



# MINUTES

## Council Meeting

9:00 AM - Thursday, December 15, 2022  
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, December 15, 2022, at 9:00 AM, in the Council Chambers, with the following members present:

**PRESENT:**

- Reeve Tory Campbell
- Deputy Reeve John Kuerbis
- Councillor Lorne Hickey
- Councillor Mark Sayers
- Councillor Morris Zeinstra
- Councillor Klaas VanderVeen
- Councillor Eric Van Essen
- Chief Administrative Officer, Ann Mitchell
- Director of Community Services, Larry Randle
- Director of Public Operations, Jeremy Wickson
- Infrastructure Manager, Devon Thiele
- Manager of Finance & Administration, Jennifer Place
- Executive Assistant, Candice Robison
- Supervisor of Planning & Development, Hilary Janzen
- Senior Planner, Steve Harty

### A. CALL TO ORDER

Reeve Tory Campbell called the meeting to order at 9:02 a.m.

### B. ADOPTION OF AGENDA

The following items were added to the agenda:

J.1. - Labour Relations (*FOIP Section 24 - Advice from Officials*)

J.2 - Personnel Matter (*FOIP Section 19 - Confidential Evaluations*)

340-2022	Deputy Reeve Kuerbis	MOVED that the December 15, 2022 Lethbridge County Council Meeting Agenda be adopted as amended.	CARRIED
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### C. ADOPTION OF MINUTES

#### C.1. County Council Meeting Minutes

341-2022	Councillor VanderVeen	MOVED that the December 1, 2022 Lethbridge County Council Meeting Minutes be adopted as presented.	CARRIED
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### J. CLOSED SESSION

#### J.1. - Labour Relations (FOIP Section 24 - Advice from Officials)

342-2022	Councillor Sayers	MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the <i>Municipal Government Act</i> , the time being 9:04 a.m. for the discussion on the following:
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J.1. - Labour Relations (FOIP Section 24 - Advice from Officials)

Present during the Closed Session:  
Lethbridge County Council  
Senior Management  
Administrative Staff  
CARRIED

343-2022      Councillor      MOVED that the Lethbridge County Council Meeting move out of the  
Zeinstra      closed session at 9:08 a.m.  
  
CARRIED

**D.      DELEGATIONS**

**D.1.      9:15 a.m. - Ben Young - Economic Development Lethbridge**

Ben Young, Director of Investment Attraction for Economic Development Lethbridge was present to provide Council information on the Canada's Premier Food Corridor Ignition Project.

344-2022      Councillor      MOVED to draft a letter of support for the Canada's Premier Food  
Zeinstra      Corridor Ignition Project.  
  
CARRIED

**E.      SUBDIVISION APPLICATIONS**

**E.1.      Subdivision Application #2022-0-168 – Scholten  
- NE1/4 12-11-22-W4M**

345-2022      Councillor      MOVED that the Agricultural & Country Residential subdivision of  
VanderVeen      NE1/4 12-11-22-W4M (Certificate of Title No. 061 081 313, 071 535  
943), to reconfigure the property boundaries (property line  
adjustment) of two adjacent parcels, by subdividing 0.78-acres (0.31  
ha) of land from an agricultural title and consolidate it to an adjacent  
6.20-acre (2.51 ha) country residential title, thereby enlarging it to  
6.97-acres (2.82 ha) in size; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the titles and 0.78-acre portion of land to be subdivided and consolidated to reconfigure the boundaries (property line) of the two adjacent parcels, be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting title cannot be further subdivided without approval of the Subdivision Authority. The applicant is required to submit a final survey plan as prepared by an Alberta Land Surveyor that corresponds to the subdivision approval
4. That the applicant provides an up-to-date Surveyors sketch to illustrate the exact dimensions and parcel size and the location of all improvements, including the septic field, on the proposed parcel as approved.

CARRIED

**E.2. Subdivision Application #2022-0-171 – Prairie Gem Farms Ltd.**  
**- SW1/4 35-9-19-W4M**

346-2022 Deputy Reeve Kuerbis MOVED that the Country Residential subdivision of SW1/4 35-9-19-W4M (Certificate of Title No. 221 135 278 +1), to subdivide a 4.24 acre (1.72 ha) first parcel out farmstead subdivision from a ¼-section title of 155.15 acres (62.79 ha) for country residential use; BE APPROVED subject to the following:

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a final plan as prepared by an Alberta Land Surveyor that corresponds to the subdivision approval.
4. That any easement(s) as required by utility companies or the municipality shall be established.

CARRIED

**F. DEPARTMENT REPORTS**

**F.1. CORPORATE SERVICES**

**F.1.1. Quarterly Financial Report - August to October 2022**

Jennifer Place, Manager of Finance and Administration presented the August to October 2022 Quarterly Financial Report.

**F.1.2. 2023 - 2025 Operating & 2023 -2027 Capital Budget**

347-2022 Councillor VanderVeen MOVED that the 2023 Operating Budget expenses in the amount of \$30,204,555 as outlined in Attachment 1 be approved, and that the 2024 and 2025 Operating Budget expenses in the amounts of \$30,538,430 and \$30,804,015 respectively be approved in principle.

CARRIED

348-2022 Councillor Sayers MOVED that the 2023 Capital Budget expenses in the amount of \$14,170,000 as outlined in Attachment 1 be approved, and that the 2024, 2025, 2026 and 2027 Capital Budget expenses in the amounts of \$14,715,000, \$8,231,000, \$9,688,000 and \$8,985,000 respectively be approved in principle.

CARRIED

**F.1.3. Foothills Little Bow Association Meeting Resolution**

349-2022 Deputy Reeve Kuerbis WHEREAS the Province of Alberta sets the rules and regulations for all municipalities within the Province including property assessments guidelines;

AND WHEREAS the Province of Alberta has frozen farmland assessment values since 1995;

AND WHEREAS municipalities are unable to assess farmland within their municipalities based on inflation and/or current market values in an effort to levy tax dollars that could be used to support infrastructure and assist in offsetting annual tax levy increases;

AND WHEREAS municipalities should have the autonomy and option to adjust farmland assessments;

NOW THEREFORE BE IT RESOLVED that the Rural Municipalities of Alberta (RMA) urge the Province of Alberta to unfreeze farmland assessments and allow municipalities to utilize their discretion to increase farmland assessments as they see fit.

CARRIED

Reeve Campbell recessed the meeting at 10:27 a.m.

Reeve Campbell reconvened the meeting at 10:43 a.m.

## **F.2. COMMUNITY SERVICES**

### **F.2.1. Animal Control Bylaw Amendment**

350-2022 Councillor VanderVeen MOVED that Animal Control Bylaw 22-020 be read a first time and that residents be consulted on the proposed changes.

CARRIED

### **F.2.2. Regionalized Emergency Management Program ACP Grant Application**

351-2022 Deputy Reeve Kuerbis MOVED that Lethbridge County Council supports the Town of Picture Butte's application under the Alberta Community Partnership grant program for the creation and operation of a regionalized emergency management program involving the municipalities of Coaldale, Coalhurst, Lethbridge County, Nobleford, Picture Butte and Barons.

CARRIED

## **F.3. ADMINISTRATION**

### **F.3.1. Invitation - Coaldale Chamber of Commerce Award & Appreciation Banquet - January 28, 2023**

352-2022 Deputy Reeve Kuerbis MOVED that any member of Council be authorized to attend the Coaldale Chamber of Commerce 41st Annual Awards and Appreciation Banquet on January 28, 2023.

CARRIED

### **F.3.2. SAEWA Request for Letter of Support - ACP Grant Application**

353-2022 Councillor VanderVeen MOVED that Lethbridge County provide a letter of support to SAEWA for their Alberta Community Partnership (ACP) application for grant funding to complete the Memorandum of Understanding to move forward with a preferred vendor in partnership to develop the 300,000 tonne energy-from-waste facility at the Newell County Landfill site.

CARRIED

## **F.4. INFRASTRUCTURE**

### **F.4.1. Alberta Community Partnership Grant Support - Coalhurst Regional Water / Wastewater Master Plan**

354-2022 Councillor Sayers MOVED that County Council supports the Town of Coalhurst (managing partner) submission of a 2022/23 Alberta Community Partnership grant application in support of the Coalhurst Regional Water / Wastewater Master Plan.

CARRIED

## **F.5. MUNICIPAL SERVICES**



## **G. COUNTY COUNCIL AND COMMITTEE UPDATES**

### **G.1. Lethbridge County Council Attendance Update - November 2022**

Council reviewed the highlights from the Lethbridge County Council Attendance Update for November 2022.

#### **Division 1**

##### **Councillor Lorne Hickey**

November 2	FCSS Meeting
November 3	Lethbridge County Council Meeting
November 7-10	RMA Fall Convention
November 11	City of Lethbridge Remembrance Day Ceremony
November 15-17	FCSS Conference
November 29	Budget Deliberations

#### **Division 2**

##### **Reeve Tory Campbell**

November 3	Lethbridge County Council Meeting
November 4	CAO/Reeve Meeting
November 4	Mayors & Reeves
November 4	Farming Smarter 10 Year Celebration
November 7-10	RMA Fall Convention
November 11	Town of Coaldale Remembrance Day Ceremony
November 16	EDL Board Meeting
November 17	Lethbridge County Council Meeting
November 17	Water Security Meeting
November 21	Exhibition Park, Ownership Engagement Committee Meeting
November 22	Virtual Meeting, Minister of Justice, Minister of Public Safety & Emergency Services
November 23	Exhibition Park Presentation
November 24	Lethbridge County/Town of Coaldale Draft IDP Open House
November 25	M.A.D.D. Project Red Ribbon Kickoff, Coaldale Fire Hall
November 25	Team Lethbridge Practice Session
November 26	Coaldale & District Emergency Services 2022 Awards Ceremony
November 27	Mayor's 2nd Annual Community Hockey Challenge
November 29	Budget Deliberations
November 30	Team Lethbridge Media Kickoff/Launch

#### **Division 3**

##### **Councillor Mark Sayers**

November 3	Lethbridge County Council Meeting
November 7-10	RMA Convention
November 11	Exhibition Park Remembrance Day Ceremony
November 17	Lethbridge County Council Meeting
November 24	Lethbridge County/Town of Coaldale IDP Open House
November 25	Coaldale Parade of Lights Parade
November 26	Coaldale & District Emergency Services 2022 Awards Ceremony

#### **Division 4**

##### **Deputy Reeve John Kuerbis**

November 3	Lethbridge County Council Meeting
November 17	Lethbridge County Council Meeting
November 24	Lethbridge County/Town of Coalhurst IDP Meeting
November 24	Lethbridge County/Town of Coaldale Draft IDP Open House
November 25	Highway 3 Announcement in Medicine Hat
November 26	Community Futures Board & Growth Meetings
November 29	Budget Deliberations
November 30	Truth and Reconciliation Training in Standoff

**Division 5****Councillor Eric Van Essen**

November 3	Lethbridge County Council Meeting
November 7-10	RMA Fall Convention
November 14	Meeting with CAO
November 17	Lethbridge County Council Meeting
November 18	Highway 3 Twinning Development Association
November 24	Lethbridge County/Town of Coaldale Draft IDP Open House
November 25	Highway 3 Announcement in Medicine Hat
November 29	Budget Deliberations

**Division 6****Councillor Klaas VanderVeen**

November 3	Lethbridge County Council Meeting
November 7-10	RMA Fall Convention
November 11	Picture Butte Cenotaph Remembrance Day Ceremony
November 17	Lethbridge County Council Meeting
November 18	SAEWA Board Meeting – Wheatland County
November 24	Lethbridge County/Town of Coalhurst IDP Meeting
November 24	Lethbridge County/Town of Coaldale Draft IDP Open House
November 29	Budget Deliberations

**Division 7****Councillor Morris Zeinstra**

November 3	Lethbridge County Council Meeting
November 7-10	RMA Fall Convention
November 14	Meeting with CAO
November 17	Lethbridge County Council Meeting
November 24	Lethbridge County/Town of Coalhurst IDP Meeting
November 24	Lethbridge County/Town of Coaldale Draft IDP Open House
November 29	Budget Deliberations

**H. PUBLIC HEARINGS****I. NEW BUSINESS****J. CLOSED SESSION****J.2. Personnel Matter (FOIP Section 19 - Confidential Evaluations)**

355-2022      Councillor      MOVED that the Lethbridge County Council Meeting move into Closed  
Van Essen      Session, pursuant to Section 197 of the *Municipal Government Act*,  
the time being 11:37 a.m. for the discussion on the following:

**J.1. Personnel Matter (FOIP Section 19 - Confidential Evaluations)**

Present during the Closed Session:  
Lethbridge County Council  
CAO

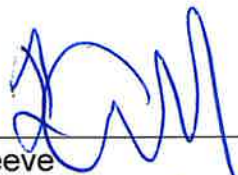

CARRIED

356-2022      Councillor      MOVED that the Lethbridge County Council Meeting move out of the  
Sayers      closed session at 12:04 p.m.

CARRIED

K. ADJOURN

357-2022	Councillor Zeinstra	MOVED that the Lethbridge County Council Meeting adjourn at 12:05 p.m.	CARRIED
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Reeve	_____
	
CAO	_____