



MINUTES

Council Meeting

9:00 AM - Thursday, April 6, 2023
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, April 6, 2023, at 9:00 AM, in the Council Chambers, with the following members present:

PRESENT: Reeve Tory Campbell
Deputy Reeve John Kuerbis
Councillor Lorne Hickey
Councillor Mark Sayers
Councillor Eric Van Essen
Councillor Klaas VanderVeen
Councillor Morris Zeinstra
Interim Chief Administrative Officer, Larry Randle
Director of Public Operations, Jeremy Wickson
Director of Infrastructure, Devon Thiele
Director of Finance & Administration, Jennifer Place
Interim Director of Community Services, Hilary Janzen
Executive Assistant, Candice Robison
Municipal Intern – Finance, Jeremy Vander Meulen
Human Resources Manager, Chris Sopal

A. CALL TO ORDER

Reeve Campbell called the meeting to order at 9:01 a.m.

The new Human Resources Manager, Chris Sopal introduced himself to Council.

B. ADOPTION OF AGENDA

91-2023 Councillor MOVED that the April 6, 2023 Lethbridge County Council Meeting
VanderVeen Agenda be adopted as presented.
CARRIED

C. ADOPTION OF MINUTES

C.1. County Council Meeting Minutes

92-2023 Deputy MOVED that the March 16, 2023 Lethbridge County Council Minutes
Reeve be adopted as presented.
Kuerbis
CARRIED

E. SUBDIVISION APPLICATIONS

E.1. Subdivision Application #2023-0-013 – Groenenboom Farms - NW1/4 34-09-23-W4M

93-2023 Deputy MOVED that the Country Residential subdivision of NW1/4 34-9-23-
Reeve W4M (Certificate of Title No. 171 080 413, 171 080 414 +15), to
Kuerbis accommodate a land swap and reconfigure two titles within a ¼-
section, by consolidating an existing 5.72-acre (2.31 ha) parcel into
the NW¼-34-9-23-W4M and in turn subdivide out a vacant 3.0-acre
(1.21 ha) title for country residential use; BE APPROVED subject to
the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the titles and portions of land to be subdivided and consolidated to relocate/ reconfigure the two parcel titles be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.
4. That the applicant provides at their expense a professional soils analysis by an accredited agency or engineer to ensure suitability for a private on-site septic treatment system on the new 3.0-acre vacant parcel.
5. That the applicant provides at their expense a professional geotechnical report for the proposal, to verify a suitable building site with sound soil footings and outline acceptable setbacks to the top of coulee edge.

CARRIED

D. DELEGATIONS

D.1. 9:15 a.m. - Travis Geremia, SMRID & Jeff Olitch, MPE

Travis Geremia from SMRID and Jeff Olitch from MPE were present to provide information to Council regarding the Chin Reservoir expansion.

E. SUBDIVISION APPLICATIONS

**E.2. Subdivision Application #2023-0-018 Koot
- Lot 1, Block 2, Plan 021 0172 within SE1/4 6-10-20-W4M**

94-2023	Councillor Sayers	MOVED that the Country Residential subdivision of Lot 1, Block 2, Plan 021 0172 within SE1/4 6-10-20-W4M (Certificate of Title No. 021 024 900), to subdivide a vacant 2.0-acre (0.81 ha) lot from a 7.27-acre (2.94 ha) title for grouped country residential use; BE APPROVED subject to the following:
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RESERVE:

The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 7.27-acres at the market value of \$40,000 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage (approx. \$29,080), for Municipal Reserve purposes.

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant has a professional soils analysis completed for the 2.0-acre east lot to demonstrate suitability of a private on-site septic treatment system on the land, with results to be as determined satisfactory to the Subdivision Authority.

4. That the applicant submits a plan of survey as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided.

5. That any easement(s) as required by utility agencies shall be established prior to finalization of the application.

CARRIED

F. DEPARTMENT REPORTS

F.1. COMMUNITY SERVICES

F.1.1. Bylaw 23-008 - Amendment to Bylaw 18-012 being the Chinook Industrial Park Area Structure Plan and Bylaw and Bylaw 23-009 - Land Use Bylaw Amendment from Lethbridge Urban Fringe To Rural General Industrial and Business Light Industrial - First Reading

95-2023 Councillor MOVED that Bylaw 23-008 be read a first time.
Hickey

CARRIED

96-2023 Councillor MOVED that Bylaw 23-009 be read a first time.
Van Essen

CARRIED

F.1.2. Bylaw 23-013 - Advertising - First Reading

97-2023 Deputy MOVED that Bylaw 23-013 - Advertising be read a first time.
Reeve
Kuerbis

CARRIED

Reeve Campbell recessed the meeting at 10:05 a.m.

Reeve Campbell reconvened the meeting at 10:15 a.m.

I. CLOSED SESSION

I.1 - 10:15 a.m. Delegation - Financial Matters (FOIP Section 16(1) - Disclosure harmful to business interests of a third party & Section 25(1) - Disclosure harmful to economic and other interests of a public body)

I.2 - 11:00 a.m. Delegation - MPE (FOIP Section 24(1)(g) - Advice from Officials)

98-2023 Councillor MOVED that the Lethbridge County Council Meeting move into Closed
Hickey Session, pursuant to Section 197 of the *Municipal Government Act*,
the time being 10:15 a.m. for the discussion on the following:

I.1 - 10:15 a.m. Delegation - Financial Matters (FOIP Section 16(1) -
Disclosure harmful to business interests of a third party & Section
25(1) - Disclosure harmful to economic and other interests of a public
body)

I.2 - 11:00 a.m. Delegation - MPE (FOIP Section 24(1)(g) - Advice from
Officials)

Present during the Closed Session:
Lethbridge County Council
Chief Administrative Officer
Senior Management
Administrative Staff
CARRIED

99-2023	Councillor Hickey	MOVED that the Lethbridge County Council Meeting move out of the closed session at 11:52 a.m.	CARRIED
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Reeve Campbell recessed the meeting at 11:52 a.m.

Reeve Campbell reconvened the meeting at 12:29 p.m.

F. DEPARTMENT REPORTS

F.2. MUNICIPAL SERVICES

F.2.1. Agricultural Services Board Committee Meeting Recommendations - 2023 Level of Service and Terms of Reference

100-2023	Councillor VanderVeen	MOVED that Council approve the 2023 Agriculture Service Board Terms of Reference document as recommended by the ASB Committee.	CARRIED
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101-2023	Deputy Reeve Kuerbis	MOVED that Council approve the 2023 Agriculture Service Board Level of Service document as recommended by the ASB Committee.	CARRIED
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F.2.2. 2023 Capital Purchasing - Reallocation of Funds

102-2023	Deputy Reeve Kuerbis	MOVED that \$100,000 of capital funding approved in the 2023 budget year for an Operations work truck be reallocated to a Base Stabilization Distribution System for a tandem water truck and for Hamlet/Subdivision plow and sander attachments.	CARRIED
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F.3. INFRASTRUCTURE

F.3.1. Local Improvement Plans - Township Road 8-2, Range Road 21-5, and Valley View Place

103-2023	Deputy Reeve Kuerbis	MOVED that the Local Improvement Plan for Township Road 8-2 be amended to reflect a split of 75% for the landowners and 25% for the County.	CARRIED
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104-2023	Councillor VanderVeen	MOVED that the distribution of the Local Improvement Plan for the benefitting landowners for the paving of Township Road 8-2, be approved as amended.	CARRIED
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105-2023	Deputy Reeve Kuerbis	MOVED that the distribution of the Local Improvement Plan for the benefitting landowners for the paving of Range Road 21-5 and Valley View Place, be approved based on a funding split of 75/25 with 75% being borne by the landowners and 25% being borne by the County.	CARRIED
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F.4. CORPORATE SERVICES

F.4.1. 2023 Business Tax Rate Bylaw #23-011 - Third Reading

106-2023	Deputy Reeve Kuerbis	MOVED to amend the Business Tax Rate Bylaw to increase the rate from \$2.50 per animal unit to \$2.53 per animal unit.	DEFEATED
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107-2023 Councillor MOVED that Business Tax Rate Bylaw #23-011 be read a third time.
Van Essen CARRIED

F.5. ADMINISTRATION

F.5.1. County Council 5 Year Donation History

The Director of Finance and Administration reviewed the County Council 5 Year donation history.

F.5.2. Link Pathway Committee Representation

108-2023 Deputy MOVED to recommend that Councillor Zeinstra and Councillor
Reeve VanderVeen be appointed to the Link Pathway Committee.
Kuerbis CARRIED

F.5.3. Transmark - Request for Letter of Support

109-2023 Councillor MOVED that Lethbridge County provide a letter of support to
Hickey Transmark for their Transport Canada's National Trade Corridors
Fund application for their Digitization Enhancement Project.
CARRIED

G. CORRESPONDENCE

G.1. Schizophrenia Society of Alberta - Lethbridge Strides of Hope Invitation

The Schizophrenia Society of Alberta Lethbridge Strides of Hope Walk invitation was reviewed by Council.

G.2. Town of Picture Butte Council Meet & Greet Invitation

The invitation to attend the Town of Picture Butte Council Meet & Greet on April 26, 2023 was reviewed by Council.

G.3. Town of Barrhead - EPR Program Exemption

Correspondence from the Town of Barrhead regarding the EPR program exemption for newspapers was reviewed by Council.

H. COUNTY COUNCIL AND COMMITTEE UPDATES

H.1. Rural Municipalities of Alberta Committee Participation - Councillor John Kuerbis

110-2023 Councillor MOVED that a letter be drafted under the Reeve's signature indicating
Van Essen support for Deputy Reeve Kuerbis's participation in the RMA quasi-
judicial agency committee.
CARRIED

J. NEW BUSINESS

I. CLOSED SESSION

I.3 - Water Co-op Discussion - Director of Public Operations (FOIP 16 - Disclosure harmful to business interests of a third party)

I.4 - Request for Contribution Discussion (FOIP Section 21 - Disclosure harmful to intergovernmental relations)

111-2023 Councillor Hickey MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the *Municipal Government Act*, the time being 1:36 p.m. for the discussion on the following:

I.3 - Water Co-op Discussion - Director of Public Operations (FOIP 16 - Disclosure harmful to business interests of a third party)

I.4 - Request for Contribution Discussion (FOIP Section 21 - Disclosure harmful to intergovernmental relations)

Present during the Closed Session:
Lethbridge County Council
Chief Administrative Officer
Senior Management
Administrative Staff
CARRIED

112-2023 Councillor Hickey MOVED that the Lethbridge County Council Meeting move out of the closed session at 2:26 p.m.
CARRIED

Reeve Campbell reconvened the meeting at 2:26 p.m.

I.1. **Water Co-op Discussion - Director of Public Operations (FOIP 16 - Disclosure harmful to business interests of a third party)**

113-2023 Deputy Reeve Kuerbis MOVED to direct administration to draft a bylaw and terms of reference for the formation of a committee for the purpose of working with the water co-ops.
CARRIED

I.2. **Request for Contribution Discussion (FOIP Section 21 - Disclosure harmful to intergovernmental relations)**

114-2023 Councillor VanderVeen MOVED that a letter signed by the Reeve be sent to Nobleford Town council denying their request with an explanation justifying council's decision.
CARRIED

K. ADJOURN

115-2023 Councillor Zeinstra MOVED that the Lethbridge County Council Meeting adjourn at 2:28 p.m.
CARRIED



Reeve


CAO