



MINUTES

Council Meeting

9:00 AM - Thursday, June 1, 2023
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, June 1, 2023, at 9:00 AM, in the Council Chambers, with the following members present:

PRESENT:

- Reeve Tory Campbell
- Deputy Reeve John Kuerbis
- Councillor Lorne Hickey
- Councillor Mark Sayers
- Councillor Klaas VanderVeen
- Councillor Morris Zeinstra
- Interim Chief Administrative Officer, Larry Randle
- Director of Public Operations, Jeremy Wickson
- Director of Infrastructure, Devon Thiele
- Director of Finance & Administration, Jennifer Place
- Executive Assistant, Candice Robison
- Supervisor of Planning & Development, Hilary Janzen
- Senior Planner, Steve Harty

Councillor Van Essen - Excused

A. CALL TO ORDER

Reeve Campbell called the meeting to order at 9:01 a.m.

Reeve Campbell congratulated Premier Smith and the UCP on winning the election and thanked all those who let their names stand.

Reeve Campbell congratulated local MLA's Grant Hunter, Joseph Schow, Nathan Neudorf and Shannon Phillips on being re-elected.

B. ADOPTION OF AGENDA

177-2023 Councillor MOVED that the June 1, 2023 Lethbridge County Council Meeting
Sayers Agenda be adopted as presented.

CARRIED

C. ADOPTION OF MINUTES

C.1. County Council Meeting Minutes

178-2023 Councillor MOVED that the May 18, 2023 Lethbridge County Council Minutes
VanderVeen be adopted as presented.

CARRIED

F. SUBDIVISION APPLICATIONS

F.1. Subdivision Application #2023-0-044 – Green Life Farms Ltd. - NW1/4 36-10-20-W4M

179-2023 Deputy MOVED that the Country Residential subdivision of NW1/4 36-10-20-
Reeve W4M (Certificate of Title No. 091 130 597), to subdivide a 10.34-acre
Kuerbis (4.18 ha) first parcel out subdivision from a title of 152.56 acres (61.74
ha) for country residential use; BE APPROVED subject to the
following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant provides a final Plan of Surveyor to illustrate the exact dimensions and parcel size of the proposed parcel as approved.

CARRIED

**F.2. Subdivision Application #2023-0-043 – Green Life Farms Ltd.
- Section 35-10-20-W4M**

- 180-2023 Councillor VanderVeen MOVED that the Agricultural & Country Residential subdivision of Sec. 35-10-20-W4M (Certificate of Title No. 141 132 946), to subdivide and reconfigure portions of four ¼-sections within Section 35-10-20-W4M and create a new 12.87-acre (5.21 ha) lot for country residential use, and consolidate the residuals to create two agricultural titles, 232.79 and 199.17 acres (94.21 & 80.60 ha) respectively in size; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the titles and portions of land to be subdivided to create the yard title and the consolidation of the agricultural parcels be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.
4. That the easement as required by FORTIS Alberta shall be provided prior to finalization

CARRIED

D. DELEGATIONS

D.1. 9:30 a.m. - Green Acres Foundation - Dawna Coslovi (CEO) & Jeff Carlson (Board Chair)

Dawna Coslovi, CEO and Jeff Carlson, Board Chair from the Green Acres Foundation were present to provide Council an update on the foundation and their 2022 Report to the Community.

Reeve Campbell recessed the meeting at 9:52 a.m.

Reeve Campbell reconvened the meeting at 10:01 a.m.

E. PUBLIC HEARINGS - 10:00 a.m.

E.1. Bylaw 23-012 - Road Closure, Sale and Consolidation- Public Hearing

Reeve Campbell called a recess to the Council Meeting, for the Public Hearing for Bylaw 23-012 at 10:01 a.m.

- 181-2023 Councillor Sayers MOVED that the Public Hearing for Bylaw 23-012 commence at 10:01 a.m.

CARRIED

The Interim Director of Community Services reviewed Bylaw 23-012.

Reeve Campbell asked if anyone wished to speak in favour or opposition of Bylaw 23-012.

No comments were made.

182-2023	Councillor Zeinstra	MOVED that the Public Hearing for Bylaw 23-012 adjourn at 10:06 a.m.	CARRIED
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Reeve Campbell reconvened the Council meeting at 10:06 a.m.

183-2023	Deputy Reeve Kuerbis	MOVED that Bylaw 23-012 be sent to the Minister of Transportation for Approval	CARRIED
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F. SUBDIVISION APPLICATIONS

F.3. **Subdivision Application #2023-0-057 – Shimek - NW1/4 22-11-21-W4M**

184-2023	Councillor Sayers	MOVED that the Agricultural and Country Residential subdivision of Lot 1, Block 1, Plan 9010254 and a portion of the NW1/4 22-11-21-W4M all within NW1/4 22-11-21-W4M (Certificate of Title No. 901 033 612, 901 033 612 +1), to reconfigure an existing 6.57-acre (2.66 ha) title and realign its boundaries to create a title reduced in size to 6.08-acres (2.46 ha) for country residential use; BE APPROVED subject to the following:
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CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcels being subdivided and consolidated. The titles and portions of land to be subdivided and consolidated to reconfigure the boundaries (property line) of the two adjacent parcels, is to be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.
4. That any easement(s) as required by utility companies, or the municipality shall be established.

CARRIED

F.4. **Subdivision Application #2023-0-059 – K. Sugimoto & Sons Ltd. - Sec. 12-7-21-W4M**

185-2023	Deputy Reeve Kuerbis	MOVED that the Agricultural subdivision of Sec. 12-7-21-W4M (Certificate of Title No. 121H233, 121H234, 121H237), to both subdivide and reconfigure the property boundaries of three adjacent agricultural titles 286.30, 80.0 & 27.77 acres (115.86, 32.4 & 11.24 ha) in size, by subdividing and consolidating thereby creating four new titles 92.75, 113.95, 101.67 & 85.70 acres (37.53, 46.11, 41.14 & 34.68 ha) respectively in size, all for agricultural use; BE APPROVED subject to the following:
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CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the titles and portions of land to be subdivided and consolidated to reconfigure the boundaries (property lines) of the agricultural parcels be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting title cannot be further subdivided without approval of the Subdivision Authority.
4. That the applicant provides an up-to-date Surveyor's sketch to illustrate the exact dimensions and parcel size and the location of the three improvements closest to the NW and SW ¼-section line. Additionally, the applicant is required to submit a final plan as prepared by an Alberta Land Surveyor that corresponds to the subdivision approval.
5. That if the Surveyor's sketch illustrates any encroachments over the property line (¼-section line), the applicant shall remove the encroachments or provide an encroachment agreement to the satisfaction of the Subdivision Authority prior to final endorsement of the subdivision.
6. That any easement(s) as required by utility companies, or the municipality shall be established.

CARRIED

G. DEPARTMENT REPORTS

G.1. COMMUNITY SERVICES

G.1.1. Bylaw 23-018 - Reconfigure the land use districts for portions of NW 21-11-20-W4 and Plan 1810343 Block 1 Lot 1 - First Reading

186-2023	Deputy Reeve Kuerbis	MOVED that Bylaw 23-018 be read a first time.	CARRIED
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G.1.2. Bylaw 23-014 - Road Closure, Sale and Consolidation- First Reading

187-2023	Councillor VanderVeen	MOVED that Bylaw 23-014 be read a first time.	CARRIED
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G.1.3. Bylaw 23-002 - Country Crossroads Estate Area Structure Plan and Bylaw 23-003 Land Use Bylaw Amendment (Rural Agriculture to Grouped Country Residential) - Second Reading

Councillor Klaas VanderVeen abstained from voting on Bylaw 23-002 and Bylaw 23-003 due to being absent from the Public Hearing.

188-2023	Deputy Reeve Kuerbis	MOVED that Bylaw 23-002 - Country Crossroad Estate ASP be read a second time, as amended to include a 3-acre parcel minimum and that the applicant amend the ASP accordingly.	CARRIED
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189-2023	Deputy Reeve Kuerbis	MOVED that Bylaw 23-002 - Country Crossroad Estate ASP be read a third time.	CARRIED
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190-2023 Deputy Reeve Kuerbis MOVED that Bylaw 23-003 - Land Use Bylaw Amendment - RA to GCR be read a second time. CARRIED

191-2023 Councillor Hickey MOVED that Bylaw 23-003 - Land Use Bylaw Amendment - RA to GCR be read a third time. CARRIED

G.1.4. Alberta Advantage Immigration Program - Opportunity for Lethbridge County (Verbal Update from Administration)

192-2023 Deputy Reeve Kuerbis MOVED that Administration draft a letter to the Town of Taber under the Reeve's signature regarding the Alberta Advantage Immigration Program. CARRIED

G.2. ADMINISTRATION

G.2.1. Land Acknowledgement Statement

193-2023 Councillor VanderVeen MOVED that County Council adopt the following Land Acknowledgment Statement:

"In the true spirit of reconciliation, we acknowledge all those who call this land home now and for thousands of years in the past. May we respect each other and find understanding together and recognize the benefits that this land provides to all of us."

CARRIED

194-2023 Deputy Reeve Kuerbis MOVED that the land acknowledgement be read at the following times:

1. At the onset of the Annual Organizational Meeting each year.
2. At the onset of every council meeting.
3. At the onset of public events hosted by Lethbridge County.
4. And is also included on County correspondence such as letterhead, email signature lines and the County website.

CARRIED

G.3. INFRASTRUCTURE

G.3.1. RAVE Industrial Park Infrastructure Upgrades - Tender Results

195-2023 Councillor VanderVeen MOVED that Council approves an additional \$1,285,000 from Municipal Sustainability Initiative and an additional \$340,143.05 from the Public Works Project Reserve, for a total budget of \$5,225,143.05. CARRIED

G.3.2. Local Improvement Tax - Counter Petitions

The Director of Infrastructure updated Council on the Local Improvement Tax Counter Petitions.

The Interim Chief Administrative Officer formally declared the counter-petitions for the paving of Township Road 8-2 and the paving of Range Road 21-5, and Valley View Place sufficient as required by the Municipal Government Act.

G.4. PUBLIC OPERATIONS

G.4.1. 2023 Calgary Stampede BMO Farm Family Awards

- 196-2023 Councillor VanderVeen MOVED that County Council select Deputy Reeve Kuerbis and a guest to represent Lethbridge County at the 2023 BMO Farm Family awards presentations scheduled for July 10, 2023.
- CARRIED

G.4.2. 2024 Capital Equipment Purchasing

- 197-2023 Councillor VanderVeen MOVED that Council approve the 2024 Capital Equipment list for purchasing requirements.
- CARRIED

G.5. FINANCE AND ADMINISTRATION

G.5.1. Water Pipeline Purchase Borrowing Bylaw 23-016

- 198-2023 Councillor Hickey MOVED that Water Pipeline Purchase Borrowing Bylaw No. 23-016 be read a second time.
- CARRIED
- 199-2023 Councillor Sayers MOVED that Water Pipeline Purchase Borrowing Bylaw No. 23-016 be read a third time.
- CARRIED

H. CORRESPONDENCE

- H.1. Town of Coaldale - 2023 Coaldale Summer Fest and Candy Parade Invitation**
Council reviewed the Town of Coaldale's 2023 Coaldale Summer Fest and Candy Parade Invitation.
- H.2. MP Thomas - Community Builders Awards**
Council reviewed the correspondence from MP Thomas wherein she has requested nominations for her Community Builders Awards.
- H.3. STARS - Donation Thank You**
Council reviewed the thank you from STARS for the donation they received from Lethbridge County.
- H.4. Ukrainian Day Celebration Invitation**
Council reviewed the Ukrainian Canadian Congress - Alberta Provincial Council's Ukrainian Day Celebration Invitation.

I. CLOSED SESSION

- 1.1. - Economic Development Opportunity (FOIP Section 16 - Disclosure harmful to business interests of a third party)***
- 1.2. - Administration Meeting with Blood Tribe (FOIP Section 21 - Disclosure harmful to intergovernmental relations)***
- 1.3. - Land Request (FOIP Section 21 - Disclosure harmful to intergovernmental relations)***
- 1.4. - Chief Administrative Officer Appointment (FOIP Section 19 - Confidential Evaluations)***

200-2023 Councillor Hickey MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the Municipal Government Act, the time being 11:46 a.m. for the discussion on the following:

I.1. - Economic Development Opportunity (FOIP Section 16 - Disclosure harmful to business interests of a third party)

I.2. - Administration Meeting with Blood Tribe (FOIP Section 21 - Disclosure harmful to intergovernmental relations)

I.3. - Land Request (FOIP Section 21 - Disclosure harmful to intergovernmental relations)

I.4. - Chief Administrative Officer Appointment (FOIP Section 19 - Confidential Evaluations)

Present during the Closed Session:
Lethbridge County Council
Chief Administrative Officer
Senior Management
Administrative Staff
CARRIED

201-2023 Councillor VanderVeen MOVED that the Lethbridge County Council Meeting move out of the closed session at 12:20 p.m.

CARRIED

I.1. **Land Request (FOIP Section 21 - Disclosure harmful to intergovernmental relations)**

202-2023 Councillor VanderVeen MOVED that County Council authorize the sale of the property within Lethbridge County to the City of Lethbridge and send a letter to the City under the Reeve's signature.

CARRIED

I.2. **Chief Administrative Officer Appointment (FOIP Section 19 - Confidential Evaluations)**

203-2023 Deputy Reeve Kurbis MOVED that Cole Beck be appointed to the position of Chief Administrative Officer for Lethbridge County, effective June 12, 2023.

CARRIED


J. **COUNTY COUNCIL AND COMMITTEE UPDATES**

K. **NEW BUSINESS**

L. **ADJOURN**

204-2023 Councillor Hickey MOVED that the Lethbridge County Council Meeting adjourn at 12:22 p.m.

CARRIED


Reeve


CAO