



# MINUTES

## Council Meeting

9:30 AM - Thursday, July 8, 2021  
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, July 8, 2021, at 9:30 AM, in the Council Chambers, with the following members present:

**PRESENT:**

Reeve Lorne Hickey  
Deputy Reeve Klaas VanderVeen  
Councillor Morris Zeinstra  
Councillor Tory Campbell  
Councillor Robert Horvath  
Councillor Ken Benson  
Councillor Steve Campbell  
Chief Administrative Officer, Ann Mitchell  
Director of Community Services, Larry Randle  
Director of Public Operations, Jeremy Wickson  
Infrastructure Manager, Devon Thiele  
Manager of Finance & Administration, Jennifer Place  
Executive Assistant, Candice Robison  
Senior Planner, Steve Harty

**A. CALL TO ORDER**

Reeve Lorne Hickey called the meeting to order at 9:30 a.m.

**B. ADOPTION OF AGENDA**

214-2021 Councillor MOVED that Lethbridge County Council approve the July 8, 2021  
Benson Council Meeting Agenda as presented.

CARRIED

**C. ADOPTION OF MINUTES**

**C.1. County Council Meeting Minutes**

215-2021 Councillor MOVED that the June 17, 2021 Regular County Council Meeting  
Horvath Minutes be accepted as presented.

CARRIED

**D. DELEGATIONS**

**D.1. 9:30 a.m. - Road Access Agreement - Agriculture Business onto Restricted Road**

**Mike Schooten**

216-2021 Deputy MOVED that council send a letter of concern and request support for  
Reeve landowner for access to the banned roadway section RR 22-3 for 200  
VanderVeen meters within town limits, with an exemption status of 90% as per  
previous discussions and would include mutual consent with  
Coalhurst as per the MOU for the same exemption for the remainder  
of RR 22-3 and TWPR 9-2 to Highway 25 and further that this issue  
be discussed at the next Interunicipal Committee meeting.

CARRIED

**E. SUBDIVISION APPLICATIONS**

**E.1. Subdivision Application #2021-0-096 – Oudshoorn**

**- SW1/4 26-10-23-W4M**

217-2021

Deputy  
Reeve  
VanderVeen

MOVED that the Country Residential subdivision of SW1/4 26-10-23-W4M (Certificate of Title No. 971 335 320), to resplit a 10.00 acre (4.047 ha) parcel into two titles, being 6.81 and 3.19 acres (2.76 & 1.29 ha) each respectively in size, for country residential use; BE APPROVED subject to the following:

RESERVE: The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 10.00 acres at the market value of \$18,000 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant has a professional soils analysis done at their expense on the 3.19 acre area by an accredited agency or engineer to ensure that the soil characteristics are capable of supporting an additional septic field. Analyses of the test must be performed and approved by an approved agency under Alberta Labour, with a copy of the report submitted and deemed acceptable to the Subdivision Authority.
4. That the applicant provide a Surveyors sketch to illustrate the exact dimensions and parcel size and the location of all improvements on the proposed parcel as approved.

CARRIED

**E.2. Subdivision Application #2021-0-093 – JF Murray Farms**

**- NE1/4 17-11-21-W4M**

218-2021

Deputy  
Reeve  
VanderVeen

MOVED that the Country Residential subdivision of NE1/4 17-11-21-W4M (Certificate of Title No. 191 128 953), to subdivide a 6.55 acre (2.65 ha) first parcel out residential yard subdivision from a ¼-section title of 157.91 acres (63.91 ha) for country residential use. The parcel is located approximately 2-miles northwest of the Town of Picture Butte, 2-miles west of Highway 25; BE APPROVED subject to the following:

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the easement(s) as required by ATCO Gas shall be established prior to finalization of the application.

CARRIED

**E.3. Subdivision Application #2021-0-105 – Reich**

**- NW<sup>1</sup>/<sub>4</sub>- 36-07-22-W4M**

219-2021

Councillor      MOVED that the Country Residential subdivision of NW1/4 36-7-22-S.Campbell      W4M (Certificate of Title No. 921 275 565), to subdivide a 9.27 acre (3.75 ha) first parcel out farmstead subdivision from a 1/4-section title of 157.31 acres (63.66 ha) for country residential use; BE APPROVED subject to the following:

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the easement(s) as required by ATCO Gas shall be established prior to finalization of the application.
4. That any easement(s) as required by utility agencies shall be established prior to finalization of the application.
5. That the applicant shall be responsible for meeting any conditions regarding Historical Resource clearance as required by Alberta Culture, Multiculturalism and Status of Women.

CARRIED

**E.4. Subdivision Application #2021-0-107 – Kasado Developments**

**- Lot 3, Block 26, Plan 0610821 within SE 23-8-21-W4 (Stewart Siding)**

220-2021

Councillor  
Benson

MOVED that the Industrial subdivision of Lot 3, Block 26, Plan 0610821 within SE1/4 23-8-21-W4M (Certificate of Title No. 211 089 308 +2), to split a 5.18 acre (2.1 ha) parcel into two equal sized titles, each at 2.59 acres (1.05 ha) respectively in size, for rural industrial use; BE APPROVED subject to the following:

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created. Any lot grading plans, if required, may be addressed in the Development Agreement at the County's discretion or be provided at the development permit stage.
3. That the applicant submits a Final Plan of Survey as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided.
4. That any easement(s) as required by utility agencies shall be established prior to finalization of the application.

CARRIED

**F. PUBLIC HEARINGS**

**G. DEPARTMENT REPORTS**

**G.1. MUNICIPAL SERVICES**

**G.1.1. Rescind Policies Amalgamated into Public Works LOS Policy**

221-2021 Deputy MOVED that Council rescind the following policies:

Reeve Policy 312 - Crop Damage  
VanderVeen Policy 313 - Fencing

Policy 315 - Purchase of Right of Way

Policy 316 - Right of Entry

Policy 317 - Road Construction Program

Policy 609 - Roadtop Vegetation Control

Policy 610 - Seeding County Right-of-Way & Borrow Areas

Policy 611 - Backsloping Vegetation Management

CARRIED

**G.1.2. 2021 Level of Service Policy - Public Works**

222-2021 Councillor MOVED that Council adopt the new Level of Service Policy for Public Works maintenance, based on the budget approved for 2021 operations.

CARRIED

Reeve Hickey recessed the meeting at 11:46 a.m.

The meeting reconvened at 1:01 p.m. with all members of Council present as previously stated.

**G.1.3. Fairview Stormwater Pond - Request for Budget Increase**

223-2021 Councillor MOVED that County Council approve an additional \$36,500 from the S.Campbell Drainage Reserve for the Fairview Stormwater Drainage project with a total project value of \$206,500.

CARRIED

**G.2. COMMUNITY SERVICES**

**G.2.1. Community Services Policy Review - Fire Protection Policy #202 and Fire Inspections Policy #203**

224-2021 Councillor MOVED that Fire Protection Policy #202 be rescinded.  
T.Campbell

CARRIED

225-2021 Councillor MOVED that Fire Inspections Policy #203 be rescinded.  
Benson

CARRIED

**G.3. CORPORATE SERVICES**

**G.4. ADMINISTRATION**

**G.4.1. 2021 Bursary Award**

226-2021 Councillor MOVED that County Council award the 2021 Bursary to two T.Campbell applicants in the amount of \$1,000 each as follows:

1) Lexie Hornford

2) Peter Harris

to be presented to the applicants at the Council meeting on August 5th, 2021.

CARRIED

**G.4.2. Alberta Urban Municipalities Association President 2021 Summer Tour - July 20, 2021 - Coalhurst**

227-2021 Councillor      MOVED that Reeve Hickey and Councillor Benson attend the Alberta S.Campbell      Urban Municipalities Association President 2021 Summer Tour on July 20, 2021 at the David A. Veres Social Arena in Miners Memorial Park in Coalhurst.

CARRIED

**G.4.3. Policy Review - Policy 146 - Risk Control Policy**

228-2021 Deputy      MOVED that Council approve the revisions to Policy 146 - Risk Reeve      Control Policy as presented.  
VanderVeen      CARRIED

**H. NEW BUSINESS**

**I. COUNTY COUNCIL AND COMMITTEE UPDATES**

**J. CLOSED SESSION**

J.1. - Fire Provision Services Agreements (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

J.2. - North County Potable Water Coop (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

J.3. - Legal Update (FOIP Section 27 - Privileged Information)

J.4. - Insurance Update (FOIP Section 27 - Privileged Information)

229-2021 Deputy      MOVED that the Lethbridge County Council Meeting move into Reeve      Closed Session, pursuant to Section 197 of the *Municipal* VanderVeen      *Government Act*, the time being 1:25p.m. for discussion on the following:

J.1. - Fire Provision Services Agreement (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

J.2. - North County Potable Water Coop (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

J.3. - Legal Update (FOIP Section 27 - Privileged Information)

J.4. - Insurance Update (FOIP Section 27 - Privileged Information)

Present during the Closed Session:  
Lethbridge County Council  
CAO  
Senior Staff  
Administrative Staff  
CARRIED

230-2021 Deputy      MOVED that Lethbridge County Council Meeting move out the closed Reeve      session at 2:16 p.m.  
VanderVeen      CARRIED

J.1. Fire Provision Services Agreements (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

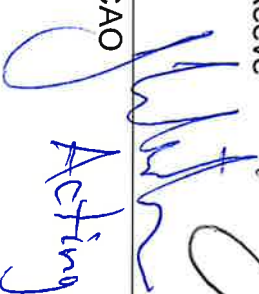
231-2021 Deputy Reeve VanderVeen  
MOVED that the County extend the current Fire Incident Response Plan Contract to December 31, 2021 for the purpose of implementing the response plan and assisting with the development of further fire related requirements as determined through the response plan review and that funding for the contract extension and required technical equipment be drawn from the Emergency Services Contingency Reserve, not to exceed \$60,000.

CARRIED

K. ADJOURN

232-2021 Councillor Zeinstra  
MOVED that the Lethbridge County Council Meeting adjourn at 2:18 p.m.

CARRIED

  
Reeve  
  
CAO Acting