



# MINUTES

## Council Meeting

9:30 AM - Thursday, March 11, 2021  
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, March 11, 2021, at 9:30 AM, in the Council Chambers, with the following members present:

**PRESENT:** Reeve Lorne Hickey  
Councillor Morris Zeinstra  
Deputy Reeve Tory Campbell  
Councillor Robert Horvath  
Councillor Ken Benson  
Councillor Steve Campbell  
Councillor Klaas VanderVeen  
Chief Administrative Officer, Ann Mitchell  
Director of Community Services, Larry Randle  
Director of Public Operations, Jeremy Wickson  
Infrastructure Manager, Devon Thiele  
Manager of Finance & Administration, Jennifer Place  
Executive Assistant, Candice Robison  
Supervisor of Planning & Development, Hilary Janzen

### A. CALL TO ORDER

Reeve Lorne Hickey called the meeting to order at 9:31 a.m.

### B. ADOPTION OF AGENDA

54-2021	Deputy Reeve Benson	MOVED that Lethbridge County Council approve the March 11, 2021 Council Meeting Agenda as presented.	CARRIED
---------	---------------------------	--	---------

### C. ADOPTION OF MINUTES

#### C.1. County Council Meeting Minutes

55-2021	Councillor S.Campbell	MOVED that the February 11, 2021 Regular County Council Meeting Minutes be accepted as presented.	CARRIED
---------	--------------------------	---	---------

#### C.2. Joint Public Hearing Minutes

56-2021	Councillor VanderVeen	MOVED that the February 25, 2021 Joint Public Hearing Minutes be accepted as presented.	CARRIED
---------	--------------------------	---	---------

### D. DELEGATIONS

#### D.1. 9:45 a.m. - Ridge Utilities

57-2021	Councillor Horvath	MOVED that the Ridge Utilities presentation be received for information.	CARRIED
---------	-----------------------	--	---------

## **E. SUBDIVISION APPLICATIONS**

### **E.1. Subdivision Application #2021-0-013 – Lethbridge County - Lot 11, Block 18, Plan 9611179 within SW1/4 7-10-23-W4M (Hamlet of Monarch)**

58-2021      Councillor      MOVED that Subdivision Application 2021-0-013 be tabled for further  
T.Campbell      information including the possible implementation and maintenance of  
an alley and subdividing four lots rather than five.

CARRIED

### **E.2. Subdivision Application #2021-0-009 – Deboer - Lot 1, Block 1, Plan 1710894 within NE1/4 12-10-24-W4M**

59-2021      Councillor      MOVED that the Country Residential subdivision of Lot 1, Block 1,  
VanderVeen      Plan 1710894 within NE1/4 12-10-24-W4M (Certificate of Title No.  
171 080 043), to resplit an 8.97 acre (3.63 ha) parcel into two titles,  
being 5.95 and 3.02 acres (2.41 & 1.22 ha) each respectively in size,  
for country residential use; BE APPROVED subject to the following:

#### CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a subdivision Final Plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided as approved.

CARRIED

### **E.3. Subdivision Application #2021-0-017 – Neher/Hohlebein - Lots 6 & 7, Block 1, Plan 1712355, Lot 8, Block 1, Plan 1712357, Lot 1, Block 1, Plan 0812864 within the N1/2 5-10-21-W4M**

60-2021      Councillor      MOVED that the Agricultural and Country Residential subdivision of Lots  
S.Campbell      6 & 7, Block 1, Plan 1712355, Lot 8, Block 1, Plan 1712357, Lot 1, Block  
1, Plan 0812864 within the N1/2 5-10-21-W4M (Certificate of Title No.  
171 271 526, 171 271 526 +1, 171 271 534, 101 023 818), to reconfigure  
the layout (property boundaries) and title acreage size amounts of four  
adjacent parcels though subdivision and consolidation, by adjusting titles  
36.82, 8.95, 20.06 & 58.51 acres (14.9, 3.58, 8.12, & 23.68 ha) in size,  
and creating new titles 37.16, 12.60, 30.62 & 44.05 acres (15.04, 5.10,  
12.39 & 17.83 ha) respectively in size, for agricultural and county  
residential use; BE APPROVED subject to the following:

#### CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a surveyed Final Plan as prepared by an Alberta Land Surveyor. The titles and portions of land to be subdivided and consolidated to reconfigure the boundaries (property line) of the four adjacent parcels, are to be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.

4. That the existing access easements for all the property owners shall remain as registered on title(s) to enable land owners to continue to use the private road access.
5. That any easement(s) as required by utility companies or the municipality shall be established

CARRIED

**E.4. Subdivision Application #2021-0-014 – Postman  
- NW1/4 25-10-24-W4M**

61-2021      Councillor      MOVED that the Country Residential subdivision of NW1/4 25-10-24-  
Zeinstra      W4M (Certificate of Title No. 201 039 589 +1), to subdivide a 3.00 acre  
(1.21 ha) bareland (vacant) first subdivision from a ¼-section title of  
160 acres (64.75 ha) for country residential use; BE APPROVED  
subject to the following:

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant has a professional soils analysis completed for the new 3.00 acre parcel to demonstrate suitability of a private on-site septic treatment system on the land, with results to be as determined satisfactory to the Subdivision Authority.
4. That the applicant submits a final plan of survey as prepared by an Alberta Land Surveyor that corresponds to the approved parcel being subdivided.
5. That the easement(s) as required by ATCO shall be established prior to finalization of the application.
6. That any easement(s) as required by utility companies or the municipality shall be established.

CARRIED

Reeve Lorne Hickey recessed the meeting at 10:51 a.m.

The meeting reconvened at 10:58 a.m.

**F. PUBLIC HEARINGS**

**G. DEPARTMENT REPORTS**

**G.1. MUNICIPAL SERVICES**

**G.1.1. 2021 Capital Equipment - Pneumatic Tire Packer Budget Request**

62-2021      Councillor      MOVED that Council approves a budget increase for the pneumatic  
VanderVeen      tire packer, and it can be in place for the 2021 spring base  
stabilization program.

CARRIED

## G.2. COMMUNITY SERVICES

### G.2.1. **Bylaw 20-007 - Road Closure, Sale and Consolidation of a portion of Sidney Road within subdivision plan 4000AQ (Lucy-Howe Subdivision) - 2nd and 3rd Reading**

63-2021 Councillor Zeinstra MOVED that Bylaw 20-007 - Road Closure, Sale and Consolidation of a portion of Sidney Road within Subdivision Plan 4000AQ (Lucy-Howe Subdivision) be read a second time.

CARRIED

64-2021 Councillor Horvath MOVED that Bylaw 20-007 - Road Closure, Sale and Consolidation of a portion of Sidney Road within Subdivision Plan 4000AQ (Lucy-Howe Subdivision) be read a third time.

CARRIED

### G.2.2. **Policy 217 - Community Peace Officer Policy: Communication System Policy**

65-2021 Deputy Reeve Benson MOVED that revised Policy #217 - Lethbridge County Peace Officer - Communication System Policy be adopted as presented.

CARRIED

### G.2.3. **Community Planning Association of Alberta (CPAA) - Annual Conference (Virtual) and Sponsorship**

66-2021 Councillor VanderVeen MOVED that any member of Council may attend the 2021 CPAA (Virtual) Annual Conference and that County Council sponsors the 2020 Community Planning Association of Alberta Conference in Red Deer scheduled for May 3-5, 2021 at the \$1,000 Gold Sponsorship Level; funds to be utilized from Council's Discretionary Reserve.

CARRIED

### G.2.4. **Parking Bylaw Survey Results - Bylaw 20-017**

67-2021 Councillor VanderVeen MOVED that Bylaw 20-017 - Parking Bylaw be read a second time.

DEFEATED

68-2021 Councillor VanderVeen MOVED that the County consider looking into commercial truck parking lots in the hamlets in the future.

CARRIED

Reeve Hickey recessed the meeting at 12:00 p.m.

The meeting reconvened at 12:40 p.m. with all members of Council present as previously stated.

### G.2.5. **Lethbridge County Economic Development Quarterly Report: December 2020 - March 2021**

69-2021 Councillor VanderVeen MOVED that the December, 2020 - March, 2021 Economic Development quarterly report be received for information.

CARRIED

### G.3. CORPORATE SERVICES

#### G.3.1. Picture Butte Rural Crime Request

70-2021 Councillor VanderVeen MOVED that County Council agrees to provide the Picture Butte Rural Crime Watch Association \$1,000 a year for a period of five years beginning in 2021, to be funded from the Council Donation Reserve.

CARRIED

#### G.3.2. Municipal Operating Support Transfer (MOST) Program

71-2021 Councillor Zeinstra MOVED that County Council supports the application for the Municipal Operating Support Transfer funding.

CARRIED

#### G.3.3. 2020 Year End Surplus Report

72-2021 Councillor S.Campbell MOVED that the reallocation of funds from Unrestricted Surplus to Restricted Surplus (Reserves) be transferred to or from as per the chart:

SURPLUS RESERVE	TRANSFER TO	Amount
Tax Support Surplus Transfer TO:		
Emergency Services		\$62,853
Contingency Reserve		
Administrative Reserve		\$62,854
SURPLUS TRANSFER TOTAL		\$125,707

CARRIED

#### G.3.4.

#### Reserve Presentation

Jennifer Place, Manager of Finance & Administration provided a presentation to Council on reserves.

### G.4. ADMINISTRATION

#### G.4.1. Policy 164 - Twinning Relationships

73-2021 Councillor Zeinstra MOVED that Policy 164 - Twinning Relationships remain as an active Lethbridge County Policy and that administration further investigate the possibility of twinning relationships in the future.

CARRIED

### H. NEW BUSINESS

### I. COUNTY COUNCIL AND COMMITTEE UPDATES

#### I.1. Lethbridge County Council Attendance Update - February 2021

74-2021 Councillor S.Campbell MOVED that Lethbridge County Council receive the report titled "Lethbridge County Council Attendance Update - February 2021", identifying the activities and events attended by Lethbridge County Council for the month of February 2021 as information.

CARRIED

**Division 1**  
**Reeve Lorne Hickey**

February 4

Telephone Town Hall with Premier Kenney,  
Minister Allard & Dr Hinshaw

February 5	Mayors and Reeves
February 11	Lethbridge County Council Meeting
February 11	Meeting with Lethbridge North County Potable Water Coop Board
February 12	Meeting with CAO
February 17	Meeting with CAO
February 17	RMA/AUMA President's Summit on the Establishment of a Provincial Police Service
February 24	Virtual Meeting with MLA Schow
February 25	Joint Public Hearing - County/Coalhurst Amendment to IDP
February 26	Meeting with CAO
February 26	Alberta Council Budget Information Session
February 26	Virtual Provincial Police Force Discussion with Minister Hunter & MLA Neudorf
February 26	Telephone Town Hall with Premier Jason Kenney & Minister Ric Mclver

Division 2

Councillor Tory Campbell

February 11	Lethbridge County Council Meeting
February 11	Meeting with Lethbridge North County Potable Water Coop Board
February 24	Virtual Meeting with MLA Schow
February 25	Joint Public Hearing - County/Coalhurst Amendment to IDP
February 26	Virtual Provincial Police Force Discussion with Minister Hunter & MLA Neudorf

Division 3

Councillor Robert Horvath

February 11	Lethbridge County Council Meeting
February 11	Meeting with Lethbridge North County Potable Water Coop Board
February 25	Joint Public Hearing - County/Coalhurst Amendment to IDP
February 25	Virtual SouthGrow Strategic Planning Session

Division 4

Councillor Ken Benson

February 11	Lethbridge County Council Meeting
February 11	Meeting with Lethbridge North County Potable Water Coop Board

Division 5

Councillor Steve Campbell

February 10	Exhibition Park Board Meeting
February 11	Lethbridge County Council Meeting
February 11	Meeting with Lethbridge North County Potable Water Coop Board
February 23	Community Futures Board Meeting
February 25	Joint Public Hearing - County/Coalhurst Amendment to IDP

**Division 6**  
**Councillor Klaas VanderVeen**

February 11	Lethbridge County Council Meeting
February 11	Meeting with Lethbridge North County Potable Water Coop Board
February 17	Economic Development Lethbridge
February 25	Joint Public Hearing - County/Coalhurst Amendment to IDP
February 26	SAEWA Board Meeting

**Division 7**  
**Councillor Morris Zeinstra**

February 11	Lethbridge County Council Meeting
February 11	Meeting with Lethbridge North County Potable Water Coop Board
February 25	Joint Public Hearing - County/Coalhurst Amendment to IDP

**J.     CLOSED SESSION**

- J.1. Hamlet of Turin - Lots for Sale (FOIP Section 25(1))**  
**J.2. Offer to Purchase for Plan 104DS Block 3 Lots 3-5 - Hamlet of Turin (FOIP Section 25(1))**  
**J.3. Request for Surface Lease - 17-10-24-W4 LSD 16 - Tamarack Valley Energy Ltd. (FOIP Section 16 & 25(1))**

75-2021	Councillor Zeinstra	<p>MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the <i>Municipal Government Act</i>, the time being 2:14 p.m. for discussion on the following:</p> <p>J.1. Hamlet of Turin - Lots for Sale (<i>Freedom of Information and Protection of Privacy Act, Section 25(1) - Disclosure Harmful to Economic and Other Interests of a Public Body</i>)</p> <p>J.2. Offer to Purchase for Plan 104DS Block 3 Lots 3-5 - Hamlet of Turin (<i>Freedom of Information and Protection of Privacy Act, Section 25(1) – Disclosure Harmful to Economic and Other Interests of a Public Body</i>)</p> <p>J.3. Request for Surface Lease - 17-10-24-W4 LSD 16 - Tamarack Valley Energy Ltd. (<i>Freedom of Information and Protection of Privacy Act, Sections 16 and 25(1) – Disclosure Harmful to Business Interests of a Third Party &amp; Disclosure Harmful to Economic and Other Interests of a Public Body</i>)</p> <p>Present during the Closed Session: Lethbridge County Council Senior Management Administration Staff CARRIED</p>
76-2021	Councillor Zeinstra	<p>MOVED that the Lethbridge County Council Meeting move out of the closed session at 2:50 p.m.</p> <p>CARRIED</p>

**J.1. Hamlet of Turin - Lots for Sale (FOIP Section 25(1))**

77-2021      Councillor      MOVED that County Council approve the sale of the 4 western  
T.Campbell      serviced Hamlet Industrial lots in accordance with the closed report  
presented to Council on March 11, 2021.

CARRIED

**J.2. Offer to Purchase - Plan 104DS Block 3 Lots 3-5 (FOIP Section 25(1))**

78-2021      Councillor      MOVED that County Council approve the offer and direct  
Zeinstra      administration to complete the sale of the parcel.

CARRIED

**J.3. Request for Surface Lease - Tamarack Valley Energy Ltd (FOIP Section 16 & 25(1))**

The Request for Surface Lease - Tamarack Valley Energy Ltd. will be brought back to a future meeting.

**K. ADJOURN**

79-2021      Councillor      MOVED that the Lethbridge County Council Meeting adjourn at 2:52  
Zeinstra      p.m.

CARRIED



---

Reeve



---

CAO