial (RGI) - Plan
0210316 Block 1 Lot 1 in the SE 10-11-23-W4 - Public Hearing

Meeting: County Council - 15 Jan 2020

Department: Community Services - Planning

Report Author: Hilary Janzen

APPROVAL(S):

Larry Randle, Acting Chief Administrative Officer
Ann Mitchell, Chief Administrative Officer

Approved - 02 Jan 2020
Approved - 02 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

An application has been submitted to amend the Land Use Bylaw from Rural Urban Fringe to Rural General Industrial on Plan 0210316 Block 1 Lot 1 within SE 10-11-23-W4 to accommodate a new industrial use on the property.

RECOMMENDATION:

That Bylaw 19-045 be read a second time.
That Bylaw 19-045 be read a third time.

PREVIOUS COUNCIL DIRECTION / POLICY:

The Municipal Development Plan Section 6.1.3 (p) allows the development authority to request that the applicant apply for a re-designation if the proposal does not meet the standards of the Land Use Bylaw and if there would be a benefit to having a formal public hearing.

BACKGROUND INFORMATION:

An application has been submitted to amend the Land Use Bylaw from Rural Urban Fringe to Rural General Industrial Plan 0210316 Block 1 Lot 1 within SE 10-11-23-W4. The parcel is located west of Nobleford on Range Road 23-3.

The applicant/landowner wishes use the property for an industrial use (hydrovac slurry) which is not allowed in the Rural Urban Fringe District. The Rural General Industrial District would accommodate a number of different types of business and is compatible with the adjacent lands in Nobleford (i.e. transfer station and town lagoons).

The application meets the requirements of the Lethbridge County Municipal Development Plan Section 6.4. The proposed area is adjacent to an existing rail-line, Lethbridge County waste transfer station, the Nobleford Industrial area and waste water lagoons. The proximity to these non-residential land uses along with the irregular configuration of the parcel, County Administration has determined that the re-designation to the Rural General Industrial District would be appropriate.

The application was circulated to all County Departments, Town of Nobleford and external agencies for review. No concerns or objections were received regarding the proposed amendment. The Technical Services and Public Operations Departments reviewed the application and the proposed intended use and has no concerns with the amount of traffic that the business would generate in the area or the proximity to Stud Horse Lake. If required, conditions will be put on a development permit to address the impact of future businesses on the road, access, drainage and storm-water management. The Town of Nobleford had some initial concerns but removed any opposition after a discussion with the applicant on the nature of the proposed business at their November 19, 2019 Town Council meeting.

The public hearing was advertised in the December 31, 2019 and January 7, 2020 editions of the Sunny South News.

ALTERNATIVES:

Not Applicable

FINANCIAL IMPACT:

Future industrial uses, if approved, would be taxed at an industrial rate.

REASON(S) FOR RECOMMENDATION(S):

The proposed amendment meets the requirements of the Municipal Development Plan.

ATTACHMENTS:

[Bylaw 19-045 Application](#)
[19_045_RUF_RGI_Ortho](#)
[Bylaw 19-045 Signed First Reading](#)
[Notice of Public Hearing - Bylaw 19-045](#)
[AT Comments](#)
[nbl leth county Nov 21, recind opposition to bylaw19-045](#)
[Telus comments - RE_ Lethbridge County - Bylaw 19-045](#)
[Fortis comments - Lethbridge County - Bylaw 19-045](#)
[LNID Comments](#)



LETHBRIDGE COUNTY
APPLICATION FOR A
LAND USE BYLAW AMENDMENT
Pursuant to Bylaw No. 1404

Form C

OFFICE USE		
Date of Application: <u>October 21, 2019</u>	Assigned Bylaw	No. <u>19-045</u>
Date Deemed Complete: <u>October 23, 2019</u>	Application & Processing Fee:	\$ <u>1500.00</u>
Redesignation <input checked="" type="checkbox"/> Text Amendment <input type="checkbox"/>	Certificate of Title Submitted:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

A refusal is **not** appealable and a subsequent application for amendment involving the same lot and/or the same or similar use may not be made for at least 18 months after the date of refusal. (Refer to sections 53(1))

IMPORTANT NOTE: Although the Development Officer is in a position to advise on the principle or details of any proposals, such advice must not be taken in any way as official consent.

APPLICANT INFORMATION

Name of Applicant: L.A. Power Systems Ltd.
Mailing Address: 303 24 St N
Lethbridge
Postal Code: T1N 3T7
Phone: 403-328-6767
Phone (alternate): 403-634-2141
Fax: 403-328-6896
Is the applicant the owner of the property? ☒ Yes ☐ No

IF "NO" please complete box below

Name of Owner: _____	Phone: _____
Mailing Address: _____	Applicant's interest in the property:
_____	<input type="checkbox"/> Agent
_____	<input type="checkbox"/> Contractor
Postal Code: _____	<input type="checkbox"/> Tenant
	<input type="checkbox"/> Other _____

PROPERTY INFORMATION

Municipal Address: _____
Legal Description: Lot(s) 1 Block 1 Plan 0210316
OR Quarter _____ Section _____ Township _____ Range _____

AMENDMENT INFORMATION

What is the proposed amendment?

☐ Text Amendment

☒ Land Use Redesignation

IF TEXT AMENDMENT:

For text amendments, attach a description including:

- The section to be amended;
- The change(s) to the text; and
- Reasons for the change(s).

IF LAND USE REDESIGNATION:

Current Land Use Designation (zoning):

~~AG~~ RUF

Rural Urban Fringe

Proposed Land Use Designation (zoning) (if applicable):

RGI

Rural General Industrial

SITE DESCRIPTION:

Describe the lot/parcel dimensions ~~466m x 305m x 371m~~ and lot area/parcel acreage 15.38
Indicate the information on a scaled PLOT or SITE PLAN: (0-4 acres at 1" = 20'; 5-9 acres at 1" = 100'; 10 acres or more at 1" = 200')

☒ Site or Plot Plan Attached

☒ Conceptual Design Scheme or Area Structure Plan Attached

OTHER INFORMATION:

Section 52 of the *Land Use Bylaw* regulates the information required to accompany an application for redesignation. Please attach a descriptive narrative detailing:

- The existing and proposed future land use(s) (i.e. details of the proposed development);
- If and how the proposed redesignation is consistent with applicable statutory plans;
- The compatibility of the proposal with surrounding uses and zoning;
- The development suitability or potential of the site, including identification of any constraints and/or hazard areas (e.g. easements, soil conditions, topography, drainage, etc.);
- Availability of facilities and services (sewage disposal, domestic water, gas, electricity, fire protection, schools, etc.) to serve the subject property while maintaining adequate levels of service to existing development; and
- Access and egress from the parcel and any potential impacts on public roads.

In addition to the descriptive narrative, an Area Structure Plan or Conceptual Design Scheme may be required in conjunction with this application where:

- redesignating land to another district;
- multiple parcels of land are involved;
- four or more lots could be created;
- several pieces of fragmented land are adjacent to the proposal;
- new internal public roads would be required;
- municipal services would need to be extended; or
- required by Council, or the Subdivision or Development Authority if applicable.

The applicant may also be required to provide other professional reports, such as a:

- geotechnical report; and/or
 - soils analysis; and/or
 - evaluation of surface drainage or a detailed storm water management plan;
 - and any other information described in section 52(2) or as deemed necessary to make an informed evaluation of the suitability of the site in relation to the proposed use;
- if deemed necessary.

SITE PLAN

Plans and drawings, in sufficient detail to enable adequate consideration of the application, must be submitted in **duplicate** with this application, together with a plan sufficient to identify the land. It is desirable that the plans and drawings should be on a scale appropriate to the development. However, unless otherwise stipulated, it is not necessary for plans and drawings to be professionally prepared. Council may request additional information.

DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application. *I/We have read and understand the terms noted below and hereby certify that the registered owner of the land is aware of, and in agreement with this application.*

APPLICANT

REGISTERED OWNER
(if not the same as applicant)

DATE: _____

Sept 26/2019

IMPORTANT: This information may also be shared with appropriate government/ other agencies and may also be kept on file by the agencies. This information may also be used by and for any or all municipal programs and services. Information provided in this application may be considered at a public meeting. The application and related file content will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions about the collection of this information, please contact Lethbridge County.

TERMS

1. Subject to the provisions of the Land Use Bylaw No. 1404 of Lethbridge County, the term "development" includes any change in the use, or intensity of use, of buildings or land.
2. Pursuant to the municipal development plan, an area structure plan or conceptual design scheme may be required by Council before a decision is made.
3. A refusal is not appealable and a subsequent application for redesignation (reclassification) involving the same or similar lot and/or for the same or similar use may not be made for at least 18 months after the date of a refusal.
4. An approved redesignation (reclassification) shall be finalized by amending the land use bylaw map in accordance with section 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26.

Note: Information provided or generated in this application may be considered at a public meeting.



L.A. Power Systems Ltd.

ELECTRICAL CONTRACTING - COMMERCIAL and RESIDENTIAL PROPERTY PORTFOLIO
plus DRAIN MASTER INDUSTRIAL and L A NEON SIGN divisions

303 24 ST. North Lethbridge, AB, T1H 3T7

www.LApower.ca

Phone: 403-328-6767

Legal Description

Lot: 1 Block: 1 Plan : 7410268

Current Zoning: AG

Proposed Zoning: RGI

-We are looking to use this land to dry out mud (hydrovac slurry) as per the Alberta Environment guidelines:

<https://open.alberta.ca/dataset/fbb7e433-f9d9-4656-a58a-fb951f84c7b7/resource/256a599f-85a5-483e-a67c-887632dc7a5c/download/hydrovacwaste-jan29-2018.pdf>

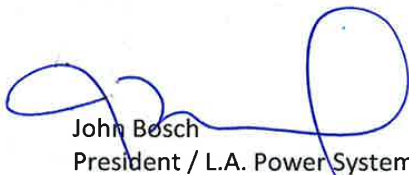
-Would be non-hazardous waste (slurry) only – We fill our trucks with treated city water and do not hydrovac any oilfield sites

-if there was any question of the site we were hydrovacating as far as contamination, we would test and haul directly to a waste management facility that can accept hazardous waste (on site testing using: [https://www.pine-environmental.ca/collections/oil-in-soil-kits/products/oil in soil screening kit](https://www.pine-environmental.ca/collections/oil-in-soil-kits/products/oil%20in%20soil%20screening%20kit))

-This rezoning would be compatible with surrounding uses since 95% of the area of this property is inside the buffer zone of an existing waste transfer site and the buffer zone of sewage lagoons

-It would have no effect on any of the surrounding properties since there is no odor to the slurry and the dumped slurry and dried soil contain enough moisture so it would not blow in the wind

-We estimate that there would be 4-6 trucks per weekday using RR232A


John Bosch
President / L.A. Power Systems Ltd.

Legal Description:

Lot: 1 Block: 1 Plan: 7410268

Current Zoning: AG

Area (sq m) : 62,240

Perimeter (m) : 1192

Proposed Zoning:

RGI

-Dried soil stockpile area
(All dirt to be hauled to an
approved waste disposal site)

-Mud (hydrovac slurry) drying area
-Clay lined
-Max height of any
berm/retaining wall: 2'

Existing Windmill
(decommissioned)

Site Office
10x32' on skids

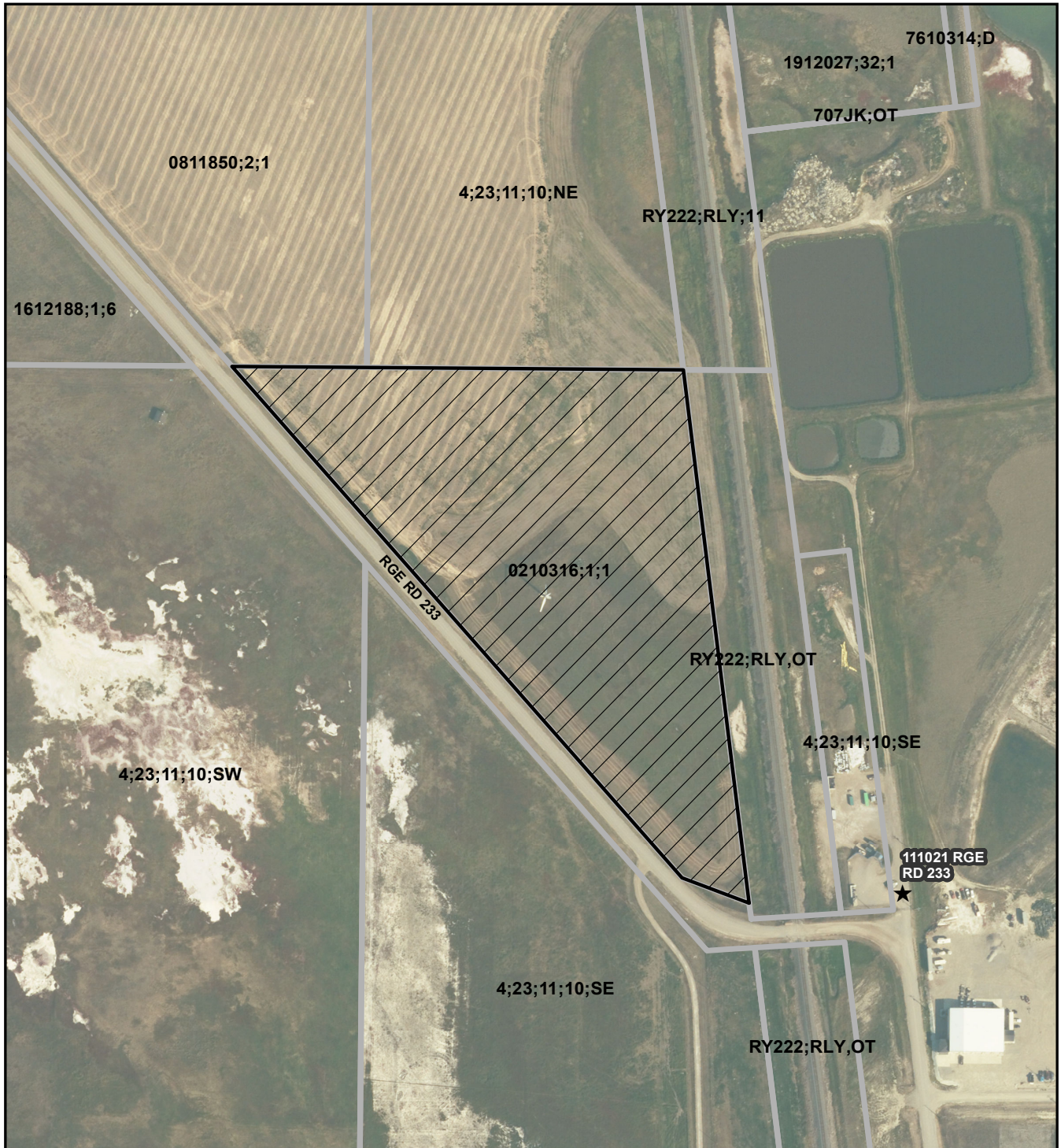
Proposed new access

-Final layout set up to meet Alberta
Environment and Parks (AEP)
requirements



100m

Property Line
Lagoon Setback
Waste Transfer Site Setback



Land Use Redesignation

Bylaw 19-045: Rural Urban Fringe (RUF) to Rural General Industrial (RGI) (15.2ac)

Parcel: Portion of the S 10-11-23-4 (0210316;1;1) in Lethbridge County, AB



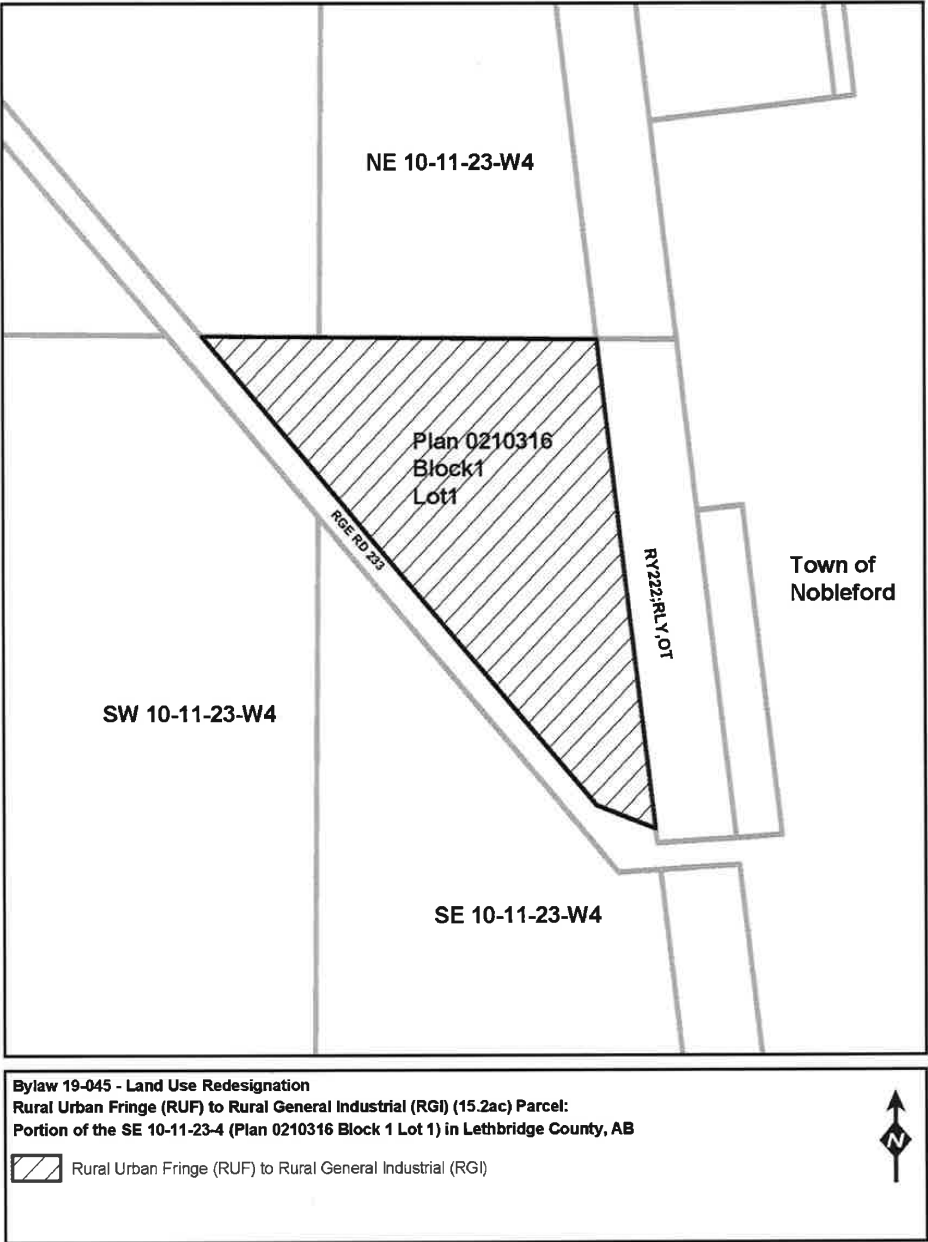
Rural Urban Fringe (RUF) to Rural General Industrial (RGI)

**LETHBRIDGE COUNTY
IN THE PROVINCE OF ALBERTA**

BY-LAW NO. 19-045

Bylaw 19-045 of Lethbridge County being a By-law for the purpose of amending Land Use By-law 1404, in accordance with Sections 230, 606 and 692 of the Municipal Government Act, R.S.A. 2000, Chapter M-26.

WHEREAS the purpose of Bylaw 19-045 is to re-designate Plan 0210316 Block 1 Lot 1 in the SE 10-11-23-W4 from Rural Urban Fringe (R.U.F.) to Rural General Industrial (R.G.I.) as shown below;

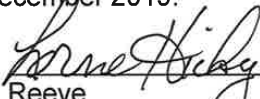


AND WHEREAS the applicant is requesting a re-designation of the lands to allow for future industrial development on the parcel;

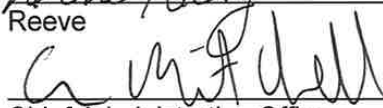
AND WHEREAS once an application has been submitted the municipality must prepare an amending bylaw and provide for its notification and consideration at a public hearing;

NOW THEREFORE, under the authority of the Municipal Government Act, R.S.A. 2000, C-26, as amended, the Council of Lethbridge County in the Province of Alberta duly assembled does hereby enact the following, with the bylaw only coming into effect upon three successful reading thereof;

GIVEN first reading this 5th day of December 2019.



Reeve



Chief Administrative Officer

GIVEN second reading this _____ day of _____, 20____.

Reeve

Chief Administrative Officer

GIVEN third reading this _____ day of _____, 20____.

Reeve

Chief Administrative Officer

NOTICE OF PUBLIC HEARING

LETHBRIDGE COUNTY IN THE PROVINCE OF ALBERTA

BY-LAW 19-045

Public Hearings Begin at 9:30a.m. Thursday, January 15, 2020

Pursuant to Sections 230, 606 and 692 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended, the Council of Lethbridge County in the Province of Alberta hereby gives notice of its intention to consider adopting Bylaws 19-045, being an amendment to the Land Use Bylaw 1404, were given First Reading on Thursday, December 5, 2019.

The purpose of the proposed Bylaw 19-045 is to consider the re-designation of Plan 0210316 Block 1 Lot 1 in the SE 10-11-23-W4 (as shown on the attached sketch) from Rural Urban Fringe to Rural General Industrial, to allow for future industrial uses on the parcel. The parcel is located west of Nobleford on Range Road 23-3.

THEREFORE, TAKE NOTICE THAT A PUBLIC HEARING to contemplate the proposed By-Law 19-045 will be held in the Lethbridge County Administration Building. Public Hearings will begin at 9:30 a.m. on Wednesday, January 15, 2020.

AND FURTHER TAKE NOTICE THAT anyone wishing to make a presentation regarding the proposed Bylaw should contact the County no later than noon on January 13, 2020.

A copy of the proposed By-Laws may be inspected at the Lethbridge County Administration Building, #100, 905 – 4th Ave. South, Lethbridge, Alberta during normal office hours.

DATED at the City of Lethbridge this 31st day of December 2019.

Hilary Janzen, MCIP, RPP
Senior Planner
Lethbridge County

AT File Reference: RSDP027860
Our Reference: 2511-SE 10-11-23-W4M (23/519)
Your Reference: Bylaw No. 19-045

October 25, 2019

Hilary Janzen
Senior Planner
hjanzen@lethcounty.ca
Lethbridge County
905 – 4 Avenue South
Lethbridge, AB T1J 4E4

Dear Ms. Janzen:

**RE: PROPOSED LAND USE REDESIGNATION
LOT 1, BLOCK 1, PLAN 0210316
PORTION OF SE 10-11-23-W4M
LETHBRIDGE COUNTY**

Reference to Bylaw Amendment 19-045 to facilitate redesignation of the caption noted lands from "Rural Urban Fringe – RUF" to "Rural General Industrial - RGI" to accommodate a hydrovac facility.

The subject property is well removed from any road under our jurisdiction. Pursuant to Section 5(5)(d) of the Subdivision and Development Regulation, being Alberta Regulation 43/2002, consolidated up to 188/2017 ("the regulation"), the Deputy Minister of Transportation is not a required referral.

Notwithstanding the forgoing, Alberta Transportation's primary objective is to allow subdivision and development of adjacent properties in a manner that will not compromise the integrity and associated safe operational use or the future expansion of the provincial highway system.

Given this, we have no objections and/or concerns with the redesignation of the parcel as proposed and/or favorable consideration by the Lethbridge County subdivision authority.

Yours truly,



Leah Olsen
Development/Planning Technologist

LO/jb

cc: Oldman River Regional Services Commission – steveharty@orrsc.com

Town of Nobleford

Municipal Excellence Award Recipient - Connected to the World with Broadband Fibre Optic

Box 67, Nobleford AB T0L 1S0 - Municipal Office: 906 Highway Avenue
Phone: (403) 824-3555 Fax: (403) 824-3553 E-mail: admin@nobleford.ca Web: www.nobleford.ca
"Before any Government can give - it must take"

November 21, 2019

Lethbridge County
#100, 905 4th Avenue South
Lethbridge, Alberta
T1J 4E4

Hilary Janzen, RPP, MCIP. Senior Planner/Development Officer Lethbridge County
403.328.5525 office www.lethcounty.ca hjanzen@lethcounty.ca

RE: Land Use Bylaw Amendment Bylaw 19-045

Minutes: for the regular meeting of Council of the TOWN OF NOBLEFORD HELD IN THE COUNCIL CHAMBERS AT 906 HIGHWAY AVENUE, NOBLEFORD on **November 19, 2019 at 7:00 pm**

#336-2019

MOVED BY Councillor de Leeuw to rescind council's previous decision to oppose the Lethbridge County Bylaw #19-045 proposed re-designation of a parcel northwest of Nobleford from Rural Urban Fringe to Rural General Industrial.

CARRIED

Sincerely
Kirk Hofman, Chief Administrative Officer

November 7, 2019

Lethbridge County

RE: Land Use Bylaw Amendment Bylaw 19-045

At the regular meeting of Council of the Town of Nobleford held in the Council Chambers at 906 Highway Avenue, Nobleford on November 5, 2019 at 7:00 pm, the October 24, 2019 Correspondence from Lethbridge County regarding the propose amendment to Lethbridge County Bylaw #19-045, proposed re-designation of parcel northwest of Nobleford from Rural Urban Fringe to Rural General Industrial, was discussed and the following resolution support:

An application has been made to re-designate Plan 0210316 Block 1 Lot 1 (15.24 acres) from Rural Urban Fringe to Rural General Industrial. The applicant is requesting the redesignation to accommodate a hydrovac facility. The parcel is within 300 metres of the Nobleford Transfer Station and waste water lagoons and as such is not suitable for residential purposes.

If you have any comments or concerns regarding this application please contact me by November 24, 2019.

#328-2019

MOVED BY Councillor Jensen to send a letter of opposition to:

Lethbridge County Bylaw #19-045 proposed re-designation of parcel northwest of Nobleford from Rural Urban Fringe to Rural General Industrial.

CARRIED

Councils concerns include the same as identified in the May 27, 2016 opposition Nobleford stated to subdivision in the area around Stud Horse lake (ORRSC File #2016-0-054). May 27, 2016 opposition letter attached.

Council is concerned that the use of the site would be a proposed hydrovac disposal site with 6 trucks per day accessing the site dumping slurry. The proposal says they will use the County road RR23A and not travel through Nobleford which is better than them driving through Nobleford and access via Railway Avenue. Being a slurry dump site adjacent to Nobleford, it may be an eye sore, odor and detriment to Nobleford. There are also concerns with impact on Stud Horse Lake. Stud Horse Lake is low elevation that collects surface water for many kilometers in all directions and is environmentally sensitive. Consideration should be given to our joint IDP where Stud Horse Lake is identified as well.

Sincerely
Kirk Hofman, Chief Administrative Officer

From: Meggie Liu
To: [Hilary Janzen](#)
Subject: RE: Lethbridge County - Bylaw 19-045
Date: October 24, 2019 10:35:43 AM
Attachments: [image001.jpg](#)

Good morning,

Please be advised that TELUS Communications Inc. has no objection to the above noted circulation.

Thank you,

Meggie Liu | Real Estate Specialist
Customer Network Implementation | TELUS | Rights of Way
2930 Centre Avenue NE, Calgary, AB T2A 4Y2
Phone: (403) 384-3066 | circulations@telus.com

Please do NOT e-mail me directly. To avoid delays in processing, send all e-mails to circulations@telus.com.

TELUS Restricted – Privileged & Confidential
Not to be forwarded or copied without express consent of the originator.

From: Hilary Janzen [<mailto:hjanzen@lethcounty.ca>]
Sent: October 24, 2019 10:14 AM
To: Nobleford Admin <admin@nobleford.ca>; Alberta Health Services (SouthZone.EnvironmentalHealth@ahs.ca) <SouthZone.EnvironmentalHealth@ahs.ca>; Alberta Transportation (transdevelopmentlethbridge@gov.ab.ca) <transdevelopmentlethbridge@gov.ab.ca>; Leah Olsen (leah.olsen@gov.ab.ca) <leah.olsen@gov.ab.ca>; jeffrey.wu@gov.ab.ca; Lethbridge Northern Irrigation District <lnid@telus.net>; FortisAlberta Inc. - Referrals (landserv@fortisalberta.com) <landserv@fortisalberta.com>; ATCO Pipelines (SouthDistrictEngineering1@atco.com) <SouthDistrictEngineering1@atco.com>; circulations <circulations@telus.com>
Cc: Ryan Dyck <ryandyck@orrsc.com>
Subject: Lethbridge County - Bylaw 19-045

Please see the attached referral regarding the proposed redesignation of a parcel northwest of Nobleford from Rural Urban Fringe to Rural General Industrial. Please have any comments into me by November 24, 2019.

Regards,

Hilary Janzen, RPP, MCIP
Senior Planner
Lethbridge County

905 4th Ave S
Lethbridge, AB T1J 4E4

403.328.5525 office
403.328.5602 fax
www.lethcounty.ca



From: Aldcroft, Erin
To: [Hilary Janzen](#)
Subject: Lethbridge County - Bylaw 19-045
Date: October 28, 2019 8:47:24 AM
Attachments: [image002.png](#)
[image003.jpg](#)

Good Morning Hilary,

FortisAlberta has no concerns, please contact 310-WIRE for any electrical services.

Warm Regards,

Erin Aldcroft

Erin Aldcroft | Land Coordinator

FortisAlberta Inc. | 15 Kingsview Rd. SE Airdrie, AB T4A 0A8 | Tel: 587-775-6331

[Project Status Portal](#) | Check the status of your New Service Connection or Project.

[Get Connected](#) | Getting connected with us is a five-phase process. Learn more here.



For more information please visit fortisalberta.com

From: Hilary Janzen <hjanzen@lethcounty.ca>
Sent: Thursday, October 24, 2019 10:14 AM
To: Nobleford Admin <admin@nobleford.ca>; Alberta Health Services
(SouthZone.EnvironmentalHealth@ahs.ca) <SouthZone.EnvironmentalHealth@ahs.ca>; Alberta
Transportation (transdevelopmentlethbridge@gov.ab.ca)
<transdevelopmentlethbridge@gov.ab.ca>; Leah Olsen (leah.olsen@gov.ab.ca)
<leah.olsen@gov.ab.ca>; jeffrey.wu@gov.ab.ca; Lethbridge Northern Irrigation District
<lnid@telus.net>; Land Service <landserv@fortisalberta.com>; ATCO Pipelines
(SouthDistrictEngineering1@atco.com) <SouthDistrictEngineering1@atco.com>; Telus Referrals (All)
(circulations@telus.com) <circulations@telus.com>
Cc: Ryan Dyck <ryandyck@orrs.com>
Subject: DUE NOV 24 Lethbridge County - Bylaw 19-045

Please see the attached referral regarding the proposed redesignation of a parcel northwest of Nobleford from Rural Urban Fringe to Rural General Industrial. Please have any comments into me by November 24, 2019.

Regards,

Hilary Janzen, RPP, MCIP
Senior Planner
Lethbridge County
905 4th Ave S
Lethbridge, AB T1J 4E4

403.328.5525 office
403.328.5602 fax
www.lethcounty.ca



**LETHBRIDGE NORTHERN
IRRIGATION DISTRICT**

2821 – 18 Avenue North
Lethbridge, AB T1H 6T5
www.lnid.ca

Phone: 403-327-3302
Fax: 403-320-2457
Email: lnid@telus.net

October 28, 2019

Hilary Janzen, RPP, MCIP
Senior Planner
County of Lethbridge
#100, 905 - 4th Avenue South
LETHBRIDGE, AB T1J 4E4

Dear Madam:

**RE: LAND USE BY-LAW AMENDMENT APPLICATION NO. 19 - 045
PT. SE 10-11-23-4**

Further to your letter dated October 24, 2019, please be advised that the Lethbridge Northern Irrigation District (LNID) has no objection to the proposed land re-designation change.

Thank you for the opportunity to comment on this proposed application.

Yours truly,


Alan Harrold
General Manager
AH/jcp
By Email: hjanzen@lethcounty.ca
c: LA Power Systems Ltd.

AGENDA ITEM REPORT



Title: Bylaw 20-001 - Precon Manufacturing Ltd. - Amendment to the Land Use Bylaw From: Rural Urban Fringe (RUF) To: Rural General Industrial (RGI) - NE 20-9-22-W4 - First Reading

Meeting: County Council - 15 Jan 2020

Department: Community Services - Planning

Report Author: Hilary Janzen

APPROVAL(S):

Larry Randle, Acting Chief Administrative Officer
Ann Mitchell, Chief Administrative Officer

Approved - 02 Jan 2020
Approved - 03 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
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EXECUTIVE SUMMARY:

An application has been submitted to amend the Land Use Bylaw from Rural Urban Fringe to Rural General Industrial for 4 parcels within the NE 20-922-W4 to allow for the expansion of an existing industrial use.

RECOMMENDATION:

That Bylaw 20-001 be read a first time.

PREVIOUS COUNCIL DIRECTION / POLICY:

The Municipal Development Plan Section 6.1.3 (p) allows the development authority to request that the applicant apply for a re-designation if the proposal does not meet the standards of the Land Use Bylaw and if there would be a benefit to having a formal public hearing.

BACKGROUND INFORMATION:

An application has been submitted to amend the Land Use Bylaw from Rural Urban Fringe to Rural General Industrial for 4 parcels within the NE20-9-22-W4 as shown on the attached sketch. The parcel is located north-west of Coalhurst on Township Road 9-4 (Kipp Road).

The applicant/landowner wishes to expand the existing business which is not allowed in the Rural Urban Fringe District. The Rural General Industrial District would allow for the continued expansion of the business and is supported by the policies of the Lethbridge County/Town of Coalhurst Intermunicipal Development Plan.

The application was circulated to all County Departments and external agencies for review. It is anticipated that the public hearing for this bylaw will be held in February 2020.

ALTERNATIVES:

Not Applicable

FINANCIAL IMPACT:

Future industrial uses, if approved, would be taxed at an industrial rate.

REASON(S) FOR RECOMMENDATION(S):

First reading of the bylaw allows administration to set up the Public Hearing and send out the Public Notices.

ATTACHMENTS:

[Bylaw 20-001 - Scanned Application](#)
[2019-12-10.Rezoning.SitePlan - updated](#)
[LUB Amendment READING BYLAW 20-001](#)



LETHBRIDGE COUNTY
APPLICATION FOR A
LAND USE BYLAW AMENDMENT
Pursuant to Bylaw No. 1404

Form C

APPLICATION		
Date of Application: <u>Dec. 19 / 2019</u>	Assigned Bylaw	No. <u>20-001</u>
Date Deemed Complete: <u>Dec. 20 / 2019</u>	Application & Processing Fee:	\$ <u>1500.00</u>
Redesignation <input checked="" type="checkbox"/> Text Amendment <input type="checkbox"/>	Certificate of Title Submitted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

A refusal is **not** appealable and a subsequent application for amendment involving the same lot and/or the same or similar use may not be made for at least 18 months after the date of refusal. (Refer to sections 53(1))

IMPORTANT NOTE: Although the Development Officer is in a position to advise on the principle or details of any proposals, such advice must not be taken in any way as official consent.

APPLICANT INFORMATION

Name of Applicant: Gavin Nummi
Mailing Address: #300, 714 - 5 Ave S
Lethbridge, AB
Postal Code: T1J 0V1
Phone: 403-317-3658
Phone (alternate): _____
Email: gnummi@mpe.ca

Is the applicant the owner of the property? ☐ Yes ☒ No

IF "NO" please complete box below

Name of Owner: <u>Precon Manufacturing Ltd.</u> Mailing Address: <u>Station Main PO Box 128</u> <u>Lethbridge, AB</u> Postal Code: <u>T1J 3Y3</u>	Phone: <u>403-327-2711</u> Applicant's interest in the property: <input checked="" type="checkbox"/> Agent <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other _____
---	--

PROPERTY INFORMATION

Municipal Address: 224029 Twp Rd 94 /Kipp Highway
Legal Description: Lot(s) 1 (Plus others) Block 2 (Plus others) Plan 0910890 (plus others)
OR Quarter NE Section 20 Township 9 Range 22

AMENDMENT INFORMATION

What is the proposed amendment?

☐ Text Amendment

☒ Land Use Redesignation

IF TEXT AMENDMENT:

For text amendments, attach a description including:

- The section to be amended;
- The change(s) to the text; and
- Reasons for the change(s).

IF LAND USE REDESIGNATION:

Current Land Use Designation (zoning):

Rural Urban Fringe

Proposed Land Use Designation (zoning) (if applicable):

Rural General Industrial

SITE DESCRIPTION:

Describe the **lot/parcel dimensions** Varies (Multiple lots) and **lot area/parcel acreage** 25.7 ha

Indicate the information on a scaled PLOT or SITE PLAN: (0-4 acres at 1" = 20'; 5-9 acres at 1" = 100'; 10 acres or more at 1" = 200')

☒ **Site or Plot Plan Attached**

☐ **Conceptual Design Scheme or Area Structure Plan Attached**

OTHER INFORMATION:

Section 52 of the *Land Use Bylaw* regulates the information required to accompany an application for redesignation. Please attach a descriptive narrative detailing:

- The existing and proposed future land use(s) (i.e. details of the proposed development);
- If and how the proposed redesignation is consistent with applicable statutory plans;
- The compatibility of the proposal with surrounding uses and zoning;
- The development suitability or potential of the site, including identification of any constraints and/or hazard areas (e.g. easements, soil conditions, topography, drainage, etc.);
- Availability of facilities and services (sewage disposal, domestic water, gas, electricity, fire protection, schools, etc.) to serve the subject property while maintaining adequate levels of service to existing development; and
- Access and egress from the parcel and any potential impacts on public roads.

In addition to the descriptive narrative, an Area Structure Plan or Conceptual Design Scheme may be required in conjunction with this application where:

- redesignating land to another district;
- multiple parcels of land are involved;
- four or more lots could be created;
- several pieces of fragmented land are adjacent to the proposal;
- new internal public roads would be required;
- municipal services would need to be extended; or
- required by Council, or the Subdivision or Development Authority if applicable.

The applicant may also be required to provide other professional reports, such as a:

- geotechnical report; and/or
- soils analysis; and/or
- evaluation of surface drainage or a detailed storm water management plan;
- and any other information described in section 52(2) or as deemed necessary to make an informed evaluation of the suitability of the site in relation to the proposed use; if deemed necessary.

SITE PLAN

Plans and drawings, in sufficient detail to enable adequate consideration of the application, must be submitted in **duplicate** with this application, together with a plan sufficient to identify the land. It is desirable that the plans and drawings should be on a scale appropriate to the development. However, unless otherwise stipulated, it is not necessary for plans and drawings to be professionally prepared. Council may request additional information.

DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application. *I/We have read and understand the terms noted below and hereby certify that the registered owner of the land is aware of, and in agreement with this application.*

APPLICANT

REGISTERED OWNER
(if not the same as applicant)

DATE: 2019-12-10

IMPORTANT: This information may also be shared with appropriate government/ other agencies and may also be kept on file by the agencies. This information may also be used by and for any or all municipal programs and services. Information provided in this application may be considered at a public meeting. The application and related file content will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions about the collection of this information, please contact Lethbridge County.

TERMS

1. Subject to the provisions of the Land Use Bylaw No. 1404 of Lethbridge County, the term "development" includes any change in the use, or intensity of use, of buildings or land.
2. Pursuant to the municipal development plan, an area structure plan or conceptual design scheme may be required by Council before a decision is made.
3. A refusal is not appealable and a subsequent application for redesignation (reclassification) involving the same or similar lot and/or for the same or similar use may not be made for at least 18 months after the date of a refusal.
4. An approved redesignation (reclassification) shall be finalized by amending the land use bylaw map in accordance with section 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26.

Note: Information provided or generated in this application may be considered at a public meeting.

Hilary Janzen

From: Gavin Nummi <gnummi@mpe.ca>
Sent: December 20, 2019 8:46 AM
To: Hilary Janzen
Subject: RE: Precon Applications
Attachments: Lethbridge County Application for Land Use Bylaw Amendment - Updated.pdf; NE 20-9-22-W4.pdf; 2019-12-10.Rezoning.SitePlan - updated.pdf

Good Morning Hilary,

Per your email below, please find an updated application form, site plan, and brief description below.

Please accept this email as the descriptive narrative detailing the information required for the application.

The total proposed amendment includes 25.7 ha (63.51 acres). The area is currently designated as Rural Urban Fringe. A large portion of the area is utilized for agricultural purposes and Precon's existing 16 ha (40 acre) parcel has been utilized for a Rural General Industrial purpose since the construction of their facility. It is also Precon's understanding the County has completed an area structure plan for the area identifying their existing lot and the adjacent lands as potential areas for industrial growth. From that understanding, the application for a land use bylaw amendment will not change current operations for Precon and/or the County's intended plans for the area.

The proposed amendment would be compatible with current adjacent land uses and zoning. The area included in the proposal is bound by existing RGI zoning and the Town of Coalhurst.

The area included in the proposal is well suited for development. Water, sewer, and storm water servicing is a potential from the Town of Coalhurst; water may also be available via the regional pipeline from the City of Lethbridge if they were agreeable to providing water. The site is well draining to the south where Precon intends to construct a storm water management facility and enter into discussions with the Town of Coalhurst for operations and a discharge.

Based on information from Precon about their existing and proposed operations, the proposed development on their existing parcel will not impact the amount of traffic along Kipp Highway (Twp Road 94), however it is understood that if further development occurs in the area that will impact traffic volumes, a traffic impact assessment will be required.

If any additional information is required for the application, please let me know.

Would you kindly let me know what method of payment works best for the County for the \$1500 application fee?

Merry Christmas and a Happy New Year!

Gavin Nummi, P. Eng.

Project Engineer
Tel. (403) 317-3658
Cel. 1 (403) 330-9004
Fax. (403) 329-9354
Email. gnummi@mpe.ca





- NOTES:
1. SITE PLAN INDICATES ENTIRE AREA INCLUDED WITHIN REZONING APPLICATION. PRECON MANUFACTURING LTD. REQUESTS AREA TO BE REZONED FROM RURAL AGRICULTURE TO RURAL GENERAL INDUSTRIAL.

THE EXISTENCE, LOCATION AND ELEVATION OF ALL UTILITIES AS SHOWN ON ANY PLANS MAY BE BASED ON INFORMATION RECEIVED FROM THE RESPECTIVE AUTHORITIES AND ARE NOT GUARANTEED BY THE ENGINEER. NO RESPONSIBILITY IS IMPLIED OR ASSUMED BY THE ENGINEER AS TO THE LOCATION AND ELEVATION OR ANY OMISSIONS. THE CONTRACTOR OR ANY THIRD-PARTY IS RESPONSIBLE FOR DETERMINING THE EXISTENCE, LOCATION AND ELEVATION OF ALL SUCH UTILITIES AND MUST CONTACT THE VARIOUS UTILITY COMPANIES FOR ON SITE INFORMATION PRIOR TO COMMENCEMENT OF ANY OPERATIONS.

THIS DRAWING MAY HAVE BEEN MODIFIED FROM ITS ORIGINAL SIZE. ALL SCALE NOTATIONS INDICATED ARE BASED ON 11"x17" FORMAT DRAWINGS

1	19-10-25	FOR PRELIMINARY APPROVAL
ISSUE	YY-MM-DD	REVISION



PRECON MANUFACTURING LTD.

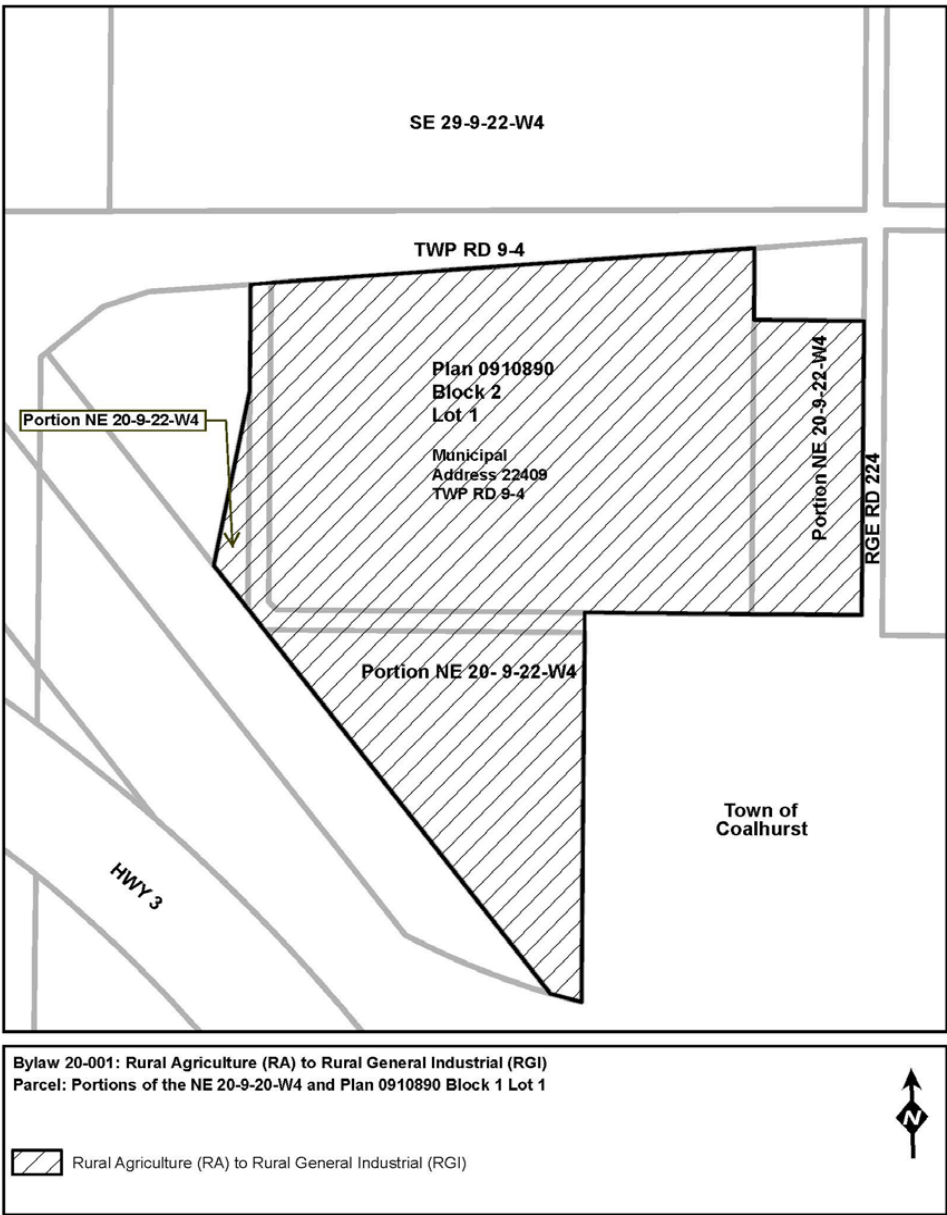
PRECON PRECAST PRODUCTS PLANT
GENERAL
REZONING PLAN

DESIGNED	D.P.V.	JOB	1630-043-00
DRAWN	D.P.V.	SCALE	1:3000
DATE	NOVEMBER 2019	DRAWING	G2

**LETHBRIDGE COUNTY
IN THE PROVINCE OF ALBERTA
BY-LAW NO. 20-001**

Bylaw 20-001 of Lethbridge County being a By-law for the purpose of amending Land Use By-law 1404, in accordance with Sections 230, 606 and 692 of the Municipal Government Act, R.S.A. 2000, Chapter M-26.

WHEREAS the purpose of Bylaw 20-001 is to re-designate Plan 0910890 Block 2 Lot 1 and portions of the NE 20-9-22-W4 from Rural Urban Fringe (R.U.F.) to Rural General Industrial (R.G.I.) as shown on the sketch below:



AND WHEREAS the applicant is requesting a re-designation of the lands to allow for expansion of existing industrial uses and future industrial development of the parcels;

AND WHEREAS once an application has been submitted the municipality must prepare an amending bylaw and provide for its notification and consideration at a public hearing;

NOW THEREFORE, under the authority of the Municipal Government Act, R.S.A. 2000, C-26, as amended, the Council of Lethbridge County in the Province of Alberta duly assembled does hereby enact the following, with the bylaw only coming into effect upon three successful reading thereof;

GIVEN first reading this 15th day of January 2020.

Reeve

Chief Administrative Officer

GIVEN second reading this _____ day of _____, 20____.

Reeve

Chief Administrative Officer

GIVEN third reading this _____ day of _____, 20____.

Reeve

Chief Administrative Officer

AGENDA ITEM REPORT



Title: Acts Appeal Committee 2020 Appointments (Soil Conservation, Weed and Pest Control)
Meeting: County Council - 15 Jan 2020
Department: Municipal Services - Agriculture Services
Report Author: Gary Secrist

APPROVAL(S):

Jeremy Wickson, Director of Public Operations
Ann Mitchell, Chief Administrative Officer

Approved - 28 Nov 2019
Approved - 02 Dec 2019

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
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of Life



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Relationships

EXECUTIVE SUMMARY:

Alberta Agriculture and Forestry dictates that each municipality appoints an Acts Appeal Committee (Soil Conservation, Weed and Pest Control). By doing so we will remain eligible to receive Agricultural Service Board Grant funds.

RECOMMENDATION:

That County Council appoint the following Members-at-Large to the Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee): Jack Braat, Wilf Scholten, Bryan Harbers and Rob Van Diemen for one year.

PREVIOUS COUNCIL DIRECTION / POLICY:

In past years, County Council has appointed an Acts Appeal Committee, which are Members-at-Large.

BACKGROUND INFORMATION:

As part of the Agricultural Service Board Grant Program, it is a requirement to appoint an Acts Appeal Committee (Soil Conservation, Weed and Pest Control). If the County does not appoint a Committee, Agricultural Service Board Grant funds will be withheld until one is formed. Wilf Scholten, Jack Braat, Bryan Harbers & Rob Van Diemen have verbally agreed to sit on the Committee.

ALTERNATIVES:

That we do not appoint an Acts Appeals Committee (Soil Conservation, Weed and Pest Control).

FINANCIAL IMPACT:

Lethbridge County will not receive Agricultural Service Board Grant funds until an Acts Appeal Committee is formed and appointed. Our yearly allotment is \$259,000.

REASON(S) FOR RECOMMENDATION(S):

To comply with Alberta Agriculture and Forestry requirements to receive Agricultural Service Board Grant Program Funds.

AGENDA ITEM REPORT



Title: 2020 - 2024 Capital Budget
Meeting: County Council - 15 Jan 2020
Department: Corporate Services
Report Author: Jennifer Place

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer

Approved - 03 Jan 2020

STRATEGIC ALIGNMENT:



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EXECUTIVE SUMMARY:

During the week of November 25, 2019 and on December 10, 2019, administration presented the 2020 - 2024 Capital Budget for Council's review and direction. Upon review of the capital budget Council provided their feedback and direction. Based upon the direction provided by Council, administration would recommended receiving approval of the 2020 - 2024 Capital budget as attached.

RECOMMENDATION:

Moved that the 2020 Capital Budget in the total expense amount of \$8,427,000 as outlined in attachments be approved.

And that the 2021, 2022, 2023 and 2024 Capital Budget expenses in the amounts of \$6,129,500, \$6,300,000, \$5,028,000 and \$6,462,000 respectively be approved in principal.

PREVIOUS COUNCIL DIRECTION / POLICY:

Direction of Council as provided throughout the 2020 Budget Deliberations and at the December 19, 2019 Council Meeting at which Council did approve the 2020 Fleet Capital Budget in the amount of \$1,865,000.

Municipal Government Act Section 245 - Each Council must adopt a capital budget for each calendar year.

BACKGROUND INFORMATION:

The Capital Budget details projected revenues and expenditures for all departments in the organization that have proposed Capital Projects. Approval of the 2020 Capital Budget, with the funding sources illustrated, provides the necessary resources to maintain and develop the County's

infrastructure, and provides Administration with the authority to proceed with and plan for various capital projects. This approval also provides administration with the authority to submit grant funding applications in a timely manner.

The attachments outline the 2020 - 2024 Total Capital Budget, Proposed Capital Revenue sources and Expenditures by Department as presented and directed by Council. Additionally a detailed summary of the 2020 Capital Projects by department with funding sources has been included.

ALTERNATIVES:

To make adjustments to the proposed capital budget or to not approve the capital budget at this time.

FINANCIAL IMPACT:

If the budget is not approved County staff and administration would not be able to proceed with any proposed 2020 Capital Projects or Grant funding applications until a final budget is approved (with the exception of the 2020 Fleet Capital already approved).

REASON(S) FOR RECOMMENDATION(S):

To ensure capital purchases and projects can proceed in a timely, efficient and cost effective manner and grant funding can be applied for.

ATTACHMENTS:

[2020 -2024 Capital Budget attachments](#)

TOTAL CAPITAL BUDGET
~ by department

Capital Budget

REVENUES

	2019 Approved Budget	2020 Proposed Budget	2021 Planned Budget	2022 Planned Budget	2023 Planned Budget	2024 Planned Budget
Grants	2,986,000	3,100,000	2,165,000	1,520,000	960,000	1,490,000
Proceeds on Disposal of Retired Equipment	126,000	144,000	291,000	354,000	366,000	405,000
Debentures/Other Revenue	595,200	-	-	-	-	-
Transfers from Reserves	1,453,200	3,033,000	1,523,500	2,276,000	1,552,000	2,417,000
Market Access Network Program	2,000,000	2,150,000	2,150,000	2,150,000	2,150,000	2,150,000
Total Revenues	7,160,400	8,427,000	6,129,500	6,300,000	5,028,000	6,462,000

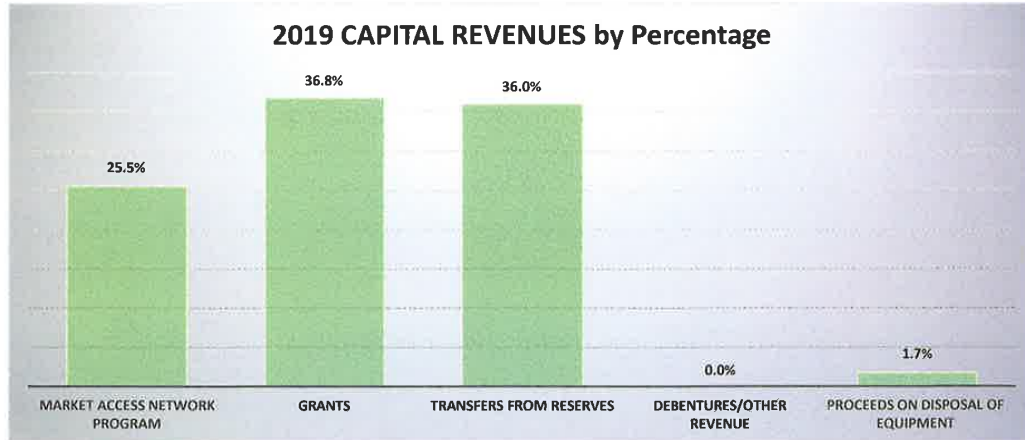
EXPENDITURES - by department

Agricultural Services	80,000	145,000	110,000	50,000	50,000	50,000
Fleet Services	769,000	1,865,000	1,554,000	1,740,000	1,648,000	2,344,000
Public Works	2,775,000	4,100,000	2,165,000	2,320,000	1,070,000	1,800,000
Utilities	1,370,000	100,000	-	-	-	-
Market Access Network Program	2,000,000	2,150,000	2,150,000	2,150,000	2,150,000	2,150,000
Finance & Administration	-	-	-	-	-	40,000
Information Technology	166,400	67,000	150,500	40,000	110,000	78,000
Total Expenditures	7,160,400	8,427,000	6,129,500	6,300,000	5,028,000	6,462,000

Tax Support

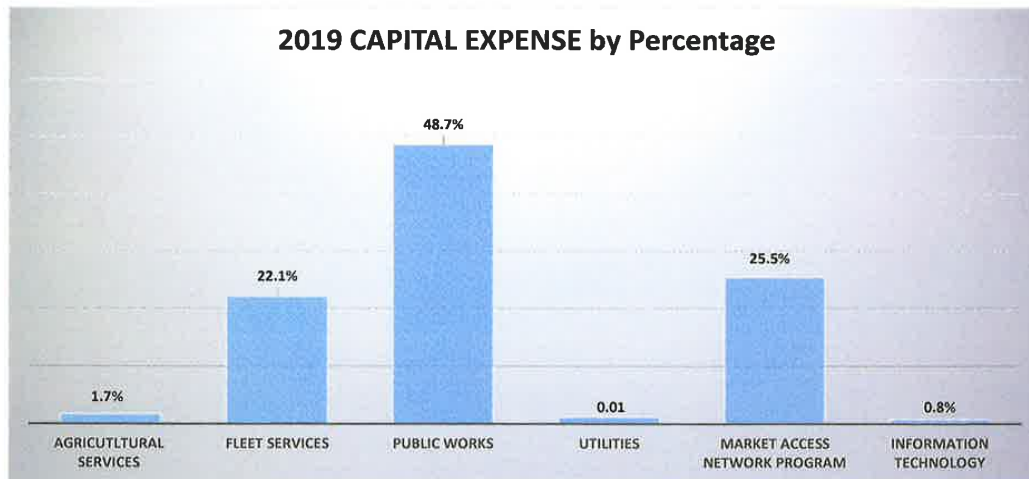
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CAPITAL REVENUES BY SOURCE



	2019 Approved Budget	2020 Proposed Budget	2021 Planned Budget	2022 Planned Budget	2023 Planned Budget	2024 Planned Budget
REVENUES						
Grants	2,986,000	3,100,000	2,165,000	1,520,000	960,000	1,490,000
Proceeds on Disposal of Retired Equipment	126,000	144,000	291,000	354,000	366,000	405,000
Debentures/Other Revenue	595,200	-	-	-	-	-
Transfers from Reserves	1,453,200	3,053,000	1,523,500	2,276,000	1,552,000	2,417,000
Market Access Network Program	2,000,000	2,150,000	2,150,000	2,150,000	2,150,000	2,150,000
Total Revenues	7,160,400	8,427,000	6,129,500	6,300,000	5,028,000	6,462,000

CAPITAL EXPENDITURES BY DEPARTMENT



	2019 Approved Budget	2020 Proposed Budget	2021 Planned Budget	2022 Planned Budget	2023 Planned Budget	2024 Planned Budget
EXPENDITURES - by department						
Agricultural Services	80,000	145,000	110,000	50,000	50,000	50,000
Fleet Services	769,000	1,865,000	1,554,000	1,740,000	1,648,000	2,344,000
Public Works	2,775,000	4,100,000	2,165,000	2,320,000	1,070,000	1,800,000
Utilities	1,370,000	100,000	-	-	-	-
Market Access Network Program	2,000,000	2,150,000	2,150,000	2,150,000	2,150,000	2,150,000
Finance & Administration	-	-	-	-	-	40,000
Information Technology	166,400	67,000	150,500	40,000	110,000	78,000
Total Expenditures	7,160,400	8,427,000	6,129,500	6,300,000	5,028,000	6,462,000

LETHBRIDGE COUNTY CAPITAL BUDGET SUMMARY 2020 CAPITAL PROJECTS											
SOURCES OF FUNDING											
Dept.	Project Name	Budget Request	Grants			Market Access				Proceeds on	
			MSI CAP	FGTF	Reserves	Local Improvement	Funds	Other Revenue	Debtentures	Equip./Land Disposal	Total
ASB	Sunset Acres Playground Upgrade	95,000			95,000						\$ 95,000
ASB	Sunset Acres Pathway Upgrades	50,000			50,000						\$ 50,000
FLEET	Addition - Construction Grader	500,000			500,000						\$ 500,000
FLEET	Addition of Spray Patching Truck	325,000			325,000						\$ 325,000
FLEET	Addition - Compaction Equipment	25,000			25,000						\$ 25,000
FLEET	SnowWing for Plow Truck	30,000			30,000						\$ 30,000
FLEET	Replacement Grader	600,000			550,000					50,000	\$ 600,000
FLEET	Replacement Emergency Services Vehicle	103,000			95,000					8,000	\$ 103,000
FLEET	Replacement of 2 15' Schulte XH500 Mowers	85,000			77,000					8,000	\$ 85,000
FLEET	Replacement of 3/4 Ton Truck	50,000			42,000					8,000	\$ 50,000
FLEET	Replacement of 1/2 Ton Truck	45,000			37,000					8,000	\$ 45,000
FLEET	Replacement of Riding Mower	35,000			34,000					1,000	\$ 35,000
FLEET	Replacement of Skid Steer (on trade in)	67,000			6,000					61,000	\$ 67,000
PW	Shaugnessy Pk. 4 & 5 Engineering & Land Purchases	90,000	90,000								\$ 90,000
PW	Kipp Road Overlay - Hwy 3 to Hwy 25	1,730,000		730,000	1,000,000						\$ 1,730,000
PW	Range Road 21-1 Paving	435,000	435,000								\$ 435,000
PW	Sunset Acres Engineering & Land Purchase	90,000	90,000								\$ 90,000
PW	McCains Access Road	255,000	100,000	155,000							\$ 255,000
PW	TWP Rd. 10-1 (Agropur Road) Base and Pave	1,500,000	1,500,000								\$ 1,500,000
M.A.N.	Bridge File Replacement 1692	300,000					300,000				\$ 300,000
M.A.N.	Bridge File Replacement 81684	650,000					650,000				\$ 650,000
M.A.N.	Transfer to Hard Top Reserve (future projects)	495,000					495,000				\$ 495,000
M.A.N.	Transfer to fund Calcium Base Stabilization Debt	705,000					705,000				\$ 705,000
Utilities	Monarch Water Tower Demolition	100,000			100,000						\$ 100,000
IT	GIS Plotter Replacement	15,000			15,000						\$ 15,000
IT	Records Management Program	40,000			40,000						\$ 40,000
IT	IT Security Assessment	12,000			12,000						\$ 12,000
											\$ -
TOTAL CAPITAL PROJECT REQUEST		\$ 8,427,000	\$ 2,215,000	\$ 885,000	\$ 3,033,000	\$ -	\$ 2,150,000	\$ -	\$ -	\$ 144,000	\$ 8,427,000
TOTAL FUNDING PROGRAM			\$ 2,215,000	\$ 3,100,000	\$ 3,033,000	\$ -	\$ 5,327,000	\$ -	\$ -	\$ -	\$ 8,427,000

AGENDA ITEM REPORT



Title: 2020 - 2022 Operating Budget
Meeting: County Council - 15 Jan 2020
Department: Corporate Services
Report Author: Jennifer Place

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer

Approved - 03 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

On December 19, 2019 Council passed an Interim Operating Budget for 2020, to ensure a budget was adopted prior to January 1, 2020 as per the Municipal Government Act. At the December 19th Council Meeting further Council Direction and Resolutions were made, which had some impact to the 2020 - 2022 Operating Budget. These adjustments have been made and therefore administration would recommend approval of the 2020 - 2022 Operating Budget at this time upon Council's review and satisfaction of the budget as presented.

RECOMMENDATION:

Moved that the 2020 Operating Budget expenses in the amount of \$28,201,410 as outlined in attachments be approved.

And that the 2021 and 2022 Operating Budget expenses in the amounts of \$27,831,325 and \$28,202,610 respectively be approved in principal.

PREVIOUS COUNCIL DIRECTION / POLICY:

Direction of Council as provided throughout the 2020 Budget Deliberations and at the December 19, 2019 Council Meeting.

Municipal Government Act Section 242 (1) - Each Council must adopt an operating budget for each calendar year.

BACKGROUND INFORMATION:

As in previous years, a three year operating budget plan was prepared by all of the departments and presented to Council for deliberations over a three day period.

The Operating Budget details projected revenues and expenditures for all departments and activities within the organization. Attached are the total operating budget summaries outlining the Total Tax Support required by Department, 2020-2022 Operating Budget by Object Code and Operating Budget by Department, as well as an Operating Budget Impact Summary outlining budget changes, initiatives and efficiencies from the 2019 to 2020 budget proposal. Approval of the 2020 Operating Budget will provide staff with the authority to proceed with programs and services for the upcoming year.

Following the three days of budget deliberations, Council adopted an Interim budget on December 19, 2019, while administration finalized the operating budget based upon Council direction.

ALTERNATIVES:

To make further adjustments to the operating budget as per Council direction to bring back at a later date and continue with daily operations based upon the approved Interim Budget.

FINANCIAL IMPACT:

County staff and administration will not be able to proceed with any proposed 2020 Operating Projects or Operating Grant funding applications until a final budget is approved.

REASON(S) FOR RECOMMENDATION(S):

To ensure County operations, service levels and projects can proceed in a timely, efficient and cost effective manner.

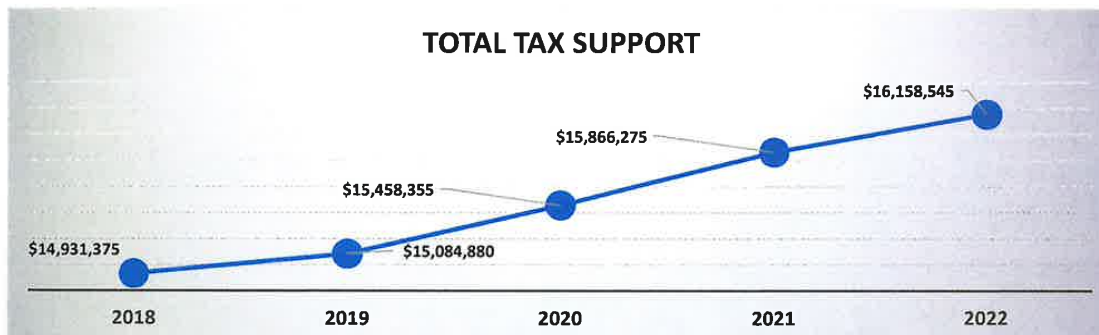
ATTACHMENTS:

[2020 - 2023 OP Budget Attachments](#)

TOTAL TAX SUPPORT - by Division

	2018 TAX LEVY	2019 TAX LEVY	2020 TAX LEVY	2021 TAX LEVY	2022 TAX LEVY
Council	492,300	642,850	649,525	665,170	669,830
CAO's Office	409,765	418,585	657,840	668,880	679,485
Municipal Services	9,567,115	9,279,315	10,055,930	10,167,595	10,306,680
Corporate Services	1,717,595	1,667,510	1,187,225	1,199,240	1,206,555
Community Services	2,744,600	3,076,620	2,907,835	3,165,390	3,295,995
Total Tax Support	14,931,375	15,084,880	15,458,355	15,866,275	16,158,545
<i>Percent Increase (Decrease) from previous year's budget</i>	<i>2.427%</i>	<i>1.028%</i>	<i>2.476%</i>	<i>2.639%</i>	<i>1.842%</i>

<u>Tax Increase after New Growth</u>					
increase over prior year's budget	\$ 353,805	\$ 153,505	\$ 373,475	\$ 407,920	\$ 292,270
projected growth	\$ (131,872)	\$ (134,480)	\$ (132,638)	\$ (132,638)	\$ (166,477)
net	\$ 221,933	\$ 19,025	\$ 240,837	\$ 275,282	\$ 125,793
<i>Percent Increase (Decrease) from previous year's budget</i>	<i>1.522%</i>	<i>0.127%</i>	<i>1.597%</i>	<i>1.781%</i>	<i>0.793%</i>



TOTAL OPERATING BUDGET
~ by object code

	2019 Approved Budget	2020 Proposed Budget	2021 Planned Budget	2022 Planned Budget
REVENUES				
Grants	1,796,980	931,980	901,980	851,980
Sales of Goods & Services	4,239,035	4,045,125	4,120,210	4,196,430
Service Agreements	227,470	238,310	243,780	249,380
Services to Other Departments	4,061,420	4,116,620	4,166,395	4,219,565
Other Revenue	243,435	224,880	220,880	220,880
Local Improvement Taxes & Requisitions	540,345	569,145	591,835	598,610
Fines and Penalties	330,000	310,000	310,000	310,000
Return on Investments	300,000	325,000	325,000	325,000
Transfers from Reserves	455,000	1,276,775	379,750	367,000
Market Access Network Revenue Transfer	765,000	705,220	705,220	705,220
Total Revenues	12,958,685	12,743,055	11,965,050	12,044,065
EXPENDITURES - by object code				
Salaries, Wages & Benefits	8,810,630	8,340,234	8,259,574	8,322,079
Services by Other Departments	4,061,420	4,116,620	4,166,395	4,219,565
Materials, Supplies & Operating Costs	5,156,070	5,118,330	5,189,530	5,270,030
*Operating Projects	327,000	1,077,450	251,000	237,000
Contracted & General Services	2,195,135	2,121,195	2,157,130	2,181,875
Emergency Service Agreements	1,333,620	1,546,490	1,672,030	1,796,060
Debtenture Principal & Interest Costs	1,431,950	1,373,015	1,373,015	1,373,015
Regional Waste Requisition Expense	540,345	569,145	591,835	598,610
Grants to Other Organizations	311,755	324,775	326,745	328,815
Transfers to Reserves	3,875,640	3,614,156	3,844,071	3,875,561
Total Expenditures	28,043,565	28,201,410	27,831,325	28,202,610
Tax Support	(15,084,880)	(15,458,355)	(15,866,275)	(16,158,545)
Percent Increase (Decrease) from previous year's budget	1.028%	2.476%	2.639%	1.842%
After Growth Percent Increase (Decrease)	0.127%	1.597%	1.781%	0.793%

TOTAL OPERATING BUDGET
~ by department

	2019 Approved Budget	2020 Proposed Budget	2021 Planned Budget	2022 Planned Budget
REVENUES				
Council	-	45,000	70,000	-
CAO's Office	20,000	45,000	35,000	25,000
Municipal Services				
Agricultural Services	324,465	292,860	290,920	287,985
Fleet Services	3,475,910	3,461,630	3,496,305	3,541,585
Public Works	2,612,700	1,716,920	1,756,920	1,716,920
Utilities	3,982,395	3,897,825	3,999,750	4,087,950
Technical Services	148,200	105,950	57,200	7,200
	10,543,670	9,475,185	9,601,095	9,641,640
Corporate Services				
Assessment	55,385	23,740	23,740	23,740
Finance & Administration	909,045	961,940	790,615	790,615
Information Technology	814,260	851,690	843,000	854,345
	1,778,690	1,837,370	1,657,355	1,668,700
Community Services				
Community Services Administration	4,500	14,500	14,500	14,500
Economic Development	25,000	-	-	-
Planning & Development	106,825	100,000	101,100	102,225
Emergency Services	480,000	1,226,000	486,000	592,000
	616,325	1,340,500	601,600	708,725
Total Revenues	12,958,685	12,743,055	11,965,050	12,044,065
EXPENDITURES - by department				
Council	642,850	694,525	735,170	669,830
CAO's Office	438,585	702,840	703,880	704,485
Municipal Services				
Agricultural Services	1,303,265	1,289,720	1,304,420	1,318,970
Fleet Services	3,475,910	3,461,630	3,496,305	3,541,585
Public Works	9,899,785	9,766,630	9,899,965	9,975,320
Utilities	4,310,320	4,225,750	4,327,675	4,415,875
Technical Services	833,705	787,385	740,325	696,570
	19,822,985	19,531,115	19,768,690	19,948,320
Corporate Services				
Assessment	358,305	209,095	209,445	209,645
Finance & Administration	2,273,635	1,963,810	1,804,150	1,811,265
Information Technology	814,260	851,690	843,000	854,345
	3,446,200	3,024,595	2,856,595	2,875,255
Community Services				
Community Services Administration	781,650	682,970	810,495	812,915
Economic Development	203,605	166,235	166,440	166,570
Planning & Development	418,020	411,785	415,175	418,850
Emergency Services	2,289,670	2,987,345	2,374,880	2,606,385
	3,692,945	4,248,335	3,766,990	4,004,720
Total Expenditures	28,043,565	28,201,410	27,831,325	28,202,610
Tax Support	(15,084,880)	(15,458,355)	(15,866,275)	(16,158,545)
Before Growth Percent Increase (Decrease) from previous year's budget	1.028%	2.476%	2.639%	1.842%
After Growth Percent Increase (Decrease)	0.127%	1.597%	1.781%	0.793%

2020 OPERATING BUDGET IMPACT SUMMARY

	2019 Tax Support	\$	15,084,880	
	2020 Proposed Tax Support	\$	15,458,355	
	TOTAL TAX SUPPORT INCREASE	\$	373,475	2.476%
All Departments	MAINTAIN CURRENT LEVELS OF SERVICE			
	Balance of budgetary adjustments (Inflation increases where applicable throughout budget)			
		\$	154,025	1.02%
	BUDGET ADJUSTMENTS			
Public Works	Reduction of Grant funding to Operation revenues for Road Reconditioning and Rehabilitation	\$	869,000	
Public Works	Gravelled Roads Program Adjustments for Haul Route Maintenance, Road Graveling and Grading	\$	275,440	
Utilities	Increase of 2.5% to Water Purchasing Costs based on City rate increase	\$	32,600	
Utilities	Reduced revenues due to loss of Airport Customers & South Co-op efficiencies	\$	124,200	
Information Technology	IT rate increases due to loss of Airport, addition of Icompass and Ipads for Council, updated equipment costs	\$	75,480	
Community Services	Increases to Annual Contribution for Library Board & FCSS	\$	11,380	
Emergency Services	Reduced Fines revenue to do reduction in staffing	\$	60,000	
Emergency Services	DEM Contract	\$	41,000	
Emergency Services	2020 Policing Costs (as proposed to date)	\$	234,570	
		\$	1,723,670	11.426%
	BUDGET EFFICIENCIES/COST SAVINGS as directed			
ALL DEPARTMENTS	Wage & Benefit Adjustment based on Restructuring, retirements and Wage Compensation Review	\$	(470,400)	
Council	Reduced 2020 Strategic Plan Costs (no facilitator required in 2020)	\$	(10,000)	
Public Works	Reduces Road Reconditioning Program by 10 miles	\$	(250,000)	
Public Works	Reduced ACP & Coldmix Programs	\$	(125,030)	
Public Works	Reduced Roadside Drainage Program	\$	(246,950)	
Public Works	Reduced Signs\ROW Garbage Cleanup Program and General Work	\$	(50,360)	
Fleet	Equipment Rate Adjustments	\$	(20,280)	
Utilities	Reduction of costs for Decommissioned Fire Ponds	\$	(75,500)	
Finance & Administration	Increased Penalty & Investment Revenues based on actuals	\$	(55,000)	
Community Services	Reduced Recreation Funding	\$	(125,000)	
Planning & Development	Increased Revenues closer to actuals	\$	(13,000)	
Emergency Services	DEM Contract Funding (MSI Operating)	\$	(41,000)	
Emergency Services	Fire Agreement Adjustments	\$	(21,700)	
		\$	(1,504,220)	-9.972%
	TOTAL TAX SUPPORT INCREASE/DECREASE	\$	373,475	2.476%
	IMPACT ON BUDGET - SUMMARY			
	Maintain Current Level of Service	\$	154,025	1.021%
	Budget Additions/Changes	\$	1,723,670	11.426%
	Budget Efficiencies/Cost Savings	\$	(1,504,220)	-9.972%
	TOTAL	\$	373,475	2.476%
	TOTAL TAX SUPPORT INCREASE	\$	15,458,355	2.476%
	REVISED TAX SUPPORT INCREASE AFTER PROJECTED GROWTH		240,837	1.597%

AGENDA ITEM REPORT



Title: Bylaw 20-003 - 2020 Utility Rates Schedule "A"
Meeting: County Council - 15 Jan 2020
Department: Corporate Services
Report Author: Jennifer Place

APPROVAL(S):

Jennifer Place, Manager of Finance & Administration
Ann Mitchell, Chief Administrative Officer

Approved - 09 Jan 2020
Approved - 09 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

Through the annual budget process, the Utility rates are reviewed and adjusted to reflect any anticipated increases for the upcoming year and to ensure cost recovery of operations is maintained. Any increases that have been determined by Administration are included within the Budget and are presented to Council during Budget deliberations for implementation in the upcoming year. These increases also review and consider any rate changes the City of Lethbridge is making as well, as that is who the water is purchased from. The utility rates schedule is then amended for Council approval to align with the Budget.

RECOMMENDATION:

That County Council pass first, second and third reading of Bylaw 20-003 - Utility Rates Schedule "A".

PREVIOUS COUNCIL DIRECTION / POLICY:

Updated Utility rates are considered and approved annually. Below are the resolutions for the 2019 Utility Rate Bylaw 19-002 from the January 16, 2019 Council Meeting.

09/19K. VANDERVEENMOVED that Bylaw 19-002 –Utility Rates (Schedule A) be read a first time.
CARRIED

10/19S. CAMPBELLMOVED that Bylaw 19-002 –Utility Rates (Schedule A) be read a second time.
CARRIED

11/19R. HORVATHMOVED that Council go to third reading of Bylaw 19-002 –Utility Rates (Schedule A). CARRIED UNANIMOUSLY

12/19M. ZEINSTRAMOVED that Bylaw 19-002 –Utility Rates (Schedule A) be read a third time.
CARRIED

BACKGROUND INFORMATION:

In 2019, the Utility Rate Bylaw Schedule “A” was passed. The utility rates are reviewed annually as part of the budget process. Upon presentation and approval of the annual budget, the Utility Rates are updated to ensure the County is meeting its budget revenue projections within the Utility Department.

The County is proposing a 2.0% increase on the water/sewer and Garbage Collection service fees. These increases reflect the water/sewer rates increase from the City of Lethbridge’s rates. The proposed rate changes will allow the County to offset the Utility Department’s costs while still maintaining cost recovery for operations.

The Garbage rates were increased by 2% to match the contract increase from the Town of Coalhurst.

ALTERNATIVES:

Leave Schedule "A" rates for 2020 the same as the 2019 rates.

FINANCIAL IMPACT:

Leaving the rates the same as in 2019 could negatively affect the Utility Departments 2020 Operating budget revenues.

REASON(S) FOR RECOMMENDATION(S):

Due to the increases from the City of Lethbridge and Town of Coalhurst, Administration feels that the County’s utility rates should also reflect these changes to ensure cost recovery and transfers to reserves for future capital can be maintained.

ATTACHMENTS:

[Bylaw 20-003 - 2020 Utility Rates](#)

**LETHBRIDGE COUNTY
IN THE PROVINCE OF ALBERTA**

BYLAW 20-003

**BEING A BYLAW INTRODUCED FOR THE PURPOSE
OF ESTABLISHING A UTILITY RATE BYLAW**

WHEREAS Lethbridge County deems it expedient to set and review, on an annual basis utility rate fees of the County, and

WHEREAS in accordance with the Municipal Government Act, Chapter M-26 RSA 2000 and amendments thereto, the County for a municipality may set fees for goods and services provided;

NOW THEREFORE the Council of Lethbridge County, in the Province of Alberta, duly assembled enacts and adopts the Utility Rates, attached to and forming Schedule "A", Schedule "B" and Schedule "C" of this Bylaw and;

THAT this Bylaw shall come into force and effect January 1, 2020 and;

THIS Bylaw shall hereby rescind previous Bylaw 19-002.

GIVEN first reading this 15th day of January, 2020.

Reeve

Chief Administrative Officer

GIVEN second reading this 15th day of January, 2020.

Reeve

Chief Administrative Officer

GIVEN third reading this 15th day of January, 2020.

Reeve

Chief Administrative Officer

SCHEDULE "A"

UTILITIES

The charges below apply to both water and wastewater.

1. **Billing Process**

All utility bills will be sent to the property owners. Owners shall ensure meters are read and readings reported to the County Utilities Clerk. Meters which have not had readings reported for a period of 3 months will be read by Lethbridge County and a service charge of \$50.00 will be added to the subsequent billing.

2. **Utility System Accounts**

Overdue accounts are subject to a penalty of 1.5% per month on outstanding amounts. Accounts which are greater than 60 days overdue will have services disconnected. Accounts which are greater than 90 days overdue will have the outstanding balances transferred to the Tax Roll.

3. **Connection Fees**

- a. **Re-connection** – If service is disconnected because of an overdue account, the owner must pay the disconnection fee and the outstanding balances before service is restored. Re-connection will be during regular working hours only and within 24 hours of notification of payment.
- b. With the exception of new utility customers in the RAVE Industrial Park, all new utility customers will be charged a \$100.00 connection fee plus the cost of meter installation.
- c. **Temporary Water Shut Off** - once water service is turned back on a reconnection fee will apply. Re-connection will be during regular working hours only and within 24 hours of notification of payment.
- d. All new utility customers in the RAVE Industrial Park will be charged the following connection fees as applicable: Water - \$43,400 per hectare of site area (includes half of the area of the adjacent local or collector road) plus the cost of all meter connection fees as per Section 3. b. Sewer - \$39,300 per hectare of site area (includes half of the area of the adjacent local or collector road).

4. **Fees**

- a. Reconnect for non-payment or temporary water shut off - \$100.00
- b. Disconnecting old water service connection at water main for abandonment – \$3,500 – plus labour, material and equipment charge plus G.S.T.
- d. Disconnecting old wastewater service for abandonment - \$1,500 plus labor, material and equipment charge plus G.S.T.
- e. Manual Meter Readings - \$50.00

5. **Meter Repair Charge**

- a. \$65.00 for meters 25mm (1 inch) or smaller and materials at cost.
- b. \$75.00 for meters over 25mm (1 inch) and materials at cost.

6. Meter Test Charge

a. Up to 40mm - \$50.00

b. 50 – 80mm - \$100.00

c. Over 80 mm - \$150.00
7. Water Charge (Monthly Billing)

a. Residential Service - ~~\$42.10~~ \$41.08 per month base charge plus
\$1.62 ~~\$1.58~~ per cubic meter.

~~b. Evergreen Estates Residential Water Service - \$214.25 per month
and \$24.47 per month for capital reserve.~~

c. County of Lethbridge Rural Water Association Distribution System -
~~\$0.87~~ \$0.85 per cubic meter

d. North County System - ~~\$1.39~~ \$1.17 per cubic meter

e. Rave Industrial Park - ~~\$154.60~~ \$150.84 per month for base water
charge - ~~\$1.62~~ \$1.58 per m³ consumption charge.

f. Broxburn Industrial Park

Potable/Treated Water: ~~\$7.84~~ \$7.65/m³ + ~~\$14.47~~ \$14.12m³
/monthly flat fee

Raw Water: ~~\$2.05~~ \$2.01/m³ + ~~\$77.93~~ \$76.03
/monthly flat fee

Wastewater: ~~\$128.47~~ \$125.34/monthly flat fee

g. Commercial Users – Meter size greater than 200 mm (8 inches) -
~~\$0.78~~ \$0.76 per cubic meter plus \$0.23 per cubic meter surcharge
for capital replacement, operation and maintenance.

h. Other Commercial Users - ~~\$42.10~~ \$41.08 per month base charge
plus ~~\$1.62~~ \$1.58 per cubic meter.

~~i. Airport Service - \$20.65 per month base charge
plus \$4.38 per cubic meter.~~
8. Truck Fill Sales

a. ~~\$4.50~~ \$4.41m³

b. Water key tags - \$25.00 per tag
9.

<u>Sewer Service Charge</u>	<u>Residential</u>	<u>Commercial</u>
a. Hamlets (Diamond City, Monarch, Shaughnessy, Turin)	\$26.25 \$25.61	\$52.45 \$51.17
b. Subdivision of Fairview	\$83.40 \$81.40	\$94.45 \$92.15
c. Airport		\$132.60
d. Rave Industrial Park		\$1.62 m ³ \$1.58 m ³ of water consumption plus \$91.15 \$88.95 per month base charge

	<u>Capital Recovery Surcharge - Sewer</u>	<u>Residential</u>	<u>Commercial</u>
e.	Hamlet of Monarch – Debenture	\$ 37.17	\$ 37.17
	<u>Diamond City Water & Sewer</u>	<u>Residential</u>	<u>Commercial</u>
f.	Pursuant to Bylaw 1284 Annual Levy	\$1,011.85	\$1,011.85
	<u>Stub-In Charges</u>	<u>Residential</u>	<u>Commercial</u>
g.	Monarch – Existing stub-in	\$2,500.00	\$2,500.00
	From January 2005 pay back	\$37.17/month	\$37.17/month
10.	<u>Hauled Wastewater</u> – Residential Only		
	\$25.00 per axle (excluding the front steering axle)		
11.	<u>Garbage Collection</u>		
a.	Street Side Pick-up - \$22.30 \$21.77/month/residence		
b.	Rollaway Curbside Bin – replacement charge: \$100.00		
12.	Storm Water Drainage - Rave Subdivision - \$0.034 /sq.m. of property area		

SCHEDULE “B”

RAVE Industrial Subdivision – Storm Water Improvement Levy

Property	Storm Water Improvement Levy	Monthly Payment	Total Annual Payment	Start Date	End Date
Lot 3, Block 3, Plan 011773	\$11,989.75	\$69.29	\$831.45	March 1/2015	March 1/2035
Lot 4, Block 3, Plan 011773	\$10,356.68	\$59.85	\$718.20	March 1/2015	March 1/2035
Lot 1, Block 3, Plan 9312509	\$9,140.64	\$52.82	\$633.87	March 1/2015	March 1/2035
Lot 5, Block 2, Plan 9312509	\$4,971.52	\$28.73	\$344.76	March 1/2015	March 1/2035
Lot 4, Block 1, Plan 1113171	\$94,028.37	\$543.38	\$6,520.54	March 1/2015	March 1/2035
Lot 4, Block 1, Plan 1113171	\$80,663.23	\$466.14	\$5,593.71	March 1/2015	March 1/2035
Lot 2, Block 3, Plan 9312509	\$13,203.53	\$76.30	\$915.62	March 1/2015	March 1/2035
Lot 4, Block 2, Plan 9312509	\$16,549.90	\$95.64	\$1,147.68	March 1/2015	March 1/2035
Lot 6, Block 2, Plan 9312509	\$4,961.35	\$28.67	\$344.05	March 1/2015	March 1/2035
<i>Lot 3, Block 2, Plan 9312509</i>	\$18,248.51	\$105.46	\$1,265.47	March 1/2015	March 1/2035
<i>Lot 3, Block 1, Plan 9312509</i>	\$11,795.36	\$68.16	\$817.97	March 1/2015	March 1/2035
<i>Lot 4, Block 1, Plan 9312509</i>	\$13,516.58	\$78.11	\$937.33	March 1/2015	March 1/2035
<i>Lot 1, Plan 8211420</i>	\$13,448.77	\$77.72	\$932.63	March 1/2015	March 1/2035
Lot 7, Block 2, Plan 011773	\$9,668.42	\$55.87	\$670.47	March 1/2015	March 1/2035
Lot 9, Block 2, Plan 0614634	\$35,068.51	\$202.66	\$2,431.88	March 1/2015	March 1/2035
Lot 2, Block 1, Plan 8910227	\$31,384.23	\$181.37	\$2,176.39	March 1/2015	March 1/2035

AGENDA ITEM REPORT



Title: City of Lethbridge - ACP-IC Grant Support
Meeting: County Council - 15 Jan 2020
Department: Corporate Services
Report Author: Jennifer Place

APPROVAL(S):

Jennifer Place, Manager of Finance & Administration
Ann Mitchell, Chief Administrative Officer

Approved - 03 Jan 2020
Approved - 06 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

On December 23, 2019, the City of Lethbridge contacted the County with an invitation to partner with them on a feasibility study on establishing Enhanced, Interactive Training for Municipal Assessors in Alberta funded through the Alberta Community Partnership-Intermunicipal Collaboration Program (ACP-IC) grant. The City of Lethbridge will be the managing partner, however the grant application requires a Council resolution from each of the participating municipalities supporting the program.

RECOMMENDATION:

Whereas, Lethbridge County is one of more than a dozen Alberta municipalities that agree on the acute need for a contemporary, interactive, on-line training system for municipal assessors that offers e-learning, library services, access to experts, and access to shared expertise between municipalities; and

Whereas, the City of Lethbridge is seeking support for an application for a \$200,000 grant from the Alberta Community Partnership – Intermunicipal Collaboration (ACP-IC) program to fund a feasibility study on establishing Enhanced, Interactive Training for Municipal Assessors in Alberta; and

Whereas, the City of Lethbridge, as the managing partner, is proposing to work with the following project partners: City of Airdrie, City of Calgary, Town of Cochrane, Cypress County, City of Edmonton, City of Grande Prairie, Lethbridge County, City of Medicine Hat, City of Red Deer, Rocky View County, City of St. Albert, Strathcona County, Sturgeon County, Town of Okotoks, and the Alberta Assessors Association;

Therefore, be it resolved that the Council of Lethbridge County authorizes the Reeve to provide a letter of support for an application by the City of Lethbridge for a grant from the Alberta Community Partnership-Intermunicipal Collaboration program on behalf of all the partners to fund a feasibility study on establishing Enhanced, Interactive Training for Municipal Assessors in Alberta.

PREVIOUS COUNCIL DIRECTION / POLICY:

Historically Council has partnered with and supported various neighboring municipalities on projects and grant funding applications.

BACKGROUND INFORMATION:

As stated in the letter received from the City of Lethbridge, the ACP-IC grant program is offered by the Government of Alberta to promote municipal viability by providing support to partnerships of two or more municipalities to develop regional service delivery frameworks.

Through the City's initial consultation, Lethbridge County was identified as one of more than a dozen Alberta cities or municipalities that agree on the acute need for a contemporary, interactive, on-line training system for municipal assessors that offers e-learning, library services, access to experts, and access to shared expertise between municipalities.

In addition to the City of Lethbridge as the managing partner, the proposed project partners include: the City of Airdrie, the City of Calgary, the Town of Cochrane, Cypress County, the City of Edmonton, the City of Grande Prairie, Lethbridge County, the City of Medicine Hat, the City of Red Deer, Rockyview County, the City of St. Albert, Strathcona County, Sturgeon County, the Town of Okotoks, and the Alberta Assessors Association.

ALTERNATIVES:

To not participate in the Feasibility Study with the City of Lethbridge.

FINANCIAL IMPACT:

There are not financial implications to the County related to this project.

REASON(S) FOR RECOMMENDATION(S):

As per the Strategic Plan, one of the Strategic Pillars is "Strong Working Relationships" which states the following:

Lethbridge County is recognized as a trusted and effective partner across the region in the delivery of effective programs and services. The County has strong working relationships with the provincial and federal governments, neighbouring municipalities, First Nations, the irrigation districts, the water co-ops, regional service providers, and research and training institutions.

ATTACHMENTS:

[City of Lethbridge ACP-IC letter](#)
[ACP-IC SupportLetter-TEMPLATE](#)



CITY OF
Lethbridge

Assessment &
Taxation
Department

December 23, 2019

Les Whitfield, County Assessor
Lethbridge County
#100, 905 - 4th Avenue South
Lethbridge, Alberta T1J 4E4

**Re: Application for Alberta Community Partnership-Intermunicipal Collaboration Grant –
Feasibility Study: Enhanced, Interactive Training for Municipal Assessors**

Dear Les:

We are writing this letter seeking support for an application, led by the City of Lethbridge, for a \$200,000 grant from the Alberta Community Partnership – Intermunicipal Collaboration (ACP-IC) program to fund a feasibility study on establishing Enhanced, Interactive Training for Municipal Assessors in Alberta.

The ACP-IC grant program is offered by the Government of Alberta to promote municipal viability by providing support to partnerships of two or more municipalities to develop regional service delivery frameworks.

Through initial consultation, Lethbridge County has been identified as one of more than a dozen Alberta cities or municipalities that agree on the acute need for a contemporary, interactive, on-line training system for municipal assessors that offers e-learning, library services, access to experts, and access to shared expertise between municipalities.

In addition to the City of Lethbridge as the managing partner, the proposed project partners include: the City of Airdrie, the City of Calgary, the Town of Cochrane, Cypress County, the City of Edmonton, the City of Grande Prairie, Lethbridge County, the City of Medicine Hat, the City of Red Deer, Rockyview County, the City of St. Albert, Strathcona County, Sturgeon County, the Town of Okotoks, and the Alberta Assessors Association.

The grant application must include a Council resolution from each participating municipality supporting the project **no later than March 2, 2020**. We will request a formal resolution from Lethbridge City Council on January 13, 2020, stating their support for the project and the grant application.

Assessment & Taxation Department
Phone 403-320-3950
City Hall 910 4 Ave S Lethbridge, AB T1J 0P6
www.lethbridge.ca



CITY OF
Lethbridge

**Assessment &
Taxation
Department**

We request a similar resolution (*Resolution Template attached*) from the Lethbridge County Council as well as a letter of support (*Letter of Support Template attached*) as soon as possible thereafter in order to meet the deadline noted above. We are also requesting similar resolutions and letters of support from all other proposed project partners. Your signed letter of support can be emailed to mayor@lethbridge.ca.

Thank you for your consideration.

Regards,

Larry Laverty
General Manager, Assessment and Taxation
City of Lethbridge

Cc: Jody Meli, Acting City Manager, City of Lethbridge
Hailey Pinksen, Director of Treasury and Financial Services

Assessment & Taxation Department
Phone 403-320-3950
City Hall 910 4 Ave S Lethbridge, AB T1J 0P6
www.lethbridge.ca

Municipal Letterhead

<Insert Date>

Mayor Chris Spearman
City of Lethbridge
910-4 Avenue South
Lethbridge, AB T1J 0P6

**Re: Application for Alberta Community Partnership-Intermunicipal Collaboration Grant –
Feasibility Study: Enhanced, Interactive Training for Municipal Assessors**

Dear Mayor Spearman:

At a regularly scheduled Council meeting on <insert date>, the <insert Municipality or Partner Name> passed a resolution (copy of minutes attached) to provide the City of Lethbridge with a letter of support for the grant application referenced above. On behalf of <insert Municipality or Partner Name>, it is my pleasure to provide this letter to support the City of Lethbridge's application for a grant from the Alberta Community Partnership – Intermunicipal Collaboration program.

The <insert Municipality or Partner Name> is pleased to be a partner in this project to explore the feasibility of establishing Enhanced, Interactive Training for Municipal Assessors. We recognize this is a need for our organization as well as many of our fellow Alberta municipalities, and we welcome the opportunity to collaborate with them on a solution.

Sincerely,

Name of Mayor/Reeve
Name of Municipality or Partner

Attachment

AGENDA ITEM REPORT



Title: Corporate Retreat
Meeting: County Council - 15 Jan 2020
Department: Administration
Report Author: Ann Mitchell

APPROVAL(S):

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



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of Life



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and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

It is my recommendation that Council Council approve a Corporate Retreat to be held in Lethbridge.

RECOMMENDATION:

THAT Council Council approve the two day Corporate Retreat to be held in Lethbridge.

PREVIOUS COUNCIL DIRECTION / POLICY:

Council and Senior staff traditionally had a yearly strategic planning retreat to set the strategic goals for the upcoming year. In 2019 Council set a strategic plan that covered the remainder of Council's term (2019 - 2021). However, it was discussed that Council and Senior Staff would meet early in 2020 to review the strategic plan and ensure that administration and Council were heading in the same direction.

BACKGROUND INFORMATION:

It has been the practice for Council and Senior Manager to hire a facilitator for the yearly strategic planning exercise. In 2019 a facilitator was hired and our 2019 - 2021 Strategic Plan was set. Through this process there was concern that it would be too long between check ins and it was generally agreed that we would meet early in 2020 to discuss the current strategic plan.

Several senior staff have changed in 2020 and I feel it would be advantageous to meet with Council for a two day session so that we as administration can gain clarity on Council's mission and vision for Lethbridge County.

Due to the current economy and tight budget year it is my suggestion that we host this session in Lethbridge in order to help curtail travel and meal costs.

I would like to set dates in February as January is already fairly busy with meetings.

ALTERNATIVES:

Council could chose to hold these meetings in a destination away from Lethbridge however it may be cost prohibitive.

FINANCIAL IMPACT:

The cost of room rentals would be approximately be between \$150 and \$200.

REASON(S) FOR RECOMMENDATION(S):

This would be a cost effective way of Council and Senior Administration to set our visioning for the year.

AGENDA ITEM REPORT



Title: Picture Butte and District Chamber of Commerce Annual General Meeting- January 31, 2020
Meeting: County Council - 15 Jan 2020
Department: Community Services - Communications
Report Author: Mattie Elliott

APPROVAL(S):

Larry Randle, Acting Chief Administrative Officer
Ann Mitchell, Chief Administrative Officer

Approved - 07 Jan 2020
Approved - 07 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
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Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

An invitation from the Picture Butte and District Chamber of Commerce was received for Reeve Lorne Hickey, Councillor Klaas VanderVeen and Councillor Morris Zeinstra to attend their Annual General Meeting on January 31, 2020 at the Picture Butte Seniors Centre.

RECOMMENDATION:

That Reeve Lorne Hickey, Councillor Klaas VanderVeen, and Councillor Morris Zeinstra be authorized to attend the Picture Butte and District Chamber of Commerce Annual General Meeting on January 31, 2020.

PREVIOUS COUNCIL DIRECTION / POLICY:

Members of Council have attended this event in the past.

BACKGROUND INFORMATION:

The Picture Butte and District Chamber of Commerce is holding their Annual General Meeting on Friday, January 31, 2020 at the Picture Butte Seniors Centre.

The program for the evening consists of a short business meeting followed by dinner and entertainment. Awards, including Business of the Year, Citizen of the Year, etc. will also be presented at the event. Doors open at 6:00 pm and dinner is at 7:00 pm.

ALTERNATIVES:

That Council members not attend the event.

That Council members attend the event without being paid mileage or per diems.

FINANCIAL IMPACT:

Tickets- \$40.00

Mileage to and from the event at 58 cents/km and a half day per diem- \$156.00

REASON(S) FOR RECOMMENDATION(S):

Lethbridge County's practice is to attend community events as is feasible to maintain our strong relationships within the region.

ATTACHMENTS:

[Picture Butte and District Chamber of Commerce Annual General Meeting- January 31 2020- Invitation](#)



**PICTURE BUTTE & DISTRICT
CHAMBER OF COMMERCE**

Box 517, Picture Butte, AB T0K 1V0
403-732-4302 chamber@picturebutte.ca

December 17, 2019

Dear Sir or Madam;

You are cordially invited to the Picture Butte & District Chamber of Commerce's Annual General Meeting, which consists of a short business meeting followed by a catered dinner and entertainment.

This is an opportunity to highlight our annual awards, including Business of the Year, New Business, Customer Service, Special Tribute, and Citizen of the Year – this year's Citizen of the Year recipient is Cor van Raay, who has made many contributions including our new Picture Butte and community pool. Awards will also be presented to local families for best decorated County yard and best decorated Town yard.

This year's event will be held on Friday, January 31st, 2020, at the Picture Butte Seniors Centre. Doors open at 6:00pm, and dinner will start at 7:00pm.

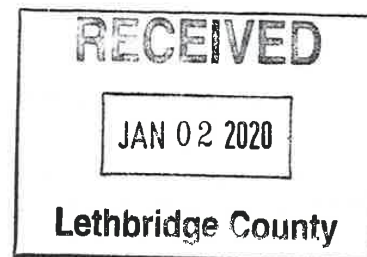
Tickets are \$40 per person, and are available for purchase at Scotiabank or ATB Financial in Picture Butte, as well as from Chamber of Commerce members. If you wish to reserve tickets to pick up at the door that night, you can email chamber@picturebutte.ca.

We look forward to seeing you there! If you have any questions, please do not hesitate to contact me.

Thank you,

Avdemit.

Avelien van der Smit
Chamber Administrator



Klaas



PICTURE BUTTE & DISTRICT CHAMBER OF COMMERCE

Box 517, Picture Butte, AB T0K 1V0
403-732-4302 chamber@picturebutte.ca

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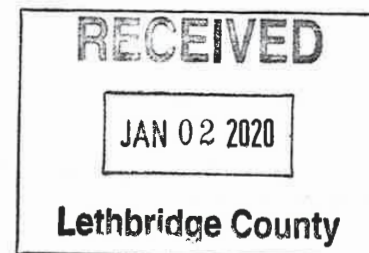
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We look forward to seeing you there! If you have any questions, please do not hesitate to contact me.

Thank you,

Audsmiit

Avelien van der Smit
Chamber Administrator





**PICTURE BUTTE & DISTRICT
CHAMBER OF COMMERCE**

Box 517, Picture Butte, AB T0K 1V0
403-732-4302 chamber@picturebutte.ca

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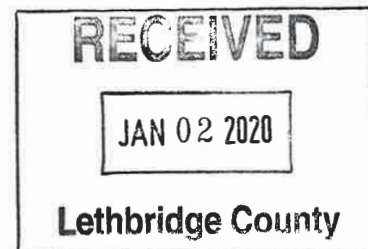
Tickets are \$40 per person, and are available for purchase at Scotiabank or ATB Financial in Picture Butte, as well as from Chamber of Commerce members. If you wish to reserve tickets to pick up at the door that night, you can email chamber@picturebutte.ca.

We look forward to seeing you there! If you have any questions, please do not hesitate to contact me.

Thank you,

Avelien van der Smit

Avelien van der Smit
Chamber Administrator



AGENDA ITEM REPORT



Title: Consul General of Japan- Birthday Celebration for His Majesty the Emperor of Japan- February 20, 2020
Meeting: County Council - 15 Jan 2020
Department: Community Services - Communications
Report Author: Mattie Elliott

APPROVAL(S):

Larry Randle, Acting Chief Administrative Officer
Ann Mitchell, Chief Administrative Officer

Approved - 07 Jan 2020
Approved - 07 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



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Economy



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Strong Working
Relationships

EXECUTIVE SUMMARY:

An invitation for Reeve Lorne Hickey from the Consul General of Japan to attend a birthday celebration reception for the Emperor of Japan on February 20, 2020.

RECOMMENDATION:

That Reeve Lorne Hickey be authorized to attend the Birthday Celebration Reception for His Majesty the Emperor of Japan on February 20, 2020 at the Ranchmen's Club in Calgary.

PREVIOUS COUNCIL DIRECTION / POLICY:

The Reeve has been invited to this event in the past.

BACKGROUND INFORMATION:

The Consul General of Japan has invited Reeve Lorne Hickey to attend a birthday celebration reception for the Emperor of Japan on Thursday, February 20, 2020 from 6:00 pm- 8:00 pm at the Ranchmen's Club in Calgary.

The invitation is non-transferable.

ALTERNATIVES:

That the Reeve not attend the event.

That the Reeve attend the event without being paid mileage or per diems.

FINANCIAL IMPACT:

Mileage to and from the event at 58 cents/km and a half- day per diem- \$156.00

REASON(S) FOR RECOMMENDATION(S):

Lethbridge County's practice is to attend events as is feasible to maintain our strong relationships within the region.

ATTACHMENTS:

[Consul General of Japan- Birthday Celebration for His Majesty the Emperor of Japan- February 20, 2020](#)



*In Celebration of the Birthday of His Majesty the Emperor of Japan
The Consul-General of Japan,
Mr. Shigenobu Kobayashi and Mrs. Keiko Kobayashi
Request the pleasure of the company of*

*Reeve Lorne Hickey & Guest
at a reception*

on Thursday, February 20th 2020 from 6:00p.m. to 8:00p.m.

Doors open at 5:30pm

at The Ranchmen's Club

710 13th Avenue SW, Calgary, Alberta T2R 0K9

R.S.V.P to Aisha Beecroft by email: rsvp@cl.mofa.go.jp

or by Fax: 403-294-1654 by February 5th 2020

*Dress: Business Attire or National Dress Please present this card at reception
This invitation is non-transferable*

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AGENDA ITEM REPORT



Title: Southern Alberta Chinese Association- Chinese New Year Gala- February 1, 2020
Meeting: County Council - 15 Jan 2020
Department: Community Services - Communications
Report Author: Mattie Elliott

APPROVAL(S):

Larry Randle, Acting Chief Administrative Officer
Ann Mitchell, Chief Administrative Officer

Approved - 14 Jan 2020
Approved - 14 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



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of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

An invitation was received from the Southern Alberta Chinese Association for their New Year Gala on February 1, 2020 at the Coast Hotel and Conference Centre.

RECOMMENDATION:

That the Reeve or his designate be authorized to attend the Southern Alberta Chinese Association New Year Gala on February 1, 2020 at the Coast Hotel and Conference Centre.

PREVIOUS COUNCIL DIRECTION / POLICY:

The Reeve has been invited to other Chinese New Year events in Lethbridge in the past.

BACKGROUND INFORMATION:

An invitation for Reeve Lorne Hickey was received from the Southern Alberta Chinese Association to attend their New Year Gala on February 1, 2020. The event will be held at the Coast Hotel and Conference Centre in Lethbridge from 5:30- 9:30 pm. Tickets are \$30 and include dinner and cultural performances.

ALTERNATIVES:

That the Reeve or his designate not attend the event.

That the Reeve or his designate attend the event without being paid mileage or per diems.

FINANCIAL IMPACT:

Ticket- \$30, mileage to and from the event- 58 cents/km, and a half-day per diem- \$156.00.

REASON(S) FOR RECOMMENDATION(S):

Lethbridge County's practice is to attend community events as is reasonable and feasible to maintain our strong relationships within the region.

ATTACHMENTS:

[SACA New Year Celebration- Invitation](#)

[SACA New Year Celebration- Sponsorship](#)



CHINESE NEW YEAR – YEAR OF THE RAT



You're invited to a New Year Gala

February 1, Saturday 2020

Time: 5:30 – 9:30 p.m.

Coast hotel & Conference Centre

526 Mayor Magrath Dr S, Lethbridge, AB T1J 3M2

Price: \$30 adult, \$20 age 4-10 and under 4, free

RSVP by January 15 : Jan Gong jgong22@yahoo.com



南亞省華人聯誼會
Southern Alberta Chinese Association

Sponsorship Invitation

Dear Sir/Madam,

Chinese New Year, aka Spring Festival, is the traditional Chinese holiday celebrating the beginning of a lunar new year. This is the most important holiday within the Chinese community globally. The Chinese spring festival gala in Lethbridge has served the Lethbridge locals for more than 30 years, bringing people from all walks of life under one roof, showcasing Chinese culture and tradition, and wishing everyone a healthy and prosperous new year. This event is participated by people from all age groups, is an excellent occasion to exhibit the dedication to community of your organization.

This year, the event will be hosted in Lethbridge Coast Conference Hall, on February 1st, 2020, from 5:30 pm to 9:30 pm. There will be cultural performances alongside a buffet dinner.

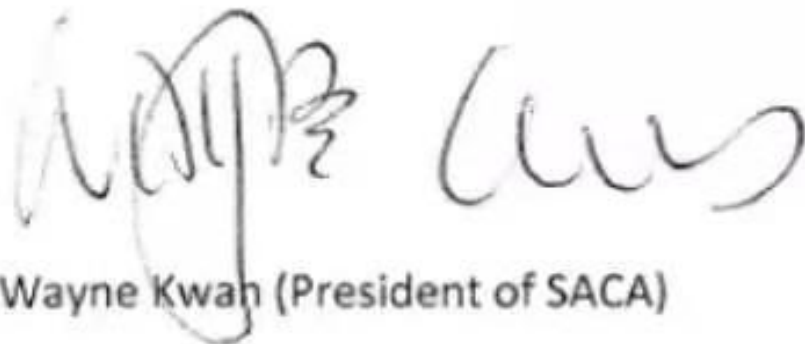
The presence and sponsorship of your organization, via the display of banners and logos, will be beneficial both to the community and to your organization. The impact will be long lasting. Please indicate your level of sponsorship by choosing one or more of the following options.

_____ \$300, just for the display of your organization's banner and logo.

_____ \$600, for a table of 8 and the display of your organization's banner and logo.

Please make your cheque payable to SACA. Please send electronic files of your logo to yingzhenggoo@gmail.com. Thank you.

We look forward to celebrating our traditional holiday with you,



Wayne Kwan (President of SACA)

N1. County Council Updates

Activities attended for December 2019:

- **Reeve Lorne Hickey**
 - December 5th – County Council meeting
 - December 6th – Mayors & Reeves meeting
 - December 10th – 2020 Budget meeting
 - December 11th – CAO & Reeve meeting
 - December 12th – Community Foundation Funding presentation
 - December 13th – Southeast Mayors & Reeves meeting
 - December 19th – County Council meeting

Activities attended for December 2019:

- **Deputy Reeve Ken Benson**
 - December 5th – County Council meeting
 - December 6th – Highway 3 Twinning Association meeting
 - December 10th – 2020 Budget meeting
 - December 19th – County Council meeting

Activities attended for December 2019:

• **Councillor Tory Campbell**

- December 2nd – Lethbridge Regional Waste Management Services Commission meeting
- December 4th – Lethbridge Regional Water Commission meeting
- December 5th – County Council meeting
- December 5th – Chinook Arch Library meeting
- December 10th – 2020 Budget meeting
- December 16th – Link Pathway meeting
- December 19th – County Council meeting

Activities attended for December 2019:

- **Councillor Steve Campbell**
 - December 5th – County Council meeting
 - December 10th – 2020 Budget meeting
 - December 16th – Exhibition Park Committee meeting
 - December 18th – Community Futures Lethbridge Region meeting
 - December 19th – County Council meeting

Activities attended for December 2019:

- **Councillor Robert Horvath**
 - December 5th – County Council meeting
 - December 10th – 2020 Budget meeting
 - December 11th – Coaldale Chamber of Commerce meeting
 - December 12th – SouthGrow Regional Initiative meeting
 - December 19th – County Council meeting

Activities attended for December 2019:

- **Councillor Morris Zeinstra**
 - December 2nd – North County Potable Water Co-op meeting
 - December 5th – County Council meeting
 - December 10th – 2020 Budget meeting
 - December 19th – County Council meeting

Activities attended for December 2019:

- **Councillor Klaas VanderVeen**

- December 2nd – Lethbridge Regional Waste Management Services Commission meeting
- December 5th – County Council meeting
- December 10th – 2020 Budget meeting
- December 18th – Economic Development Lethbridge meeting
- December 19th – County Council meeting
- December 20th – Southern Alberta Energy from Waste meeting