



# MINUTES

## Council Meeting

9:30 AM - Thursday, January 13, 2022  
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, January 13, 2022, at 9:30 AM, in the Council Chambers, with the following members present:

**PRESENT:** Reeve Tory Campbell (Via Teams)  
Deputy Reeve Klaas VanderVeen  
Councillor Lorne Hickey  
Councillor Mark Sayers  
Councillor John Kuerbis  
Councillor Eric Van Essen  
Councillor Morris Zeinstra  
Chief Administrative Officer, Ann Mitchell  
Director of Community Services, Larry Randle  
Director of Public Operations, Jeremy Wickson  
Infrastructure Manager, Devon Thiele  
Executive Assistant, Candice Robison  
Supervisor of Planning & Development, Hilary Janzen  
Senior Planner, Steve Harty

### A. CALL TO ORDER

Deputy Reeve Klaas VanderVeen called the meeting to order at 9:30 a.m.

### B. ADOPTION OF AGENDA

1-2022 Councillor Sayers MOVED that Lethbridge County Council approve the January 13, 2022 Council Meeting agenda as presented. CARRIED

### C. ADOPTION OF MINUTES

#### C.1. County Council Meeting Minutes

2-2022 Councillor Kuerbis MOVED that the December 16, 2021 Regular County Council Meeting Minutes be accepted as presented. CARRIED

### D. DELEGATIONS

#### D.1. 9:30 a.m. - Green Acres Foundation (Via Teams)

Dawna Coslovi and Jeff Carlson were present via Teams to provide information to Council regarding the Green Acres Foundation.

3-2022 Councillor Hickey MOVED that County Council accept the Green Acres Foundation presentation for information. CARRIED

**E. SUBDIVISION APPLICATIONS**

**E.1. Subdivision Application #2021-0-195 – Peterson/Watmough  
- NW1/4 14-9-22-W4M**

4-2022 Councillor Sayers MOVED that the Agricultural & Country Residential subdivision of NW1/4 14-9-22-W4M (Certificate of Title No. 131 259 427 +1, 881 229 569), to reduce in size an existing parcel and reconfigure the layout (property boundaries) through subdivision and consolidation, by subdividing 20.00-acres (8.09 ha) from a title of 30.00-acres (12.14 ha) and consolidate it to the south adjacent agricultural title comprised of 126.23 acres (51.09 ha), resulting in a parcel reduced in size to 10.00-acres (4.05 ha) for county residential use; BE APPROVED subject to the following:

RESERVE: The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 10.00-acres at the market value of \$10,000 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

AND FURTHER that upon payment of the reserve, the existing deferred reserve caveat on the title (Registration No. 131 259 428), be discharged in its entirety.

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a surveyed plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcels being subdivided.
4. That the titles and 20.00-acre portion of land to be subdivided and consolidated to reconfigure the boundaries (property line) of the two adjacent parcels, shall be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.
5. That any easement(s) as required by utility companies or the municipality shall be established.

CARRIED

**E.2. Subdivision Application #2021-0-197 – De Wilde  
- E1/2 16-10-23-W4M**

5-2022 Councillor Kuerbis MOVED that the Country Residential subdivision of E1/2 16-10-23-W4M (Certificate of Title No. 201 104 321, 871 144 407), to subdivide a 3.78-acre (1.53 ha) first parcel out farmstead from a title of 158.97 acres (63.34 ha) for country residential use; BE APPROVED subject to the following:

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.

3. That the 19.8-acre agricultural title (portion of NE 16-10-23-W4M) to the north (C of T 871 144 407) be consolidated with the adjacent south SE 16-10-23-W4M by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting title cannot be further subdivided without approval of the Subdivision Authority.

4. That the applicant submits a final plan of survey as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided as approved.

5. That any easement(s) as required by utility companies or the municipality shall be established.

CARRIED

**F. PUBLIC HEARINGS**

**G. DEPARTMENT REPORTS**

**G.1. COMMUNITY SERVICES**

**G.1.1. Bylaw 22-001 - Municipal Development Plan - First Reading**

6-2022 Councillor Sayers MOVED that Municipal Development Plan Bylaw 22-001 be read a first time.

CARRIED

**G.1.2. Fire Services Response Fees Waiver Request**

7-2022 Councillor Kuerbis MOVED that County Council not waive the Fire Service Fees in the amount of \$2,912.00 per Invoice #117436, as requested.

CARRIED

Deputy Reeve VanderVeen recessed the meeting at 10:38 a.m.

The meeting reconvened at 10:48 a.m.

**G.1.3. External Committee Appointments**

8-2022 Councillor Zeinstra MOVED that County Council continue with the current external committee appointments with a friendly amendment to the appointment for the Nobleford Intermunicipal Committee.

CARRIED

9-2022 Councillor Kuerbis MOVED that Councillor Eric Van Essen replace Deputy Reeve Klaas VanderVeen as the appointee for the Nobleford Intermunicipal Committee.

CARRIED

10-2022 Councillor Kuerbis MOVED that Councillor Mark Sayers be appointed as Council's representative on the SouthGrow Regional Initiative committee.

CARRIED

11-2022 Councillor Hickey MOVED that Councillor Eric Van Essen be appointed as Council's representative on the Highway 3 Twinning Development Association committee and that Councillor John Kuerbis be appointed as the alternate.

CARRIED

12-2022 Councillor Zeinstra MOVED that Councillor Lorne Hickey and Reeve Tory Campbell be appointed as Council's representatives on the Malloy Drain Steering Committee and that Councillor Mark Sayers be appointed as the alternate.

CARRIED

**G.2. MUNICIPAL SERVICES**

**G.2.1. 2022 Capital Purchase - Fire Services Coordinator Truck**

13-2022 Councillor Sayers MOVED that council approve a budget of \$50,000 for the purchase of a fleet half-ton truck unit for the Fire Services Coordinator and \$10,000 for additional outfitting with the funding coming through the equipment reserve. CARRIED

**G.3. INFRASTRUCTURE**

**G.4. CORPORATE SERVICES**

**G.4.1. Policy Review - Policy #145 - Municipal Reserve Policy**

14-2022 Councillor Kuerbis MOVED that Council approve the revisions made to Policy #145 - Municipal Reserve Fund as presented. CARRIED

**G.4.2. Provincial Education Requisition Credit (PERC) Application**

15-2022 Councillor Sayers MOVED that the County write off the municipal portion of the outstanding taxes for the following oil and gas companies as listed below:  
Canadian Oil & Gas International Inc. - \$5,135.67  
Verity Energy Ltd. - \$77,733.32  
Tuscany Energy Ltd.- \$39,518.50  
Sanling Energy - \$5,027.17

CARRIED

16-2022 Councillor Kuerbis MOVED that the Administration make an application for the Provincial Education Requisition Credit (PERC) in the amount of \$12,023.68. CARRIED

**G.5. ADMINISTRATION**

**G.5.1. Change to LAPP Vesting Period and Update to County Policy #159**

17-2022 Councillor Kuerbis MOVED that County Council accept the recommended changes to County Policy 159 Local Authorities Pension Plan (LAPP) around vesting. CARRIED

**G.5.2. Labour Relations Committee**

18-2022 Councillor Sayers MOVED that County Council disband the Labour Relations Committee. CARRIED

19-2022 Councillor Kuerbis MOVED that Policy 130 - Labour Relations Committee be rescinded. CARRIED

Deputy Reeve VanderVeen recessed the meeting at 12:10 p.m.

The meeting reconvened at 12:46 p.m. with all members of Council present as previously stated.

**H. NEW BUSINESS**



**I. CORRESPONDENCE**

**I.1. Twp 9-4 Concerns**

20-2022 Councillor Sayers MOVED that a letter be sent to Barbi Thordarson regarding her concerns with Twp Road 9-4. CARRIED

**I.2. CAMA (Canadian Association of Municipal Administrators)**

21-2022 Councillor Kuerbis MOVED that the letter from CAMA be accepted for information. CARRIED

**J. COUNTY COUNCIL AND COMMITTEE UPDATES**

**J.1. Lethbridge County Council Attendance Update - November & December 2021**

22-2022 Councillor Kuerbis MOVED that Lethbridge County Council receive the report titled "Lethbridge County Council Attendance Update - November & December 2021", identifying the activities and events attended by Lethbridge County Council for the months of November and December 2021 as information. CARRIED

**K. CLOSED SESSION**

**K.1. - Land Disposition (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)**

23-2022 Councillor Zeinstra MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the *Municipal Government Act*, at 1:09 p.m. for discussion on the following:

K.1. - Land Disposition (*FOIP Section 25 - Disclosure harmful to economic and other interests of a Public Body*)

Present during the Closed Session:  
Lethbridge County Council  
CAO  
Senior Staff  
Administrative Staff  
CARRIED

24-2022 Councillor Kuerbis MOVED that Lethbridge County Council Meeting move out of the closed session at 1:20 p.m. CARRIED

**L. ADJOURN**

25-2022 Councillor Zeinstra MOVED that Lethbridge County Council Meeting adjourn at 1:21 p.m. CARRIED



Reeve



CAO