



MINUTES

County Council Meeting

9:30 AM - Thursday, November 5, 2020

Council Chambers

The County Council of Lethbridge County was called to order on Thursday, November 5, 2020, at 9:30 AM, in the Council Chambers, with the following members present:

PRESENT: Reeve Lorne Hickey
Councillor Morris Zeinstra
Councillor Tory Campbell
Councillor Robert Horvath
Deputy Reeve Ken Benson
Councillor Steve Campbell
Councillor Klaas VanderVeen
Chief Administrative Officer, Ann Mitchell
Director of Community Services, Larry Randle
Director of Public Operations, Jeremy Wickson
Infrastructure Manager, Devon Thiele
Manager of Finance & Administration, Jennifer Place
Executive Assistant, Candice Robison

A. CALL TO ORDER

Reeve Lorne Hickey called the meeting to order at 9:30 am.

At this time Dana Johnson, Human Resources Manager introduced new employees Laura Nugent, Human Resources Generalist, Candice Robison, Executive Assistant to CAO and Council and Graham White, Construction Works Coordinator. Council welcomed everyone to the Lethbridge County team.

B. ADOPTION OF AGENDA November 5, 2020 Lethbridge County Council Meeting Agenda

300-2020	Deputy Reeve Benson	MOVED that Lethbridge County Council approve the November 5, 2020 Lethbridge County Council Regular Meeting Agenda as amended to include the introduction of new staff.	CARRIED
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C. ADOPTION OF MINUTES

C.1. County Council Organizational Meeting Minutes - October 15, 2020

301-2020	Councillor S.Campbell	MOVED that the October 15, 2020 County Council Organizational Meeting Minutes be approved as presented.	CARRIED
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C.2. County Council Regular Council Meeting Minutes - October 15, 2020

302-2020	Councillor VanderVeen	MOVED that the October 15, 2020 County Council Regular Meeting Minutes be approved as presented.	CARRIED
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D. SUBDIVISION APPLICATIONS

D.1. Subdivision Application #2020-0-103 – Heck/Zopoula – Lots 6 & 7, Block 3, Plan 1212032 within SW1/4 1-9-21-W4M

303-2020	Councillor Zeinstra	MOVED that the Grouped Country Residential subdivision of Lots 6 & 7, Block 3, Plan 1212032 within SW1/4 1- 9-21-W4M (Certificate of Title No. 161 235 850, 131 289 539), to create four (4) lots, ranging	
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from 2.74 to 3.43 acres (1.11 to 1.39 ha) respectively in size, from two titles consisting of 12.52 acres (5.07 ha) in total, for grouped country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That shared legal access easement(s) be provided to accommodate the joint sharing of the area for driveway accesses (along pan-handles) that straddle the common shared property line between the proposed lots as a result of subdivision.
4. That the applicant provides an updated professional soils analysis with additional test holes for the proposed lots in accordance with the 2015 Alberta Private Sewage Systems Standard of Practice, to verify suitability and provide recommendations for private on-site septic system installations.
5. The applicant or owner or both is responsible for providing to Lethbridge County any additional engineered storm water drainage plans or details for the two parent parcels being subdivided and in consideration of the ASP approved for the SW1/4 1-9-21-W4M. As the land is located within the Malloy Drainage basin, the applicant must receive final approval from Lethbridge County regarding storm water drainage or lot grading with respect to the Malloy Drain Master Drainage Plan.
6. That any drainage easements as required by Lethbridge County with respect to the final storm water drainage plan be established, to be registered concurrently with the final plan of subdivision.
7. That the easement(s) as required by ATCO Gas, or any other utility agencies, shall be established prior to finalization.
8. That the applicant submits a final Plan of Survey as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the subdivided lots as approved by the Subdivision Authority.

CARRIED

D.2. Subdivision Application #2020-0-111– 644213 Alberta Ltd. (Howe) – Block Z, Plan 7770 AU within NE1/4 26-8-21-W4M

304-2020	Councillor Zeinstra	MOVED that Subdivision Application 2020-0-111 be placed on the table. <div>CARRIED</div>
305-2020	Deputy Reeve Benson	MOVED that Subdivision Application 2020-0-111 be lifted from the table. <div>CARRIED</div>
306-2020	Councillor VanderVeen	MOVED that the Grouped Country Residential subdivision of A portion of Block Z, Plan 7770 AU within NE1/4 26- 8-21-W4M (Certificate of Title No. 061 522 377), to subdivide a title containing 39.96 acres (16.18 ha) and create nine (9) grouped country residential parcels, ranging from 3.09 to 4.00 acres (1.25 to 1.62 ha) respectively in size, and one 5.78 acre (2.34 ha) PUL for a storm pond; BE APPROVED subject to the following:

RESERVE:

The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 39.96 acres at the market value of \$23,000 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created. The agreement may address utility servicing, future water connections, drainage and storm water pond facilities, road upgrades and any new approaches required. The agreement may also address the requisition of the owner's proportionate costs related to Lethbridge County preparing the overall Section 26 ASP and may also include provisions related to an Endeavor to Assist clause.
3. That any easement(s) as required by utility agencies shall be established prior to finalization of the application.
4. That any easement(s) as required by the municipality shall be established including: (a) A 3.5 metre utility R/W and easement in Lethbridge County's name is to be provided for Lots 1 to 7 along the north lot frontages adjacent to Twp Rd 8-5, to be a shared utility R/W for all shallow utilities, to be registered concurrently with the subdivision final endorsement. (b) That a 12.0 metre drainage R/W and easement is to be provided along the south perimeter of Lots 1 to 7 to protect the drainage ditch channel, to be registered concurrently with the subdivision final endorsement. (c) That a 5.0 metre drainage R/W and easement is to be provided along the north perimeter of Lot 8 to convey drainage to the adjacent west storm pond in Lot 10PUL.
5. That the structures/abandoned buildings presently situated on the proposed Lot 10PUL to be utilized for the storm pond, be removed to the satisfaction of Lethbridge County prior to final endorsement, unless the terms of removal are separately addressed in the Development Agreement.
6. That the applicant is responsible for obtaining and submitting a copy of an approval granted under the Water Act and a registration under EPEA from the AEP for the storm water management system and plan to Lethbridge County, prior to final endorsement of the subdivision. CARRIED
- 7.

**D.3. Subdivision Application #2020-0-117 – Reimer
- Lot 1, Block 1, Plan 1710795 & Lot 2, Block 1, Plan 1710796
within SE1/4 11-10-20-W4M**

307-2020	Councillor VanderVeen	MOVED that the Country Residential subdivision of Lot 1, Block 1, Plan 1710795 & Lot 2, Block 1, Plan 1710796 within SE1/4 11-10-20-W4M (Certificate of Title No. 171 278 712, 171 071 920 +1), to reconfigure (land swap) two titles within a ¼-section, though subdivision and consolidation, by amalgamating into the ¼- section an existing 3.67 acre (1.487 ha) title in the northeast corner, and in-turn subdivide out a new 8.09 acre (3.27 ha) title in the southeast corner respectively, for county residential use; BE APPROVED subject to the following:
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CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the titles and portions of land to be subdivided and consolidated (with Lot 2, Block 1, Plan 1710796 being consolidated into the ¼-section) to reconfigure the land titles, are to be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.
4. That the applicant submits a final plan of survey as prepared by a certified Alberta Land Surveyor that certifies the exact location and dimensions of the 8.09 acre parcel being subdivided as approved.

CARRIED

Reeve Hickey recessed the meeting at 11:15 am.

The meeting reconvened at 11:30 am.

E. PUBLIC HEARINGS

F. DELEGATIONS
See Item J1

G. DEPARTMENT REPORTS

G.1. MUNICIPAL SERVICES

G.1.1. Hosting Status - 2023 ASB Summer Tour and Conference

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| 308-2020 | Councillor Zeinstra | MOVED that funding of \$50,000 per year (2021, 22, 23) is placed in reserves for hosting the 2023 ASB Summer Tour. The remainder of funding to be in 2023 to cover expenses related to Tour in the year of occurrence (estimated to be another \$50-150,000). |
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MOTION DEFEATED

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| 309-2020 | Councillor T.Campbell | MOVED to Rescind the offer to host the 2023 ASB Summer Tour, and notification be forwarded to the president of the Alberta Association of Agricultural Fieldman (AAAF). |
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CARRIED

G.2. COMMUNITY SERVICES

G.2.1. Planning and Development Department - 3rd Quarter Report 2020

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| 310-2020 | Councillor VanderVeen | MOVED that the Planning and Development 3rd Quarter Report be received for information. |
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CARRIED

G.2.2. Bylaw 19-015 - Road Closure, Sale, and Consolidation - Between SE 31-9-20-W4 and SW 32-9-20-W4 - 2nd and 3rd Reading

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| 311-2020 | Councillor Horvath | MOVED that Bylaw 19-015 Road Closure, Sale and Consolidation - Between SE 31-9-20-W4 and SW 32-9-20-W4 be read a second time. |
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CARRIED

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| 312-2020 | Councillor S.Campbell | MOVED that Bylaw 19-015 Road Closure, Sale and Consolidation - Between SE 31-9-20-W4 and SW 32-9-20-W4 be read a third time. |
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CARRIED

G.2.3. Bylaw 20-020 - Amendment to the Land Use Bylaw to Redesignate Lands within the Hamlet of Turin and adjust the Hamlet of Turin Boundary

313-2020 Councillor Zeinstra MOVED that Bylaw 20-020 -Amendment to the Land Use Bylaw to Re-designate Lands within the Hamlet of Turin and adjust the Hamlet of Turin Boundary be read a first time. CARRIED

G.2.4. Proposed Amendment to Policy 109A - Road Allowance Closure and Sale

314-2020 Councillor VanderVeen MOVED that Road Allowance Closure and Sale Policy No. 109A be adopted as presented at the November 5, 2020 Council meeting. CARRIED

Reeve Hickey recessed the meeting at 12:00 pm.

The meeting reconvened at 12:40 pm. with all members of Council present as previously stated.

G.3. CORPORATE SERVICES

G.4. ADMINISTRATION

G.4.1. Town of Picture Butte Letter Regarding Recreation Funding Agreement

315-2020 Councillor VanderVeen MOVED that the County Council accepts the October 28, 2020 Town of Picture Butte letter regarding the Recreation Funding Agreement for information. CARRIED

H. NEW BUSINESS

H.1. Policy 159- Local Authorities Pension Plan (LAPP)

316-2020 Councillor S.Campbell MOVED that Lethbridge County Council approve the revisions to Policy #159, Local Authorities Pension Plan (LAPP), as presented. CARRIED

H.2. Picture Butte Emergency Services Awards Ceremony- November 18, 2020 - Picture Butte Community Centre

317-2020 Councillor VanderVeen MOVED that Councillors Morris Zeinstra and Klaas VanderVeen be authorized to attend the Picture Butte Emergency Services awards ceremony scheduled for November 18, 2020 at the Picture Butte Community Centre and bring best wishes to Mr. Daniel Arnoldussen for the Alberta Emergency Services Medal for 12 years of service to the people of the Province of Alberta and that any councillor wishing to send video congratulations be authorized to do so. CARRIED

I. COUNTY COUNCIL AND COMMITTEE UPDATES

J. CLOSED SESSION

J1. 10:15 a.m. John Grove - Altalink (FOIP Section 16 and 25(1))

J2. Offer to Purchase (FOIP Section 25(1))

318-2020 Deputy Reeve Benson MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the *Municipal Government Act*, the time being 10:15 am, for discussion on the following:

J1. John Grove – Altalink (*Freedom of Information and Protection of Privacy Act*, Sections 17, and 25)

J2. Offer to Purchase (*Freedom of Information and Protection of Privacy Act*, Section 25)

Present during the Closed Session:
Lethbridge County Council
Senior Management
Administration Staff
Consultant
CARRIED

319-2020 Councillor MOVED that the Lethbridge County Council Meeting move out of the
Horvath closed session at 10:55 am. CARRIED

J.1. Offer to Purchase - (FOIP Section 25(1))

320-2020 Councillor MOVED that County Council approve the offer and direct
T.Campbell administration to complete the sale of the parcels. CARRIED

J.2. John Grove - Altalink Presentation

321-2020 Councillor MOVED that County Council receives the presentation from John
S.Campbell Grove, Altalink for information. CARRIED

K. ADJOURN

322-2020 Councillor MOVED that the Lethbridge County Council Meeting adjourn at 12:57
VanderVeen pm. CARRIED

Reeve

CAO