



# MINUTES

## Council Meeting

9:30 AM - Thursday, May 5, 2022  
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, May 5, 2022, at 9:30 AM, in the Council Chambers, with the following members present:

**PRESENT:**

- Reeve Tory Campbell
- Deputy Reeve Klaas VanderVeen
- Councillor Lorne Hickey
- Councillor Mark Sayers
- Councillor John Kuerbis
- Councillor Eric Van Essen
- Councillor Morris Zeinstra
- Chief Administrative Officer, Ann Mitchell
- Director of Public Operations, Jeremy Wickson
- Director of Community Services, Larry Randle
- Infrastructure Manager, Devon Thiele
- Manager of Finance & Administration, Jennifer Place
- Executive Assistant, Candice Robison
- Supervisor of Planning & Development, Hilary Janzen
- Senior Planner, Steve Harty

**A. CALL TO ORDER**

Deputy Reeve Klaas VanderVeen called the meeting to order at 9:30 a.m.

**B. ADOPTION OF AGENDA**

101-2022      Councillor      MOVED that the May 5, 2022 Lethbridge County Council Meeting  
Kuerbis                      Agenda be approved as presented.

CARRIED

**C. ADOPTION OF MINUTES**

**C.1. County Council Meeting Minutes**

102-2022      Councillor      MOVED that the April 21, 2022 Lethbridge County Council Meeting  
Sayers                      Minutes be approved as presented.

CARRIED

Deputy Reeve Klaas VanderVeen relinquished the chair to Reeve Campbell at 9:32 a.m.

Councillor Lorne Hickey joined the meeting at 9:40 a.m.

**D. DELEGATIONS**

**D.1. 9:30 a.m. - Erin Crane - Lethbridge Tourism**

Erin Crane, Lethbridge Tourism CEO was present to provide a presentation to Council and to request a letter of support for the Lethbridge Tourism's PrairiesCan application and Travel Alberta funding.

103-2022 Councillor Hickey MOVED to provide a letter of support to Lethbridge Tourism for their PrairiesCan application and Travel Alberta funding.

CARRIED

**E. SUBDIVISION APPLICATIONS**

**E.1. Subdivision Application #2022-0-030 – Neveridle Farms Ltd.  
- N1/2 33-7-20-W4M**

104-2022 Councillor Hickey MOVED that the Industrial subdivision of N1/2 33-7-20-W4M (Certificate of Title No. 981 032 415 +2), to subdivide a 5.00-acre (2.02 ha) parcel from a 77.96-acre (31.55 ha) title for rural industrial use; BE APPROVED subject to the following:

RESERVE: The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 5.00 acres at the market value of \$8,000 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided.
4. That any easement(s) as required by utility companies or the municipality shall be established

CARRIED

**E.2. Subdivision Application #2022-0-038 – Hobbs  
- SW1/4 24-12-24-W4M**

105-2022 Councillor Sayers MOVED that the Country Residential subdivision of SE1/4 24-12-24-W4M (Certificate of Title No. 951 138 797 +4), to subdivide a 4.46-acre (1.81 ha) first parcel out farmstead subdivision from a unsubdivided ¼-section title of 160.00 acres (64.75 ha) for country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That any easement(s) as required by utility agencies shall be established prior to finalization of the application.

CARRIED

**E.3. Subdivision Application #2022-0-060 – M.R. Low Prof. Corp.  
- Lot 2, Block 1, Plan 2010998 within SE1/4 10-8-21-W4M**

106-2022 Councillor Kuerbis MOVED that the Country Residential subdivision of Lot 2, Block 1, Plan 2010998 within SE1/4 10-8-21-W4M (Certificate of Title No. 211 092 552), to re-split a 11.25-acre (4.55 ha) subdivided title and create a 3.0-acre and an 8.25-acre (1.21 & 3.34 ha) lot both for country residential use; BE APPROVED subject to the following:

RESERVE: The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 11.25-acres at the market value of \$27,000 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with the Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a plan of survey as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided.
4. That the applicant has a professional soils analysis completed (with tests on both the parcels) to demonstrate suitability of a private on-site septic treatment system on the land, with results to be as determined satisfactory to the Subdivision Authority.
5. That any easement(s) as required by utility agencies shall be established prior to finalization of the application.

CARRIED

Reeve Campbell recessed the meeting at 10:35 a.m.

Reeve Campbell reconvened the meeting at 10:50 a.m.

**F. PUBLIC HEARINGS**

**G. DEPARTMENT REPORTS**

**G.1 COMMUNITY SERVICES**

**G.1.1 Planning and Development Department - 1st Quarter Report 2022**

107-2022 Deputy Reeve VanderVeen MOVED that County Council receive the 2022 Planning and Development Department 1st Quarter Report for Information. CARRIED

**G.1.2 Grouped Country Residential Development - Access to Municipal Potable Water Systems**

108-2022 Councillor Kuerbis MOVED that County Council receive this report for information. CARRIED

**G.1.3 Bylaw 21-010 Ramias Subdivision Area Structure Plan and Bylaw 21-011 Land Use Bylaw Amendment Rural Urban Fringe to Grouped Country Residential - Second and Third reading**

109-2022 Councillor Kuerbis MOVED to hold a second public hearing for Bylaw 21-010 and Bylaw 21-011.

DEFEATED

Councillors Sayers, Kuerbis, Zeinstra and Van Essen abstained from voting for second and third readings of Bylaw 21-010 and Bylaw 21-011 the reason that they were not present for the Public Hearing.

- |          |                               |  |         |
|----------|-------------------------------|--|---------|
| 110-2022 | Deputy<br>Reeve<br>VanderVeen | MOVED that Bylaw 21-010 be read a second time, as amended. | CARRIED |
| 111-2022 | Councillor<br>Hickey          | MOVED that Bylaw 21-010 be read a third time.              | CARRIED |
| 112-2022 | Deputy<br>Reeve<br>VanderVeen | MOVED that Bylaw 21-011 be read a second time.             | CARRIED |
| 113-2022 | Councillor<br>Hickey          | MOVED that Bylaw 21-011 be read a third time.              | CARRIED |

#### **G.4. CORPORATE SERVICES**

##### **G.4.1. Bylaw 22-007 Tax Mill Rate**

- |          |                               |  |         |
|----------|-------------------------------|--|---------|
| 114-2022 | Councillor<br>Kuerbis         | MOVED that the 2022 Tax Mill Rate Bylaw 22-007 be read a first time.           | CARRIED |
| 115-2022 | Deputy<br>Reeve<br>VanderVeen | MOVED that the 2022 Tax Mill Rate Bylaw 22-007 be read a second time.          | CARRIED |
| 116-2022 | Councillor<br>Van Essen       | MOVED that Council proceeds to consideration of third reading of Bylaw 22-007. | CARRIED |
| 117-2022 | Councillor<br>Hickey          | MOVED that the 2022 Tax Mill Rate Bylaw 22-007 be read a third time.           | CARRIED |

#### **G.3. MUNICIPAL SERVICES**

##### **G.3.1 2022 Revision - Agricultural Service Board Level of Service**

- |          |                       |  |         |
|----------|-----------------------|--|---------|
| 118-2022 | Councillor<br>Kuerbis | MOVED that Council approve the 2022 Agriculture Service Board Level of Service document from ASB Committee recommendation. | CARRIED |
|----------|-----------------------|--|---------|

##### **G.3.2 Revisions to Road Use Policy #352**

- |          |                               |   |         |
|----------|-------------------------------|---|---------|
| 119-2022 | Deputy<br>Reeve<br>VanderVeen | MOVED that Council adopt the revised policy #352. | CARRIED |
|----------|-------------------------------|---|---------|

Reeve Campbell recessed the meeting at 12:05 p.m.

The meeting reconvened at 12:47 p.m. with all members of Council present as previously stated.

**G.2. INFRASTRUCTURE**

**G.2.1 Treated Water Supply and Wastewater Capacity Study for Lethbridge County Hamlets**

120-2022 Deputy Reeve VanderVeen      MOVED that County Council receive this report for information.  
CARRIED

**G.5. ADMINISTRATION**

**G.5.1. Airshow Support**

121-2022 Councillor Kuerbis      MOVED to direct administration to make a small amendment to the letter of support for the Air Show to indicate that in order for the County to meet any asks we need the appropriate time to facilitate.  
CARRIED

**H. CORRESPONDENCE**

Correspondence Items H.1 - H.5 were reviewed.

H.1. Diamond City Citizen's Association

H.2. Oceans Day

H.3. Minister of Transport - CP Rail Strike

H.4. Minister of Agriculture & Agri-Food - CP Rail Strike

H.5. Alberta Transportation

**I. NEW BUSINESS**

**J. COUNTY COUNCIL AND COMMITTEE UPDATES**

**K. CLOSED SESSION**

**K.1. Local Election Campaign Financial Disclosure Requirement (FOIP Section 17 - Disclosure Harmful to Personal Privacy)**

122-2022 Councillor Van Essen      MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the *Municipal Government Act*, the time being 1:25 p.m. for the discussion on the following:

K.1. Local Election Campaign Financial Disclosure Requirement (FOIP Section 17 - Disclosure Harmful to Personal Privacy)

Present during the Closed Session:  
Lethbridge County Council  
Senior Management  
Administration Staff  
CARRIED

123-2022 Councillor Sayers      MOVED that the Lethbridge County Council Meeting move out of the closed session at 1:52 p.m.  
CARRIED

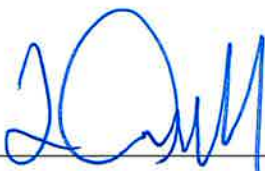


**K.1. Local Election Campaign Financial Disclosure Requirement (FOIP Section 17 - Disclosure Harmful to Personal Privacy)**

124-2022 Deputy Reeve VanderVeen      MOVED that the Local Election Campaign Financial Disclosure Requirement Report be made public with the names of the candidates who failed to meet the requirements under the Local Authorities Election Act included in the report and to direct administration to notify the candidates and Elections Alberta.  
CARRIED

**L. ADJOURN**

125-2022 Councillor Hickey      MOVED that the Lethbridge County Council Meeting adjourn at 1:53 p.m.  
CARRIED

  
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Reeve  
  
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CAO