



MINUTES

Council Meeting

9:30 AM - Thursday, June 16, 2022
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, June 16, 2022, at 9:30 AM, in the Council Chambers, with the following members present:

PRESENT: Reeve Tory Campbell
Deputy Reeve Klaas VanderVeen
Councillor Lorne Hickey
Councillor Mark Sayers
Councillor John Kuerbis
Councillor Eric Van Essen
Councillor Morris Zeinstra
Director of Public Operations, Jeremy Wickson
Director of Community Services, Larry Randle
Infrastructure Manager, Devon Thiele
Manager of Finance & Administration, Jennifer Place
Executive Administrative Assistant, Donna Irwin

A. CALL TO ORDER

Reeve Tory Campbell called the meeting to order at 9:31 a.m.

B. ADOPTION OF AGENDA

142-2022 Councillor Kuerbis MOVED that the June 16, 2022 Lethbridge County Council Meeting Agenda be approved as presented.

CARRIED

C. ADOPTION OF MINUTES

C.1. County Council Meeting Minutes

143-2022 Councillor Kuerbis MOVED that the May 19, 2022 Lethbridge County Council Meeting Minutes be approved as amended.

CARRIED

D. SUBDIVISION APPLICATIONS

D.1. Subdivision Application #2022-0-068– Bak Enterprises Ltd. - SW1/4 02-10-19-W4M

144-2022 Councillor Kuerbis MOVED that the Country Residential subdivision of SW1/4 2-10-19-W4M (Certificate of Title No. 181 269 481), to subdivide a 2.00-acre (0.81 ha) vacant parcel first subdivision from a title containing 160.00-acres (64.75 ha), for country residential use; BE APPROVED subject to the following: CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.

3. That the applicant submits a final plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided.
4. That the applicant has a professional soils analysis done at their expense by an accredited agency or engineer to ensure that the soil characteristics are capable of supporting a septic field. Analyses of the test must be performed and approved by an approved agency under Alberta Labour, with a copy of the report submitted and deemed acceptable to the Subdivision Authority.
5. That the easement as required by FORTIS Alberta shall be provided prior to finalization.

CARRIED

**D.2. Subdivision Application #2022-0-073 – 1500706 Alberta Ltd.
- Lot 2, Block 1, Plan 1311128 & ptn. NW¼ 34-10-20-W4 all within W½ 34-10-20-W4**

145-2022 Deputy Reeve VanderVeen MOVED that the Agricultural subdivision of Lot 2, Block 1, Plan 1311128 & a portion of NW1/4 34-10-20-W4M all within W1/2 34-10-20-W4M (Certificate of Title No. 211 232 249 +5, 111 274 225), to resplit a 43.14-acre (17.46 ha) parcel into two titles and create a 22.24 and 23.53-acre (9.00 & 9.52 ha) title each respectively in size, for country residential use; BE APPROVED subject to the following:

RESERVE: The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 43.14-acres at the market value of \$9,270.00 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created. This agreement may refer to the minimum standards required for the construction for the private access and culverts needed to serve the subdivision.
3. That the applicant provides a plan of survey prepared by an Alberta Land Surveyor to illustrate the exact dimensions, parcel size, and the location of the proposed parcel as approved. The final plan shall include as part of the east 23.53-acre parcel an approximately 60' wide strip of land (2.62-acres) from the NW 34-10-20-4M along the southern perimeter, to provide a direct private access driveway (a panhandle) to the rear east parcel.
4. That the applicant provides a geotechnical study prepared by a qualified engineer to establish the actual safe setback lines for development and verify that there are 2-acres of developable land available on the proposed east 23.53-acre parcel.
5. That the applicant has a professional soils analysis completed for the new 23.53-acre parcel to demonstrate suitability of a private on-site septic treatment system on the land, with results to be as determined satisfactory to the Subdivision Authority.

CARRIED

Reeve Campbell recessed the meeting at 9:56 a.m.

Reeve Campbell reconvened the meeting at 10:00 a.m.

E. PUBLIC HEARINGS - 10:00 A.M.

E.1. Bylaw 22-003 - Road Closure, Sale and Consolidation of a portion of Range Road 22-0 (between SE 25-9-22-W4 and SW 30-9-21-W4)- Public Hearing

Reeve Campbell called a recess to the Council Meeting, for the Public Hearing for Bylaw 23-003 at 10:00 a.m.

146-2022 Councillor Kuerbis MOVED that the Public Hearing for Bylaw 22-003 commence at 10:01 a.m.

CARRIED

Tyson Boylan, City of Lethbridge present at 10:00 a.m.

Reeve Campbell asked three times if anyone from the public wished to speak in favour or opposition of Bylaw 22-003.

No one came forward.

147-2022 Councillor Kuerbis MOVED that the Public Hearing for Bylaw 22-003 adjourn at 10:12 a.m.

CARRIED

Terry Boylan, City of Lethbridge, departed at 10:12 a.m.

148-2022 Councillor Kuerbis MOVED that the proposed road closure be sent to the Minister of Transportation for Approval.

CARRIED

D. SUBDIVISION APPLICATIONS

D.3. Subdivision Application #2022-0-078 – Knelsen - Lot 1, Block 1, Plan 9112088 within NW 29-09-20-W4M

149-2022 Councillor Sayers MOVED that the Agricultural and Country Residential subdivision of NW1/4 29-9-20-W4M & Lot 1, Block 1, Plan 9112088 (Certificate of Title No. 001 029 417, 021 054 750 +1), to reconfigure the property boundaries (property line adjustment) and size of two adjacent parcels, by subdividing 3.98-acres (0.1.61 ha) of land from an 8.20-acre (3.2 ha) country residential title and consolidate it to an adjacent 138.30-acre (55.97 ha) title, thereby creating an enlarged agricultural title 142.28-acres (57.58 ha) in size; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the titles and 3.98-acre portion of land to be subdivided and consolidated to reconfigure the boundaries (property line) of the two adjacent parcels (involving 3.98-acres to be subdivided from Lot 1, Block 1, Plan 9112088 and consolidated with C of T 021 054 750+1), be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting title cannot be further subdivided without approval of the Subdivision Authority.
4. That the easement(s) as required by ATCO shall be established prior to finalization of the application.

CARRIED

**D.4. Subdivision Application #2022-0-079 – Loman Farms
- SE1/4 01-12-21-W4M**

150-2022 Councillor Zeinstra MOVED that the Country Residential subdivision of SE1/4 1-12-21-W4M (Certificate of Title No. 201 224 383), to subdivide a 2.50-acre (1.01 ha) first parcel out farmstead from a title of 158.97 acres (64.34 ha) for country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant is required to submit a final plan as prepared by an Alberta Land Surveyor that corresponds to the subdivision approval.

CARRIED

**D.5. Subdivision Application #2022-0-080 – Vaselenak
- NW1/4 08-09-19-W4M**

151-2022 Deputy Reeve VanderVeen MOVED that the Country Residential subdivision of NW1/4 8-9-19-W4M (Certificate of Title No. 121 079 371), to subdivide a 2.52-acre (1.02 ha) first parcel out farmstead from a title of 158.97 acres (64.34 ha) for country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with the Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a final plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided as approved.

CARRIED

F. DELEGATIONS

G. DEPARTMENT REPORTS

G.1. COMMUNITY SERVICES

G.1.1. Resolution - Road Closure, Sale and Consolidation of Road Plan 8419HB

152-2022 Councillor Kuerbis MOVED that closure of a portion of Road Plan 8419HB as shown on the attached sketch be approved by Resolution.

CARRIED

G.1.2. Draft Fire Bylaw No. 22-002 - Second and Third Reading

153-2022 Deputy Reeve VanderVeen MOVED that Fire Bylaw No. 2022-02 be read a second time.

CARRIED

154-2022 Councillor Sayers MOVED that Fire Bylaw No. 2022-02 be read a third time. CARRIED

Reeve Campbell recessed the meeting at 10:47 a.m.

Reeve Campbell reconvened the meeting at 10:59 a.m.

G.2. CORPORATE SERVICES

G.2.1. Coaldale-Lethbridge Community Growing Project 2022 Request

155-2022 Deputy Reeve VanderVeen MOVED that County Council donates \$500 per the Lethbridge County Donations Policy 161 to the Coaldale-Lethbridge Community Growing Project with funding from the Council Donation fund. CARRIED

G.2.2. Quarterly Financial Report - January - April 2022

Councillor Zeinstra departed at 11:10 a.m.

Councillor Zeinstra present at 11:14 a.m.

156-2022 Councillor Hickey MOVED that the Quarterly Financial Report - January to April 2022 be received for information. CARRIED

G.3. MUNICIPAL SERVICES

G.3.1. 2023 Capital Equipment Purchasing

157-2022 Councillor Kuerbis MOVED that Council approve the 2023 Capital Equipment list for purchasing requirements. CARRIED

G.4. ADMINISTRATION

G.4.1. Triple W Gas Co-op 50th Anniversary Celebration - August 9, 2022 - Warner, Alberta

158-2022 Councillor Zeinstra MOVED that Reeve Campbell be authorized to attend the Triple W Gas Co-op's 50th Anniversary Celebration in Warner scheduled for August 9, 2022.

Councillor Van Essen made a friendly amendment to add that any member of Council wishing to attend be authorized to do so.

Council discussed the matter.

159-2022 Councillor Van Essen MOVED that the Reeve and at least one member of Council be authorized to attend the Triple W Gas Co-op's 50th Anniversary Celebration in Warner scheduled for August 9, 2022 be authorized to do so. CARRIED

G.4.2. Invitation to Nobleford Heritage Day Parade - July 16, 2022 - Nobleford, AB

161-2022 Councillor Van Essen MOVED that the Councillor of the area be authorized to attend the Nobleford Heritage Day Parade scheduled for July 16, 2022 in the Town of Nobleford.

Councillor VanderVeen made a friendly amendment that any member of Council wishing to attend the Nobleford Heritage Day Parade scheduled for July 16, 2022 be authorized to do so.

160-2022 Deputy Reeve VanderVeen MOVED that any member of Council wishing to attend the Nobleford Heritage Day Parade scheduled for July 16, 2022

CARRIED

G.4.3. The Oldman Watershed Council Summer Social and Annual General Meeting - June 23, 2022

161-2022 Councillor Kuerbis MOVED that at least one member of Council be authorized to attend the Oldman Watershed Council Summer Social and Annual General Meeting scheduled for June 23, 2022 from noon to 4 p.m. at the Rotary Picnic Shelter in the Lethbridge Sports Park, be authorized to do so.

Councillor VanderVeen made a friendly amendment that any member of Council be authorized to attend the Oldman Watershed Council Summer BBQ and AGM scheduled for June 23, 2022.

162-2022 MOVED that any member of Council wishing to attend the Oldman Watershed Council Summer Social and Annual General Meeting scheduled for June 23, 2022 from noon to 4 p.m. at the Rotary Picnic Shelter in the Lethbridge Sports Park, be authorized to do so.

CARRIED

G.4.4. Annual Pattison Stampede BBQ - July 13, 2022

163-2022 Councillor Van Essen MOVED that one Councillor be authorized to attend (with guest) the Annual Pattison Stampede BBQ scheduled for July 13, 2022 in Calgary as part of the Calgary Stampede, be authorized to do so. RSVP is required by June 16, 2022 for personalized invitations.

CARRIED

Reeve Campbell adjourned the meeting at 12:07 p.m.

Reeve Campbell reconvened the meeting at 1:00 p.m.

G.5. INFRASTRUCTURE

H. CORRESPONDENCE

H.1. Alberta Municipal Affairs - Provincial Education Requisition Credit

H.2. Alberta Municipal Affairs - 2022 Funding Letter

H.3. Alberta Municipal Affairs - Municipal Stimulus Program Project

H.4. Town of Tofield - Alberta Provincial Police Force

H.5. Town of Tofield - Alberta Utility Fees

H.6. MP Stubbs, MP Kurek & MP Gourde - Rural Canada Forum

H.7. Town of High River - A Coal Policy for Alberta

I. NEW BUSINESS

J. COUNTY COUNCIL AND COMMITTEE UPDATES

J.1. Lethbridge County Council Attendance Update - May 2022

Council reviewed the Lethbridge County Council Attendance Update for May 2022.

Division 1

Councillor Lorne Hickey

May 1-4	CPAA Conference in Leduc
May 5	Lethbridge County Council Meeting
May 10	Lethbridge County Special Council Meeting
May 11	Lethbridge Airport Terminal Grand Opening
May 18	Green Acres Foundation Meeting
May 19	Lethbridge County Council Meeting
May 24	CAO Annual Performance Evaluation
May 25	Green Acres Foundation Meeting
May 26	RMA Member Visit

Division 2

Reeve Tory Campbell

May 5	FCSS Annual Directors' Network Conference 2022
May 5	Lethbridge County Council Meeting
May 7	Official Presentation – Legacy of Alberta Bronze Statue
May 10	Lethbridge County Special Council Meeting
May 11	Lethbridge Airport Terminal Grand Opening
May 17	Lethbridge Water Treatment Plant Tour
May 18	EDL Meeting
May 18	Meeting with Nobleford Mayor and CAO
May 19	Lethbridge County Council Meeting
May 20	CAO-Reeve Meeting
May 24	CAO Annual Performance Evaluation
May 25	RMA Virtual Town Hall – LGFF
May 26	RMA Member Visit
May 27	Virtual Meeting with Justice Minister Tyler Shandro
May 28	PBHS Graduation Ceremony
May 30	Exhibition Park, Ownership Engagement, Ends Policy Meeting
May 30	RCMP Detachment Tour
May 30	Telephone Meeting with MLA Grant Hunter

Division 3

Councillor Mark Sayers

May 5	Lethbridge County Council Meeting
May 10	Lethbridge County Special Council Meeting
May 19	Lethbridge County Council Meeting
May 24	CAO Annual Performance Evaluation
May 26	RMA Member Visit
May 30	RCMP Detachment Tour

Division 4

Councillor John Kuerbis

May 5	Lethbridge County Council Meeting
May 10	Lethbridge County Special Council Meeting
May 11	Lethbridge Airport Terminal Grand Opening
May 19	Lethbridge County Council Meeting
May 24	CAO Annual Performance Evaluation
May 25	Community Futures Board Meeting
May 26	RMA Member Visit

May 30 RCMP Detachment Tour

**Division 5
Councillor Eric Van Essen**

May 5 Lethbridge County Council Meeting
May 10 Lethbridge County Special Council Meeting
May 19 Lethbridge County Council Meeting
May 24 CAO Annual Performance Evaluation
May 26 RMA Member Visit
May 30 RCMP Detachment Tour

**Division 6
Deputy Reeve Klaas VanderVeen**

May 1-4 CPAA Conference in Leduc
May 5 Lethbridge County Council Meeting
May 6 Mayors and Reeves
May 10 Lethbridge County Special Council Meeting
May 17 Meeting re: Doctor shortage in Alberta
May 19 Grant presentation for Shaughnessy Community Association
May 19 Lethbridge County Council Meeting
May 24 CAO Annual Performance Evaluation
May 26 RMA Member Visit
May 27 SAEWA Board Meeting
May 30 RCMP Detachment Tour

**Division 7
Councillor Morris Zeinstra**

May 5 **Lethbridge County Council Meeting - did not attend.**
May 10 Lethbridge County Special Council Meeting

K. CLOSED SESSION

K.1. Surplus Lethbridge County Owned Lands (FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)

K.2. Project Tender Results (FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)

164-2022 Councillor Zeinstra MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the *Municipal Government Act*, the time being p.m. for the discussion on the following:

K.1. Surplus Lethbridge County Owned Lands (FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)

K.2. Project Tender Results (FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)

Present during the Closed Session:
Lethbridge County Council
Senior Management
Administration Staff
CARRIED

165-2022 Councillor Hickey MOVED that Lethbridge County Council Meeting move out of the Closed Session at 2:07 p.m.

CARRIED

K.1. Surplus Lethbridge County Owned Lands (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

166-2022 Councillor Kuerbis MOVED that County Council authorize administration to obtain a property appraisal for the parcels and allow administration to offer it to surrounding municipalities and allow administration to negotiate the sale price.

CARRIED

K.2. Project Tender Results (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

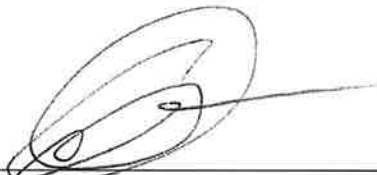
167-2022 Deputy Reeve VanderVeen MOVED that County Council approve the revised budget for the Mountain Meadows project.

CARRIED


L. ADJOURN

168-2022 Councillor Hickey MOVED that the Lethbridge County Council Meeting adjourn at 2:08 p.m.

CARRIED



Reeve



CAO